



AGENDA
COMMON COUNCIL
Tuesday, March 3, 2015

To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street

Mayor Robert Miller

Robert Prailes, Alderman, 1st District

Edward Johnson, Alderman, 1st District

Peter Hintz, Council President & Alderman, 2nd District

Ruth Dawidziak, Alderman, 2nd District

Tom Vos, Alderman, 3rd District

Jon Schultz, Alderman, 3rd District

Tom Preusker, Alderman, 4th District

Todd Bauman, Alderman, 4th District

Student Representative

Hannah Cook, BHS

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for February 17, 2015 (*R. Dawidziak*)
6. Letters and Communications: (*T. Vos*)
 - A. Correspondence from Alderman Schultz regarding his absence from the March 3, 2015 meetings.
 - B. Correspondence from St. Mary's School students to Mayor Miller.
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-4 (*J. Schultz*)
9. Payment of Vouchers (*T. Preusker*)
10. Licenses and Permits (*T. Bauman*)
11. Appointments and Nominations: None
12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4713(47) to approve a Grant of Easement Agreement with 492 Pine Coffeehouse, LLC. This item was discussed at the February 17, 2015 Committee of the Whole meeting. (*R. Prailes*)
- B. Resolution 4715(49) to approve a preliminary resolution declaring intent to exercise special assessment powers under §66.0703, Wisconsin Statutes, for reconstruction of sidewalks at various locations. This item was discussed at the February 17, 2015 Committee of the Whole meeting. (*R. Dawidziak*)
- C. Resolution 4716(50) to authorize Gregory Guidry as the City of Burlington Building Inspector and Zoning Administrator. This item was discussed at tonight's Committee of the Whole meeting. (*T. Vos*)

14. **ORDINANCES:**

None

15. **MOTIONS:**

None

16. **ADJOURNMENT** (*J. Schultz*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: February 17, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Minutes from the February 3, 2015 Common Council meetings. Staff recommends approval of these Minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these Minutes at the February 17, 2015 Common Council meeting.



CITY OF BURLINGTON
Council Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, February 17, 2015

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 8:02 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: Peter Hintz.

Student Representative Present: None. Absent: Hannah Cook.

Also present: City Attorney John Bjelajac, Police Chief Peter Nimmer, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Treasurer Steve DeQuaker, Library Director Gayle Falk and Tom Foht of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

There were no comments.

4. Chamber of Commerce Representative

There were no reports.

5. Approval of the February 3, 2015 Common Council Minutes

A motion was made by Hintz with a second by Vos to approve the Council Minutes from February 3, 2015.

With all in favor, the motion to approve the amended minutes was carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Mayor Miller announced that moving forward, Burlington Rescue will appear on the Council Agenda in the same manner as the Chamber of Commerce, in which a representative will have the opportunity to report on activities.

Jeff Koenen, representative for the Burlington Rescue Squad, reported that contract negotiations are good and gave an overview of the 2014 Burlington Rescue Squad Report.

8. Reports 1-3

A motion was made by Preusker with a second by Bauman approve Reports 1-3. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Bauman with a second by Vos to approve vouchers, pre-paids and reimbursements in the amount of \$197,399.18.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

10. Licenses and Permits

A motion was made by Prailes with a second by Dawidziak to approve Licenses and Permits.

With all in favor, the motion carried.

11. Appointments and Nominations:

There were none.

12. Public Hearings:

At 8:21 p.m. Mayor Miller called a Public Hearing to order to hear comments and concerns from the public regarding the amendment of Section 315-30A regarding “Permitted Uses” in the M-1 Light Manufacturing District.

There were no comments. Mayor Miller closed the Public Hearing 8:22 p.m.

13. Resolutions

A. Resolution 4711(45) to approve Task Order Number Ninety-Seven with Kapur & Associates to complete the monitoring, groundwater sampling, and preparation of the annual report for the Municipal Landfill in the amount of \$48,876.00.

A motion was made by Vos with a second by Dawidziak to approve Resolution 4711(45).

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

B. Resolution 4712(46) to approve Amendment One to the Wisconsin Economic Development Corporation (WEDC) Community Development Investment Grant Agreement with 492 Pine Coffeehouse, LLC.

A motion was made by Schultz with a second by Preusker to approve Resolution 4712(46).

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

C. Resolution 4714(48) to authorize amendments with respect to the City of Burlington Industrial Development Revenue Bonds, Series 2008A.

A motion was made by Preukser with a second by Dawidziak to approve Resolution 4714(48).

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0

14. Ordinances

A. Ordinance 1994(13) to amend section 315-30A “Permitted Uses” in the M-1 Light Manufacturing District of the City of Burlington Municipal Code.

There were none.

15. Motions

- A. Motion 15-793 to approve an Airport Hangar Lease at 956 Bravo Taxiway with Jeff Milne for a term 29 years in the amount of \$275.88 per year.

A motion was made by Prailes with a second by Bauman to approve Motion 15-793.

With all in favor, the motion carried.

- B. Motion 15-795 to authorize a deviation to the off-street parking dimensions as part of the approved Planned Unit Development (PUD) Detailed Site Plan for the proposed Aurora Health Care Facility at 1062 Spring Valley Road.

A motion was made by Dawidziak with a second by Bauman to approve Motion 15-795.

With all in favor, the motion carried.

- C. Motion 15-796 to enter into a contract for planning and design services for the Burlington Community Pool Project.

Before the motion was made, Mayor Miller informed Council the possible options for Council to motion on.

A motion was made by Vos with a second by Dawidziak to approve that the City enter into contract negotiations with Burbach Aquatics, LLC in accordance with Motion 15-796.

Preusker wanted to know if entering into this agreement would allow Council to further negotiate the contract. Mayor replied that City staff would negotiate the contract and then bring it back to Council at a later date for approval to enter into the contract.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: Schultz. Motion carried 6-1.

16. Adjourn

A motion was made by Schultz with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 8:36 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 6A	Date: March 3, 2015
Submitted By: Alderman Hintz	Subject: Communications

Details:

Communication A – Alderman Schultz will be unable to attend the March 3, 2015 Committee of the Whole and Common Council meetings.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this communication at the March 3, 2015 Common Council meeting.

Megan Watkins

Subject: Missing March 3rd

From: Jon Schultz

Sent: Monday, January 19, 2015 2:55 PM

To: Mayor Robert Miller; Diahnn Halbach; Megan Watkins

Subject: Missing March 3rd

All,

I'll be out of town on Tuesday, March 3rd. I'll need to be excused from the meeting that night.

Thank you!

Jon E. Schultz II
Alderman, 3rd District, City of Burlington
JSchultz@Burlington-WI.gov
262.757.8580
<http://www.LifeInBurlington.com>
<https://www.facebook.com/LifeInBurlington>
<https://twitter.com/LifeInBTownWI>



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 6B	Date: March 3, 2015
Submitted By: Mayor Robert Miller	Subject: Communications

Details:

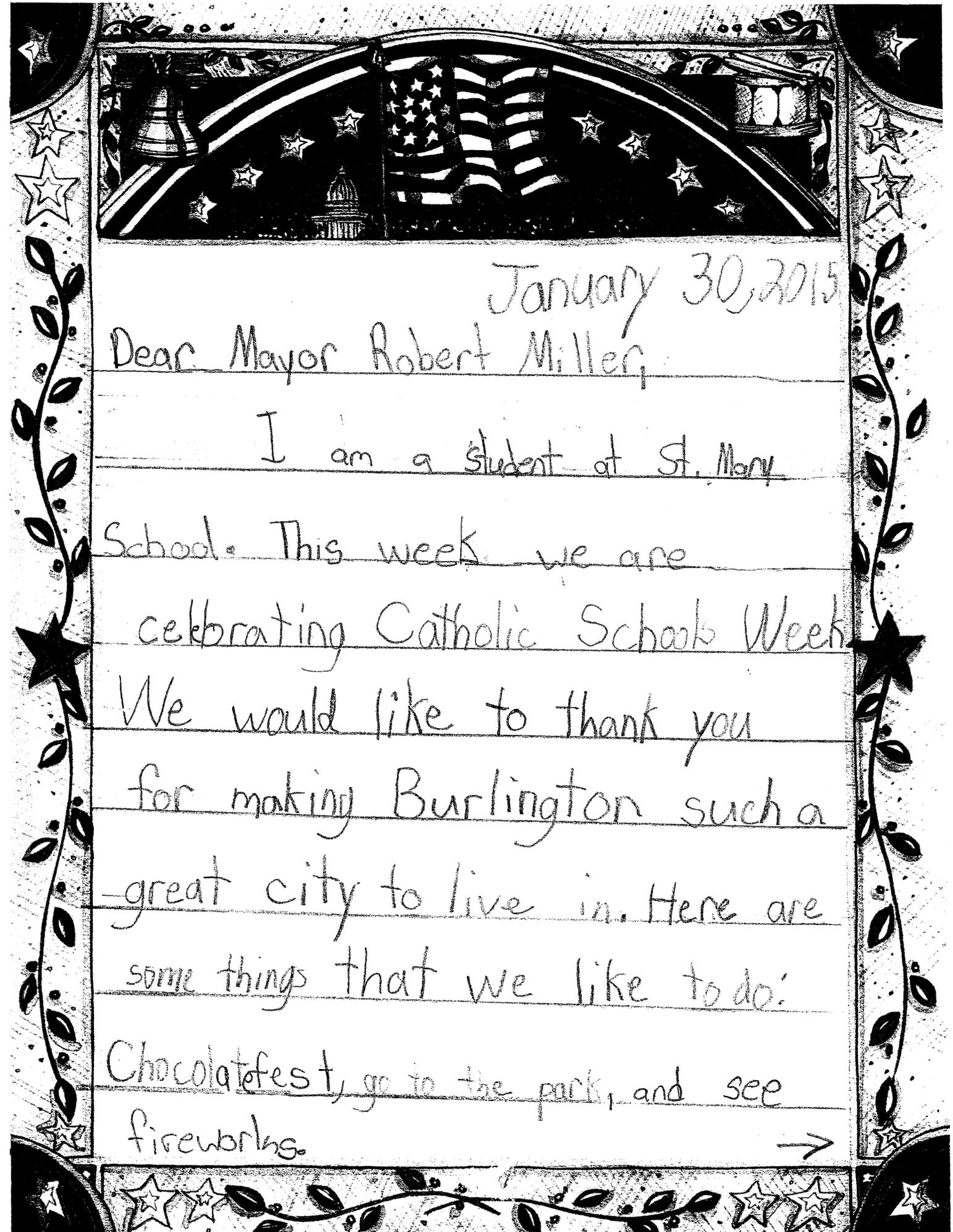
Communication B – Correspondence from St. Mary’s School students to Mayor Miller.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this communication at the March 3, 2015 Common Council meeting.



January 30, 2015

Dear Mayor Robert Miller,

I am a student at St. Mary School. This week we are celebrating Catholic Schools Week.

We would like to thank you for making Burlington such a great city to live in. Here are some things that we like to do:

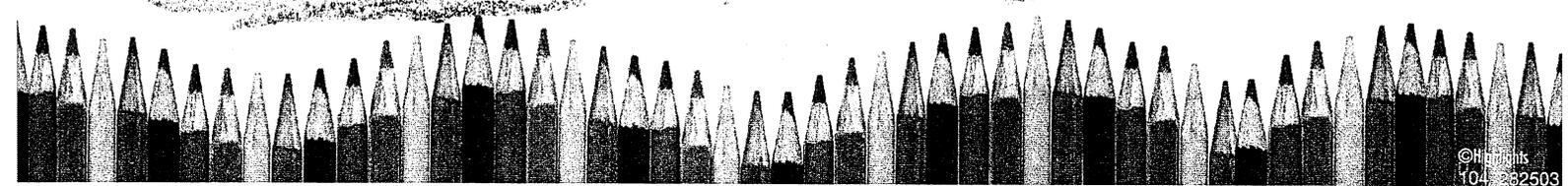
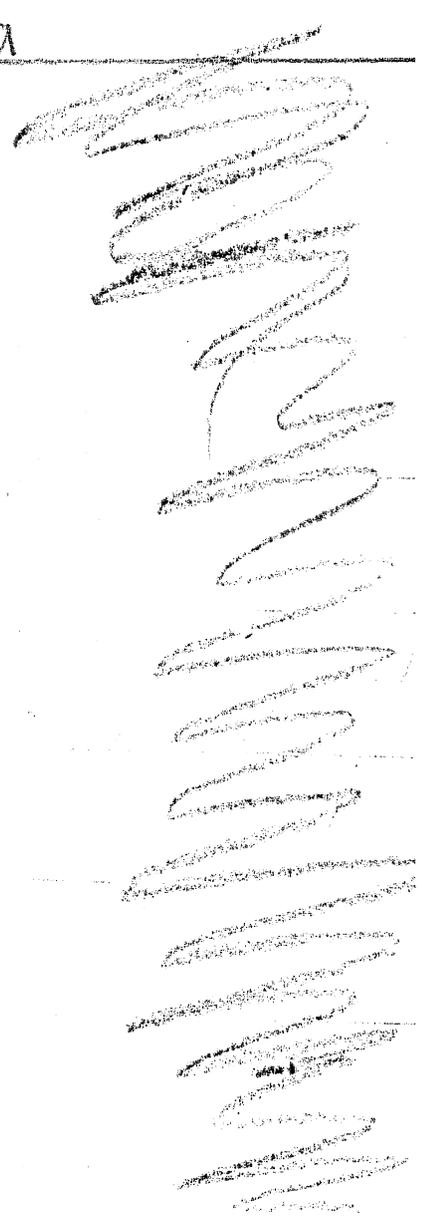
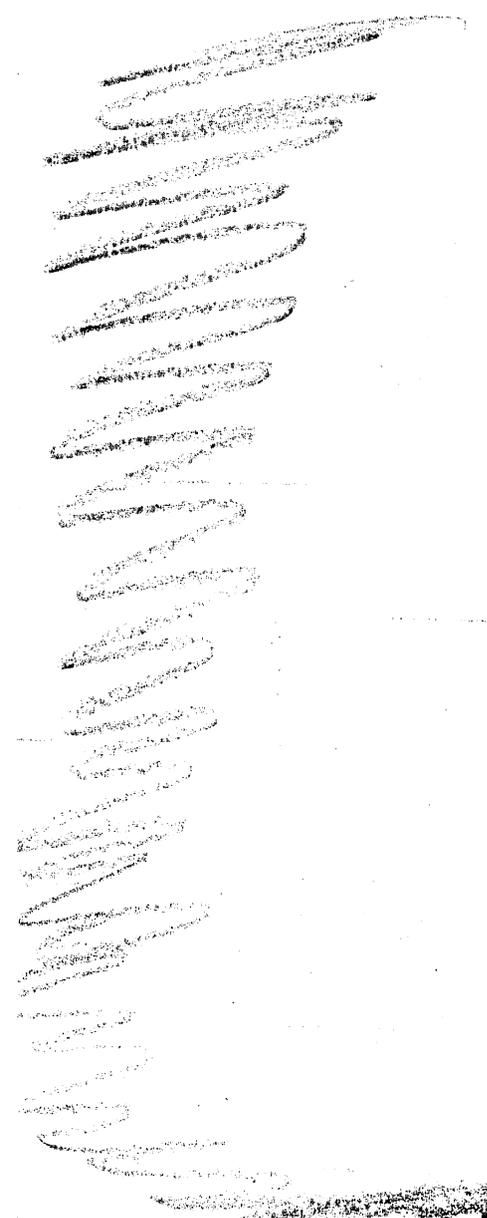
Chocolatofest, go to the park, and see fireworks.

→

Thank you for making the town of Burlington
a safe and fun town to live in.

Sincerely,

Brianna, Emma



January 30, 2015

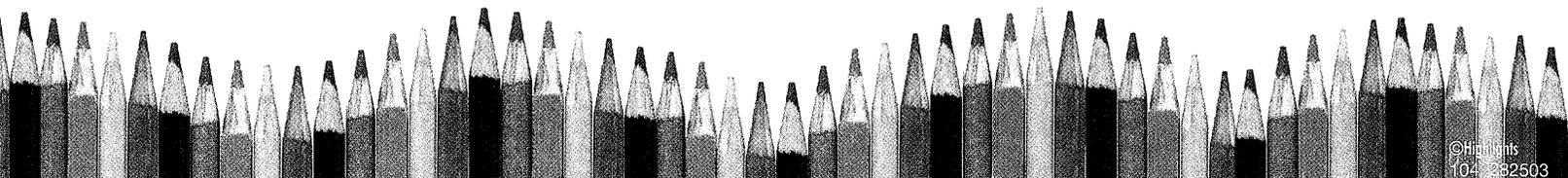
Dear City Hall Staff Member,

I am a student at St. Marys School. This week we are celebrating Catholic Schools Week. We would like to thank you for making Burlington such a great city to live in.

Here are some things that I like about Burlington: Chocolatefest, go to the park, bike ride on the paths, see fireworks on the Fourth of July, and eat at my favorite restaurant Charcoal Grille.

Thank you for making the town of Burlington a safe and fun town to live in.

Sincerely,
Ava and
Clara



January 30, 2015

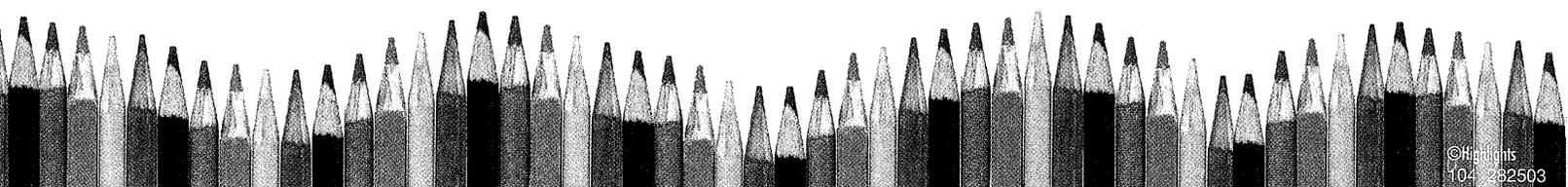
Dear City Hall Staff Member,

I'm a student at St. Marys School. This week we are celebrating Catholic Schools Week. We would like to thank you for making Burlington such a great city to live in.

Here are some things that I like to do in Burlington: Chocolatefest, go to the parks, bike ride on the paths, see fireworks on the fourth of July, and eat at my favorite restaurant Taco Bell.

Thank you for making the town of Burlington a safe and fun town to live in.

Sincerely,
Sydney and Kennedy



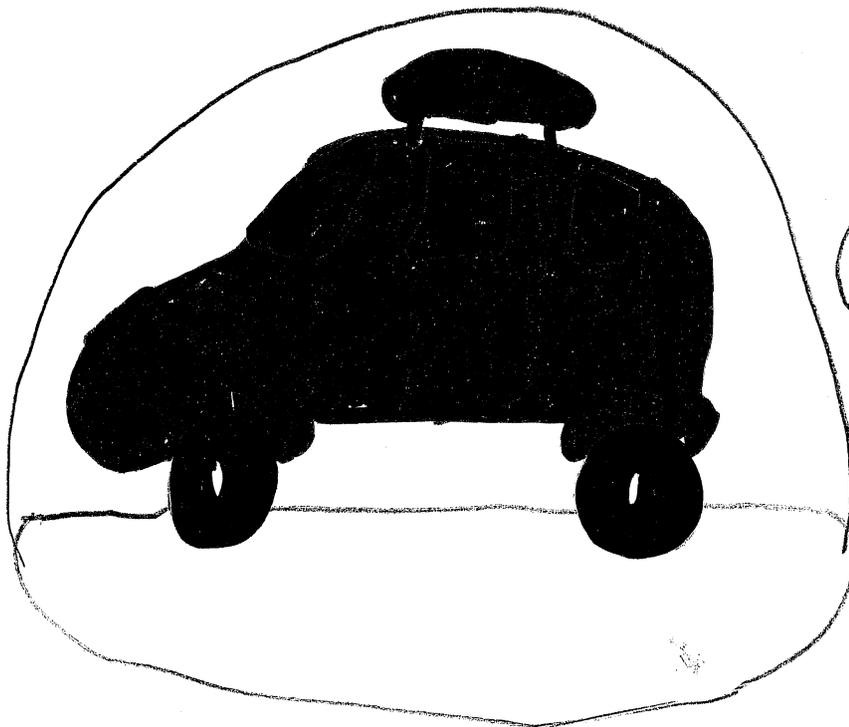
January 30, 2015

Dear City Hall Staff Member,

I am a student at St. Marys Grade School. This week we are celebrating Catholic Schools week. We would like to thank you for making Burlington such a great city to live in.

Here are some things that we like to see and do in Burlington: going to Echo Park, seeing the car on the ice, going to Chocolatefest, and going to Charcoal Grill.

Thank you for making the town of Burlington a safe and fun town to live in.



Sincerely,
Cloey and Chloe

ice

January 30, 2015

Dear City Hall Staff Member,

I am a student at St. Marys Grade School.

This week we are celebrating Catholic Schools Week. We would like to thank you for making Burlington a better place.

Here are some things I like to do in Burlington: Chocolatefest, go to parks, see the fireworks, go to my favorite restaurants, go swimming at the Burlington Public Pool, and go to school!

Thank you for making the town of Burlington a safe & fun town to live in!

Sincerely,
Abby & Morgan





CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 8	Date: March 3, 2015
Submitted By: City Staff	Subject: Reports 1-4

Details:

Attached please find the following reports:

- Report 1 – Park Board minutes, January 15, 2015
- Report 2 – Burlington Housing Authority minutes, January 22, 2015
- Report 3 – Library Board minutes, January 27, 2015
- Report 4 – Committee of the Whole minutes, February 17, 2015

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council accept these Reports at the March 3, 2015 Common Council meeting.



CITY OF BURLINGTON

Department of Public Works
Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539-3770 (262) 539-3773
www.burlington-wi.gov

CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, JANUARY 15, 2015
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the meeting to order at 6:31 P.M.

Roll Call: Present: Commissioners Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, Dan Jensen, DPW Supervisor and Chairman Darrel Eisenhardt. Excused: Commissioners Jennifer Amborn and Clay Brandt.

Approval of November 20, 2014 Park Board Minutes: Chairman Eisenhardt entertained a motion to approve the November 20, 2014 Park Board Minutes. Motion to approve made by Alderman Prailes. Seconded by Commissioner Turke. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: None

DPW Supervisor Report, Dan Jensen:

The Park Fund Development Fund balance remained the same as presented at the November Park Board meeting. Mr. Jensen will ask Steve DeQuaker, Treasurer to attend the February meeting to present current fund balances. Pay Requests 1 and 2 for Scherrer Construction in the amounts of \$159,067.29 and \$42,236.27 have been processed. Mr. Jensen also distributed all invoices paid to date throughout 2014 from the Park Development Fund.

Mr. Jensen reported after further investigation the ordinance regarding storage of boats and other watercraft on park property was never passed by the Council. The ordinance was originally drafted in 1996, but was never brought before the Council to vote on.

Mr. Jensen asked the Park Board if he should proceed to have the ordinance passed. All were in agreement it should be done. Mr. Jensen will draft a cover letter for the ordinance and have it brought forward to the Council for approval.

“An Ordinance Creating Section 9.36 of the Municipal Code Regarding Storage of Boats and Other Watercraft on Park Property”, which was the original title from 1996. After it is approved by the Council, Mr. Jensen can proceed with due process to post notice to have boats removed that have been abandoned at McCanna Park. Removal of the pier may also be required if it is determined to be in a condition that it cannot be safely repaired.

Mr. Jensen distributed a list of service organizations that pay for park reservations and other groups that do not. He asked the Park Board direction regarding consistency. The Park Board was in agreement there should be consistency, and felt it should be left to the DPW Supervisor to use common sense regarding who should pay fees and who should not. Mr. Jensen will come back with a written policy in addition to sending out a letter to the various service organizations letting them know they need to contact the Department of Public Works with their dates for park reservations prior to the general public coming in to make park reservations each year.

New Business:

Invoices for Wehmhoff-Jucker Construction: Dan Jensen, DPW Supervisor presented the invoices that he processed for Wehmhoff-Jucker. There are still outstanding punch list items that need to be completed in the spring. The floor of the restrooms will be painted in the spring by DPW staff. Alderman Prailes stated he would like to see the inside of the roof with a finished wood product, but that would be something done that he would like to do as a volunteer in the future.

Bil Milatz – Park Development Fund Application (for Monument in honor of Ginger Beaumont): Mr. Bil Milatz and Mr. Dennie Bush presented the Park Development Fund Project/Program Application to the Park Board requesting funds of \$300.00 to create and place a monument honoring Ginger Beaumont at Beaumont baseball field. They are still in the planning stages and raising additional funds from various sources. The monument would be placed at the ball park, directly behind the screen and in the mulch/landscaped area in front of the bleachers. Mr. Milatz asked if the DPW Crews could assist by pouring the cement base and installing the landscaping to the immediate area surrounding the monument. Dan Jensen, DPW Supervisor stated that would not be a problem, and his crews would be able to assist. Chairman Eisenhardt then entertained a motion to approve \$300.00 for Baseball 2000 towards the monument to be installed in honor of Ginger Beaumont. Motion to approve made by Alderman Prailes. Seconded by Commissioner Schopp. All voted aye, motion carried. Alderman Prailes commended Mr. Milatz and Mr. Bush for all that they have done in the past for baseball and all that they continue to do. Mr. Milatz and Mr. Bush thanked the Park Board for their donation.

Old Business: 5 Year Park Plan Update: Finalization by Park Board: The Park Board Members reviewed the Survey provided by SAA that will be put on the City’s website. Jennifer Amborn had sent comments stating she thought it was simple and to the point. The portion the Park Board Members wanted changed was the portion regarding boating. They requested the survey be broken down additionally to list canoes and other boat types. Mr. Jensen will pass this information along to Blake Thiesen of SAA, in addition to asking him to change the cover portion of the survey to be Burlington specific.

Mr. Jensen stated Blake Thiessen will have a rough draft of the 5 Year Park Plan completed in March, which will reflect previous projects carried forward, in addition to any suggestions for future projects. He also asked the Park Board to again review their materials for any additional input they may want to change. An extension to the deadline has been obtained, which provides an additional few months.

Other Items: None

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner DeLay. Seconded by Commissioner Turke. All voted aye and the January 15, 2015 Park Board meeting was adjourned at 7:45 P.M.

Minutes respectfully submitted by:

Deb Rintamaki
Department of Public Works

**Housing Authority of City of Burlington Wisconsin
Riverview Manor
January 22, 2015**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, January 22nd, 2015 at 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Secretary Heck, Commissioner Iselin, Commissioner Merten and Manager Eileen Olson also present. Vice Chairman Stublely was excused.

Kathy Merten was welcomed as Commissioner to the Board replacing LeRoy Stoehr who retired in December.

Minutes from the regular monthly meeting of December 17th were approved with a motion by Heck and seconded by Iselin, motion carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of December 31, 2014
(See statement balance sheet)

OCCUPANCY REPORT:

Manager Olson reported 53 on the waiting list for 1 bedroom units and 10 for 2 bedroom units.

BUILDING AND MAINTENANCE:

Motion by Heck and seconded by Iselin to accept the amended bid of \$7,800.00 from Otis Elevator for elevator direct phone lines and photo eye on elevator doors.

Bieneman Tree Service has begun tree removal. Manager Olson will contact the Burlington Forestry Dept. regarding removal of the buckthorn located along the river bank.

(MPR Update)

Manager Olson reported to board members that 15 units have been started but due to plumbing supply problems, a schedule change has been implemented. Board members inspected several units in various stages of refurbishing.

Manager Olson stated that outlets need to be installed for the heat tapes on the roof at RVM. She will contact Mather Specialty regarding this problem.

COMMUNICATION

Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

NEW BUSINESS

Motion was made by Iselin, seconded by Heck to send Manager Olson and her office assistant, Jackie Bouton to attend the Fair Housing Training Meeting on April 22nd, 2015 in Madison.

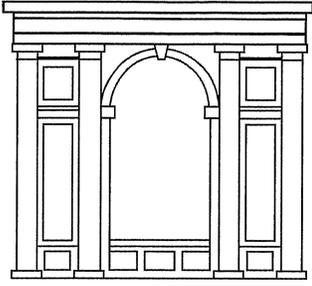
UNFINISHED BUSINESS

ADJOURNMENT

There being no further business, motion to adjourn was made by Heck, seconded by Iselin to adjourn and carried unanimously. Meeting adjourned at 7:40 P.M. The next monthly meeting has been tentatively scheduled for February 12, 2015.



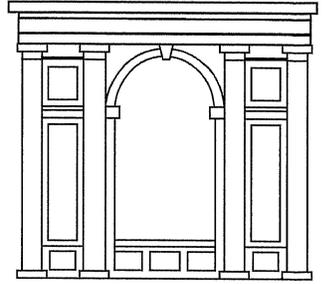
Ralph Heck, Secretary



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 342-1130 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, January 27, 2015 in the Burlington Public Library Meeting Room. Present were Penny Torhorst, Scott Johnson, Peter Smet, Peter Hintz, M.T. Boyle, Mike Kelly, and Pat Hurley. Also present were Gayle Falk and Linda Berndt. Also present was High School representative, Kalle Johnson. Excused were Dianne Boyle, and Pat Hoffman.

Torhorst called the meeting to order at 3:59.

Minutes of the December 16th meeting were approved. Johnson moved approval, Smet seconded. Motion passed.

The January 2015 General Fund Bills, Prepaids, and Reimbursements were discussed and approved. Kelly moved approval and Hurley seconded. Motion passed.

Smet moved and Johnson seconded the motion to approve the January 2015 Trust Fund Bills. Motion passed.

Dakota Taylor joined our meeting. He is a Boy Scout who needed to observe a meeting and do an interview. He stayed for the entire meeting.

Committee Reports: Personnel Committee: Falk received an email from United for Libraries and will review the Trustee Training and get back to the Board at the February meeting.

Federated Library Report: M.T. reported that the Lakeshores system is looking into possibly reaching out to Kenosha. Jefferson has also sent a letter to our system because they are interested. You can only belong to one system, but you can share with other systems. You can combine with a County adjacent to you.

M.T. is going to Library Legislative Day.

Old Business:

Friends Update: The coffee maker is set up and we have had a slow start. The Friends want to be involved in getting people to donate larger amounts of money to the Library through wills and trusts. Kelly stated that the Wehmhoff money was originally handled with Pat Lloyd and Dick Foltz. There are a lot of Wehmhoff file folders at the office.

Donna Fescenmeyer's father passed away and the family asked for memorial donations to our library. Donna was a staff member here for many years.

New Business:

Trust Fund Transfers: Falk has asked the Board to have \$1,200.00 from booksale money to go to the program accounts. This would be broken down to \$400.00 to Childrens, \$400.00 to Adults, and \$400.00 to general. Falk would also like \$2,600.00 to be taken from general Trust money, \$1,000.00 for Adult DVDs and \$1,000.00 for Childrens DVDs, \$200.00 for popcorn for the movie showings, \$200.00 for the Expo Giveaways, and \$200.00 for gen items such as bookmarks and other misc. items. Smet moved and Johnson seconded the motion. Motion passed.

Discussion of possible uses for donations: We have received \$1,000.00 from the Kara Foundation again this year. Last year we used it to update our AWE juvenile computers. Falk wanted to know if the Board had any ideas or specific uses of the gift. A thank you was sent and then another thank you will be sent when we have decided and/or used the money on a specific item. We have also received an anonymous donation of \$20,000.00 with no specific or designated purposed from the donor, although she specifically said it was to help ease our budgeting problems. Falk wanted to know if the Board had any ideas or specific uses of these gifts. One idea was a statue in the courtyard on the Jefferson Street side of the Library. Another idea was a standalone checkout station. Falk asked Board Members to bring ideas to the next meeting.

Mike Kelly would like a copy of the budget to look over.

Trustee Training: This was discussed earlier in the meeting.

Preparation for annual report: Falk said that we will be going through the Annual Report and signing it at the next meeting.

Directors Report:

Monthly Report: The monthly report was reviewed by the Board. Falk had another handout that showed the Circ numbers from the past several years. Although our circulation numbers were down from last year, they are still far above any previous year. Last year we were running a patron appreciation during December. In an effort to improve our circulation now, Joy has made a life sized image of Olaf, the snowman from the movie "Frozen". We are asking patrons to put their name on a snowflake for every, 5, 10, or 30 or more items checked out at a time. They can then tape the snowflake on Olaf and fill in the white body. Hopefully he will fill up quickly and this will help our circulation numbers. Falk has also told the Friends that the Library would like to have another patron appreciation basket in December this year. February will be a patron appreciation basket again this year.

The IRS is only sending the 1040, 1040EZ, and 1040A and no instruction booklets this year. They will not be sending any other forms. We will have State forms and booklets. We can go online with the patron and order whatever forms they need and have them sent to their address. This will help the patron feel that we are doing something to resolve their problem for the present time.

Falk indicated that the public copier is very old and needs to be replaced. Tammy has put together information on companies that we have dealt with for our existing copiers. We have a coin op box on the wall that will need to stay and be used with the new copier. Falk will have more information at the next meeting.

Falk listed many of the activities that are coming up in the days ahead at the Library. We will be having a game night on a regular basis one or more times a month. We have had a role playing game already and they will be meeting again soon. There is a family Lego night each month. We have a knitting class that has been meeting weekly. We have several book clubs that meet once a month. We have the eagle cam coming back soon, so we can keep watch on the eagles.

Falk toured the new Walworth Library which has moved into an existing location in a strip mall in Walworth. She said they have a large meeting room and they did a beautiful job at a lower cost than a new building.

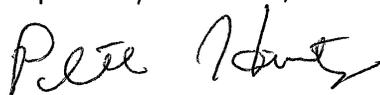
BPL in the news: The Board reviewed calendar items.

Public Communication to the Board: There was none.

Meeting was adjourned at 5:40 p.m. Hurley moved and M.T. Boyle seconded. Motion passed.

Our next meeting will be on Tuesday, February 24th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Peter Hintz". The signature is written in a cursive, flowing style.

Peter Hintz
Aldermanic Representative



Common Council Agenda Item Number: 9	Date: March 3, 2015
Submitted By: Steve DeQuaker, Treasurer 	Subject: Prepays and Vouchers

Details:	
Attached please find the Prepays and Vouchers list for bills accrued through March 3, 2015:	
Total Prepays:	\$3,097,428.63
Total Vouchers:	\$84,175.87
Reimbursements:	\$90.98
Grand Total:	<u><u>\$3,181,695.48</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

- Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers**
1. Burlington Area School District – February Tax Settlement for Racine & Walworth County \$2,054,746.10
 2. Racine County Treasurer – February Tax Settlement \$754,634.02
 3. Gateway – February Tax Settlement for Racine County & Walworth County \$142,733.30
 4. Sierra Petroleum Co., Inc. – AV Gas 100LL \$25,108.70
 5. We Energies – 12/30/14 to 01/29/15 Street Lights \$18,705.26

Executive Action:
Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$3,181,695.48 at the March 3, 2015 Common Council meeting.

For Council Approval March 3, 2015

Prepays:	02/13/15	\$127,662.41
	02/18/15	\$2,953,467.14
	02/20/15	\$16,299.08
Total Prepays		<u>\$3,097,428.63</u>

Vouchers: 03/03/15 \$84,175.87

Reimbursements: 02/20/15 \$90.98

GRAND TOTAL \$3,181,695.48

GL Acct No	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239007	LIFE INSURANCE						
4082	MINNESOTA LIFE INSURANCE CO	MINNESOTA LIFE 2832L	MARCH2015	02/09/2015	1,844.62	02/15	PD
100-434320-000	PARKING PERMITS						
357	SKOWRONSKI, JEREMY J.	refund partial parking permit	16.014952	02/06/2015	110.00	02/15	PD
100-515132-298	ADMIN - CONTRACT SERVICES						
7044	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	1610-56	02/04/2015	300.00	02/15	PD
Total ADMINISTRATOR					300.00		
100-525211-161	POLICE - UNEMPLOYMENT						
5922	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	6637430	01/31/2015	50.78	02/15	PD
100-525211-240	POLICE - FUEL, OIL						
4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Police Dept	869297630506	02/01/2015	1,785.30	02/15	PD
Total POLICE DEPT.					1,836.08		
100-525220-220	FIRE - UTILITY SERVICES						
3330	WE ENERGIES	8419-416-558 341 Origen St	8419416558JAN15	01/28/2015	14.28	02/15	PD
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS						
4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Fire Dept	869297630506	02/01/2015	691.78	02/15	PD
100-525220-298	FIRE- CONTRACT SERVICES						
8864	XEROX BUSINESS SERVICES LLC	FH Support Contract Renewal	1123144	02/11/2015	945.00	02/15	PD
Total FIRE DEPT.					1,651.06		
100-535321-220	STREETS - UTILITIES						
3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	1638891345JAN15	01/27/2015	828.66	02/15	PD
3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	8430081671DEC14	01/26/2015	796.77	12/14	PD
					1,625.43	*	
100-535321-240	STREETS - FUEL, OIL & LUBRI						
4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Street Dept	869297630506	02/01/2015	3,208.68	02/15	PD
100-535321-261	STREETS - LIGHTING						
3330	WE ENERGIES	0819-473-268 Municipal Parking Lot	0819473268JAN15	01/27/2015	128.06	02/15	PD
3330	WE ENERGIES	0838-352-542 Parking Lot Lighting	0838352542JAN15	01/25/2015	51.13	02/15	PD
3330	WE ENERGIES	0850-628-152 N Pine & Jefferson	0850628152JAN15	01/25/2015	296.60	02/15	PD
3330	WE ENERGIES	2023-503-060 Stop Lights	2023503060JAN15	01/26/2015	204.83	02/15	PD
3330	WE ENERGIES	4432-157-647 Street Lights	4432157647JAN15	01/29/2015	18,705.26	02/15	PD
3330	WE ENERGIES	5043-084-318 200 Amanda Street	5043084318JAN15	01/23/2015	34.39	02/15	PD
3330	WE ENERGIES	5459-100-732 St Lighting Substation	5459100732JAN15	01/27/2015	400.89	02/15	PD
3330	WE ENERGIES	5465-979-181 McHenry & Gardner	5465979181JAN15	01/22/2015	79.12	02/15	PD
3330	WE ENERGIES	5644-617-733 Traffic Signal	5644617733JAN15	01/26/2015	170.96	02/15	PD
3330	WE ENERGIES	5695-147-539 Electric 572 Milw	5695147539JAN15	01/27/2015	457.38	02/15	PD
3330	WE ENERGIES	6893-002-943 700 Black Hawk Dr Sign	6893002943JAN15	01/25/2015	16.40	02/15	PD
3330	WE ENERGIES	7245-068-041 375 N Pine St	7245068041JAN15	01/27/2015	234.00	02/15	PD
3330	WE ENERGIES	7255-756-558 McHenry & Milw Corner	7255756558JAN15	01/22/2015	14.77	02/15	PD
3330	WE ENERGIES	7467-500-426 Jefferson & Bridge	7467500426JAN15	01/27/2015	261.61	02/15	PD
3330	WE ENERGIES	8499-073-119 Traffic Signal Controller	8499073119JAN15	01/27/2015	225.10	02/15	PD
3330	WE ENERGIES	8650-632-794 Traffic Signal Power	8650632794JAN15	01/27/2015	164.77	02/15	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid
02-13-2015

1

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
	3330	WE ENERGIES	9418-285-345 Traffic Signal	9418285345JAN15	1/27/2015	77.26	02/15	PD
						21,522.53	*	
100-535321-353		STREETS REP & MAINT PRKNG DECK						
	3330	WE ENERGIES	7082-958-528 Public Parking Structure	7082958528JAN15	1/27/2015	928.03	02/15	PD
		Total STREET ADMINISTRATION				27,284.67		
100-555551-161		PARKS - UNEMPLOYMENT						
	5922	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	6637430	1/31/2015	828.00	02/15	PD
100-555551-220		PARKS - UTILITIES						
	3330	WE ENERGIES	0635-112-551 Bushnell Soccer Club	0635112551JAN15	12/03/2015	24.38	02/15	PD
	3330	WE ENERGIES	1269-762-568 Bike Path	1269762568JAN15	1/27/2015	43.76	02/15	PD
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	1638891345JAN15	1/27/2015	414.32	02/15	PD
	3330	WE ENERGIES	2428-946-714 Pavillion	2428946714JAN15	1/27/2015	1,612.63	02/15	PD
	3330	WE ENERGIES	3243-370-777 Amanda St	3243370777JAN15	1/28/2015	35.02	02/15	PD
	3330	WE ENERGIES	3698-542-543 Bathhse Wagner Park	3698542543JAN15	1/28/2015	15.86	02/15	PD
	3330	WE ENERGIES	6211-699-899 Electric Dog Park	6211699899JAN15	1/27/2015	63.72	02/15	PD
	3330	WE ENERGIES	6419-916-677 394 Amanda Street	6419916677JAN15	1/28/2015	17.50	02/15	PD
	3330	WE ENERGIES	6895-338-188 355 N Pine St	6895338188JAN15	1/27/2015	115.42	02/15	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	8430081671DEC14	1/26/2015	398.39	12/14	PD
	3330	WE ENERGIES	8893-353-410 Electric Sunset Dr	8893353410JAN15	12/01/2015	16.80	02/15	PD
						2,757.80	*	
100-555551-240		PARKS - FUEL, OIL, LUBRICANTS						
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Parks Dept	869297630506	12/01/2015	636.07	02/15	PD
		Total PARKS				4,221.87		
		Total GENERAL FUND				37,248.30		
621-575740-220		WWTP-ELECTRIC						
	3330	WE ENERGIES	1887-026-576 Electric Sewer Plant	1887026576JAN15	1/23/2015	16,045.84	02/15	PD
	3330	WE ENERGIES	3602-583-285 4302 Lake St Electric	3602583285JAN15	1/21/2015	42.75	02/15	PD
	3330	WE ENERGIES	4847-248-215 S of Yahneke Rd/Pump Sta	4847248215JAN15	1/25/2015	243.42	02/15	PD
	3330	WE ENERGIES	4897-650-087 Springbrook Lift Station	4897650087JAN15	1/26/2015	78.99	02/15	PD
	3330	WE ENERGIES	6212-377-525 Water Sanitation	6212377525JAN15	1/27/2015	3,571.93	02/15	PD
						19,982.93	*	
621-575740-222		GAS						
	3330	WE ENERGIES	0862-239-067 2100 PINE ST	0862239067JAN15	1/26/2015	7,592.40	02/15	PD
	3330	WE ENERGIES	2663-378-614 Gas 624 S Pine St	2663378614JAN15	1/26/2015	688.13	02/15	PD
	3330	WE ENERGIES	3646-902-199 624 S Pine St	3646902199JAN15	1/26/2015	422.68	02/15	PD
						8,703.21	*	
621-575740-240		FUEL, OIL AND LUBRICANTS						
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 WWTP	869297630506	12/01/2015	537.08	02/15	PD
621-575740-244		REPAIRS,MAINT EQUIPMENT						
	8634	BLUETARP FINANCIAL	WWTP Supplies	32292827	1/26/2015	227.37	02/15	PD
	8634	BLUETARP FINANCIAL	WWTP Supplies	32292895	1/26/2015	150.60	02/15	PD
						377.97	*	
621-575740-359		SANITARY SEWER REPAIR,MAINT						
	4665	REUTER, JEAN E	Sewer Backup - Reimburse Personal Items	110114	1/01/2014	3,584.00	12/14	PD
	8169	BEST VALUE FLOORING	Sewer Backup - 563 Roseann Dr	3007	1/26/2014	3,210.38	12/14	PD
	8169	BEST VALUE FLOORING	Sewer Backup - 563 Roseann Dr	3022	12/15/2014	2,492.27	12/14	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

GL Acct No	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
					9,286.65 *	
Total WASTEWATER FUND EXPENSES					38,887.84	
Total WASTEWATER OPERATIONS FUND					38,887.84	
622-506220-000 POWER						
3330	WE ENERGIES	0882-547-355 Municipal Well (split)	0882547355JAN15	1/26/2015	2,634.37	02/15 PD
3330	WE ENERGIES	3076-628-864 Electric 508 Sheldon St	3076628864JAN15	1/28/2015	2,687.41	02/15 PD
3330	WE ENERGIES	3267-293-366 384 Dunford Dr	3267293366JAN15	1/26/2015	1,161.00	02/15 PD
3330	WE ENERGIES	3457-108-505 Well #7	3457108505JAN15	1/28/2015	3,417.56	02/15 PD
3330	WE ENERGIES	6271-254-861 Well #9 (split)	6271254861JAN15	1/26/2015	3,193.99	02/15 PD
3330	WE ENERGIES	7255-465-187 Municipal Well Filter Building	7255465187JAN15	1/26/2015	290.81	02/15 PD
3330	WE ENERGIES	8682-353-384 WELL #10	8682353384JAN15	1/28/2015	3,958.66	02/15 PD
					17,343.80 *	
Total 622-506220					17,343.80	
622-506230-000 SUPPLIES						
3330	WE ENERGIES	0882-547-355 Municipal Well (split)	0882547355JAN15	1/26/2015	191.90	02/15 PD
3330	WE ENERGIES	1438-804-919 WELL #7	1438804919JAN15	1/28/2015	57.37	02/15 PD
3330	WE ENERGIES	6271-254-861 Well #9 (split)	6271254861JAN15	1/26/2015	261.24	02/15 PD
3330	WE ENERGIES	6499-874-589 801 Weiler Road	6499874589JAN15	1/26/2015	106.17	02/15 PD
3330	WE ENERGIES	8682-353-384 WELL #10	8682353384JAN15	1/28/2015	146.56	02/15 PD
3330	WE ENERGIES	9259-879-303 Karyl St Well #10	9259879303JAN15	1/27/2015	47.64	02/15 PD
					810.88 *	
Total 622-506230					810.88	
622-509040-000 UNCOLLECTIBLE ACCOUNTS						
4810	MOE ESTATE, JOHN B	Refund of double payment 517 Mill St.	1.0613.02	12/09/2015	57.33	02/15 PD
Total 622-509040					57.33	
622-509330-000 TRANSPORTATION-SUPPLIES						
4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Water Dept	869297630506	12/01/2015	274.06	02/15 PD
Total 622-509330					274.06	
622-509350-000 GENERAL PLANT-SUPPLIES						
3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	1638891345JAN15	1/27/2015	828.66	02/15 PD
3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	8430081671DEC14	1/26/2015	796.77	12/14 PD
					1,625.43 *	
Total 622-509350					1,625.43	
Total WATER UTILITY FUND					20,111.50	

GL Acct No	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
623-575740-200	FUEL FOR RESALE						
8929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO AV GAS 100LL	86887	02/09/2015	25,108.70	02/15	PD
Total 623-575740					25,108.70		
Total AIRPORT FUND					25,108.70		
864-212001	REFUNDS PAYABLE						
1467	WARNER, KIMBERLY M	2014 PROPERTY TAX REFUND	39467	02/05/2015	226.81	02/15	PD
8013	ASKIN, WILLIAM	ASKIN 2014 TAX REFUND	41186	02/04/2015	168.52	02/15	PD
8863	SHEETZ, STEVEN J	2014 TAX REFUND 031932561050	42104	02/06/2015	178.12	02/15	PD
					573.45	*	
Total TAX ROLL FUND					573.45		
875-232000	MUNICIPAL COURT DEP						
7140	ST OF WISC CONTROLLER'S OFF	ST OF WI CONTROLLER OFFICE JAN REMIT	2015JAN	02/05/2015	4,310.82	02/15	PD
7141	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES	2015JAN	02/05/2015	1,175.00	02/15	PD
7141	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES	2015JAN	02/05/2015	246.80	02/15	PD
					5,732.62	*	
Total MUNICIPAL COURT FUND					5,732.62		
Grand Total:					127,662.41		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-414132-000	PAYMENT IN LIEU OF TAX (PILOT)							
	555	BURLINGTON AREA SCHOOL DIST.	BASD DNR PILT PAYMENT	021615	02/16/2015	836.00	02/15	PD
	2520	RACINE COUNTY TREASURER	PILT PAYMENT SETTLEMENT	021615	02/16/2015	291.47	02/15	PD
	3027	State of Wisconsin	DNR PILT Payment Settlement	021615	02/16/2015	12.80	02/15	PD
	4354	GATEWAY - KENOSHA CAMPUS	Gateway PILT Payment Settlement	021615	02/16/2015	58.08	02/15	PD
						<u>1,198.35</u>	*	
Total GENERAL FUND						<u>1,198.35</u>		
864-121100	TAXES RECEIVABLE							
	555	BURLINGTON AREA SCHOOL DIST.	BASD FEBRUARY SETTLEMENT RA CO	021615	02/16/2015	2,049,837.94	02/15	PD
	2520	RACINE COUNTY TREASURER	RA COUNTY & STATE FEB SETTLEMENT	021615	02/16/2015	754,342.55	02/15	PD
	4354	GATEWAY - KENOSHA CAMPUS	Gateway Feb tax settlement for Ra Co	021615	02/16/2015	142,392.34	02/15	PD
						<u>2,946,572.83</u>	*	
864-121101	TAXES RECEIVABLE - WALWORTH CO							
	555	BURLINGTON AREA SCHOOL DIST.	BASD FEBRUARY SETTLEMENT WALWORTH CO	021615	02/16/2015	4,072.16	02/15	PD
	3875	WALWORTH COUNTY TREASURER	February Settlement State & County	021615	02/16/2015	1,539.92	02/15	PD
	4354	GATEWAY - KENOSHA CAMPUS	Gateway Feb tax settlement for Walworth	021615	02/16/2015	282.88	02/15	PD
						<u>5,894.96</u>	*	
Total TAX ROLL FUND						<u>2,952,467.79</u>		
Grand Total:						<u><u>2,953,666.14</u></u>		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

prepaid
02-18-2015

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239006	LAW-VISION							
	339	SUPERIOR VISION INSURANCE	Policy No. 141500 February Billing	IA384690	02/07/2015	660.00	02/15	PD
100-454540-000	STREET DEPT							
	5915	STEINER ELECTRIC COMPANY	STEINER	S004624234.002	12/08/2014	495.58	12/14	PD
100-515132-225	ADMIN - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-1/15	02/04/2015	175.31	02/15	PD
	7343	AT & T	AT & T 262 763-3474 163 6 ADMIN	26276334740215	02/04/2015	18.38	02/15	PD
	7692	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9739399233	02/18/2015	2.96	02/15	PD
						196.65	*	
Total ADMINISTRATOR						196.65		
100-515141-225	FINANCE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-1/15	02/04/2015	163.60	02/15	PD
	7343	AT & T	AT & T 262 763-3474 163 6 Finance	26276334740215	02/04/2015	18.38	02/15	PD
	7692	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9739399233	02/18/2015	86.78	02/15	PD
						268.76	*	
Total FINANCE						268.76		
100-525211-220	POLICE - UTILITY SERVICES							
	3330	WE ENERGIES	1461-190-073 Gas 224 E Jefferson St	1461190073JAN15	01/27/2015	1,408.55	02/15	PD
	3330	WE ENERGIES	5843-681-877 224 E Jefferson Electric	5843681877JAN15	01/28/2015	1,605.56	02/15	PD
						3,014.11	*	
100-525211-225	POLICE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-1/15	02/04/2015	369.74	02/15	PD
	7343	AT & T	AT & T 262 763-3474 163 6 POLICE	26276334740215	02/04/2015	91.89	02/15	PD
	7692	VERIZON WIRELESS	VERIZON POLICE 286396851-00001	9739399233	02/18/2015	684.43	02/15	PD
						1,146.06	*	
100-525211-533	POLICE - COPY MACHINE RENT							
	8707	KONICA MINOLTA PREMIER FINAN	CONTRACT PAYMENT FOR COPY MACH	271916215	01/31/2015	432.27	02/15	PD
Total POLICE DEPT.						4,592.44		
100-525220-225	FIRE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-1/15	02/04/2015	191.52	02/15	PD
	7343	AT & T	AT & T 262 763-3474 163 6 FIRE	26276334740215	02/04/2015	73.51	02/15	PD
	7692	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9739399233	02/18/2015	127.35	02/15	PD
						392.38	*	
Total FIRE DEPT.						392.38		
100-535321-225	STREETS - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-1/15	02/04/2015	30.15	02/15	PD
	7343	AT & T	AT & T 262 763-3474 163 6 DPW	26276334740215	02/04/2015	36.75	02/15	PD
	7692	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9739399233	02/18/2015	40.74	02/15	PD
						107.64	*	
100-535321-310	STREETS - OFF SUPP/POSTAGE							
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)	4015068217	02/01/2015	18.88	02/15	PD
Total STREET ADMINISTRATION						126.52		

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid
2-20-2015

6

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-555551-220	PARKS - UTILITIES							
	3330 WE ENERGIES		3832-053-838 225 Robert St	1832053838JAN15	02/05/2015	15.71	02/15	PD
	3330 WE ENERGIES		9274-302-920 400 Sunset Dr	1274302992JAN15	02/02/2015	81.86	02/15	PD
						97.57	*	
100-555551-225	PARKS - TELEPHONE							
	7692 VERIZON WIRELESS		VERIZON PARK 286396851-00001	9739399233	02/18/2015	.07	02/15	PD
100-555551-310	PARKS - OFFICE SUPP, POSTAGE							
	8696 CANON SOLUTIONS AMERICA, INC		Copier - DPW Serial FRU34827 (split)	4015068217	02/01/2015	9.43	02/15	PD
Total PARKS						107.07		
Total GENERAL FUND						6,839.40		
251-555511-327	MATERIALS							
	8068 WT COX SUBSCRIPTIONS		WT Cox: Account Number 2060246	2990802	01/26/2015	3,979.27	02/15	PD
	8868 OFFICIAL XBOX MAGAZINE		Xbox Magazine Renewal	2015	02/20/2015	24.95	02/15	PD
						4,004.22	*	
Total FUND EXPENSES						4,004.22		
Total LIBRARY OPERATIONS FUND						4,004.22		
621-575740-220	WWTP-ELECTRIC							
	3330 WE ENERGIES		6268-292-660 Shiloh Lift Station	1268292660JAN15	02/02/2015	50.27	02/15	PD
621-575740-225	TELEPHONE							
	7692 VERIZON WIRELESS		VERIZON WWTP 286396851-00001	9739399233	02/18/2015	39.99	02/15	PD
	7692 VERIZON WIRELESS		SCADA WWTP Acct # 242013605-00001	9740313338	01/11/2015	27.40	02/15	PD
						67.39	*	
621-575740-371	REG/PERMITS/OUTSIDE TESTING							
	7013 WI EMERGENCY MANAGEMENT		WI EMERGENCY MANAGEMENT WWTP	187310	02/09/2015	205.00	02/15	PD
Total WASTEWATER FUND EXPENSES						322.66		
Total WASTEWATER OPERATIONS FUND						322.66		
622-506230-000	SUPPLIES							
	3330 WE ENERGIES		1473-005-365 508 Sheldon St	473005356JAN15	02/01/2015	214.30	02/15	PD
Total 622-506230						214.30		
622-509210-000	OFFICE SUPPLY							
	7094 AT & T LONG DISTANCE		AT & T LONG DISTANCE WATER	829440291-1/15	02/04/2015	23.38	02/15	PD
	7343 AT & T		AT & T 262 763-3474 163 6 WATER	26276334740215	02/04/2015	36.75	02/15	PD
	8696 CANON SOLUTIONS AMERICA, INC		Copier - DPW Serial FRU34827 (split)	4015068217	02/01/2015	18.88	02/15	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						79.01	*	
Total 622-509210						79.01		
622-509230-000 OUTSIDE SERVICES								
7013	WI EMERGENCY MANAGEMENT	Burlington Water Utility Well #10		187311	02/09/2015	205.00	02/15	PD
7013	WI EMERGENCY MANAGEMENT	Burlington Water Utility Well #9		187313	02/09/2015	205.00	02/15	PD
7013	WI EMERGENCY MANAGEMENT	Burlington Water Utility Well #11		187317	02/09/2015	205.00	02/15	PD
7013	WI EMERGENCY MANAGEMENT	Burlington Water Utility Well #7		187319	02/09/2015	205.00	02/15	PD
7013	WI EMERGENCY MANAGEMENT	Burlington Water Utility Well #8		187320	02/09/2015	205.00	02/15	PD
						1,025.00	*	
Total 622-509230						1,025.00		
Total WATER UTILITY FUND						1,318.31		
623-575740-220 ELECTRIC								
3330	WE ENERGIES	3243-871-135 Bieneman Road		1243871135JAN15	02/10/2015	41.19	02/15	PD
3330	WE ENERGIES	4066-688-457 703 Airport Office Gas		066688457JAN15	02/10/2015	208.59	02/15	PD
3330	WE ENERGIES	4619-277-006 703 Airport Office Electric		618277006JAN15	02/10/2015	466.03	02/15	PD
3330	WE ENERGIES	6069-094-440 Airport Runway Lights		069094440JAN15	02/10/2015	317.32	02/15	PD
3330	WE ENERGIES	6280-861-972 Runway 29 Lighting		280861972JAN15	02/10/2015	16.79	02/15	PD
3330	WE ENERGIES	6831-002-581 FUELING AREA		831002581JAN15	02/10/2015	74.69	02/15	PD
3330	WE ENERGIES	7460-654-921 707 Airport Rd		460654921JAN15	02/10/2015	63.02	02/15	PD
3330	WE ENERGIES	8044-510-981 HANGAR		044510981JAN15	02/10/2015	602.30	02/15	PD
3330	WE ENERGIES	8460-785-002 Bieneman Rd Beacon		460785002JAN15	02/10/2015	36.99	02/15	PD
						1,826.92	*	
623-575740-225 TELEPHONE								
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT		829440291-1/15	02/04/2015	23.38	02/15	PD
7343	AT & T	AT & T 262 763-3474 163 6 Airport		26276334740215	02/04/2015	55.11	02/15	PD
						78.49	*	
Total 623-575740						1,905.41		
Total AIRPORT FUND						1,905.41		
820-555551-399 MISCELLANEOUS								
3620	BURLINGTON BASEBALL 2000	Park Board Grant to Baseball 2000		021315	02/13/2015	300.00	02/15	PD
Total 820-555551						300.00		
Total CITY PARKS FUND						300.00		
864-212001 REFUNDS PAYABLE								
8865	THE JOURNAL TIMES	2014 Personal Property Tax Refund		38679	02/17/2015	1,442.28	02/15	PD
Total TAX ROLL FUND						1,442.28		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
875-232000	MUNICIPAL COURT DEP							
	8866	RAYMOND, HAROLD	refund tax intercept cit. N153214	N153214	02/18/2015	68.00	02/15	PD
	8867	CHIEVES, SHARRON A	refund for overpayment cit. I960993-5	I960993-5	02/17/2015	98.80	02/15	PD
						166.80	*	
Total MUNICIPAL COURT FUND						166.80		
Grand Total:						16,299.08		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515111-310	CITY COUNCIL - OFF SUP-POSTAGE						
	7679 STAPLES ADVANTAGE		STAPLES MAYOR & CITY COUNCIL SUPPLIES	8033087653	01/31/2015	47.97	03/15
Total CITY COUNCIL						47.97	
100-515121-248	MUNI COURT - REP & MAINT BLDG						
	3040 VORPAGEL SERVICE INC.		Vorpagel Services Muni			92.75	03/15
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	5906 MINUTEMAN PRESS OF BURLINGT		business cards (split)	22773	02/16/2015	54.50	03/15
	5906 MINUTEMAN PRESS OF BURLINGT		Minuteman - Pre-Trial Slips	22835	02/23/2015	71.19	03/15
	7679 STAPLES ADVANTAGE		STAPLES MUNI COURT SUPPLIES	8033087653	01/31/2015	17.18	03/15
						142.87	*
100-515121-330	MUNI COURT - INSRVC TRAIN/TRVL						
	3334 WI MUNI JUDGES ASSOCIATION		WI MUNICIPAL JUDGES ASSOCIATIO	2015MD	02/15/2015	100.00	03/15
Total MUNICIPAL COURT						335.62	
100-515132-241	ADMIN - REP & MAINT IT						
	5364 DIGICORP		Barracuda Message Archiver	307556	02/13/2015	2,448.00	03/15
100-515132-248	REPAIRS & MAINT BUILDING						
	3040 VORPAGEL SERVICE INC.		Vorpagel Services Admin			1,094.45	03/15
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	5906 MINUTEMAN PRESS OF BURLINGT		business cards (split)	22773	02/16/2015	54.50	03/15
	7679 STAPLES ADVANTAGE		STAPLES ADMIN SUPPLIES	8033087653	01/31/2015	74.42	03/15
						128.92	*
100-515132-399	ADMIN - SUNDRY EXPENSES						
	3635 RICHTER'S MARKETPLACE		water refill (split)	02/13/15CH	02/13/2015	2.93	03/15
100-515132-505	Admin - Legal Fees						
	3035 VONBRIESEN & ROPER, S.C.		Von Briesen & Roper - Personnel	9773	02/17/2015	301.00	03/15
100-515132-520	ADMIN - PROP AND LIABLITY INS						
	3430 ZAREK INSURANCE, INC.		Ford Escape	7277	02/09/2015	24.00	03/15
Total ADMINISTRATOR						3,999.30	
100-515140-248	CLERK-REPAIRS & MAINT BUILDING						
	3040 VORPAGEL SERVICE INC.		Vorpagel Services Clerk			92.75	03/15
100-515140-310	CLERK - OFFICE SUPPLIES						
	3635 RICHTER'S MARKETPLACE		water refill (split)	02/13/15CH	02/13/2015	2.92	03/15
Total CITY CLERK						95.67	
100-515141-248	FINANCE - REP AND MAINT BLDG						
	3040 VORPAGEL SERVICE INC.		Vorpagel Services Finance			575.05	03/15
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	1951 MENARDS		Menards Finance Dept Acct # 32120261	71049	01/30/2015	15.99	03/15

PD = Fully Paid Invoice PR = Partially Paid Invoice

Vouchers
03-03-2015

10

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	1951	MENARDS	Menards Finance Dept Acct # 32120261	71909	02/11/2015	15.99	03/15
	7679	STAPLES ADVANTAGE	STAPLES FINANCE OFFICE SUPPLIES	8033087653	01/31/2015	7.55	03/15
	7752	DELUXE	DEPOSIT TICKET BOOKS	2033172566	01/30/2015	56.11	03/15
						63.66	*
100-515141-324	FINANCE - MEMBERSHIP DUES						
	5023	GOV FINANCE OFFICERS ASSOC.	MEMBERSHIP RENEWAL - DEQUAKER	0174905	2015 02/10/2015	190.00	03/15
Total FINANCE						828.71	
100-525211-211	POLICE - PHYSICALS						
	2353	PERSONNEL EVALUATION, INC.	Police Dept JV Pep Billing	12334	01/31/2015	60.00	03/15
100-525211-225	POLICE - TELEPHONE						
	5016	WI DEPT OF JUSTICE-2688	TIME System Access	T18467	01/21/2015	360.00	03/15
100-525211-242	POLICE - REPAIR/MTCE EQUIP						
	1050	DOUG'S AUTO	904 2013 Ford Explorer	023893	01/14/2015	294.22	03/15
	1050	DOUG'S AUTO	905 2013 Ford Explorer	023914	01/19/2015	24.95	03/15
	1050	DOUG'S AUTO	906 2013 Ford Explorer	023915	01/19/2015	24.95	03/15
	1050	DOUG'S AUTO	904 2013 Ford Explorer	024025	02/19/2015	41.90	03/15
	1050	DOUG'S AUTO	901 2007 Dodge Caravan	024026	02/19/2015	24.95	03/15
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER BATTERY	280925	02/12/2015	71.42	03/15
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER POLICE SUPPLIES	281130	02/16/2015	252.31	03/15
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER BATTERY	281208	02/17/2015	71.42	03/15
						806.12	*
100-525211-244	POLICE - REPAIR & MAINTENANCE						
	5364	DIGICORP	Digicorp - Police	307387	01/31/2015	287.96	03/15
100-525211-248	POLICE - REP & MAINT BUILDING						
	1416	HALVERSON OVERHEAD DOOR CC	serviced overhead doors	0088973-IN	01/26/2015	711.60	03/15
	2730	SIMPLEX GRINNELL LP	Fire Alarm Test & Inspect	77561143	01/26/2015	1,562.58	03/15
	3040	VORPAGEL SERVICE INC.	Mid Season Heating	35358	01/30/2015	1,236.81	03/15
						3,510.99	*
100-525211-310	POLICE - OFF SUPP-POSTAGE						
	2590	REINEMANS, INC.	batteries	70552	02/04/2015	10.78	03/15
	3430	ZAREK INSURANCE, INC.	Zarek notary bond - Anderson	7274	02/03/2015	40.00	03/15
	3635	RICHTER'S MARKETPLACE	water refill Police Dept	01/29/15PD	01/29/2015	5.85	03/15
	3635	RICHTER'S MARKETPLACE	Richter's - Police Dept	02/02/15PD	02/02/2015	29.63	03/15
	3635	RICHTER'S MARKETPLACE	Police Dept Supplies	02/06/15PD	02/06/2015	17.74	03/15
	3635	RICHTER'S MARKETPLACE	Police Dept Supplies	02/11/15PD	02/11/2015	17.74	03/15
	3635	RICHTER'S MARKETPLACE	water refill	02/13/15PD	02/13/2015	5.85	03/15
	5906	MINUTEMAN PRESS OF BURLINGT	self inking stamper	22579	02/02/2015	30.07	03/15
	5906	MINUTEMAN PRESS OF BURLINGT	self inking stamper	22653	02/05/2015	60.14	03/15
	5906	MINUTEMAN PRESS OF BURLINGT	business cards (split)	22773	02/16/2015	54.50	03/15
	7679	STAPLES ADVANTAGE	STAPLES POLICE DEPT	8033087653	01/31/2015	212.85	03/15
						485.15	*
100-525211-324	POLICE - PUBL,SUBSCRIPTS, DUES						
	8306	RCLEEA	RCLEEA MEMBERSHIP DUES	012115	01/21/2015	100.00	03/15
100-525211-330	POLICE - TRAVEL						
	660	BURLINGTON RESCUE SQUAD	CPR CLASS	021015	02/10/2015	68.36	03/15
	8352	CITY OF HARTFORD POLICE DEPT	Training	020415	02/04/2015	40.00	03/15
						108.36	*
100-525211-344	POLICE - JANITOR SUPPLIES						
	1951	MENARDS	MENARDS POLICE ACCT 32120263	71046	01/30/2015	42.97	03/15
	1951	MENARDS	Muriatic Acid Gal	71912	02/11/2015	9.78	03/15
	2590	REINEMANS, INC.	trash bags	71285	02/17/2015	39.58	03/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						92.33	*
100-525211-381	POLICE - INVESTIGATIONS						
	3926	SIRCHIE FINGER PRINT LAB	SIRCHIE FINGER PRINT LAB POLICE	0195547-IN	02/07/2015	334.52	03/15
	3926	SIRCHIE FINGER PRINT LAB	BUCCAL SWAB KIT	0196093-IN	02/11/2015	44.25	03/15
						378.77	*
Total POLICE DEPT.						6,189.68	
100-525220-157	FIRE - INSERVICE TRAINING						
	4354	GATEWAY - KENOSHA CAMPUS	EMT - Fee	19830	02/05/2015	110.00	03/15
100-525220-211	FIRE - PHYSICALS						
	4154	AURORA HEALTH CARE	Acct #600003825 - Leduc, Matthew	130295700	01/08/2015	78.00	03/15
	4154	AURORA HEALTH CARE	Acct #600003825 - Jones, Eric	130405056	01/13/2015	78.00	03/15
	4154	AURORA HEALTH CARE	Acct #600003825 - Tilton, Nicholas	130555621	01/19/2015	78.00	03/15
	4154	AURORA HEALTH CARE	Acct #600003825 - Bauman, Michael	130719518	01/26/2015	78.00	03/15
	4154	AURORA HEALTH CARE	Acct #600003825 - Peterson, Richard	130933605	02/03/2015	78.00	03/15
						390.00	*
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS						
	5477	BUMPER TO BUMPER	DEXRON MERCON	280812	02/10/2015	13.56	03/15
100-525220-242	FIRE - REPAIR & MAINT VEHICLES						
	1140	ELKHORN CHEMICAL & PACKAGING	Auto Wash Liq Elko	558498	02/12/2015	254.61	03/15
	2590	REINEMANS, INC.	Reinemans - Fire Dept	70568	02/04/2015	6.29	03/15
						260.90	*
100-525220-248	FIRE - REPAIR MAINT BLDGS						
	8432	J.S. SERVICES UNLIMITED LLC	Installed New Garbage Disposal	1134	02/10/2015	256.00	03/15
	8869	AVER US	KEC MAINTENANCE	8165543	02/13/2015	328.15	03/15
						584.15	*
100-525220-293	FIRE - FIRE PREVENTION						
	4383	RDJ SPECIALTIES, INC	RDJ - Stylus Pen	081612	02/03/2015	372.43	03/15
100-525220-298	FIRE- CONTRACT SERVICES						
	117	ALSCO	ALSCO FIRE DEPT CUST. NO. 012470	IMIL913323	02/18/2015	44.29	03/15
	7370	PECK & WEIS HEATING	PECK & WEIS FIRE DEPT MAINT. CONTRACT	884671	02/12/2015	975.00	03/15
						1,019.29	*
100-525220-310	FIRE - OFFICE SUPPLIES						
	1951	MENARDS	Menards Fire Dept Acct # 32120264	72110	02/13/2015	37.16	03/15
	1951	MENARDS	Menards Fire Dept Acct # 32120264	72420	02/17/2015	34.91	03/15
	5720	BURLINGTON GLASS, INC.	Burlington Glass - Fire Dept Name Plates	162412	02/13/2015	35.00	03/15
						107.07	*
Total FIRE DEPT.						2,857.40	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL910795	02/11/2015	76.46	03/15
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL913333	02/18/2015	78.37	03/15
						154.83	*
100-535321-234	STREETS - SALT AND SAND						
	4462	CARGILL, INCORPORATED	DEICER SALT ICE CNTRL BLK	2902128332	02/03/2015	1,566.69	03/15
	4462	CARGILL, INCORPORATED	DEICER SALT ICE CNTRL BLK	2902131679	02/04/2015	9,195.29	03/15
	4462	CARGILL, INCORPORATED	DEICER SALT ICE CNTRL BLK	2902132482	02/04/2015	3,162.44	03/15
						13,924.42	*
100-535321-242	STREETS - REP MAINT VEHICLES						
	1457	HUMPHREY SERVICE & PARTS, INC	HUMPHREY DPW STOCK	1169329	02/11/2015	316.30	03/15
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 517	251653	02/17/2015	8.98	03/15
	2587	REINDERS INC	REINDERS BROS DPW SUPPLIES	1569475-00	02/06/2015	275.30	03/15
	5188	BABCOCK AUTO SPRING CO	BABCO - parts for Unit 517	66926	02/16/2015	970.02	03/15

PD = Fully Paid Invoice PR = Partially Paid Invoice

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	5188	BABCOCK AUTO SPRING CO	BABCO - parts for Unit 520	66927	02/16/2015	633.30	03/15
						2,203.90	*
100-535321-248	STREETS REP & MAINT BLDG						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL910796	02/11/2015	8.88	03/15
100-535321-298	STREETS - CONTRACT SERVICES						
	1202	FEDERAL SIGNAL CORPORATION	Cntl, DC, One-Way, High Band (split)	5960492	02/05/2015	1,052.99	03/15
	1416	HALVERSON OVERHEAD DOOR CC	Re-Installed Jamb Seal (split)	0089060-IN	01/30/2015	33.60	03/15
	3070	WANASEK CORPORATION	WANASEK DPW HAUL SNOW	4431	02/10/2015	2,054.00	03/15
	3593	WI RURAL WATER ASSOCIATION	Consolidated Safety Audit	2575	02/06/2015	237.82	03/15
	4407	WEIDERT ELECTRIC, INC.	Repair Street Lights	5305	02/12/2015	834.08	03/15
						4,212.49	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	5906	MINUTEMAN PRESS OF BURLINGT	business cards (split)	22773	02/16/2015	54.50	03/15
	7679	STAPLES ADVANTAGE	STAPLES STREET OFFICE SUPPLIES	8033087653	01/31/2015	55.98	03/15
						110.48	*
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1378	GRAY'S INC.	WESTERN TP	32432	02/10/2015	265.00	03/15
	1457	HUMPHREY SERVICE & PARTS, INC	Air Filter	1168929	02/06/2015	58.73	03/15
	5043	IBD, LLC	IBD- Streets	110136760	02/13/2015	56.70	03/15
	8415	Wholesale Direct, Inc.	DPW - Parts	000212813	02/11/2015	191.16	03/15
						571.59	*
100-535321-374	STREETS -EMERGENCY GOVT SAFETY						
	1202	FEDERAL SIGNAL CORPORATION	Cntl, DC, One-Way, High Band (split)	5960492	02/05/2015	4,500.00	03/15
		Total STREET ADMINISTRATION				25,686.59	
100-555551-159	PARKS - CLOTHING						
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL910795	02/11/2015	30.00	03/15
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL913333	02/18/2015	30.00	03/15
						60.00	*
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL910796	02/11/2015	4.44	03/15
100-555551-298	PARKS - OUTSIDE SERVICES						
	1416	HALVERSON OVERHEAD DOOR CC	Re-Installed Jamb Seal (split)	0089060-IN	01/30/2015	16.80	03/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-109261	02/09/2015	80.00	03/15
						96.80	*
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	1951	MENARDS	Menards - Acct 32120266	72067	02/13/2015	358.48	03/15
	2590	REINEMANS, INC.	Reinemans - Hardware	70929	02/11/2015	10.49	03/15
	2590	REINEMANS, INC.	hardware	71223	02/16/2015	15.79	03/15
						384.76	*
		Total PARKS				546.00	
100-575710-295	CLEAN SWEEP						
	3635	RICHTER'S MARKETPLACE	Clean Sweep	02/10/15DPW	02/10/2015	13.98	03/15
		Total GARBAGE COLLECTION				13.98	
		Total GENERAL FUND				40,600.92	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
501-514900-000	ADMINISTRATIVE EXPENSES						
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	23743	03/01/2015	148.20	03/15
Total ADMINISTRATIVE						148.20	
Total SELF INSURANCE FUND						148.20	
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL908292	02/04/2015	77.37	03/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL910798	02/11/2015	83.06	03/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL913335	02/18/2015	4.71	03/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL913335	02/18/2015	77.37	03/15
	7174	CLASSIC INDUSTRIAL SUPPLIES	INSULATED BOMBER JACKETS	22088	02/04/2015	78.85	03/15
						321.36	*
621-575740-244	REPAIRS,MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL908292	02/04/2015	10.02	03/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL908293	02/04/2015	111.84	03/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL910798	02/11/2015	10.02	03/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL913335	02/18/2015	10.02	03/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL913336	02/18/2015	111.84	03/15
	1951	MENARDS	MENARDS WWTP ACCT #32120265	71026	01/30/2015	70.93	03/15
	1951	MENARDS	WTRPRF PAINT	71922	02/11/2015	23.98	03/15
	1951	MENARDS	Menards Acct 32120265 (split)	72005	02/12/2015	68.85	03/15
	2590	REINEMANS, INC.	Reinemans - WWTP	70201	01/29/2015	8.85	03/15
	2590	REINEMANS, INC.	Spray Paint	71212	02/16/2015	10.78	03/15
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY WWTP	315675	02/02/2015	174.50	03/15
	3120	WELDERS SUPPLY COMPANY	1 YEAR PRE-PAID RENTAL	316935	02/12/2015	301.00	03/15
	5164	DONERITE JANITORIAL SERV INC.	DONERITE FEBRUARY BILLING	2656	02/19/2015	960.00	03/15
	8634	BLUETARP FINANCIAL	Renewed 1 Year - Northern Tool & Equipment	32421071	02/17/2015	39.99	03/15
						1,912.62	*
621-575740-247	WWTP-RESERVE PLANT REPLACEMENT						
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies (split)	351278	02/12/2015	13,809.91	03/15
621-575740-248	PLANT OPERATION						
	1951	MENARDS	MENARDS WWTP ACCT #32120265	71575	02/06/2015	143.00	03/15
	5477	BUMPER TO BUMPER	MAGNETIC HEATER	281294	02/19/2015	70.95	03/15
						213.95	*
621-575740-249	LABORATORY						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL908292	02/04/2015	4.71	03/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL908293	02/04/2015	55.41	03/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL910798	02/11/2015	4.71	03/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL913336	02/18/2015	55.41	03/15
	936	CULLIGAN OF BURLINGTON	CULLIGAN WWTP ACCT 500-08487456-8	500X01478300	01/31/2015	227.25	03/15
	1951	MENARDS	Menards Acct 32120265 (split)	72005	02/12/2015	9.94	03/15
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	351056	02/09/2015	287.66	03/15
	2180	NCL OF WISCONSIN, INC	NCL Calibrate Lab Equipment	351101	02/10/2015	975.00	03/15
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies (split)	351278	02/12/2015	8.45	03/15
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER V BELT	281119	02/16/2015	29.44	03/15
						1,657.98	*
621-575740-252	MANHOLE REPAIR						
	1441	D & K SERVICES	sawcut and remove asphalt for manhole risers	201558	02/12/2015	400.00	03/15
621-575740-310	OFFICE SUPPLIES, POSTAGE						
	7679	STAPLES ADVANTAGE	STAPLES WWTP SUPPLIES	8033087653	01/31/2015	275.35	03/15
621-575740-330	SEWER - INSRVC TRNG & TRAVEL						

2215	NELSON ELECTRIC SUPPLY	Nelson Electric - Code Book	727164-00	02/11/2015	143.20	03/15
621-575740-353	REPAIR & MAINT LIFT STATIONS					
7546	EVOQUA WATER TECHNOLOGIES	BIOXIDE WWTP ODOR CONTROL	902050236	02/10/2015	668.85	03/15
621-575740-374	SAFETY					
2973	USABlueBook	O2 Sensor GasAlertMax	563369	02/09/2015	186.29	03/15
7473	CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY WWTP SUPPLIES	5002551408	02/04/2015	32.38	03/15
					218.67	*
621-575740-510	INSURANCE					
3430	ZAREK INSURANCE, INC.	add Sewer Authority Ext of Cov	7277	02/09/2015	2,506.00	03/15
Total WASTEWATER FUND EXPENSES					22,127.89	
Total WASTEWATER OPERATIONS FUND					22,127.89	
622-501505-000	HYDRANT INVENTORY-MAT & INVENT					
5721	HD SUPPLY WATERWORKS, LTD.	HD Hyd inventory	D503383	01/30/2015	369.62	03/15
Total 622-501505					369.62	
622-503460-000	METERS & LABOR					
3220	MIDWEST METER INC	2" Round Compound Series Base	0063687-IN	01/30/2015	9,561.68	03/15
Total 622-503460					9,561.68	
622-506230-000	SUPPLIES					
1951	MENARDS	MENARDS Water Dept ACCT #32120265	71582	02/06/2015	168.00	03/15
3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO WATER DEPT	315676	02/02/2015	41.38	03/15
					209.38	*
Total 622-506230					209.38	
622-506310-000	CHEMICALS					
2224	HAWKINS, INC	Water Dept Supplies	3692582	02/05/2015	4,659.40	03/15
Total 622-506310					4,659.40	
622-506410-000	SUPPLIES					
1951	MENARDS	MENARDS Water Dept ACCT #32120265	71564	02/06/2015	33.95	03/15
1951	MENARDS	Menards - Acct 32120265	72020	02/12/2015	47.87	03/15
					81.82	*
Total 622-506410					81.82	
622-506540-000	HYDRANTS & SUPPLIES					
2973	USABlueBook	Hydrant Oil	020315	02/03/2015	87.50	03/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 622-506540						87.50	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL908291	02/04/2015	30.13	03/15
	117	ALSCO	ALSCO Water Cust # 025570	IMIL910797	02/11/2015	30.13	03/15
	117	ALSCO	ALSCO Water Cust # 025570	IMIL913334	02/18/2015	30.13	03/15
						90.39	*
Total 622-509030						90.39	
622-509230-000	OUTSIDE SERVICES						
	3538	PUBLIC SERVICE COMMISSION	Simplified Rate Case Utility ID: 840	1501-I-00840	02/11/2015	247.24	03/15
Total 622-509230						247.24	
622-509300-000	MISCELLANEOUS-SUPPLIES						
	3593	WI RURAL WATER ASSOCIATION	System Membership Renewal	634	02/02/2015	555.00	03/15
Total 622-509300						555.00	
622-509330-000	TRANSPORTATION-SUPPLIES						
	2354	PERFORMANCE TIRE & AUTO	Repairs for 2011 Ford - Pickup F250	124126	02/06/2015	31.30	03/15
Total 622-509330						31.30	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL910796	02/11/2015	8.88	03/15
	1416	HALVERSON OVERHEAD DOOR CC	Re-Installed Jamb Seal (split)	0089060-IN	01/30/2015	33.60	03/15
						42.48	*
Total 622-509350						42.48	
Total WATER UTILITY FUND						15,935.81	
623-575740-242	REPAIR, MAINTENANCE EQUIPMENT						
	5117	HUGHES ELECTRIC, INC	HUGHES ELECTRIC REPAIRS AT AIRPORT	11211	02/11/2015	260.00	03/15
623-575740-244	SNOW REMOVAL						
	3070	WANASEK CORPORATION	WANASEK AIRPORT SNOW PLOWING	4425	02/10/2015	4,256.25	03/15
623-575740-247	REPAIR, MAINTENANCE BUILDINGS						
	1568	LAFORCE	Removal of lock & installing pull only	858251 RI	02/09/2015	527.50	03/15
623-575740-298	CONTRACT SERVICES						
	5538	MEISNER, GARY	MEISNER AIRPORT MANAGER MARCH BILLING	MARCH2015	03/03/2015	319.30	03/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 623-575740						5,363.05	
Total AIRPORT FUND						5,363.05	
Grand Total:						84,175.87	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100011220	WATKINS, MEGAN E.	.00	.00	.00	46.13	.00	.00	46.13
100011287	DEQUAKER, STEVEN J.	.00	.00	.00	21.85	.00	.00	21.85
100031168	LODLE, JALENE K.	.00	.00	.00	23.00	.00	.00	23.00
Grand Totals:	3 Employees	.00	.00	.00	90.98	.00	.00	90.98



City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: March 3, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: Licenses & Permits

OPERATOR'S LICENSES

Recommended for DENIAL:

Weber, Allison M. – confidential information enclosed

Recommended for APPROVAL:

Coss, Cortney Breann
Nyhlen, Laura Christine
Perri, Jennifer Dawn

SPECIAL EVENTS

Date of Event:
Name:
Group:
Contact:
Location:
Time:

LIQUOR LICENSES

Type:
Entity/Trade Name:
Location:
Owner:
Agent:
Home Address:

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the March 3, 2015 Common Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 13 A	Date: March 3, 2015
Submitted By: Mayor Robert Miller	Subject: Resolution 4713(47) to consider approving a Grant of Easement Agreement with 492 Pine Coffeehouse, LLC.

Details:

While undergoing remodeling and construction with the Coffee House on Chestnut & Pine project, it was determined by state and federal building code that a 5 x 6 foot concrete structure at the rear exit/entrance is required for ADA accessibility. Although this concrete structure will be constructed flush with the existing ground surface, it will infringe onto the alley owned by the City. There is also a considerable foundation beneath the structure. Therefore, the City has requested that Coffee House, LLC obtain a Grant of Easement Agreement for this 30 s.f. section of alleyway.

In the event the City requires any removal, modification or reconstruction of the concrete structure, or future repairs or maintenance are required, 492 Pine Coffeehouse, LLC will be solely responsible for the costs. Likewise, as a part of the alley, this area will also be used for pedestrian and vehicular use for persons and/or vehicles traveling in the alley.

Options & Alternatives:

The Council may deny the Grant of Easement, which will require the property owner to amend their construction plans to comply with state and federal building codes.

Financial Remarks:

There are no city funds associated with this request other than standard legal fees connected with the agreement preparation.

Executive Action:

This item was discussed at the February 17, 2015 Committee of the Whole and scheduled for the March 3, 2015 Common Council meeting for consideration.

Resolution No. 4713(47)
Introduced by: Committee of the Whole

**A RESOLUTION GRANTING AN EASEMENT FROM THE CITY OF BURLINGTON TO 492
N. PINE STREET, LLC FOR PROPERTY LOCATED AT 484 AND 492 N. PINE STREET**

WHEREAS, 492 N. Pine Street, LLC has requested permission to construct and maintain a 5 foot by 6 foot ground-level concrete surface to be constructed out of the east exit/entrance way of 484 N. Pine Street protruding into the alleyway owned by the City of Burlington; and,

WHEREAS, said land is the platted and improved alley bordering the east side of 492 and 484 N. Pine Street, City of Burlington, Racine County, State of Wisconsin described as follows:

Lot 2 of re-subdivision of Lots 2, 3, 6 and 7, of Block 27 of the Original Plat of Burlington, as shown on the plat of said re-subdivision recorded in the Office of the Register of Deeds for Racine County, Wisconsin in Volume P of Plats on page 14; the same formerly described as 21 feet, 9 inches front on Pine Street and 100 feet in depth on Lot 2, Block 27, Original Plat of Burlington; the Southeasterly line of said parcel of land passing directly along center of the Northwesterly cellar wall of building formerly owned by John Haas; together with an undivided one-half interest in a party wall now standing on the line between Lots 1 and 2 in said re-subdivision and as more particularly specified in Deed from F.A. Schwaller and wife to Thomas W. Buell dated July 9, 1888 and recorded in Volume 84 of Deeds on page 381 in the Office of the Register of Deeds of Racine County, Wisconsin. Said land being in the City of Burlington, County of Racine and State of Wisconsin. (Address: 484 N. Pine Street)

The Easement Area is legally described as a 5 foot by 6 foot area as found on the above described parcel, as shown on Exhibit "A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Burlington, Racine County and Walworth County Wisconsin, that the easement, attached hereto as Attachment "A" attached hereto be and is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: February 17, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

GRANT OF EASEMENT

This easement is granted by CITY OF BURLINGTON (hereinafter "CITY") to 492 N. PINE STREET, LLC (hereinafter "492 PINE").

RECITALS

WHEREAS, the CITY is the owner of the platted and improved alley bordering the east side of 492 and 484 N. Pine Street, City of Burlington, Racine County, State of Wisconsin, (hereinafter the "Alley") and the two physical addresses further described as follows:

Lot 2 of re-subdivision of Lots 2, 3, 6 and 7, of Block 27 of the Original Plat of Burlington, as shown on the plat of said re-subdivision recorded in the Office of the Register of Deeds for Racine County, Wisconsin in Volume P of Plats on page 14; the same formerly described as 21 feet, 9 inches front on Pine Street and 100 feet in depth on Lot 2, Block 27, Original Plat of Burlington; the Southeasterly line of said parcel of land passing directly along center of the Northwesterly cellar wall of building formerly owned by John Haas; together with an undivided one-half interest in a party wall now standing on the line between Lots 1 and 2 in said re-subdivision and as more particularly specified in Deed from F.A. Schwaller and wife to Thomas W. Buell dated July 9, 1888 and recorded in Volume 84 of Deeds on page 381 in the Office of the Register of Deeds of Racine County, Wisconsin. Said land being in the City of Burlington, County of Racine and State of Wisconsin. (Address: 484 N. Pine Street)

Lot 1 of re-subdivision of Lots 2, 3, 6 and 7, Block 27, according to the recorded plat thereof, together with an undivided 1/2 interest in Party Wall now standing on line between Lots 1 and 2 in said Resubdivision. Subject to an undivided 1/2 interest in said Party Wall as specified in deed from F.A. Schwaller and wife to Thomas W. Buell dated July 9, 1888 and recorded in Volume 84 of Deeds, at page 381 in the Office of the Register of Deeds for Racine County, Wisconsin. Said land being in the City of Burlington, Racine County, Wisconsin, and being a part of Block 27 of the original plat thereof. (Address: 492 N. Pine Street)

WHEREAS, there is currently construction and remodeling underway at 484 N. Pine Street, the same of which requires a 5'X6' stoop to be constructed out of the east exit/entrance way of 484 N. Pine Street (hereinafter the "Stoop"), further attached hereto, incorporated herein and made a part hereof by references as Exhibit "A" is a true and correct copy of a sketch denoting the location of the Stoop; and

WHEREAS, the Stoop was required to make the exit of 484 N. Pine St. compliant with Wisconsin and Federal Law, and it does protrude into the Alley owned by the CITY; and

WHEREAS, the Stoop shall be flush with the surface of the Alley; and

WHEREAS, the CITY desires to grant the easement for the existence of the Stoop on the terms and conditions as hereinafter set forth.

GRANT OF EASEMENT

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Owner hereby agrees as follows:

1. Grant of Easement. The CITY does hereby grant an easement to 492 PINE to install and maintain the stoop as shown above in the total surface area of approximately 30 square feet, 5'X6' protruding into the alleyway east of and adjacent to the property as described as follows:

Lot 2 of re-subdivision of Lots 2, 3, 6 and 7, of Block 27 of the Original Plat of Burlington, as shown on the plat of said re-subdivision recorded in the Office of the Register of Deeds for Racine County, Wisconsin in Volume P of Plats on page 14; the same formerly described as 21 feet, 9 inches front on Pine Street and 100 feet in depth on Lot 2, Block 27, Original Plat of Burlington; the Southeasterly line of said parcel of land passing directly along center of the Northwesterly cellar wall of building formerly owned by John Haas; together with an undivided one-half interest in a party wall now standing on the line between Lots 1 and 2 in said re-subdivision and as more particularly specified in Deed from F.A. Schwaller and wife to Thomas W. Buell dated July 9, 1888 and recorded in Volume 84 of Deeds on page 381 in the Office of the Register of Deeds of Racine County, Wisconsin. Said land being in the City of Burlington, County of Racine and State of Wisconsin. (Address: 484 N. Pine Street)

(the "Easement Area"). The above "WHEREAS" paragraphs are hereby made a part of this Grant of Easement, including Exhibit A.

2. Construction and Maintenance of Stoop. 492 PINE, at its sole cost and expense, shall construct and maintain the 5' x 6' Stoop, the same of which shall be flush with the surface of the Alley, at such elevations as the Alley may from time to time exist. In the event the CITY requires any removal, modification or reconstruction of the Easement Area, 492 PINE shall be solely responsible for the costs of repair, removal, replacement and/or maintenance of the Stoop. As a part of the Alley, the Stoop may be used for pedestrian and vehicular use for persons and/or vehicles traveling in the Alley.

3. Covenants Run with Land. All of the terms and conditions in this Grant of Easement, including the benefits and burdens, shall run with title to the land (the "land" being herein defined as the Alley and the real property having a street address of 484 North Pine Street, Burlington, Wisconsin, with its legal description being described above) and shall be binding upon and inure to the benefit of and shall be enforceable by 492 PINE and the CITY and their respective successors and assigns in title to the land.

4. Governing Law. This Grant of Easement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin. The venue for any legal action arising under and/or pertaining to this Grant of Easement shall solely and exclusively be Racine County Circuit Court in Racine County, Wisconsin.

5. Modification. The Easement granted hereunder may not be changed except by a written document executed and acknowledged by the Owner and the City and duly recorded in the office of the Register of Deeds of Racine County.

6. Enforcement. Enforcement of this Grant of Easement may be by proceeding at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition of this Grant of Easement, either to restrain or prevent the violation or to obtain any other relief.

7. Indemnification of the City. 492 PINE shall indemnify and hold harmless the City, and its elected officials, officers, employees, consultants, and agents from and against all losses, damages, liabilities, demands, causes of action, judgments, costs and expenses (including reasonable attorney fees and costs of litigation), arising, directly or indirectly, out of 492 PINE's (and/or its members', employees', guests', suppliers', or customers') use of the Stoop and Easement area, except to the extent arising out of the negligent and/or intentional conduct of the City and/or the City's indemnified parties.

Dated: _____, 2015.

492 N. PINE STREET LLC BY:

Paul Sullivan, Authorized Member

Rhonda Sullivan, Authorized Member

STATE OF WISCONSIN)
) ss
COUNTY OF RACINE)

Personally came before me this _____ day of _____, 2015, the above named Paul Sullivan and Rhonda Sullivan, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

*

Notary Public, State of Wisconsin
My commission _____.

Dated: _____, 2015.

CITY OF BURLINGTON BY:

Robert Miller, Mayor

Diahn Halbach, City Clerk

STATE OF WISCONSIN)
) ss
COUNTY OF RACINE)

Personally came before me this _____ day of _____, 2015, the above named Robert Miller and Diahn Halbach, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

*

Notary Public, State of Wisconsin
My commission _____.

DRAFTED BY:



HOTVEDT & TERRY, LLC

Todd A. Terry, Attorney at Law
SBN: 1047175
4015 80th Street, Unit H
Kenosha, WI 53142
Telephone: (262) 842-2338
Facsimile: (262) 584-9949



CITY OF BURLINGTON

Department of Public Works
Streets, Parks & Water Departments
2200 S. Pine St. Burlington, WI, 53105
(262) 539-3770– (262) 539-3773 fax
www.burlington-wi.gov

Common Council Item Number: 13 B	Date: March 3, 2015
Submitted By: Craig Workman Director of Public Works	Subject: Resolution 4715(49) to declare intent to exercise Special Assessment powers for reconstruction of sidewalks at various locations.

Details:

Consistent with the past practice of the City, this is the first step to consider levying special assessments upon property for the replacement of existing public sidewalks at various locations. The proposed assessments may be paid in cash or in three annual installments with an interest rate which is one-half percent (0.5) over the total cost of the improvements. A public hearing will be scheduled for April 8, 2015. The final rate will be established and stated in the final resolution and noticed with assessments.

Staff recommends that the City Council approve this initial intent to exercise Special Assessments for the reconstruction of sidewalks in 2015.

Options & Alternatives:

The Common Council could decide to forego any sidewalk repairs this year. However, these projects have been selected based on complaints by the property owner, and are therefore assumed to be supported by the property owner.

Financial Remarks:

This work was planned and accounted for within the 2015 DPW Streets Budget.

Executive Action:

This item was discussed at the February 17, 2015 Committee of the Whole meeting and scheduled for the March 3, 2015 Common Council meeting for consideration.

**A PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL
ASSESSMENT POWERS UNDER §66.0703, WISCONSIN STATUTES FOR
RECONSTRUCTION OF SIDEWALKS AT VARIOUS LOCATIONS.**

BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under §66.0703, Wisconsin Statutes and §274-3 of the Code of the City of Burlington, to levy special assessments upon property for benefits conferred upon such property by replacement of portions of existing public sidewalks at the following locations:

HOUSE NUMBER	STREET NAME
524	Adams St.
148	Duane St.
256	Evergreen Ct.
333	Hillside Dr.
273	Indian Bend Rd.
325	Kendall St.
656	Meadow Ln.
189	Monica Ave.
537	Oak St.
232, 240, 241, 248, 256, 264	Parkview Dr.
201, 217, 225, 233, 249, 257	S. Perkins Blvd.
757	Shiloh Ct.
501	E. State St.
681	Viewcrest Terrace

2. Said improvements are to include sidewalk replacement, and restoration of all disturbed areas; and
3. The total cost assessed against the abutting properties shall not exceed one-half (½) of the total cost of the improvements; and
4. The City of Burlington will bear one-half (½) of the total cost of the improvements; and
5. The assessments against any parcel may be paid in cash or in three (3) annual installments with interest at a rate which is one-half (0.5) percent over the cost of the funds for the project. This rate shall be established in the final resolution and noticed with assessments; and
6. The City is directed to prepare an engineering report consisting of:
 - A. Final plans and specifications for said improvements,
 - B. An estimate of the entire cost of the proposed improvements,
 - C. A schedule of the proposed assessments.

- D. A statement that the property against which the assessments are proposed is benefited.
7. Upon completion of such report, a copy thereof shall be filed in the City Clerk's office for public inspection; and
 8. Upon receiving the report, the City Clerk is directed to prepare a notice stating the nature of the proposed improvement, the general boundary lines of the proposed assessment district, the place and time at which the report may be inspected and the place and time at which all interested persons, or their agents or attorneys, may appear before the Common Council to be heard concerning the matters contained in this resolution and the report. The notice shall be published as Class I notice of a public hearing to be held at least 10 days but not more than 40 days after publication, and mail a copy of said notice at least 10 days before the hearing to every person whose post-office address is known or can be ascertained with reasonable diligence as specified in §66.0703(7), Wisconsin Statutes. The hearing shall be held in the Common Council Chambers in the Courtroom of the Police Department at the time set by the Clerk in accordance with §66.0703(7).

Hearing tentatively set for: Wednesday, April 8, 2015 at 6:30 p.m.

Introduced: February 17, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 4	Date: March 3, 2015
Submitted By: Mayor Robert Miller	Subject: Resolution 4716(50) appointing Gregory Guidry as the Building Inspector/Zoning Administrator.

Details:

Advertisements for the Building Inspector position were posted in December in several venues, including our local papers, professional publications and online job boards such as the Southeastern Wisconsin Building Inspector Association and the League of Municipalities.

A panel that included the Mayor, Alderman Schultz, Aldermen Prailes and two staff members interviewed four finalists for this position. Gregory Guidry was selected as the candidate for this position based on his experience, credentials, knowledge and fit with the city's organizational values.

Options & Alternatives:

The Common Council could decline this appointment and direct the Mayor to seek additional applicants for the position.

Financial Remarks:

Mr. Henson's salary will be \$70,000 per year. Mr. Guidry is licensed with all residential and commercial credentials and will hold hours Monday through Friday, as opposed to the current Monday through Thursday schedule.

Executive Action:

This item is for discussion and consideration at the March 3, 2015 Committee of the Whole and Common Council meetings.

Resolution No: 4716(50)
Introduced by: Committee of the Whole

**A RESOLUTION TO APPOINT GREGORY GUIDRY AS THE CITY OF BURLINGTON
BUILDING INSPECTOR AND ZONING ADMINISTRATOR**

WHEREAS, Gregory Guidry was hired by the Mayor and Common Council as the Building Inspector and Zoning Administrator beginning his duties March 9, 2015; and,

WHEREAS, Gregory Guidry shall perform the duties and responsibilities that are assigned to the Building Inspector and Zoning Administrator City Clerk as defined in Municipal Code Sections §57-9, §57-10 and §57-11.

NOW, THEREFORE, BE IT RESOLVED that the Burlington City Council appoints Gregory Guidry Building Inspector and Zoning Administrator beginning March 9, 2015.

Introduced: March 3, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk