



Administration Department

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262)763-3474 fax

www.burlington-wi.gov

**AGENDA
COMMON COUNCIL**

Tuesday, February 17, 2015

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller

Robert Prailes, Alderman, 1st District

Edward Johnson, Alderman, 1st District

Peter Hintz, Council President & Alderman, 2nd District

Ruth Dawidziak, Alderman, 2nd District

Tom Vos, Alderman, 3rd District

Jon Schultz, Alderman, 3rd District

Tom Preusker, Alderman, 4th District

Todd Bauman, Alderman, 4th District

Student Representative

Hannah Cook, BHS

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for February 3, 2015 (*J. Schultz*)
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-3 (*T. Preusker*)
9. Payment of Vouchers (*T. Bauman*)
10. Licenses and Permits (*R. Prailes*)
11. Appointments and Nominations: None

12. **PUBLIC HEARINGS:**

- A. A Public Hearing to hear comments and concerns from the public regarding the amendment of Section 315-30A regarding “Permitted Uses” in the M-1 Light Manufacturing District
(*R. Dawidziak*)

13. **RESOLUTIONS:**

- A. Resolution 4711(45) to approve Task Order Number Ninety-Seven with Kapur & Associates to complete the monitoring, groundwater sampling, and preparation of the annual report for the Municipal Landfill in the amount of \$48,876. This item was discussed at the February 3, 2015 Committee of the Whole meeting. (*T. Vos*)
- B. Resolution 4712(46) to approve Amendment One to the Wisconsin Economic Development Corporation (WEDC) Community Development Investment Grant Agreement with 492 Pine Coffeehouse, LLC. This item was discussed at tonight’s Committee of the Whole meeting.
(*J. Schultz*)
- C. Resolution 4714(48) to authorize amendments with respect to the City of Burlington Industrial Development Revenue Bonds, Series 2008A. This item was discussed at tonight’s Committee of the Whole meeting. (*T. Preusker*)

14. **ORDINANCES:**

- A. Ordinance 1994(13) to amend Section 315-30A “Permitted Uses” in the M-1 Light Manufacturing District of the City of Burlington Municipal Code. This item was discussed at tonight’s Committee of the Whole meeting. (*T. Bauman*)

15. **MOTIONS:**

- A. Motion 15-793 to approve an Airport Hangar Lease at 956 Bravo Taxiway with Jeff Milne for a term of 29 years in the amount of \$275.88 per year. This item was discussed at the February 3, 2015 Committee of the Whole meeting. (*R. Prailes*)
- B. Motion 15-795 to authorize a deviation to the off-street parking dimensions as part of the approved Planned Unit Development (PUD) Detailed Site Plan for the proposed Aurora Health Care Facility at 1062 Spring Valley Road. This item was discussed at tonight’s Committee of the Whole meeting. (*R. Dawidziak*)
- C. Motion 15-796 to enter into a contract for planning and design services for the Burlington Community Pool Project. This item was discussed at tonight’s Committee of the Whole meeting. (*T. Vos*)

16. **ADJOURNMENT** (*J. Schultz*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk’s Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

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Common Council Agenda Item Number: 5	Date: February 17, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Minutes from the February 3, 2015 Common Council meetings. Staff recommends approval of these Minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these Minutes at the February 17, 2015 Common Council meeting.



CITY OF BURLINGTON
Council Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, February 3, 2015

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: None.

Student Representative Present: Hannah Cook. Excused: None.

Also present: City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Treasurer Steve DeQuaker, and Library Director Gayle Falk.

2. Pledge of Allegiance

3. Citizen Comments

There were no comments.

4. Chamber of Commerce Representative

Chamber representative, Jim Webley, reported that the next Business After Hours event would be held at the Rizzo & Diersen Law Office on February 12, 2015 from 5 – 7 pm. Webley also stated that the Home and Garden Show is scheduled for March 21, 2015 from 9 a.m. to 3:00 p.m. and anybody interested in being a vendor should contact the Chamber.

5. Approval of the January 20, 2015 Common Council Minutes

A motion was made by Hintz with a second by Vos to approve the Council Minutes from January 20, 2015.

Preusker stated that the vote for Item 18 should have been 6-1 not 6-0.

Preusker moved to amend the minutes with a second by Bauman.

With all in favor, the motion to approve the amended minutes was carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Hintz commended the DPW for a job well done regarding snow removal and also the police and fire departments for the recent house fire that took place during the snowstorm on Dunford Drive.

Schultz inquired as to when snow clean up would occur in the downtown area. Workman responded that cleanup is scheduled for Thursday night, February 5.

Schultz asked if home owners are given the option to keep the wood when a tree is removed from the right-of-way of a home owner's property. Workman said, with the exception of ash trees, the DPW does offer the wood but doesn't section it up for them.

Bauman wanted to know why cars that were left parked in the streets were not towed. Chief Nimmer responded that there was an inability to tow due to lack of available resources; however many cars were ticketed.

Chief Nimmer reported on the finalized 2014 Crime Statistics and stated that the City of Burlington has the lowest crime rate since 1983.

Mayor Miller reminded Council and staff about the upcoming "Meet & Greet" for the selected City Administrator candidates scheduled for the evening of Monday, February 23, 2015.

8. Reports 1-4

A motion was made by Dawidziak with a second by Hintz approve Reports 1-4. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Vos with a second by Hintz to approve vouchers, pre-pays and reimbursements in the amount of \$251,476.27.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

10. Licenses and Permits

A motion was made by Schultz with a second by Preusker to approve Licenses and Permits.

With all in favor, the motion carried.

11. Appointments and Nominations:

There were none.

12. Public Hearings:

There were none.

13. Resolutions

Resolution 4710(44) to consider approving the purchase of accounting software upgrade ad SQL servicer license upgrade for the not-to-exceed amount of \$60,000.

A motion was made by Preusker with a second by Dawidziak to approve Resolution 4710(44).

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

14. Ordinances

There were none.

15. Motions

Motion 15-794 to authorize Baxter & Woodman and Attorney Bjelajac to prepare and submit a hearing request to the Wisconsin Department of Natural Resources (WDNR) for a site specific limit for phosphorus discharge.

A motion was made by Bauman with a second by Preusker to approve Motion 15-794.

With all in favor, the motion carried.

16. Adjourn

A motion was made by Prailes with a second by Schultz to adjourn the meeting. With all in favor, the meeting adjourned at 7:40 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach

City Clerk

City of Burlington

Racine and Walworth Counties



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Common Council Agenda Item Number: 6A	Date: February 17, 2015
Submitted By: Alderman Hintz	Subject: Communications

Details:

Communication A – Alderman Hintz will be unable to attend the February 17, 2015 Committee of the Whole and Common Council meetings.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this communication at the February 17, 2015 Common Council meeting.

Megan Watkins

From: Peter & Lori Hintz [hintzpeter@sbcglobal.net]
Sent: Wednesday, February 04, 2015 8:02 PM
To: Megan Watkins
Subject: Council Meeting, 02-17-15

I will be out of town on vacation ,unable to attend.

Alderman Peter Hintz
Sent from my iPad



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Common Council Agenda Item Number: 8	Date: February 17, 2015
Submitted By: City Staff	Subject: Reports 1-3

Details:

Attached please find the following reports:

- Report 1 – Library Board minutes, December 16, 2014
- Report 2 – Plan Commission minutes, January 13, 2015, 2014
- Report 3 – Committee of the Whole minutes, February 3, 2015

Options & Alternatives:

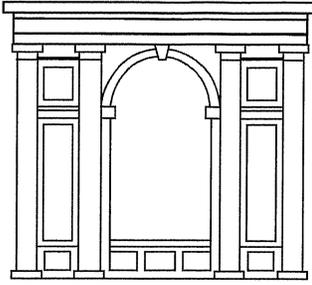
N/A

Financial Remarks:

None.

Executive Action:

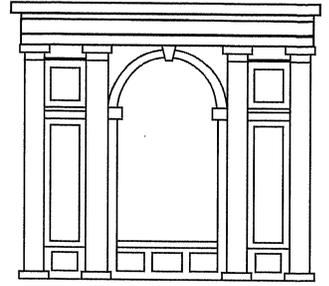
Staff recommends that the Common Council accept these Reports at the February 17, 2015 Common Council meeting.



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 342-1130 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, December 16, 2014 in the Burlington Public Library Meeting Room. Present were Penny Torhorst, Pat Hoffman, Scott Johnson, Peter Smet, and Peter Hintz. Also present were Tammy McCarthy and Linda Berndt. Gayle Falk was excused. Also present was High School representative, Kalle Johnson. Excused were Dianne Boyle, M.T. Boyle, Pat Hurley, and Mike Kelly.

Torhorst called the meeting to order at 4:00.

Minutes of the November 25th meeting were approved. Hoffman moved approval, Johnson seconded. Motion passed.

The December 2014 Prepaids and the October General Fund Deposits were approved. Johnson moved approval and Hoffman seconded. Motion passed.

Johnson moved and Hurley seconded the motion to approve the December 2014 Trust Fund Bills and the November 2014 Trust Fund Deposits. Motion passed.

Committee Reports: There were none at this time.

Federated Library Report: There was no report at this time.

Old Business:

Budget: The budget has had no changes at this time.

Friends Update: The Friends group will be hosting a coffee maker in the Library. Patrons will need to go to the desk and purchase their coffee pod and cup and then make their cup of coffee.

One of the Board members commented on the pile of leaves on the Pine Street side of the Library that has been there for some time.

New Business:

Library Staffing: Carole Rybarczyk is retiring and Barb Lebak will be working full time.

Directors Report:

Monthly Report: The monthly report was reviewed by the Board. The reference numbers were down maybe due to the cold weather in November.

McCarthy told the Board that we have had three larger donations in the past week. The first was a \$20,000.00 anonymous donation, \$1000.00 from the Kara Foundation and another anonymous cash donation of \$500.00 from a patron to be used for the Library staff.

Smet discussed the need for something in the Library policy manual on naming rights when giving a large donation.

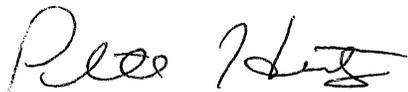
BPL in the news: The Board reviewed calendar items.

Public Communication to the Board: There was none.

Meeting was adjourned at 4:20 p.m. Smet moved and Hintz seconded. Motion passed.

Our next meeting will be on Tuesday, January 27th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Peter Hintz". The signature is written in a cursive style with a large initial "P" and a long, sweeping underline.

Peter Hintz,
Aldermanic Representative



Minutes
City of Burlington Plan Commission
January 13, 2015, 6:30 p.m.

Mayor Robert Miller called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Tom Vos; Alderman Ruth Dawidziak; Commissioners Darrel Eisenhardt; John Lynch; Chris Reesman; and Michael Deans were present. Kylie Dawley was absent.

APPROVAL OF MINUTES

Alderman Vos moved, and Commissioner Eisenhardt seconded to approve the minutes of November 11, 2014. All were in favor, and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Eco-Tech Plastics, LLC for property located at 1956 S. Pine Street for plastic lumber processing and plastic recycling process.

- Mayor Miller opened the Public Hearing at 6:31 p.m.
- Todd Terry representing Eco-Tech Plastics explained there is a potential purchaser for Eco-Tech Plastics and wanted to be sure all paperwork is current. Eco-Tech Plastics has a recycling processing plant in Genoa City which heats and cleans plastic, making plastic pallets and then brings the products to Burlington. Eco-Tech Plastics is requesting to bring the Genoa City processing plant into Burlington. Todd Terry stated there will be no chemicals used for cleaning. The benefit would open up about thirty jobs to the community.
- There were no comments.

Alderman Vos moved, and Commissioner Lynch seconded to close the Public Hearing at 6:34 p.m. All were in favor and the motion carried.

Student Representative Kylie Dawley arrived at 6:33 pm.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to approve a Conditional Use and Site Plan application from Eco-Tech Plastics, LLC for property located at 1956 S. Pine Street for plastic lumber processing and plastic recycling process, subject to James DeLuca's December 15, 2014 memorandum to the Plan Commission.

- Mayor Miller opened this item for discussion.
- Mayor Miller stated the first step is to allow the lumber processing to continue and the second step is to consider moving the plastic recycling processing center to Burlington.
- Commissioner Deans asked if a smell will be associated from this processing center. Todd Terry responded there will be no burning of plastics involved, only water, cutting, and compressing at the processing center.
- Craig Workman questioned if they are planning on tying into the City water and sewer. Todd Terry stated he thought with the facility upgrades, they do not intend to tie into City water and sewer.
- There were no further comments.

Alderman Vos moved, and Commissioner Lynch seconded to approve the Conditional Use and Site Plan to use the existing structure for plastic lumber processing and plastic recycling process, subject to James DeLuca's December 15, 2014 memorandum to the Plan Commission as follows:

- Recycling center shall have no chemicals or hazardous materials collected, stored or processed and all storage and processing operations are conducted in an enclosed building.
- Permits for Electrical work, HVAC work, Building Construction/Remodeling and Plumbing shall be obtained prior to work performed.

All were in favor and the motion carried.

ADJOURNMENT

Commissioner Lynch moved, and Alderman Vos seconded to adjourn the meeting at 6:37 p.m. *All were in favor and the motion carried.*

Recording Secretary
Kristine Anderson
Administrative Assistant



CITY OF BURLINGTON

Finance Department
300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: February 17, 2015
Submitted By: Steve DeQuaker, Treasurer	Subject: Prepays and Vouchers

Details:

Attached please find the Prepays and Vouchers list for bills accrued through February 17, 2015:

Total Prepays:	\$70,344.82
Total Vouchers:	\$126,789.75
Reimbursements:	\$264.61
Grand Total:	<u>\$197,399.18</u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

- Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers**
1. Kapur & Associates, Inc - Project 14.0081.01 Utility Planning & Design for TIF #5 \$15,922.50
 2. Holz Motors, Inc – 2013 Black Ford Escape SUV \$15,000.00
 3. Compass Minerals – Bulk Highway Coarse W/YPS \$14,468.36
 4. CTW Corporation – 7-Stage Deep Well Turbine Pump Bowl Assembly for Well #7 \$10,250.00
 5. Burlington Chamber of Commerce – 4th qtr. 2014 Tourism Portion of Room Tax Collected \$8,550.62

Executive Action:
Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$197,389.18 at the February 17, 2015 Common Council meeting.

For Council Approval February 17, 2015

Prepays:	01/27/15	\$15,000.00
	01/30/15	\$20,512.38
	02/02/15	\$82.92
	02/06/15	<u>\$34,739.52</u>
Total Prepays		\$70,334.82

Vouchers: 02/17/15 \$126,789.75

Reimbursements: 02/06/15 \$264.61

GRAND TOTAL **\$197,389.18**

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
465-515132-800	CITY ADMINISTRATOR						
	8856 HOLZ MOTORS		2013 Black Ford Escape	284524	01/27/2015	15,000.00	01/15 PD
Total ADMINISTRATOR						15,000.00	
Total CAPITAL REPLACEMENT FUND						15,000.00	
Grand Total:						15,000.00	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

OK
[Signature]
1-28-15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-515121-294	MUNI COURT - JAIL COSTS							
	2510	RACINE CO SHERIFF DEPT.	Ra Co Sheriff's board & lodging 4th qtr	976	01/23/2015	50.00	12/14	PD
Total MUNICIPAL COURT						50.00		
100-515132-310	ADMIN - OFF SUPP-POSTAGE							
	8748	BMO HARRIS BANK N.A.	CTC Constant Contact	4276	01/15 01/15/2015	5.00	01/15	PD
	8748	BMO HARRIS BANK N.A.	Lee Newspaper: The Journal Times	4276	01/15 01/15/2015	2.00	01/15	PD
	8748	BMO HARRIS BANK N.A.	SLMS Internet - Pop Facts:Demographic Snapshot	4276	01/15 01/15/2015	149.00	12/14	PD
						156.00	*	
100-515132-399	ADMIN - SUNDRY EXPENSES							
	8738	BMO HARRIS BANK N.A.	FTD*May's Floral	0543	01/15 01/15/2015	113.89	01/15	PD
Total ADMINISTRATOR						269.89		
100-525211-242	POLICE - REPAIR/MTCE EQUIP							
	1820	LOIS TIRE SHOP,INC.	LOIS TIRE SHOP POLICE DEPT TIRES	360911	12/31/2014	250.38	12/14	PD
100-525211-310	POLICE - OFF SUPP-POSTAGE							
	8734	BMO HARRIS BANK N.A.	walmart - HDMI Cable & Adapt	4292	01/15 01/15/2015	76.00	12/14	PD
	8734	BMO HARRIS BANK N.A.	walmart - credit	4292	01/15 01/15/2015	79.88	12/14	PD
	8746	BMO HARRIS BANK N.A.	Amazon - HDMI to VGA Adapter	4250	01/15 01/15/2015	14.99	12/14	PD
	8746	BMO HARRIS BANK N.A.	Amazon - Logitech Wireless Headset	4250	01/15 01/15/2015	78.91	01/15	PD
	8746	BMO HARRIS BANK N.A.	Amazon - Telephone Handset Cable Cord	4250	01/15 01/15/2015	18.54	01/15	PD
	8746	BMO HARRIS BANK N.A.	Monoprice - Video Cable	4250	01/15 01/15/2015	13.76	01/15	PD
	8747	BMO HARRIS BANK N.A.	Richters Market - Floral	0846	01/15 01/15/2015	72.55	12/14	PD
	8747	BMO HARRIS BANK N.A.	Walmart - Supplies	0846	01/15 01/15/2015	57.23	12/14	PD
	8747	BMO HARRIS BANK N.A.	Richters Market - Floral	0846	01/15 01/15/2015	52.55	12/14	PD
	8747	BMO HARRIS BANK N.A.	Napoli	0846	01/15 01/15/2015	600.54	12/14	PD
	8747	BMO HARRIS BANK N.A.	Gooseberries	0846	01/15 01/15/2015	91.14	12/14	PD
	8747	BMO HARRIS BANK N.A.	Burlington Glass - Plaque	0846	01/15 01/15/2015	49.95	12/14	PD
						1,046.28	*	
100-525211-324	POLICE - PUBL,SUBSCRIPTS, DUES							
	8746	BMO HARRIS BANK N.A.	Paypal: WCPA Membership Dues	4250	01/15 01/15/2015	100.00	01/15	PD
100-525211-330	POLICE - TRAVEL							
	8747	BMO HARRIS BANK N.A.	Kalahari	0846	01/15 01/15/2015	409.00	01/15	PD
	8747	BMO HARRIS BANK N.A.	Lucky Stars	0846	01/15 01/15/2015	25.20	12/14	PD
						434.20	*	
100-525211-381	POLICE - INVESTIGATIONS							
	8746	BMO HARRIS BANK N.A.	TransUnion	4250	01/15 01/15/2015	5.25	01/15	PD
100-525211-384	POLICE - CRIME PREVENTION							
	8746	BMO HARRIS BANK N.A.	Positive Promotions - Supplies	4250	01/15 01/15/2015	1,362.19	12/14	PD
Total POLICE DEPT.						3,198.30		
100-525220-157	FIRE - INSERVICE TRAINING							
	8735	BMO HARRIS BANK N.A.	National Registry Advanced EMT (AEMT)	9205	01/15 01/15/2015	100.00	01/15	PD
100-525220-220	FIRE - UTILITY SERVICES							
	3330	WE ENERGIES	8403-026-057 Fire Dept 165 Washington St	1403026057JAN15	01/22/2015	2,248.95	01/15	PD
100-525220-242	FIRE - REPAIR & MAINT VEHICLES							

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid
1-30-2015

8749	BMO HARRIS BANK N.A.	Rescu Tech - Ramfan UB20 8" w/Duct AC	4300 01/15	01/15/2015	641.75	12/14	PD
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
8735	BMO HARRIS BANK N.A.	Smartsign - Hard Hat Stickers	9205 01/15	01/15/2015	37.76	12/14	PD
8735	BMO HARRIS BANK N.A.	Whitmer Public Safety - Custom Built Shield	9205 01/15	01/15/2015	570.00	12/14	PD
8735	BMO HARRIS BANK N.A.	Menards - Standard Duty Tarps	9205 01/15	01/15/2015	91.23	12/14	PD
					698.99	*	
100-525220-310	FIRE - OFFICE SUPPLIES						
8749	BMO HARRIS BANK N.A.	USPS	4300 01/15	01/15/2015	5.75	12/14	PD
8749	BMO HARRIS BANK N.A.	Walmart - Supplies	4300 01/15	01/15/2015	23.28	01/15	PD
					29.03	*	
Total FIRE DEPT.					3,718.72		
100-535321-157	Inservice Training						
4351	DUECO, INC.	Terex Utilities Service Training Seminar	042115	01/23/2015	575.00	01/15	PD
100-535321-211	STREETS - PHYSICALS						
4154	AURORA HEALTH CARE	Acct #600003826 - Keefer, Christopher	129568803	12/09/2014	50.00	12/14	PD
100-535321-220	STREETS - UTILITIES						
3330	WE ENERGIES	0688-843-174 830 Milw Ave	688843174DEC14	01/13/2015	511.73	12/14	PD
100-535321-225	STREETS - TELEPHONE						
4485	TDS	TDS DPW 262-539-3770 (SPLIT)	32-539-3770 01/15	01/19/2015	77.93	01/15	PD
100-535321-261	STREETS - LIGHTING						
3330	WE ENERGIES	0088-492-988 Traffic Signal	088492988DEC14	01/12/2015	61.79	12/14	PD
3330	WE ENERGIES	0455-414-409 Traffic Lights	455414409JAN15	01/20/2015	256.18	01/15	PD
3330	WE ENERGIES	2019-198-266 TRAFFIC LIGHTS	019198266JAN15	01/13/2015	51.50	01/15	PD
3330	WE ENERGIES	3073-922-427 Milw Ave Echo Lk	073922427DEC14	01/12/2015	13.38	12/14	PD
3330	WE ENERGIES	3277-994-067 Traffic Signal Controller	277994067DEC14	01/12/2015	64.28	12/14	PD
3330	WE ENERGIES	4067-122-145 PARKING LOT	067122145DEC14	01/12/2015	23.24	12/14	PD
3330	WE ENERGIES	4404-149-064 300 N Main Street	404149064JAN15	01/20/2015	77.16	01/15	PD
3330	WE ENERGIES	5639-265-567 650 Milwaukee Ave	639265567DEC14	01/12/2015	129.25	12/14	PD
3330	WE ENERGIES	6438-309-692 Traffic Signal	438309692JAN15	01/14/2015	176.38	01/15	PD
3330	WE ENERGIES	6838-102-431 Traffic Signal	838102431DEC14	01/13/2015	351.86	12/14	PD
					1,205.02	*	
100-535321-310	STREETS - OFF SUPP/POSTAGE						
8755	BMO HARRIS BANK N.A.	Pizza Hut	9315 01/15	01/15/2015	160.28	12/14	PD
100-535321-350	STREETS - REP MAINT SUPPLIES						
936	CULLIGAN OF BURLINGTON	CULLIGAN DPW ACCT # 19385673 (split)	500X01468707	12/31/2014	26.00	12/14	PD
Total STREET ADMINISTRATION					2,605.96		
100-555551-220	PARKS - UTILITIES						
3330	WE ENERGIES	0235-568-359 Concession Bldg	235568359DEC14	01/12/2015	59.83	12/14	PD
3330	WE ENERGIES	0435-566-939 Washington & Main	435566939JAN15	01/20/2015	175.40	01/15	PD
3330	WE ENERGIES	1486-453-053 Storage Garage	486453053DEC14	01/13/2015	18.27	12/14	PD
3330	WE ENERGIES	2625-548-774 Restrooms at Ballpark	625548774DEC14	01/12/2015	18.37	01/15	PD
3330	WE ENERGIES	2672-334-997 Cabinet Parking Lot	672334997DEC14	01/12/2015	222.45	12/14	PD
3330	WE ENERGIES	3406-030-405 732 Maryland Ave	406030405DEC14	01/12/2015	41.27	12/14	PD
3330	WE ENERGIES	3832-053-838 225 Robert St	832053838DEC14	01/07/2015	12.22	12/14	PD
3330	WE ENERGIES	4278-074-627 Baseball Scoreboard	278074627DEC14	01/12/2015	39.04	12/14	PD
3330	WE ENERGIES	4447-370-241 Pavillion	447370241JAN15	01/12/2015	54.25	01/15	PD
3330	WE ENERGIES	4484-977-713 Riverside Park	484977713DEC14	01/12/2015	66.47	12/14	PD
3330	WE ENERGIES	5200-062-983 517 Congress St	200062983DEC14	01/12/2015	13.38	12/14	PD
3330	WE ENERGIES	5276-292-324 Lighting for bike path	276292324DEC14	01/12/2015	32.90	12/14	PD

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						753.85	*	
100-555551-225	PARKS - TELEPHONE							
	4485 TDS		TDS DPW 262-539-3770 (SPLIT)	32-539-3770	01/15 01/19/2015	38.96	01/15	PD
100-555551-245	CEMETERY GROUNDS & MAINT							
	2871 TCF EQUIPMENT FINANCE, INC		Mower Financing- Contrat # 008-0658807-300	4025514	01/14/2015	343.28	01/15	PD
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES							
	936 CULLIGAN OF BURLINGTON		CULLIGAN DPW ACCT # 19385673 (split)	500X01468707	12/31/2014	13.00	12/14	PD
Total PARKS						1,149.09		
100-565641-298	PLAN COMM - CONTRACT SVCS							
	4217 KAPUR & ASSOCIATES, INC.		Kapur 13.0260.01 WE Energies Air Liquide Improv	82459	06/16/2014	266.00	12/14	PD
	4217 KAPUR & ASSOCIATES, INC.		Kapur 13.0260.01 WE Energies Air Liquide Improv	83075	09/17/2014	3,047.00	12/14	PD
	4217 KAPUR & ASSOCIATES, INC.		Kapur 12.0297.01 Glen at Stonegate 2012	83081	09/17/2014	91.00	12/14	PD
	4217 KAPUR & ASSOCIATES, INC.		Kapur 13.0260.01 WE Energies Air Liquide Improv	83655	11/20/2014	515.00	12/14	PD
						3,919.00	*	
Total PLANNING COMMISSION						3,919.00		
Total GENERAL FUND						14,910.96		
251-555511-225	TELEPHONE							
	8737 BMO HARRIS BANK N.A.		Google - on going	0568	01/15 01/15/2015	57.92	01/15	PD
251-555511-310	OFFICE SUPPLIES, POSTAGE							
	8734 BMO HARRIS BANK N.A.		Walmart for Library	4292	01/15 01/15/2015	27.94	01/15	PD
	8738 BMO HARRIS BANK N.A.		DOA Gaming	0543	01/15 01/15/2015	25.50	01/15	PD
						53.44	*	
251-555511-327	MATERIALS							
	8736 BMO HARRIS BANK N.A.		Walmart - DVD's	1756	01/15 01/15/2015	58.87	12/14	PD
	8739 BMO HARRIS BANK N.A.		Grey House Publishing - Book	0550	01/15 01/15/2015	144.00	12/14	PD
						202.87	*	
251-555511-330	INSERVICE TRAINING/TRAVEL							
	833 United for Libraries		Short Takes for Trustees Membership	2015	01/29/2015	69.00	01/15	PD
Total FUND EXPENSES						383.23		
Total LIBRARY OPERATIONS FUND						383.23		
463-585810-606	PRINCIPAL MEM HOSPITAL BOND							
	1949 MEMORIAL HOSPITAL CORPORATI		Final Developer Agreement	012915	01/29/2015	4,006.95	01/15	PD
Total 463-585810						4,006.95		
Total 1992 TIF #3 FUND						4,006.95		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
501-514900-000	ADMINISTRATIVE EXPENSES							
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	23414	01/20/2015	150.80	01/15	PD
501-514900-001	HEALTHY EMPLOYEE PARTNERSHIP							
	4154	AURORA HEALTH CARE	Acct #600003826 - Raebel, Rebekah	129665853	12/12/2014	35.00	12/14	PD
Total ADMINISTRATIVE						185.80		
Total SELF INSURANCE FUND						185.80		
621-575740-225	TELEPHONE							
	7692	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9738618298	01/10/2015	28.84	01/15	PD
621-575740-248	PLANT OPERATION							
	8753	BMO HARRIS BANK N.A.	DSPS Epay	5513 01/15	01/15/2015	140.00	12/14	PD
621-575740-310	OFFICE SUPPLIES, POSTAGE							
	8741	BMO HARRIS BANK N.A.	USPS	3100 01/15	01/15/2015	8.76	12/14	PD
621-575740-353	REPAIR & MAINT LIFT STATIONS							
	8753	BMO HARRIS BANK N.A.	Instruction Inc	5513 01/15	01/15/2015	501.00	01/15	PD
Total WASTEWATER FUND EXPENSES						678.60		
Total WASTEWATER OPERATIONS FUND						678.60		
622-509040-000	UNCOLLECTIBLE ACCOUNTS							
	342	Hopkins, Leslie	Refund overpayment #17.3449.01	17.3449.01	01/28/2015	89.91	01/15	PD
Total 622-509040						89.91		
622-509210-000	OFFICE SUPPLY							
	936	CULLIGAN OF BURLINGTON	CULLIGAN DPW ACCT # 19385673 (split)	500X01468707	12/31/2014	26.00	12/14	PD
	4485	TDS	TDS DPW 262-539-3770 (SPLIT)	32-539-3770 01/15	01/19/2015	77.93	01/15	PD
						103.93	*	
Total 622-509210						103.93		
622-509260-000	EMPLOYEE REIMBURSEMENT							
	4154	AURORA HEALTH CARE	Acct #600003826 - Barr, Richard	129567020	12/09/2014	75.00	12/14	PD
Total 622-509260						75.00		
Total WATER UTILITY FUND						268.84		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
623-575740-225	TELEPHONE						
	4655	PACIFIC TELEMAGEMENT SERV	PTS - AIRPORT PAYPHONE	716678	01/14/2015	78.00	01/15 PD
Total 623-575740						78.00	
Total AIRPORT FUND						78.00	
Grand Total:						20,512.38	

Dated: _____

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
864-121100	TAXES RECEIVABLE						
	8857	VILLAGE OF STURTEVANT	received payment for Sturtevant bill #35777	35777	02/02/2015	82.92	02/15 PD
Total TAX ROLL FUND						82.92	
Grand Total:						82.92	

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prepaid
02-02-2015

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-444411-000	COURT FINES & COSTS 2046 SCHINICK, CONNOR		REFUND TICKET WAS FROM TOBPD	19561	01/22/2015	35.00	02/15	PD
100-444412-000	PARKING VIOLATIONS 6944 WI DEPT OF REVENUE-8901		Setoff Agency Reversal Request	04/29/14	08/13/2014	25.00	02/15	PD
100-454511-000	CLERKS REVENUE 5715 LINCOLN BENEFIT LIFE INSURANC 5716 VFIS, INC.		LINCOLN BENEFIT LIFE INSURANCE- BRS VFIS - BURLINGTON RESCUE SQUAD	BRS 2015 BRS 2015	01/30/2015 01/30/2015	3,891.20 680.00	02/15 02/15	PD PD
						4,571.20	*	
100-454521-001	BOND FEES 7366 RACINE CO T & M COURT		Marzahl, Krerstin L; Case:15-1023	MARZAHL	01/19/2015	500.00	02/15	PD
Total 100-454521						500.00		
100-484847-000	Developer Reimbursement 8858 STEIN GARDEN CENTERS, INC 8859 FAT DADDYZ TATS		Plan Comm. refund of remainder of deposit fee Plan Comm. refund of remainder of deposit fee	020315 1.046156	02/03/2015 01/08/2015	292.58 320.04	02/15 02/15	PD PD
						612.62	*	
100-515132-220	ADMIN - UTILITIES 3330 WE ENERGIES		5843-033-004 300 N Pine Street (split)	i843033004JAN15	01/27/2015	744.57	02/15	PD
100-515132-225	ADMIN - TELEPHONE 7343 AT & T		AT &T ADMIN 262 R59-7549 674 8	2R59754901 2015	01/28/2015	252.36	02/15	PD
100-515132-399	ADMIN - SUNDRY EXPENSES 3635 RICHTER'S MARKETPLACE		Balnce Forward from Account #1083	#1083 02/05/15	02/05/2015	6.80	12/14	PD
Total ADMINISTRATOR						1,003.73		
100-515141-220	FINANCE - UTILITY SERVICES 3330 WE ENERGIES		5843-033-004 300 N Pine Street (split)	i843033004JAN15	01/27/2015	452.06	02/15	PD
100-515141-225	FINANCE - TELEPHONE 7343 AT & T		AT &T FINANCE 262 R59-7549 674 8	2R59754901 2015	01/28/2015	151.41	02/15	PD
100-515141-324	FINANCE - MEMBERSHIP DUES 2075 MTAW		MTAW - S. DEQUAKER MEMBERSHIP DUES	2015DUES	02/05/2015	50.00	02/15	PD
Total FINANCE						653.47		
100-525211-225	POLICE - TELEPHONE 7343 AT & T		AT &T POLICE 262 R59-7549 674 8	2R59754901 2015	01/28/2015	403.77	02/15	PD
100-525211-299	POLICE - SUNDRY CONTRACT 229 AT & T GLOBAL SERVICES, INC		contract # EB96224616	WI233071	01/12/2015	15,431.14	02/15	PD
Total POLICE DEPT.						15,834.91		
100-525220-157	FIRE - INSERVICE TRAINING 8860 PERNICE, ALEXANDER		reimbursement Gateway Technical College	2014 FALL	01/28/2015	471.28	02/15	PD

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total FIRE DEPT.						471.28		
100-525231-220	BLDG INSP UTILITIES							
	3330 WE ENERGIES		5843-033-004 300 N Pine Street (split)	i843033004JAN15	01/27/2015	132.95	02/15	PD
Total BUILDING INSP.						132.95		
Total GENERAL FUND						23,840.16		
251-555511-220	UTILITIES							
	3330 WE ENERGIES		0810-148-657 PUBLIC LIBRARY	i810148657JAN15	01/28/2015	1,114.38	02/15	PD
	3330 WE ENERGIES		5852-857-487 Library Gas	i852857487JAN15	01/27/2015	901.75	02/15	PD
						2,016.13	*	
251-555511-225	TELEPHONE							
	7343 AT & T		AT & T LIBRARY 262 R59-7549 674 8	2R59754901 2015	01/28/2015	201.89	02/15	PD
Total FUND EXPENSES						2,218.02		
Total LIBRARY OPERATIONS FUND						2,218.02		
621-575740-220	WWTP-ELECTRIC							
	3330 WE ENERGIES		0469-455-267 Highway 11 E State St	i469455267JAN15	01/20/2015	143.97	02/15	PD
	3330 WE ENERGIES		7672-906-685 Lift Station 2224 S Milw	672906685DEC14	01/13/2015	292.78	12/14	PD
	3330 WE ENERGIES		8098-971-449 Sewer Lift - Fox River Landing	i098971449JAN15	01/14/2015	46.94	02/15	PD
						483.69	*	
621-575740-225	TELEPHONE							
	4485 TDS		TDS WWTP 262-539-3646	i2-539-3646 01/15	01/19/2015	192.35	02/15	PD
621-575740-310	OFFICE SUPPLIES, POSTAGE							
	2360 PETTY CASH WWTP		PETTY CASH WWTP POST OFFICE	2015 JAN	01/30/2015	49.00	02/15	PD
	2360 PETTY CASH WWTP		PETTY CASH WWTP WAL*MART	2015 JAN	01/30/2015	13.95	02/15	PD
	5934 TIME WARNER CABLE-MILW		TIME WARNER CABLE WWTP	702658601 02/15	02/02/2015	124.94	02/15	PD
						187.89	*	
621-575740-359	SANITARY SEWER REPAIR,MAINT							
	3730 DIGGERS HOTLINE, INC		Diggers Hotline WWTP	141 1 42701	11/30/2014	74.82	12/14	PD
Total WASTEWATER FUND EXPENSES						938.75		
Total WASTEWATER OPERATIONS FUND						938.75		
622-506510-000	MAINS, WATER BREAKS-SUPPLIES							
	3730 DIGGERS HOTLINE, INC		Diggers Hotline Water	141 1 42701	11/30/2014	74.82	02/15	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total 622-506510						74.82		
622-509210-000	OFFICE SUPPLY							
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WATER	700401601-02/15	02/02/2015	81.46	02/15	PD
Total 622-509210						81.46		
Total WATER UTILITY FUND						156.28		
623-575740-225	TELEPHONE							
	7343	AT & T	AT & T AIRPORT 262 757-0907 307 4	2757090701 2015	01/25/2015	87.91	02/15	PD
Total 623-575740						87.91		
Total AIRPORT FUND						87.91		
864-212001	REFUNDS PAYABLE							
	204	AUNG, WAI M	2014 PROPERTY TAX REFUND	42106	01/21/2015	141.03	02/15	PD
	205	CHAPDELAIN, MARC & DEBRA	2014 PROPERTY TAX REFUND	40867	01/26/2015	524.03	02/15	PD
	206	HENDRICKSON TRUST DTD	2014 PROPERTY TAX REFUND	39864	01/27/2015	515.45	02/15	PD
	207	JAMROSE	2014 PROPERTY TAX REFUND	41280	01/26/2015	190.13	02/15	PD
	208	N E L FREQUENCY CONTROLS	2014 TAX REFUND	38679	01/31/2015	1,442.28	02/15	PD
	209	SIMON SAYS ""INVEST"" LLC	2014 PROPERTY TAX REFUND 031933250330	42623	02/02/2015	541.93	02/15	PD
	209	SIMON SAYS ""INVEST"" LLC	2014 PROPERTY TAX REFUND 031933250340	42624	02/02/2015	570.95	02/15	PD
	210	YOUNG, SCOTT AND AMBER	2014 PROPERTY TAX REFUND	41014	01/20/2015	45.13	02/15	PD
	611	MANSKE, APRIL L	2014 PROPERTY TAX REFUND	41188	01/22/2015	125.00	02/15	PD
	984	CIT COMMUNICATIONS FINANCE C	000002090193 TAX REFUND 2014	38328	02/05/2015	16.08	02/15	PR
	1562	SINGH, JATINDER PAL AND	2014 PROPERTY TAX REFUND	38959	01/21/2015	197.27	02/15	PD
	1564	VIOSKI, MICHAEL & ANGELA	2014 PROPERTY TAX REFUND	40367	01/30/2015	265.22	02/15	PD
	1903	MORAN, PHILLIP & MARILEE	2014 PROPERTY TAX REFUND	41244	01/28/2015	194.52	02/15	PD
	4928	JACKSON, STEVEN & LORETTA	2014 PROPERTY TAX REFUND	41779	01/28/2015	142.99	02/15	PD
	5764	MILLER, CATHY & HOBERT	2014 PROPERTY TAX REFUND	41989	01/27/2015	147.90	02/15	PD
	6030	YOUNG, JILL M	2014 PROPERTY TAX REFUND	41209	01/22/2015	17.69	02/15	PD
	6085	MANZANA PROPERTIES	2014 PROPERTY TAX REFUND	38996	01/22/2015	814.68	02/15	PD
	6131	BOGUSZ, NADINE A.	2014 PROPERTY TAX REFUND	42270	01/23/2015	157.00	02/15	PD
	7007	FIRKUS, JEFFREY P.	2014 PROPERTY TAX REFUND	42418	01/22/2015	139.60	02/15	PD
	7270	CARDINAL PROPERTIES LLC	2014 PROPERTY TAX REFUND	39651	01/22/2015	397.39	02/15	PD
	7274	KOPCHINSKI, JEROME & KRISTIAN	2014 PROPERTY TAX REFUND	40044	01/29/2015	126.38	02/15	PD
	7847	RAMLOW, JEFFREY & LISA	2014 PROPERTY TAX REFUND	41134	01/21/2015	172.43	02/15	PD
	7994	MAERZKE, RODNEY & PAMELA	2014 PROPERTY TAX REFUND	42722	01/22/2015	49.86	02/15	PD
	8027	ZAHN, RYAN	2014 PROPERTY TAX REFUND	41755	01/30/2015	197.04	02/15	PD
	8031	SULLIVAN, ROBERT L & PATRICIA	2014 PROPERTY TAX REFUND	40225	01/27/2015	169.01	02/15	PD
	8300	MARSHALL, BRIAN	2014 PROPERTY TAX REFUND	40320	01/30/2015	12.52	02/15	PD
	8691	KNL TRINITY HOMES LLC	2014 PROPERTY TAX REFUND	38948	01/30/2015	217.05	02/15	PD
Total TAX ROLL FUND						7,498.40		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Grand Total:						<u>34,739.52</u>	

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-414133-000	Room Tax						
	4048	BURLINGTON AREA CHAMBER OF	ROOM TAX COLLECTION 4TH QTR	4TH QTR 2014	02/10/2015	8,550.62	02/15
	8782	RA CO CONVENTION & VISTORS	Qtr. Room Tax Collection Pymt	4TH QTR 2014	02/10/2015	8,550.62	02/15
						17,101.24	*
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790	SOUTHERN LAKES NEWSPAPERS	Legals - Hearing 160 E Chestnut	192429	01/22/2015	56.76	02/15
	2790	SOUTHERN LAKES NEWSPAPERS	Legals - Hearing 1008 Milwaukee	192430	01/22/2015	58.82	02/15
	2790	SOUTHERN LAKES NEWSPAPERS	Legals - Minutes	192724	01/29/2015	96.66	02/15
	2790	SOUTHERN LAKES NEWSPAPERS	STANDARD PRESS PUBLIC HEARING	193135	01/29/2015	65.02	02/15
						277.26	*
	Total CITY COUNCIL					277.26	
100-515121-157	MUNI COURT - TRAINING						
	3385	WI SUPREME COURT	JUDICIAL EDUCATION ATTY MARV DANIEL	51-0206 2015	02/02/2015	700.00	02/15
100-515121-243	MUNI COURT - SERVICE CONTRACTS						
	1584	JAMES IMAGING SYSTEMS, INC.	Muni Toshiba ES550	582480	01/16/2015	16.72	02/15
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	8862	SIGN GUYZ	VINYL-BLACK 3 DOORS	16099	02/04/2015	10.00	02/15
	Total MUNICIPAL COURT					726.72	
100-515132-248	REPAIRS & MAINT BUILDING						
	3040	VORPAGEL SERVICE INC.	service call - 2 RTU's not going into heat mode	36666	01/21/2015	110.00	02/15
	8862	SIGN GUYZ	VINYL-BLACK 3 DOORS	16099	02/04/2015	118.00	02/15
						228.00	*
100-515132-298	ADMIN - CONTRACT SERVICES						
	2284	ORGANIZATION DEVELOPMENT CC	Job Trait Assessment (career pathing)	11312	01/28/2015	3,100.00	02/15
	5364	DIGICORP	Domain Name Renewal for 5 Years	307398	01/31/2015	89.78	02/15
	8173	GovHR USA	recruitment & selection of a City Administrator	2-2-15-030	02/07/2015	5,383.56	02/15
						8,573.34	*
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	1216	Office Copying Equipment, LTD	Admin copies	C306767	01/31/2015	156.41	02/15
	Total ADMINISTRATOR					8,957.75	
100-515140-310	CLERK - OFFICE SUPPLIES						
	8862	SIGN GUYZ	VINYL-BLACK 3 DOORS	16099	02/04/2015	10.00	02/15
	Total CITY CLERK					10.00	
100-515141-213	FINANCE - ACCTING AND AUDITING						
	2620	ROMENESKO, PATRICK S.C.	City Audit	18439	02/04/2015	500.00	02/15
100-515141-248	FINANCE - REP AND MAINT BLDG						
	8862	SIGN GUYZ	VINYL-BLACK 3 DOORS	16099	02/04/2015	62.00	02/15
100-515141-298	FINANCE - CONTRACT SERVICES						
	8646	EHLERS INVESTMENT PARTNERS	Monthly Management Fee	011315	01/31/2015	141.55	02/15
100-515141-533	FINANCE - COPY MACHINE RENTAL						

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1584	JAMES IMAGING SYSTEMS, INC.	Fin Toshiba ES550	582480	01/16/2015	50.16	02/15
Total FINANCE					753.71	
100-515161-220	ATTORNEY - CONTRACT					
8149	BJELAJAC, JOHN M	Fat Daddyz Tatoo Parlor	11100-064D 1	01/30/2015	225.00	02/15
8149	BJELAJAC, JOHN M	Aurora Healthcare Development Project	14100-031D 8	01/30/2015	600.00	02/15
8149	BJELAJAC, JOHN M	Rescue Squad Contract	14100-071D 4	01/30/2015	60.00	02/15
8149	BJELAJAC, JOHN M	Coffee House Easement	14100-083D 3	01/30/2015	450.00	02/15
					1,335.00	*
100-515161-272	ATTORNEY - MUNICIPAL COURT					
8149	BJELAJAC, JOHN M	Attorney Fees for Municipal Court	15100-099D 1	01/30/2015	4,852.50	02/15
Total ATTORNEY					6,187.50	
100-525211-242	POLICE - REPAIR/MTCE EQUIP					
1707	LDV, INC.	LDV POLICE GRAPHICS	60292	01/07/2015	236.00	02/15
1820	LOIS TIRE SHOP, INC.	LOIS TIRE - 2014 CO CO	361317	01/13/2015	1,163.20	02/15
					1,399.20	*
100-525211-248	POLICE - REP & MAINT BUILDING					
8596	STATE OF WI - DSPS	Boilers, Permit to Operate Fee's	366134	01/13/2015	100.00	02/15
100-525211-299	POLICE - SUNDRY CONTRACT					
5585	GENERAL COMMUNICATIONS, INC	Annual Maintenance Contract	204826	01/09/2015	5,268.00	02/15
100-525211-310	POLICE - OFF SUPP-POSTAGE					
2590	REINEMANS, INC.	Reinemans - UPS Delivery	69397	01/15/2015	20.88	02/15
3635	RICHTER'S MARKETPLACE	water refill Police Dept	01/06/15PD	01/06/2015	5.85	02/15
3635	RICHTER'S MARKETPLACE	Richter's - Police Dept	01/09/15PD	01/09/2015	17.74	02/15
3635	RICHTER'S MARKETPLACE	water refill Police Dept	01/15/15PD	01/15/2015	5.85	02/15
3635	RICHTER'S MARKETPLACE	water refill Police Dept	01/19/15PD	01/19/2015	5.85	02/15
3635	RICHTER'S MARKETPLACE	coffee	01/22/15PD	01/22/2015	17.98	02/15
3635	RICHTER'S MARKETPLACE	water refill Police Dept	01/23/15PD	01/23/2015	5.85	02/15
					80.00	*
100-525211-324	POLICE - PUBL,SUBSCRIPTS, DUES					
4972	BURLINGTON ROTARY CLUB	BURLINGTON ROTARY CLUB P NIMMER	51470	12/31/2014	183.00	02/15
100-525211-346	POLICE - UNIFORM REPAIR/ETC					
3558	LARK UNIFORM OUTFITTERS	Lark Uniform - Krusemark	185769	01/06/2015	74.40	02/15
Total POLICE DEPT.					7,104.60	
100-525220-157	FIRE - INSERVICE TRAINING					
1951	MENARDS	Menards Fire Dept Acct # 32120264	70464	01/22/2015	130.18	02/15
1951	MENARDS	Menards Fire Dept Acct # 32120264	70467	01/22/2015	39.56	02/15
4354	GATEWAY - KENOSHA CAMPUS	Fire 1 Test Fee's	19708	01/16/2015	400.00	02/15
					569.74	*
100-525220-242	FIRE - REPAIR & MAINT VEHICLES					
5477	BUMPER TO BUMPER	BACK-UP LAMP	279517	01/14/2015	9.16	02/15
5477	BUMPER TO BUMPER	Halogen Headlamp	280292	01/31/2015	21.78	02/15
					30.94	*
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT					
5585	GENERAL COMMUNICATIONS, INC	Credit Memo City of Burlington Fire Dept	1552	02/02/2015	2,185.00	02/15
5585	GENERAL COMMUNICATIONS, INC	Motorola UHF Intrinsically Frequency Minitor	205490	01/26/2015	2,095.00	02/15
5585	GENERAL COMMUNICATIONS, INC	Ucomm 3 Year Maintenance Plan	205523	01/27/2015	100.00	02/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525220-248	FIRE - REPAIR MAINT BLDGS					10.00	*	
	1951 MENARDS	Menards Fire Dept Acct # 32120264		70464	01/22/2015	47.84	02/15	
	1951 MENARDS	Menards Fire Dept Acct # 32120264		70554	01/23/2015	34.56	02/15	
	1951 MENARDS	Menards Fire Dept Acct # 32120264		70635	01/24/2015	60.90	02/15	
	1951 MENARDS	RO Decorative Glaze Java		71132	01/31/2015	14.97	02/15	
	2590 REINEMANS, INC.	Reinemans - Fire Dept		70182	01/28/2015	10.76	02/15	
						169.03	*	
100-525220-293	FIRE - FIRE PREVENTION							
	4383 RDJ SPECIALTIES, INC	Fire Truck Custom Stickers		081498	01/29/2015	424.39	02/15	
	Total FIRE DEPT.						1,204.10	
100-535321-159	STREETS - CLOTHING ALLOWANCE							
	117 ALSCO	ALSCO DPW (split) Customer # 074780		IMIL905790	01/28/2015	141.87	02/15	
	117 ALSCO	ALSCO DPW (split) Customer # 074780		IMIL908290	02/02/2014	76.46	02/15	
						218.33	* 11	
100-535321-234	STREETS - SALT AND SAND							
	8797 COMPASS MINERALS AMERICA	BULK HIGHWAY COARSE W/YPS		71288787	01/16/2015	14,468.36	02/15	
100-535321-240	STREETS - FUEL, OIL & LUBRI							
	1595 JERRY WILLKOMM INC.	Willkomm Inc - DPW supplies		351852	01/23/2015	354.13	02/15	
100-535321-242	STREETS - REP MAINT VEHICLES							
	1457 HUMPHREY SERVICE & PARTS, INC	Air Filter		1167624	01/26/2015	11.05	02/15	
	5043 IBD, LLC	IBD- Unit 520		110136445	01/23/2015	338.85	02/15	
	7716 MID-STATE EQUIPMENT	Parts for Unit 300		V39413	01/23/2015	340.10	02/15	
	7716 MID-STATE EQUIPMENT	Parts for Unit 300		V39466	01/26/2015	16.23	02/15	
	7746 RACINE TRUCK SALES	unit 520 parts		113607R	01/22/2015	521.55	02/15	
	7746 RACINE TRUCK SALES	unit 520 parts		113708R	01/22/2015	260.65	02/15	
						1,488.43	*	
100-535321-244	STREETS - REP MAINT EQUIPMENT							
	1457 HUMPHREY SERVICE & PARTS, INC	HUMPHREY DPW STOCK		1166741	01/16/2015	38.81	02/15	
	1457 HUMPHREY SERVICE & PARTS, INC	Unit 505 - Parts		1166821	01/19/2015	182.77	02/15	
	2000 MIKE'S REPAIR SERVICE	MIIKES REPAIR SERVICE PARTS		44711	02/02/2015	142.00	02/15	
						363.58	*	
100-535321-248	STREETS REP & MAINT BLDG							
	117 ALSCO	ALSCO DPW (split) Customer # 074781		IMIL905791	01/28/2015	8.88	02/15	
100-535321-298	STREETS - CONTRACT SERVICES							
	2730 SIMPLEX GRINNELL LP	Simplex Grinnell DPW Service Work (split)		809297	01/16/2015	154.09	02/15	
	3040 VORPAGEL SERVICE INC.	Vorpagel - DPW Boiler Service Call (split)		36681	01/26/2015	189.22	02/15	
						343.31	*	
100-535321-310	STREETS - OFF SUPP/POSTAGE							
	3635 RICHTER'S MARKETPLACE	Balnce Forward from Account #1080		#1080	12/27/14 12/27/2014	1.68	12/14	
	3635 RICHTER'S MARKETPLACE	DPW Acct # 1080		01/10/15DPW	10/15/0501	5.59	02/15	
	3635 RICHTER'S MARKETPLACE	DPW Acct # 1080		01/14/15DPW	01/14/2015	6.99	02/15	
	3635 RICHTER'S MARKETPLACE	DPW Acct # 1080		01/16/15DPW	01/16/2015	12.85	02/15	
						27.11	*	
100-535321-350	STREETS - REP MAINT SUPPLIES							
	1378 GRAY'S INC.	Gray's DPW blades		32350	01/21/2015	2,196.00	02/15	
	1457 HUMPHREY SERVICE & PARTS, INC	Air Arp2.5Gal32.5		1167588	01/26/2015	39.75	02/15	
	2060 MOTOR PARTS COMPANY, LLC.	LMP BULB		251076	02/04/2015	25.74	02/15	
	2215 NELSON ELECTRIC SUPPLY	Ballast HPS 250W Quad-V Kit		725007-00	01/28/2015	138.22	02/15	
	2590 REINEMANS, INC.	Spray Paint		70158	01/28/2015	10.78	02/15	
	2590 REINEMANS, INC.	Pleat Fur Filter		70202	01/29/2015	4.31	02/15	
	2590 REINEMANS, INC.	batteries		70613	02/05/2015	35.05	02/15	
	2860 TAPCO	TAPCO DPW		467658	09/26/2014	241.01	12/14	

PD = Fully Paid Invoice PR = Partially Paid Invoice

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN DPW	312733	01/16/2015	20.14	02/15
						2,711.00	*
Total STREET ADMINISTRATION						19,983.13	
100-545430-298	ANIMAL SHELTER						
	709	WISCONSIN HUMANE SOCIETY	ANIMAL SHELTER CONTRACT	392	02/01/2015	728.26	02/15
Total DOG POUND						728.26	
100-555512-291	HISTORICAL SOCIETY DONATIONS						
	632	BURLINGTON HISTORICAL SOCIETY	BURLINGTON HISTORICAL, YEARLY DONATION	2015	02/03/2015	1,000.00	02/15
Total HISTORICAL SOCIETY						1,000.00	
100-555551-159	PARKS - CLOTHING						
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL905790	01/28/2015	30.00	02/15
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL908290	02/02/2014	30.00	02/15
						60.00	*
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL905791	01/28/2015	4.44	02/15
	4421	CHRISTMAN, GEORGE	Dead Bolts & Key Locks to Install	330160	01/28/2015	174.00	02/15
						178.44	*
100-555551-298	PARKS - OUTSIDE SERVICES						
	2330	PATS SERVICES, INC	CITY OF BURLINGTON ECHO PARK	A-108888	02/06/2015	90.00	02/15
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Service Work (split)	809297	01/16/2015	77.05	02/15
	3040	VORPAGEL SERVICE INC.	Vorpagel - DPW Boiler Service Call (split)	36681	01/26/2015	94.60	02/15
						261.65	*
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	1951	MENARDS	Menards Park Dept Acct. #32120266	70729	01/26/2015	14.09	02/15
	2590	REINEMANS, INC.	Cut Key	69864	01/23/2015	7.47	02/15
	5603	MILLER & ASSOCIATES	Stainless Steel Anchors	216092	02/02/2015	80.00	02/15
						101.56	*
Total PARKS						601.65	
100-565641-298	PLAN COMM - CONTRACT SVCS						
	4217	KAPUR & ASSOCIATES, INC.	14.0336.01 2600 Browns Lake Drive	83088	09/17/2014	650.00	12/14
	4217	KAPUR & ASSOCIATES, INC.	KAPUR 08.0106.01 BURL FLOODWAY IMPACT	84011	01/19/2015	412.00	12/14
	4217	KAPUR & ASSOCIATES, INC.	14.0162.01 Walton Road Extension	84013	01/19/2015	266.00	12/14
						1,328.00	*
100-565641-299	PLAN COMM - LAND USE						
	4217	KAPUR & ASSOCIATES, INC.	KAPUR 07.0884.01 CTH W TRAIL	84010	01/19/2015	613.00	12/14
Total PLANNING COMMISSION						1,941.00	
100-575710-295	CLEAN SWEEP						
	3635	RICHTER'S MARKETPLACE	RICHTER FOODS DPW	01/22/15DPW	01/22/2015	51.03	02/15
100-575710-299	GARBAGE- CNTRCT SVCS LANDFILL						
	2060	MOTOR PARTS COMPANY, LLC.	Magnetic Heater	250644	01/26/2015	34.89	02/15
	2590	REINEMANS, INC.	Yel Ext Cord	70291	01/30/2015	26.99	02/15

PD = Fully Paid Invoice PR = Partially Paid Invoice

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0090.01 Burlington Landfill 2013-2014	84019	01/21/2015	3,540.50	12/14
	5005	WI DNR	Landfill Annual Report	8-10587	01/29/2015	500.00	02/15
						4,102.38	*
Total GARBAGE COLLECTION						4,153.41	
Total GENERAL FUND						70,730.33	
452-565639-399	Planning Expenditures						
	4217	KAPUR & ASSOCIATES, INC.	14.0081.01 Utility Planning & Design for TIF #5	84009	01/19/2015	15,922.50	12/14
	4217	KAPUR & ASSOCIATES, INC.	15.0036.01 2015 Burlington General	84032	01/21/2015	4,537.50	12/14
						20,460.00	*
Total 452-565639						20,460.00	
Total Project Horizon						20,460.00	
463-565641-299	MISCELLANEOUS						
	2620	ROMENESKO, PATRICK S.C.	City Audit	18439	02/04/2015	3,000.00	02/15
Total PLANNING COMMISSION						3,000.00	
Total 1992 TIF #3 FUND						3,000.00	
621-181000	CONSTRUCTION IN PROGRESS						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0077.01 Phase II - WWTF Upgrade	84012	01/19/2015	1,688.00	12/14
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL903237	01/21/2015	126.32	02/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL905793	01/28/2015	77.37	02/15
						203.69	*
621-575740-242	REPAIR, MAINTENANCE VEHICLES						
	2000	MIKE'S REPAIR SERVICE	Cable	44674	01/16/2015	105.00	02/15
	7716	MID-STATE EQUIPMENT	MID-STATE - PARTS	V39430	01/23/2015	88.29	02/15
						193.29	*
621-575740-244	REPAIRS, MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL903237	01/21/2015	10.02	02/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL903238	01/21/2015	111.84	02/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL905793	01/28/2015	10.02	02/15
	1088	RUNDLE-SPENCE	Rundle-Spence - WWTP supplies	S2335503.001	01/23/2015	3.39	02/15
	1088	RUNDLE-SPENCE	Rundle-Spence - WWTP supplies	S2335503.002	01/29/2015	4.17	02/15
	1088	RUNDLE-SPENCE	Fill Valve	S2335814.001	01/26/2015	58.00	02/15
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL WWTP	558037	01/29/2015	138.24	02/15
	1370	GRAINGER	GRAINGER, WWTP parts	9639391177	01/14/2015	162.73	02/15
	1563	J & T SUPPLY COMPANY	J & T SUPPLY CO WWTP SUPPLIES	12162	01/20/2015	103.52	02/15
	2590	REINEMANS, INC.	Reinemans - WWTP	70009	01/26/2015	2.06	02/15
	2590	REINEMANS, INC.	Reinemans - WWTP	70030	01/26/2015	11.68	02/15
	2973	USABlueBook	Piranha Lateral Hose	551482	01/26/2015	124.95	02/15
	5164	DONERITE JANITORIAL SERV INC.	WWTP January Cleaning	2641	01/20/2015	960.00	02/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
621-575740-248		PLANT OPERATION				1,700.62	*
	1160	ENERGENECS, INC.	ENERGENECS INC SERVICE CALL- WWTP	0029608-IN	01/27/2015	690.00	02/15
	1160	ENERGENECS, INC.	ENERGENECS INC SERVICE CALL- WWTP	0029617-IN	01/27/2015	560.00	02/15
	1951	MENARDS	parts to repair SCADA	69649	01/12/2015	220.67	02/15
						1,470.67	*
621-575740-249		LABORATORY					
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL903237	01/21/2015	4.71	02/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL903238	01/21/2015	55.41	02/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL905793	01/28/2015	4.71	02/15
	1370	GRAINGER	Grainger - solenoid valve	9646757212	01/22/2015	149.08	02/15
	1707	LDV, INC.	Repair Auto Clave	60484	01/14/2015	119.00	02/15
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	349639	01/12/2015	226.22	02/15
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	350380	01/26/2015	1,495.38	02/15
						2,054.51	*
621-575740-253		PHOSPHATE REMOVAL					
	1095	KEMIRA WATER SOLUTIONS	KEMIRA WWTP FERROUS CHLORIDE	9017429484	01/12/2015	2,272.14	12/14
621-575740-298		CONTRACT SERVICE					
	355	BAXTER & WOODMAN, INC.	130500.30 WPDES Permit Assistance	0178378	01/22/2015	318.45	02/15
	1160	ENERGENECS, INC.	ENERGENECS INC SERVICE CALL- WWTP	0029574-IN	01/20/2015	570.00	02/15
						888.45	*
621-575740-310		OFFICE SUPPLIES, POSTAGE					
	2790	SOUTHERN LAKES NEWSPAPERS	Wastewater Lab Tech Ad	190363 (2)	01/07/2015	220.00	02/15
621-575740-353		REPAIR & MAINT LIFT STATIONS					
	2590	REINEMANS, INC.	Reinemans - WWTP	70009	01/26/2015	11.69	02/15
621-575740-359		SANITARY SEWER REPAIR, MAINT					
	3730	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	150 1 42701	01/31/2015	26.97	02/15
621-575740-374		SAFETY					
	2730	SIMPLEX GRINNELL LP	Service Work - Replaced Smoke Detectors	80949084	01/22/2015	396.65	02/15
		Total WASTEWATER FUND EXPENSES				9,438.68	
		Total WASTEWATER OPERATIONS FUND				11,126.68	
622-503460-000		METERS & LABOR					
	3220	MIDWEST METER INC	2" Round Compound Series Base	0063090-IN	01/13/2015	4,189.26	02/15
		Total 622-503460				4,189.26	
622-504030-000		DEPRECIATION EXPENSE					
	4244	CTW CORPORATION	CTW - Well #7 Turbine Pump Bowl Assembly	22315	02/02/2015	10,250.00	02/15
		Total 622-504030				10,250.00	
622-506230-000		SUPPLIES					
	2973	USABlueBook	USA BLUEBOOK WATER DEPT #85786	550567	01/23/2015	191.24	02/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 622-506230						191.24	
622-506410-000	SUPPLIES						
	2590	REINEMANS, INC.	Reinemans - Water Dept	70179	01/28/2015	38.67	02/15
Total 622-506410						38.67	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES						
	3730	DIGGERS HOTLINE, INC	Diggers Hotline Water	150 1 42701	01/31/2015	26.97	02/15
Total 622-506510						26.97	
622-506520-000	SERVICE-SUPPLIES						
	5721	HD SUPPLY WATERWORKS, LTD.	HD - 652 Service Supplies	D419416	01/15/2015	164.21	02/15
Total 622-506520						164.21	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL903236	01/21/2015	30.13	02/15
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL905792	01/28/2015	30.13	02/15
						60.26	*
Total 622-509030						60.26	
622-509330-000	TRANSPORTATION-SUPPLIES						
	2354	PERFORMANCE TIRE & AUTO	Repairs for 2007 GMC - Sierra 2500 HD	123674	01/23/2015	27.69	02/15
Total 622-509330						27.69	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL905791	01/28/2015	8.88	02/15
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Service Work (split)	809297	01/16/2015	154.09	02/15
	3040	VORPAGEL SERVICE INC.	Vorpagel - DPW Boiler Service Call (split)	36681	01/26/2015	189.22	02/15
						352.19	*
Total 622-509350						352.19	
Total WATER UTILITY FUND						15,300.49	
623-575740-244	SNOW REMOVAL						
	3070	WANASEK CORPORATION	WANASEK AIRPORT SNOW PLOWING	4403	01/22/2015	3,172.25	02/15
623-575740-298	CONTRACT SERVICES						
	2620	ROMENESKO, PATRICK S.C.	City Audit	18439	02/04/2015	3,000.00	02/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 623-575740						6,172.25	
Total AIRPORT FUND						6,172.25	
Grand Total:						126,789.75	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100071245	VANT, MICHAEL J	.00	.00	.00	178.25	.00	.00	178.25
100081122	FALK, GAYLE A	.00	.00	.00	42.55	.00	.00	42.55
100081203	SCHNUPP, JOY H.	.00	.00	.00	43.81	.00	.00	43.81
Grand Totals:	3 Employees	.00	.00	.00	264.61	.00	.00	264.61



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: February 17, 2015
Submitted By: Diahn Halbach, City Clerk	Subject: Licenses & Permits

OPERATOR'S LICENSES

Recommended for APPROVAL:

Gramer, Karena Ann
Luke, Derrick A.
Martinez, Lina Marie
McHugh, Daniel J.
Ransom, Ida Mae
Ryllmann, Lynette Marie
Vara, Hillary Marnae

SPECIAL EVENTS

Date of Event:
Name:
Group:
Contact:
Location:
Time:

LIQUOR LICENSES

Type:
Entity/Trade Name:
Location:
Owner:
Agent:
Home Address:

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the February 17, 2015 Common Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12A	Date: February 17, 2015
Submitted By: Mayor Robert Miller	Subject: A Public Hearing for Ordinance ----- to consider amending Chapter 315-31F regarding rear yard setbacks in the M-2 District.

Details:
A Public Hearing has been scheduled to hear comments and concerns from the public regarding an ordinance to add permitted uses to the M-1, Light Manufacturing District. The proposed uses include the processing, manufacturing, and/or storage of the following (excluding the manufacturing of explosives on-site): adhesives, cleaners, defoamers, dispersants, silicas (colloidal and treated) and surfactants.

Options & Alternatives:
For public comment only.

Financial Remarks:
None.

Executive Action:
This item was a Public Hearing at the February 17, 2015 Common Council meeting.

STATE OF WISCONSIN

COUNTY OF RACINE

The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE CODE OF THE CITY OF BURLINGTON**

To Whom It May Concern:

NOTICE is hereby given that the Common Council of the City of Burlington proposes Chapter 315 of the Municipal Code of the City of Burlington, Racine County, Wisconsin, Zoning, **SECTION 315-30A, Permitted Uses in the M-1 Light Manufacturing District to include adhesives, cleaners, defoamers, dispersants, silicas (colloidal and treated), and surfactants** as a permitted uses in order to address the City of Burlington's need to encourage commercial growth in the City.

Chapter 315 of the Municipal Code of the City of Burlington shall be amended as necessary to reflect these changes, with the remainder of Chapter 315 remaining without change and in full force and effect. A copy of this ordinance is on file and available for viewing at City Hall.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson St., City of Burlington on:

**TUESDAY, FEBRUARY 17, 2015 DURING THE MEETING OF THE COMMON COUNCIL
SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

Dated at Burlington, Wisconsin, this 26th day of January, 2015.

Diahnn Halbach, City Clerk

*Published in the Burlington Standard Press
January 29 and February 5, 2014*



CITY OF BURLINGTON

Department of Public Works

Street, Park, Water and Wastewater Departments
2200 S. Pine Street, Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Common Council Item Number: 13 A	Date: February 17, 2015
Submitted By: Craig Workman, Director of Public Works	Subject: Resolution 4711(45) to consider Task Order #97 for Engineering Services regarding the Municipal Landfill.

Details:

Among the responsibilities of owning a landfill is that the City is required to complete regular monitoring, groundwater sampling and submission of monthly, semi-annual, and annual reports to the Department of Natural Resources (DNR) regarding the Burlington Municipal Landfill. Kapur & Associates has been providing landfill inspection and sampling services for several years. This task order is a renewal of the contract to continue these services for an additional two years. Kapur's expertise has allowed the City to eliminate several samplings and lab tests, and their associated costs, from our annual monitoring.

Staff has reviewed and recommends approval of this task order.

Options & Alternatives:

The Common Council could choose to deny the contract and hire a different engineering firm to monitor the site and submit reports to the DNR.

Financial Remarks:

The cost of engineering task order number 97 is in the amount of \$48,876 which is the same as the previous task order for the same work in 2013 and 2014. This task order is within the budgeted dollar amount, as set forth in the annual budget for 2015.

Executive Action:

This item was discussed at the February 3, 2015 Committee of the Whole meeting and is scheduled for the February 17, 2015 Common Council meeting for consideration.

Resolution Number: 4711(45)
Introduced by: Committee of the Whole

A RESOLUTION APPROVING TASK ORDER NUMBER NINTEY-SEVEN, A TWO YEAR AGREEMENT, WITH KAPUR AND ASSOCIATES, INC. TO COMPLETE THE MONITORING, GROUNDWATER SAMPLING, AND PREPARATION OF THE ANNUAL REPORT FOR THE BURLINGTON MUNICIPAL LANDFILL FOR THE NOT-TO-EXCEED AMOUNT OF \$48,876

WHEREAS, the City of Burlington has entered into a master agreement for engineering services with Kapur and Associates, Inc.; and,

WHEREAS, the City has requested assistance with the coordination of the semi-annual groundwater monitoring well sampling activities; the collection and evaluation of the methane gas sampling results from the wells located in and around the landfill mass; the evaluation of the groundwater laboratory data; and the preparation of the Wisconsin Department of Natural Resources (WDNR) Monthly, Semi-Annual, and Annual Reports, which has resulted in a task order, a copy of which is attached hereto and made a part thereof; and,

WHEREAS, said task order is for a two year period for the not-to-exceed amount of \$48,876 and has been recommended for approval by the Department of Public Works Director.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that Task Order Number Ninety-Seven is hereby approved for the not-to-exceed amount of \$48,876.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute Task Order Number Ninety-Seven on behalf of the City.

Introduced: February 3, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

TASK ORDER NUMBER 97 DESIGN ENGINEERING SERVICES

This Task Order is made as of December 31, 2014, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between The City of Burlington (Owner) and Kapur & Associates, Inc. (Engineer). This Task Order is made for the following purpose;

To assist the City of Burlington with the following Tasks regarding the Environmental Monitoring Program, Groundwater Sampling, Gas Extraction System Operation & Maintenance, Gas Well Point Testing, and Preparation of the Wisconsin Department of Natural Resources (WDNR) Quarterly, Semi-Annual and Annual Reports for the Burlington Municipal Landfill, Milwaukee Avenue in the City of Burlington. This TASK ORDER is for two (2) years of oversight.

Section A. – Scope of Services

Engineer shall perform the following Services as described in Attachment A to this Task Order:

1. Coordinate the semi-annual groundwater monitoring well sampling activities. Thirteen wells are sampled semi-annually for parameters outlined in the WDNR Landfill Monitoring Document.
2. Methane gas monitoring and sampling activities at all points on the landfill perimeter, along the gas extraction system, and inside designated properties/structures adjacent to or at the landfill. Sixty-three monitoring points are sampled on either an annual, semi-annual, or quarterly basis for parameters outlined in the WDNR Landfill Monitoring Document.
3. Evaluate the groundwater laboratory data and gas monitoring results.
4. Prepare the WDNR Monthly, Semi-Annual and Annual Reports including:
 - Summary of field and laboratory results from the groundwater sampling activities
 - Summary of the methane gas sampling;
 - Site Map and Figures presenting the location of ALL sampling points and improvements;
 - Tables
 - Photos (if applicable)
 - Laboratory report and chain-of-custody;
 - Conclusions and Recommendations for modifications to the WDNR sampling program.

Section B. – Schedule

Engineer shall start the Scope of Services with the January 2013 landfill gas monitoring event and complete the Annual Reports by January 2014 and January 2015.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Forty Eight Thousand, Eight Hundred and Seventy-Six and Zero Cents (\$48,876.00) based on the costs outlined in Attachment A of this Task Order payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing rates if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Burlington

Engineer: Kapur & Associates, Inc.

By: _____

By: Travis W. Peterson

Signature: _____

Signature: Travis W. Peterson

Title: _____

Title: Environmental Manager

Date: _____

Date: December 3, 2014

Kapur and Associates, Inc.
Summary of Staff Hours and Labor Costs

TASK ORDER #97									
Burlington Landfill - Groundwater and Gas Control System Monitoring, Sampling and Report Preparation For 2015-2016									
CLASSIFICATION	Average Hourly Wage	ACT. Code	Senior Project Scientist		Environmental Technician		Total Labor		
			Hours	Dollars	Hours	Dollars	Hours	Dollars	
FOR 2015 through 2016									
Project Coordination			14	\$1,498.00			14	\$1,498.00	
Groundwater Sampling			8	\$856.00			8	\$856.00	
Gas Monitoring/Sampling			28	\$2,996.00			28	\$2,996.00	
Gas System O&M			54	\$5,778.00			54	\$5,778.00	
Meetings/Regulatory Correspondence			14	\$1,498.00			14	\$1,498.00	
Evaluate Data			10	\$1,070.00			10	\$1,070.00	
Prepare Update/Status Reports			32	\$3,424.00			32	\$3,424.00	
Prepare Annual Report			24	\$2,568.00			24	\$2,568.00	
TOTALS			184	\$19,688.00			184	\$19,688.00	
				Sub Total:				\$34,538.00	
								Expenses:	
								\$14,338.00	
								Project Total:	
								\$48,876.00	

Summary of Expenses			
	Units	Cost	Total
Methane Sampling	Per Year	\$280.00	\$560.00
Laboratory Analysis	Per Year	\$4,175.00	\$8,350.00
Field Equipment	Per year	\$2,714.00	\$5,428.00
Totals			\$14,338.00

Servicing and calibration
 Groundwater sampling
 Meters and sampling equipment for water quality, monitoring and sampling



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item: 15 A	Date: February 17, 2015
Submitted By: Alderman Ruth Dawidziak and Gary Meisner, Airport Manager	Subject: Motion 15-793 to approve an airport hangar lease with Jeff Milne at the Burlington Municipal Airport.

Details:
The Airport Committee met on Thursday, January 29, 2015 and recommends that the City enter into a twenty-nine year Airport Hangar Lease agreement with Jeff Milne for 956 Bravo Taxiway. The amount of the lease equals the sum of \$.095 per square foot with a total of 2,904 square feet, equaling \$275.88 payable before January 1 each year.

Options & Alternatives:
The alternative would be to not approve this lease and request a different tenant.

Financial Remarks:
An annual payment of \$275.88 will be paid to the City each year by January 1 for rent of the hangar.

Executive Action:
This item was discussed at the February 3, 2015 Committee of the Whole meeting and scheduled for the February 17, 2015 Common Council meeting for consideration.

AIRPORT LEASE

This lease Agreement, made and entered into this 1st day of January, 2015 by and between the City of Burlington, State of Wisconsin, a municipal corporation existing through and under the authority of the laws of the State of Wisconsin, hereinafter referred to as "Lessor", and Jeff Milne whose mailing address is N2166 Lynn Ln, Lake Geneva, WI 53147 hereinafter referred to as "Lessee"; the Lessor and Lessee for and in consideration of the keeping by the parties of their respective obligations hereinafter contained, agree as follows:

ARTICLE 1 PREMISES SUBJECT TO LEASE

The premises subject of this Lease are:

That part of the hangar area of the Burlington Municipal Airport delineated on the official map of the Burlington Municipal Airport maintained at the office of the City Clerk at City Hall and identified as 956 Bravo Taxiway. This Lease does not include use of City Water.

ARTICLE 2 TERM

The term of this Lease shall be from Jan 1st, 2015 to Dec 31st, 2044 [not to exceed 29 years] both dates inclusive. This Lease shall be automatically renewed for successive ten-year periods thereafter upon mutually agreed-upon terms and approval of the renewal shall not be unreasonably withheld by the Lessor. This Lease is not transferable, See Article 5, Section G.

ARTICLE 3 RENT

The Lessee shall pay to the Lessor as rent for the Leased Premises the sum of \$.095 per square foot for the leased area, which contains a total of 2904 square feet, for a total amount of \$ 275.88, prorated in the first and last years of the Lease with the first-year payment of \$ 275.88 due at signing, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing on January 1, 2015 subject to the provisions set forth in Article 5, Section A.

ARTICLE 4

Lessee agrees that rent charged is based on intended:

XX Personal Use, defined as the use of the Leased Premises in a manner which does not meet the definition of Commercial Use; or

 Commercial Use, defined as the operation of an airport-related business, which is open to the public, on or in the Leased Premises.

Lessee may change the intended use to that of another type, to be effective the following January 1st, if Lessee petitions the Airport Committee in writing no later than December 10th and the Committee approves the change no later than its December meeting. See also Article 5, Section F.

ARTICLE 5

ADDITIONAL PROVISIONS

- A. RENTAL INCREASES.** The Lessor may adjust the rental charge rate in the year 2010 and every five years thereafter, as determined by the Airport Committee in the same proportion as the cumulative change in the Consumer Price Index for all urban customers (CPI-U) over the same time period. In the event of a rate change, Lessor shall give Lessee sixty (60) days advance notice.
- B. IMPROVEMENTS.** Lessee agrees to erect on the Leased Premises a hangar, if not already constructed, and shall comply with all ordinances, building codes, and zoning restrictions for said airport, and the rules, regulations, and orders of the Airport Committee relative thereto.
- C. USE OF FACILITIES.** Lessee shall have the right to the non-exclusive use in common with others of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to approval of the Airport Committee, all equipment necessary for the safe hangaring of the Lessee's planes, specifically excluding any aviation gasoline or fuel; the right of ingress to or egress from the demised premises, which shall extend to Lessee's employees, guests and patrons; the right, in common with others so to do, to use common areas of the airport including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft of Lessee. Lessee shall not store any equipment or other material outside of its hangar without the written consent of the Airport Committee.
- D. COMPLIANCE WITH LAWS.** Lessee agrees to observe and obey during the term of this Lease all laws and ordinances, and the rules and regulations promulgated and enforced by the Airport Committee of the City of Burlington, and other proper authority having jurisdiction over the conduct of the operations of the airport including city, county, state and federal agencies or departments.
- E. INDEMNIFICATION.** Lessee agrees to indemnify and hold the Airport Committee and the City of Burlington free and harmless from loss from each and every claim and demand, of whatever nature, made on the behalf of or by any person or persons for any act or omission on the part of the Lessee, or Lessee's agents, employees, guests and patrons and from all loss or damage by reason of such acts or omissions.
- F. SUBLEASE-RENTAL OF PREMISES.** Lessee may sublet portions of the hangar constructed on the Leased Premises for the same purposes as stated in this Lease, subject to this policy of the Airport Committee relative to rental rates: It is agreed and understood by Lessee that the rate agreed to in this Lease is for (choose one) XX personal use _____ commercial use. Under this agreement it is understood by the parties that if property is sublet, the appropriate rate will be applied to this Lease from the following January 1. In the event that Lessee fails to disclose a sublease, he agrees to pay the City the amount of the increased rental for the period of any failure to so disclose.

In the event Lessee does enter into a sublease, Lessee shall require any subtenant to abide with all of the conditions of this lease agreement including the requirement that the subtenant shall hold the Airport Committee and the City of Burlington free and harmless from any loss for each and every claim or demand, of whatever nature, made by the subtenant against the Lessee herein or on behalf of or by any other person or persons for any act or omission on the part of

the Lessee or subtenant or their agents or employees, or for any loss or damage by reason of such acts or omissions by the Lessee or its subtenant.

G. OWNERSHIP OF IMPROVEMENTS. Lessee shall retain title to all building or buildings constructed on said premises and such title shall be transferable subject to the Common Council's approval of a new Lease by and between the City of Burlington and the proposed transferee.

H. MAINTENANCE. Lessee shall maintain the structure(s) it occupies and the surrounding land and premises in good order and shall make such repairs as are necessary. In the event of fire or any other casualty, the owner of any such structure so affected shall either repair or replace the building and restore the leased land to its original condition or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. In the event that Lessee determines not to rebuild and in fact restores the Leased area to its original condition, this Lease may be terminated pursuant to Article 5, Section U(3).

In the event Lessee fails to comply with this provision, Lessor may, after thirty (30) days notice to the Lessee, enter onto the premises for the purpose of completing said maintenance, making such repairs as are necessary, or restoring the leased land to its original condition. In the event Lessor does so, Lessor shall charge the Lessee the cost of any such maintenance or repairs. If Lessee refuses to pay any such charge within thirty (30) days, Lessor shall have the right to terminate this lease. See Article 5, Section U. In the event the Lessor removes Lessee's hangar under this section, Lessor shall proceed to enforce its lien rights pursuant to Article 5, Section U.

I. ACCESS FOR INSPECTION. Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

J. FIRE AND POLICE PROTECTION. Lessor agrees to extend to Lessee the same fire and police protection extended to the other tenants of facilities in the airport. Lessee shall arrange for annual inspection of the hangar sites and buildings by the local fire inspector, or at such other frequency as required by state statute.

K. TAXES. Lessee shall pay all taxes or assessments that are levied against personal property of the Lessee and/or the buildings which are erected on lands leased exclusively to Lessee. In the event that said personal property taxes are not paid 30 days after becoming due, Lessee shall be considered in default of this Lease. See Article 5, Section M.

L. ADVERTISING. Lessee agrees that no sign or advertising matter may be erected without the written consent of the Lessor.

M. DEFAULT. If Lessee fails to pay rent when due, or commits waste or breaches any other covenant or condition of this Lease, Lessor shall give Lessee notice to pay the rent, repair the waste or comply with the Lease on or before a date at least 30 days after the giving of the notice, and that failure to comply will result in the termination of the tenancy. If the tenancy is so terminated, Lessor shall proceed under Article 5, Section U.

N. FUTURE DEVELOPMENT. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee and without interference or hindrance from Lessee. The Lessor reserves the right, but

shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport; together with the right to direct and control all activities of the Lessee in this regard.

Lessor reserves the right to take any action it considers necessary to protect the aerial approaches to the airport against construction, together with the right to prevent the Lessee from erecting, or permit to be erected, any building or other structure on the airport which, in the opinion of the Lessor, would limit the usefulness of the airport or constitute a hazard to aircraft.

O. RESTRICTIONS. Lessor will not exercise or grant any right or privilege which would operate to prevent the Lessee from performing any services on its aircraft with its own employees that it may choose to perform. These services shall include, but are not limited to, maintenance and repair. Lessee may not provide any type of maintenance or service to aircraft not owned by Lessee upon said Leased Premises .

P. PREEMPTION OF LEASE. During the time of war or national emergency, Lessor shall have the right to lease the landing area, or any part thereof, to the United States Government for military or naval use; and if any such lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the lease to the Government shall be suspended.

All leases shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

Q. NON-DISCRIMINATION. The Lessee, for himself or successors in interest and assigns, as a part of the consideration hereof, does hereby covenants and agree that: (1) no person, on the grounds of race, color, religion, or national origin, shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination in the use of the leased facilities of the City of Burlington Municipal Airport; (2) in the construction and maintenance of any improvements on, over, or under such land and the furnishing of services thereon or therein, no person on the grounds of race, color, religion or national origin shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination; (3) the Lessee shall use the premises in compliance, as applicable, with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Sub-Title A, Office of the Secretary, Part 2I, Non-Discrimination, in federally assisted programs of Title VI of the Civil Rights Act of 1964, and as said regulation may be amended.

R. HAZARDOUS SUBSTANCE INDEMNIFICATION. Lessee represents and warrants that its use of the Premises herein will not generate any Hazardous Substance, and it will not store or dispose on the Premises nor transport to or over the Premises any Hazardous Material or Substance in violation of any applicable federal, state, or local law, regulation or rule then presently in effect. Lessee further agrees to hold the City of Burlington harmless from and indemnify the City of Burlington against any release of such Hazardous Substance and any damage, loss, or expense or liability resulting from such release, including all attorney's fees, costs and penalties incurred as a result thereof which was caused by Lessee or any of its employees or agents. "Hazardous Substance" shall be interpreted broadly to mean any substance or material defined as a radioactive substance, or other similar term by any federal, state or local environmental law, regulation or rule presently in effect or promulgated

in the future, as such laws, regulations or rules may be amended from time to time, and it shall be interpreted to include, but shall not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.

The City of Burlington represents and warrants that it has no knowledge of any Hazardous Substance existing on the Owned Premises in violation of any applicable federal, state or local law, regulation or rule. The City of Burlington further agrees to hold Lessee harmless from and indemnify Lessee against any damage, loss, or expense or liability resulting from the existence on the Owned Premises of any such Hazardous Substance, including all attorneys' fees, costs and penalties incurred as a result thereof, unless caused by Lessee, any other Lessee, or any of their employees, agents, guests or patrons.

S. INSURANCE. The Lessee agrees that it will deposit with the Lessor a policy of comprehensive liability insurance. The policy shall be issued by a company licensed to do business in Wisconsin and shall insure the Lessee against loss from liability to the amount of \$1,000,000 for each occurrence and in the amount of \$2,000,000 aggregate, which shall name the Lessor as an additional insured. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the Lease unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

T. SNOW REMOVAL POLICY. The Lessor's and the Lessee's responsibilities for snow removal are defined under the City of Burlington's Snow Removal Policy. This Policy was adopted by a resolution of the Burlington Common Council. This policy may be amended or updated at any time without notification. Each party agrees to abide by the then-current terms of said Policy.

U. TERMINATION. (1) By Default. In the event that Lessee defaults under Article 5, Sections H., M., or S., or by other operation of law, the tenancy shall be terminated, Lessor shall have the right to re-enter or repossess the leased property, either by force, summary proceedings, surrender, or otherwise, and dispossess and remove there from Lessee, and its effects, without being liable to any prosecution therefore, and Lessee shall surrender possession of the premises, and Lessee hereby expressly waives the service of notice of intention to re-enter or of instituting legal proceedings to that end.

(2) By Expiration. In the event that this Lease is terminated pursuant to Article 2 hereof, Lessee shall either: a. Sell its hangar to a third party, and the buyer thereof shall enter into a new Lease with the City of Burlington, which sale and transfer shall not be effective until and unless approved by the Common Council; or b. By or before the last date of the term of the Lease, remove its hangar and all equipment and restore the premises to the condition it was in prior to the construction of the hangar.

(3) By Mutual Consent. This Lease may be terminated by the mutual consent of the parties, upon the entry into a new Lease or such other terms and conditions agreed to as evidenced by the signatures of the parties hereto.

(4) Lien Rights. Lessor shall, in any event, have liens on Lessee's hangar and other personality, including Lessee's aircraft, pursuant to Wis. Stat. §§ 704.05(5) and 779.43(3), and shall enforce such liens as provided by law, but shall have, in addition to those rights provided by Wis. Stat. § 704.05(5)(a) 1. and 2., the right to demand payment of past due rent and/or other charges due from Lessee under the terms of this Lease for release of the lien, or apply the

proceeds of sale to past due rent and/or other charges due from Lessee under the terms of the Lease.

V. GENERAL PROVISIONS. The following provisions shall apply to this Agreement:

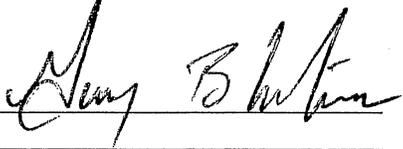
- (1) Rights and liabilities of the parties shall bind and inure to the benefit of their personal representatives, heirs, successors and assigns.
- (2) This agreement constitutes the entire agreement pertaining to the subject matter and supersedes all prior and contemporaneous agreements of the parties in connection therewith.
- (3) In construing this Lease, feminine or neuter pronouns may be substituted for those masculine in form and vice versa and plural terms may be substituted for singular and singular for plural in any place in which the context so requires.
- (4) The captions contained in this Agreement are for reference only and do not form part of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals they day and year first herein written.

Approved by the Airport Committee on: 11/22/15

AIRPORT MANAGER:

LESSEE:



Signature



Signature

Gary B. Mejnert
Print (or type) name

JEFF J. MILNES
Print (or type) name

Approved by Common Council on: _____

CITY OF BURLINGTON

Signature

OWNER
Title



Common Council Agenda Item Number: 15C	Date: February 17, 2015
Submitted By: Mayor Robert Miller and Craig Workman, Director of Public Works	Subject: Motion 15-796 to enter into a contract for planning and design services with Burlington Community Pool project.

Details:

The Burlington Community Pool was built in 1965. With an extensive list of required maintenance and repairs items and declining membership, the City granted \$25,000 to fund 2014 pool expenses. Groups of volunteers also raised money and donations for the pool to rehab its existing facilities in order to open last season.

With this in mind, based on the approval of City Council and the Pool Board, a *Request for Proposals* was recently issued inviting consulting firms qualified to design municipal pools to submit a proposal to provide engineering services for the design of a new pool. The RFP was issued to ensure the City will receive the highest level of engineering services possible, at a cost which is in line with industry standards.

The proposed RFP divided consulting tasks into six phases – 1) Site Assessment, 2) Preliminary Design, 3) Referendum Educational Assistance, 4) Design and Bid, 5) Construction Management, and 6) A Pool Management Plan. The goal would be for the design consultants to create a preliminary design and cost estimates that would be presented for public consideration in referendum form at a future election date.

A total of 7 proposals were received by the City. These proposals were reviewed by staff, and several firms were selected to give presentations to a panel comprised of city staff members, aldermen, and Community Pool Board members. Upon completion of the interviews, two of the consulting firms received an equal number of votes, Burbach Aquatics, Inc. and SAA Design Group. Each consultant gave an abbreviated version of their presentation to the Council on January 20, 2015.

Since the January 20th meeting, City Staff developed a 10-question survey which was distributed to each of the consultant’s listed references. A summary of the survey results is enclosed.

Options & Alternatives: There are several options and alternatives as it relates to this project. They range from generating funds to do minimal repairs and maintenance, allowing the pool to remain open, but not redesigning the facility to the other end of the spectrum, closing the community pool. At present, the consensus of the Pool Board is that in order to operate effectively, the pool should be redesigned and improved to reflect the desires of today’s families.

Financial Remarks: The two finalists have based their proposals on very different cost structures. For a \$3.5M pool project BAI’s services will cost as little as \$5,730 to get through referendum, however their fees would run another \$384,500 to get through construction. SAA’s fees on the other hand would cost \$54,020 to get through referendum, and their construction services would only be \$122,409.

Executive Action: This item is for discussion at the February 17, 2015 Committee of the Whole meeting. It is also scheduled for the Common Council meeting the same night as Motion 15-796 to enter into a contract with one of the two firms if the Council desires.



CITY OF BURLINGTON

Department of Public Works
2200 S. Pine St., Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax

City of Burlington

Community Pool Project

Survey of Consultant References

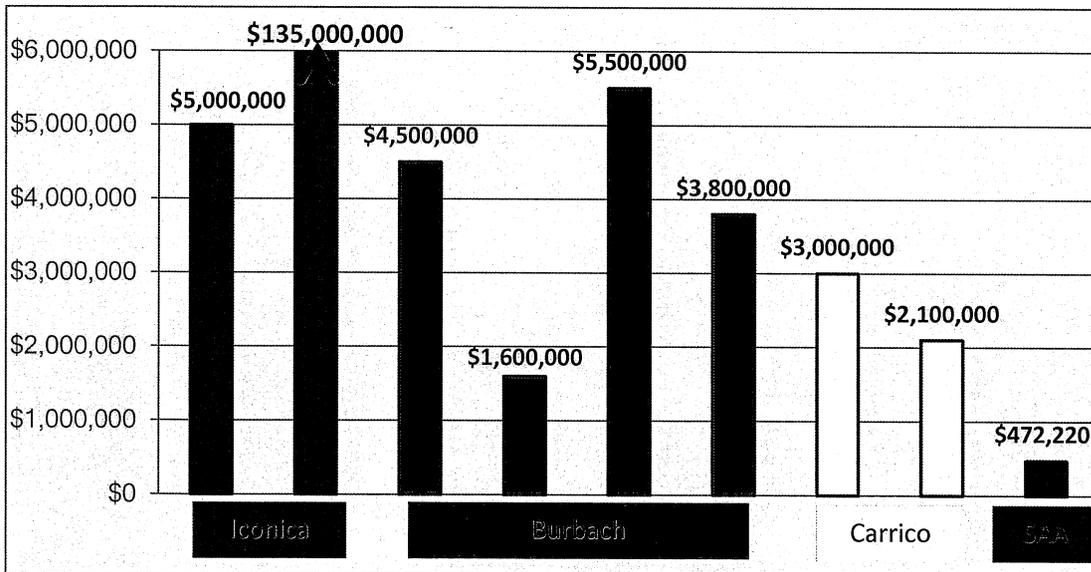
Summary of Results

Survey Prepared and Summarized By: **Craig Workman**
Director of Public Works

QUESTION #1

General Project Information

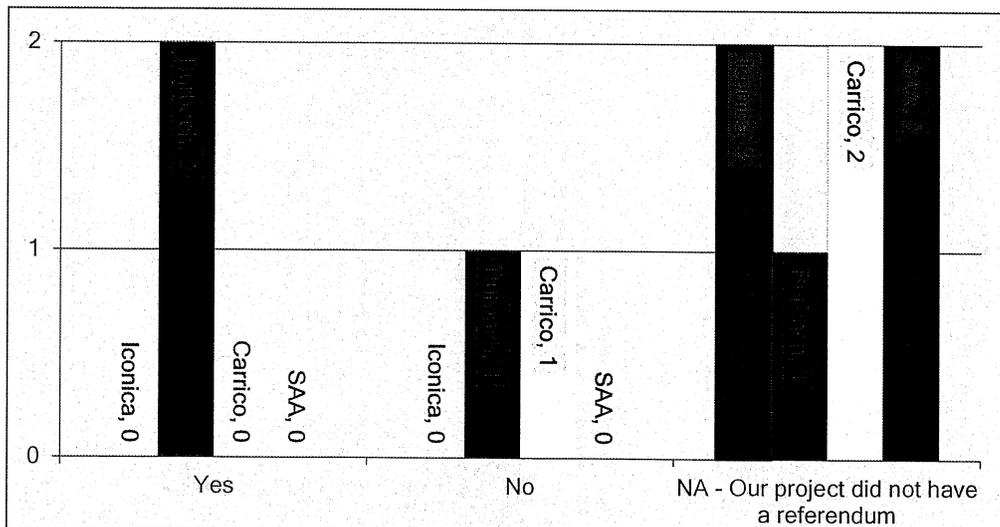
Consultant	Community/Project Name	Year Completed	Final Project Cost (+/- \$100K)
Iconica	Madison Country Day School	2005	\$5,000,000
Iconica	Key lime cove	2008	\$135,000,000
Burbach	Sparta Barney Family Community Center	2014	\$4,500,000
Burbach	Fort Atkinson Family Aquatic Center	1992	\$1,600,000
Burbach	Grinnell Mutual Family Aquatic Center	2010	\$5,500,000
Burbach	Albion, Nebraska	2014	\$3,800,000
Carrico	Village of Pleasant Prairie RecPlex	2000	Unknown
Carrico	Holmen Area Aquatic Center	1998	\$3,000,000
Carrico	Onalaska Aquatic Center	2005	\$2,100,000
SAA	Anderson Pool Splashpad	2013	\$472,220
SAA	City of Janesville Splash Pad	Not Complete	Not Complete



QUESTION #2

Was the consultant instrumental in passing your community's referendum?

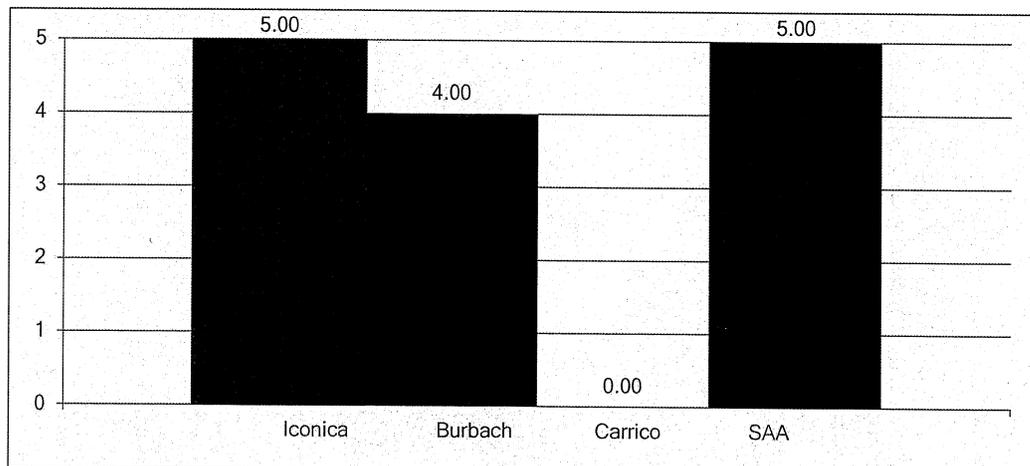
<u>Iconica</u>			
Yes	0.0%	0	
No	0.0%	0	
NA - Our project did not have a referendum	100.0%	2	
Comments (optional)		0	
<u>Burbach</u>			
Yes	50.0%	2	
No	25.0%	1	
NA - Our project did not have a referendum	25.0%	1	
Comments (optional)		2	
<p><u>Comment #1:</u> We did not utilize Burbachs services with the passing of our referendum. There is an addition fee for them to assist with this service and we didn't feel it was worth the cost of utilizing their services for such a large fee.</p> <p><u>Comment #2:</u> We passed a one cent sales tax to support the aquatic center, new library and new public safety building. It passed with 72% supporting. Their role was primarily to provide information and renderings not to promote a YES vote.</p>			
<u>Carrico</u>			
Yes	0.0%	0	
No	33.3%	1	
NA - Our project did not have a referendum	66.7%	2	
Comments (optional)		1	
<p><u>Comment #1:</u> Carrico became involved after the pool was built, brought in for professional water management.</p>			
<u>SAA</u>			
Yes	0.0%	0	
No	0.0%	0	
NA - Our project did not have a referendum	100.0%	2	
Comments (optional)		0	



QUESTION #3

How well did the consultant work with local residents to design a project that met the needs of the entire community?

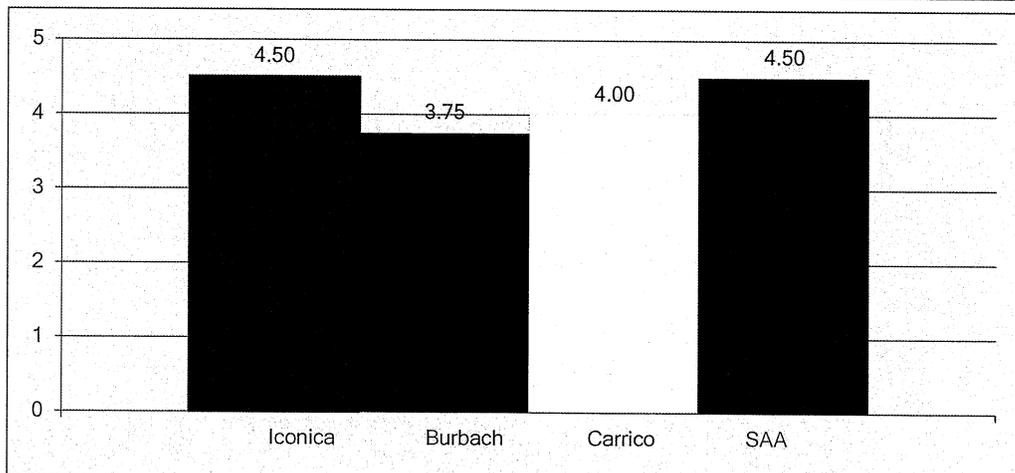
Iconica						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	0	1	5.00	1
Comments (optional)						1
Burbach						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	2	0	2	4.00	4
Comments (optional)						2
<p><u>Comment #1:</u> They listened to our feedback regarding the design of the pool. I believe their were additional fees associated with this also as we had several revisions to the design. It was difficult to get them to understand that we didn't want a pool built in the manner that they traditionally build a pool. This was the most difficult part was getting them to change from a 3 zone system to a single zone system. Our community consulted with other pool designers and other pools in the area regarding 3 zone pools and all consultants and pool facilities recommended against the 3 zones. Several pools have removed the 3 zone system that was previously installed to change to a more user friendly single zone pool.</p>						
<p><u>Comment #2:</u> In particular, we have water and waste water staff that combined at the time had on average 25 years experience. These staff had strong opinions about the design of the mechanical system and Burbach took the time to work with them and provide supporting information for recommendations. Burbach worked well in group settings with residents and was always prepared.</p>						
Carrico						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	0	0	0.00	0
Comments (optional)						3
<p><u>Comment #1:</u> NA CARRICO WAS BROUGHT ON BOARD AFTER THE PROJECT ABOUT A YEAR (2001) AFTER THE ORIGINAL OPENING</p>						
<p><u>Comment #2:</u> N/A - Carrico was not involved in that part of the project.</p>						
<p><u>Comment #2:</u> Carrico Aquatics was not part of this aspect of our project.</p>						
SAA						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	0	2	5.00	2
Comments (optional)						0



QUESTION #4

How well the consultant handle the design and bidding of your project?

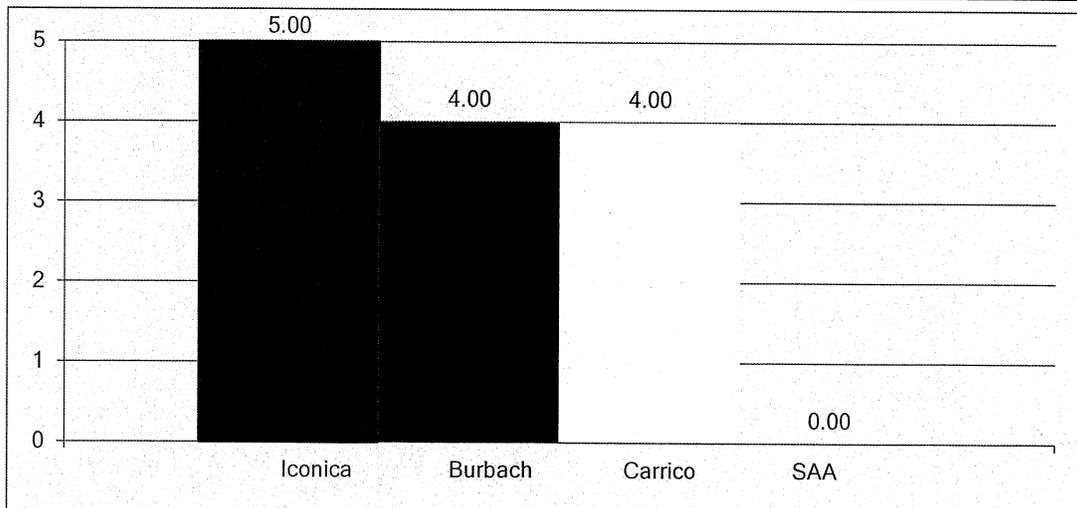
Iconica						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	1	1	4.50	2
Comments (optional)						1
<u>Comment #1:</u> Very professional group. Tried to use local trades						
Burbach						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	1	1	0	2	3.75	4
Comments (optional)						2
<u>Comment #1:</u> The bidding of our pool was not included in our contract with Burbach Aquatics. This was again another fee that they would charge for the bidding administration. When Burbach was hired our board asked them if the fee they had listed was all inclusive. We were told that was their fee for designing the pool. When it came time to bid the pool we were told this was an additional fee. Bidding of the pool was not included. Designing of the pool was but bidding of the pool was a separate fee.						
<u>Comment #2:</u> The project came in under budget (although it was bid at the peak of the recession which helped). We had very few changes.						
Carrico						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	1	0	4.00	1
Comments (optional)						2
<u>Comment #1:</u> N/A - Carrico was not involved in that part of the project.						
<u>Comment #2:</u> Carrico Aquatics was not part of this aspect of our project, Although we request there products be included in the design and they were a huge asset to the City of Onalaska.						
SAA						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	1	1	4.50	2
Comments (optional)						0



QUESTION #5

How well did the consultant handle the construction administration and inspection of your project?

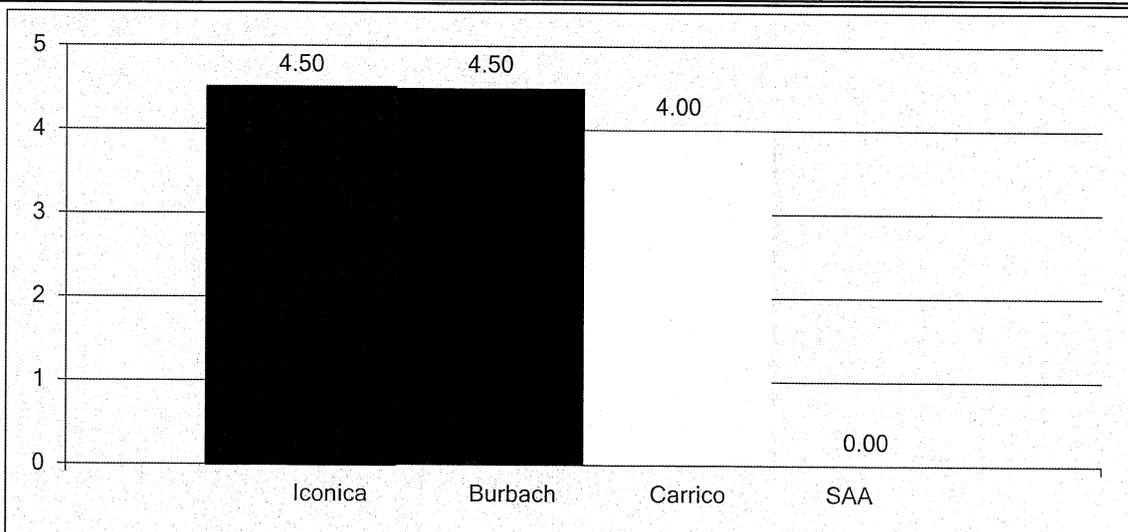
Iconica						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	0	2	5.00	2
Comments (optional)						1
Comment #1: Terrific						
Burbach						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	1	0	1	2	4.00	4
Comments (optional)						2
Comment #1: Burbach Aquatics was on site frequently during the construction of the pool facility. They were very specific and paid close attention to detail during the construction process.						
Comment #2: We had no significant problems.						
Carrico						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	1	0	4.00	1
Comments (optional)						2
Comment #1: N/A - Carrico was not involved in that part of the project.						
Comment #2: Carrico Aquatics was not part of this aspect of our project, they did attend all construction meetings and raised questions that were of value to the City of Onalaska.						
SAA						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	0	0	0.00	0
Comments (optional)						2
Comment #1: We handled the construction administration and inspection internally						
Comment #2: We haven't got to construction yet.						



QUESTION #6

How well did the consultant handle communication with the contractor and approval of pay requests on your project?

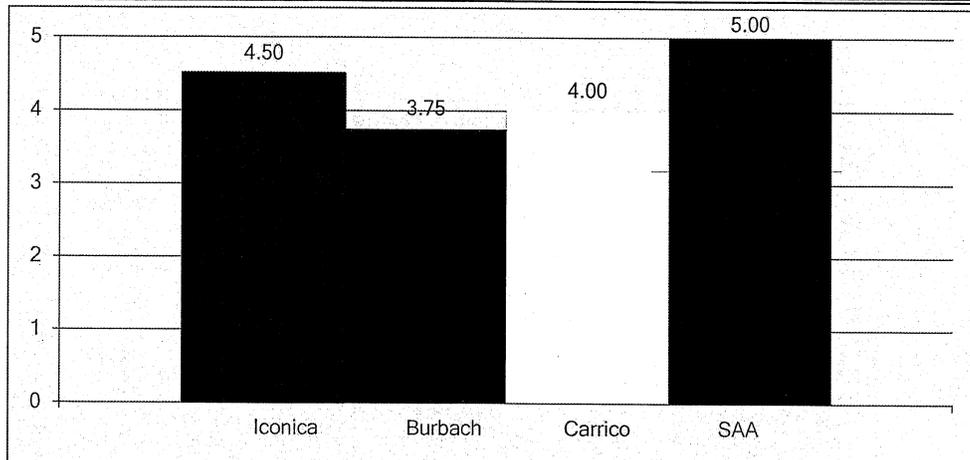
Iconica						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	1	1	4.50	2
Comments (optional)						0
Burbach						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	2	2	4.50	4
Comments (optional)						2
<p><u>Comment #1:</u> This was handled well by Burbach Aquatics. Pay request were reviewed by Burbach Aquatics prior to a payment being made. They did a nice job of insuring we were getting what we paid for.</p> <p><u>Comment #2:</u> Things went smoothly.</p>						
Carrico						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	1	0	4.00	1
Comments (optional)						2
<p><u>Comment #1:</u> N/A - Carrico was not involved in that part of the project.</p> <p><u>Comment #2:</u> Carrico Aquatics was not part of this aspect of our project</p>						
SAA						
Not Well	Moderately Well	Well	Very Well	Extremely Well	Average	Response Count
0	0	0	0	0	0.00	0
Comments (optional)						2
<p><u>Comment #1:</u> We handled these activities internally</p> <p><u>Comment #2:</u> We haven't got to construction yet</p>						



QUESTION #7

How did the final project compare with your community's goals and expectations?

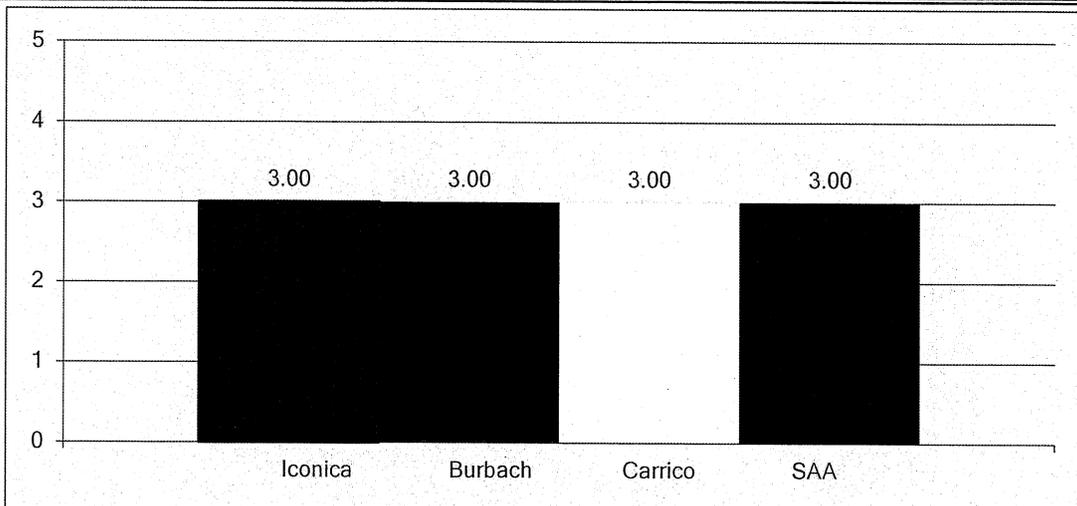
Iconica						
Well Below	Below	Met Goals	Above	Well Above	Average	Response Count
0	0	0	1	1	4.50	2
Comments (optional)						0
Burbach						
Well Below	Below	Met Goals	Above	Well Above	Average	Response Count
0	0	1	3	0	3.75	4
Comments (optional)						3
<p><u>Comment #1:</u> The final pool project turned out very nice! Our community is very happy with the facility and we had great attendance our first half season! There are still some unfinished items that will need to be done before I am completely satisfied with the project. We installed UV secondary disinfection units on our pool which we feel and other businesses in the pool industry feel were installed incorrectly. Water is diffused away from the UV unit prior to passing through the UV and returned to the zero depth play area meaning that water is not treated by UV light and poses a greater chance of bacteria being returned to the pool.</p> <p><u>Comment #2:</u> Would love to give him an exceed, but our project ended up exactly as we wanted it to and how Burbach Aquatics said it would be. We couldn't have been happier with the outcome. But also Met Our Project Goals seems average.</p> <p><u>Comment #3:</u> It did not really exceed our goals as we created a design early in the process that met our goals and that is what was built.</p>						
Carrico						
Well Below	Below	Met Goals	Above	Well Above	Average	Response Count
0	0	0	1	0	4.00	1
Comments (optional)						2
<p><u>Comment #1:</u> N/A - Carrico was not involved in that part of the project.</p> <p><u>Comment #2:</u> Carrico Aquatics was not part of this aspect of our project</p>						
SAA						
Well Below	Below	Met Goals	Above	Well Above	Average	Response Count
0	0	0	0	1	5.00	1
Comments (optional)						1
<p><u>Comment #1:</u> We haven't got to construction yet</p>						



QUESTION #8

How did the final cost of your project compare to your original budget?

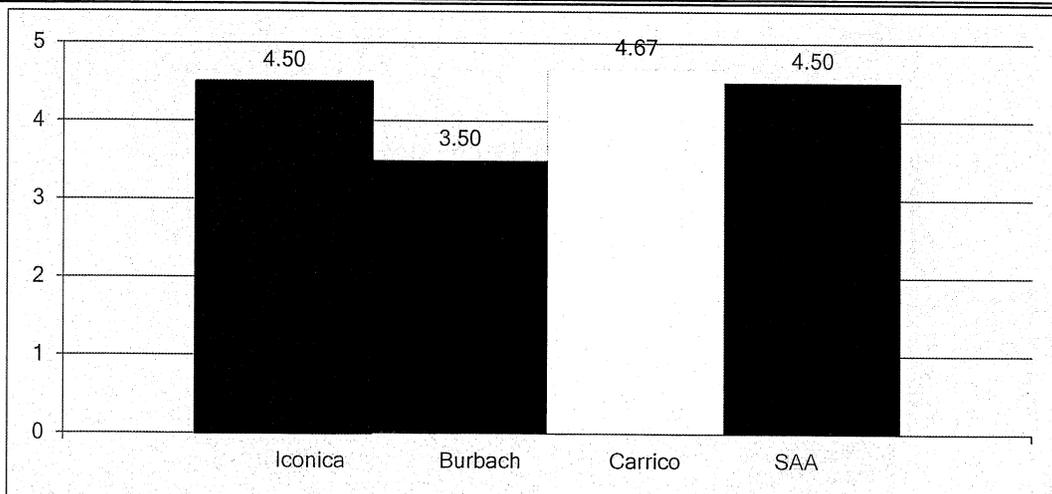
Iconica						
Well Above	Above	On Budget	Below	Well Below	Average	Response Count
0	0	2	0	0	3.00	2
Comments (optional)						0
Burbach						
Well Above	Above	On Budget	Below	Well Below	Average	Response Count
0	0	4	0	0	3.00	4
Comments (optional)						2
<u>Comment #1:</u> Burbachs original estimate was \$4.9 million. We finished the project under budget. This was mainly accomplished by purchasing large ticket items directly and not paying sales tax.						
<u>Comment #2:</u> Amazing that with all the moving pieces that we came in line with our original budget.						
Carrico						
Well Above	Above	On Budget	Below	Well Below	Average	Response Count
0	1	0	1	0	3.00	2
Comments (optional)						2
<u>Comment #1:</u> N/A - Carrico was not involved in that part of the project.						
<u>Comment #2:</u> Carrico Aquatics was not part of this aspect of our project						
SAA						
Well Above	Above	On Budget	Below	Well Below	Average	Response Count
0	0	1	0	0	3.00	1
Comments (optional)						2
<u>Comment #1:</u> We purchased the splashpad equipment separately through a direct purchase agreement. We had an intermediate pool at the location of the splashpad so the budget included its removal as well.						
<u>Comment #2:</u> We haven't got to construction yet						



QUESTION #9

How would you rate the value of Iconica 's services based on the fees that were charged?

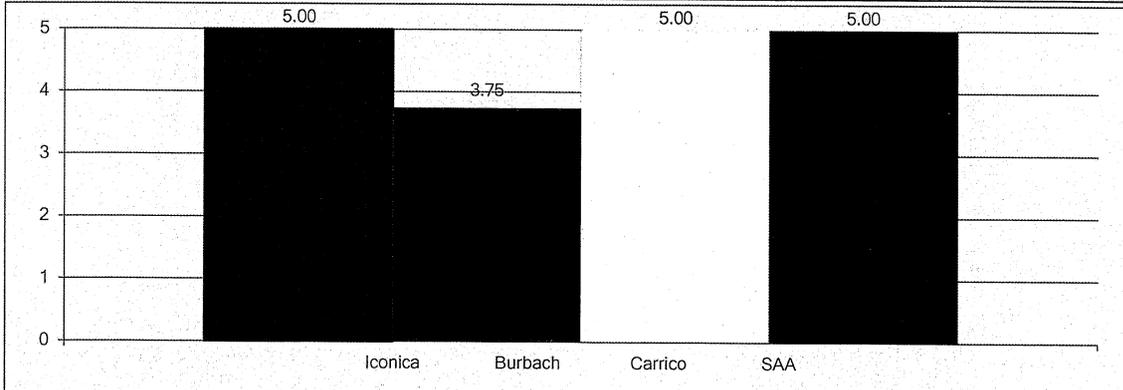
Iconica						
Well Below Average	Below Average	Average	Above Average	Well Above Average	Average	Response Count
0	0	0	1	1	4.50	2
Comments (optional)						0
Burbach						
Well Below Average	Below Average	Average	Above Average	Well Above Average	Average	Response Count
0	0	3	0	1	3.50	4
Comments (optional)						2
<p><u>Comment #1:</u> Our board had originally planned to hire a different firm based upon the cost of their proposals and the services they offered. Burbach Aquatics then called our board members on a weekend and spoke to them directly regarding the fees. They also pointed out what was in their opinion problems that had happened with pools that the other firm had constructed. Our board members then changed their minds regarding which firm to hire and offered the contract to Burbach Aquatics at a set fee. Burbach accepted the offer.</p> <p><u>Comment #2:</u> I would say they are in line with the industry but I think the value is slightly higher than industry standards.</p>						
Carrico						
Well Below Average	Below Average	Average	Above Average	Well Above Average	Average	Response Count
0	0	0	1	2	4.67	3
Comments (optional)						2
<p><u>Comment #1:</u> Reasonable rates, prices have remained stable over the years.</p> <p><u>Comment #2:</u> Carrico Aquatics has been involved as a contract at our Aquatic Center since we have opened. The value they provide is well worth the money. The service they provide is second to none.</p>						
SAA						
Well Below Average	Below Average	Average	Above Average	Well Above Average	Average	Response Count
0	0	0	1	1	4.50	2
Comments (optional)						0



QUESTION #10

If you were to construct another pool, how likely is it that you would hire the consultant?

Iconica						
Very Unlikely	Unlikely	Neutral	Likely	Very Likely	Average	Response Count
0	0	0	0	1	5.00	1
Comments (optional)						0
<u>Comment #1:</u> I have been involved with multiple pool projects across the country and the quality of their work was far above anyone else we have used. The equipment is still running to perfection.						
Burbach						
Very Unlikely	Unlikely	Neutral	Likely	Very Likely	Average	Response Count
1	0	0	1	2	3.75	4
Comments (optional)						2
<u>Comment #1:</u> While our finished product is a very nice facility it was difficult to work with Burbach Aquatics to have new technology integrated into our facility. To my knowledge we are the first pool that UV or variable frequency drives (VFD) were installed on. I am not positive about that comment but think it is correct. We asked Burbach Aquatics to follow all aspects of the Model Aquatics Health Code (MAHC) for secondary disinfection of our facility by adding UV units to the pool. The UV units that are installed do not currently meet the requirements of the MAHC for secondary disinfection. This is an item that we have had significant conversations with Burbach Aquatics regarding and the issue is still not resolved. The general contractor had a difficult time working with Burbach Aquatics on this project. Please feel free to contact me if you have any additional questions.						
<u>Comment #2:</u> We have loved dealing with Burbach Aquatics. The way our pool was built, we were able to use gravity drain, so while a lot of pools were digging up their pools and spending \$1000's of dollars for Virginia Graham Baker Law, we only had to rework our vacuuming situation for pennies. Communities come and visit our Aquatic Center to take a look, and they are amazed it is already 23 years old. Part of this is our maintenance and strong employees keeping it clean and fresh, but also from Burbach for giving us top of the line equipment. Now we are trading out pumps mainly because companies make more efficient then the ones they made 23 years ago. Burbach was always great to work with. Listened to us on our ideas and best of all - came in on budget. Any questions - Scott Lastusky (was here during the bidding and construction part of it) or Brett Ketterman (who filled out the survey but was not here during the bidding and construction but have read reports and talked to Scott at length about the project and now oversees the Aquatic Center) can answer any other questions at 920-563-7781						
Carrico						
Very Unlikely	Unlikely	Neutral	Likely	Very Likely	Average	Response Count
0	0	0	0	3	5.00	3
Comments (optional)						3
<u>Comment #1:</u> FYI, WE FEEL THAT ULTRA-VIOLET SYSTEM IS A MUST ON A POOL.						
<u>Comment #2:</u> Carrico was not involved in the construction of our pool, but their services and expertise would have eliminated many of the problems that architects repeat over and over in different communities. They did not provide these services in 1998. They are industry leaders and actually manage pools and know what works and what doesn't. We were one of their first customers (water management) and would highly recommend their services. They have always been fair, honest, truthful, helpful, and had our best interests in their services. They have solved many emergencies for us, yet our pool architects were terrible and no help at all.						
<u>Comment #3:</u> Although Carrico a not immediately involved with the design and construction, I would hire them to help us if were going to construct another pool.						
SAA						
Very Unlikely	Unlikely	Neutral	Likely	Very Likely	Average	Response Count
0	0	0	0	2	5.00	2
Comments (optional)						1
<u>Comment #1:</u> We are also using SAA for our Skate Park and they are doing extremely well on that project. I previously was employed with the City of Fitchburg when their splash pad was built. I would rate them on the far right for all of the categories. Blake Theisen is great to work with and puts together a very good set of plans and specifications. I would recommend him highly which is why when I went to Janesville, we hired him here for our projects.						





2014 Community Pool RFP Summary
Consultant Costs - Assuming \$3.5M Project

Major Projects Completed	SAA Design Group (w/ Iconica & Carrico Aquatic Resources)							
	Design & Referendum Phase			Construction Phase				
	Phase 1	Phase 2	Phase 3	Sub-Total	Phase 4	Phase 5	Phase 6	SubTotal
Blue Mound State Park - Blue Mounds WI, Anderson Pool Splashpad - Kenosha WI, Treasure Island Bay of Dreams - Wisconsin Dells	\$4,748	\$40,840	\$8,432	\$54,020	\$73,974	\$28,780	\$19,655	<u>\$122,409</u>

Phase 4. Design & Bid (Lead - Iconica, Support - SAA)

Prepare construction plan and bid documents, Attend 50% review meeting with city staff, Attend 90% review meeting with city staff, Attend 100% review meeting, complete DSPS, WRAPP, and local erosion control permits, assist city with public bidding process, communicate on a regular basis (bi-weekly minimum) with city staff via conference call and/or email.

Phase 5. Construction Administration (Lead - Iconica, Support - SAA)

Facilitate a Pre-construction meeting, review contractor and vendor supplied shop drawings, facilitate bi-weekly progress meetings and conduct site inspections on a weekly basis minimum and/or at key milestones, schedule and attend plumbing inspections with state regulatory bodies at appropriate times during construction, perform final punch list and walkthrough with contractor, provide detailed punch list of incomplete/unsatisfactory items, provide the city with final O&M manuals and project closeout documents

Major Projects Completed	Burbach Aquatics, Inc.							
	Design & Referendum Phase			Construction Phase				
	Phase 1	Phase 2	Phase 3	Sub-Total	Phase 4	Phase 5	Phase 6	SubTotal
Albion Family Aquatic Center - Albion NE, Grinnell Family Aquatic Center - Grinnell IA, Family Aquatic Center - Ft. Atkinson WI	\$980	\$2,475	\$2,275 - \$19,675	\$5,730 - \$21,130	\$260,750	\$120,750	\$3,000	<u>\$384,500</u>

Phase 4-A. Design

Onsite data collection and survey, prepare schematic design including revised cost estimate, followed by up to 3 plan revisions, prepare 3 revised site layouts, evaluate soil borings, preparation of preliminary and final plans and project specifications for pool vessel, bathroom, mechanical, concession building plans, with architectural elements, monitor cost estimate. A total of five trips are included in the Basic Service.

Phase 4-B. Bid

Place advance advertisements in trade magazines and plan room agencies, develop a listing of potential bidders, including a listing of local contractors (Local firms construct about 93% of BAI facilities), pre-bid meeting, Contractor Awareness Program, answer contractor questions during the bidding stage, conduct one public bid opening, prepare contracts

Phase 5. Construction Related Services

Conduct a preconstruction meeting, On-site observation and Progress Meetings, reject defective work, pre-pour check of the steel placement; observe piping pressure tests for the swimming pool; continuously observe the placement of the concrete for the swimming pool, process monthly progress payments, Substantially Complete and Final on-site observation, attend and assist first season shut down and winterization, conduct a follow up on-site observation during the second year of operation; as built plans, a total of twenty-nine trips are included.

Phase 1: Site Assessment, Phase 2: Preliminary Design (For Referendum) Phase 3: Referendum Education and Assistance Phase 4: Final Design and Bidding Phase 5: Construction Management Phase 6: Pool Management Plan