



CITY OF BURLINGTON

Department of Public Works

Street & Park and Water Departments
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**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, NOVEMBER 20, 2014
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the November 20, 2014 Park Board Meeting to order at 6:30PM.

Roll Call: Present: Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. Alderman Bob Prailes arrived at 6:36 PM.

Approval of October 16, 2014 Park Board Minutes: Chairman Eisenhardt entertained a motion to approve the October 16, 2014 Minutes. Motion to approve made by Commissioner Brandt. Seconded by Commissioner Schopp. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: None

DPW Supervisor Report, Dan Jensen: Dan Jensen, DPW Supervisor reported 57 trees had been planted throughout the City this year. Only twenty six trees are scheduled to be planted in 2015 due to budget cuts. Mr. Jensen also reported Wehmhoff-Jucker Park was near completion and the change orders total amount are \$5268.00. The total job invoice will be processed with the change orders for one pay request. Everything will be itemized on the invoice and Mr. Jensen will provide copies to the Park Board.

New Business:

Discussion regarding cancellation of December Park Board Meeting: The Park Board Members discussed canceling the December Park Board Meeting, as past practice there has not been a meeting in December. Chairman Eisenhardt entertained a motion to cancel the December 2014 Park Board Meeting. Motion to cancel made by Commissioner Turke. Seconded by Commissioner DeLay. All voted aye, motion carried.

Old Business:

Update on Wehmhoff-Jucker Construction: Blake Thiesen representing SAA Design Group stated 90% of the project was completed at Wehmhoff-Jucker Park. There is temporary heating until everything is 100% completed and the water can be tested. Punch list items such as paint touch up will have to be

completed in the spring. Alderman Prailes asked Mr. Thiesen if he thought the ceiling would look better in the pavilion if it was finished. Mr. Thiesen thought it would look better and would also improve light reflection, and would act as a deterrent to bird problems. Approximate costs to install hardy board or rough cedar in the open trusses of the pavilion would be approximately \$3800.00, and is something perhaps the Park Board could do in the future.

Mr. Thiesen presented a mock display sign for the Trail and Park System Board. The Park Board members had some suggestions for other pictures they would like to have included such as the swimming pool, Chocolate Fest Grounds, Echo Dam lights at night time, and possibly pictures from the Turkey Trot. Mr. Thiesen will proceed as requested once he obtains the appropriate pictures.

Blake Thiesen/SAA Design Group/ 5 Year Park Plan Update: Mr. Thiesen presented the Park Board with items he felt were items of interest to be upgraded by the Park Board over the next five years. He asked the Park Board to review the suggestions, and to come back in January with what they would like prioritized.

A Survey will be put onto the City's website asking for comments and suggestions from the City of Burlington residents for their thoughts and suggestions on what they would like to see improved within the Park System. The survey will be on line for thirty days, after which time Mr. Thiesen will compile the results for the Park Board's review.

Mr. Thiesen received a six month extension for the City of Burlington's Five Year Park Plan Update, however, the plan would have to enter the finalization stages at the January meeting to allow him time to get everything completed and submitted. Council approval would also be needed prior to submission to the State.

Other Items: Chairman Eisenhardt had been contacted by Bill Milatz. Mr. Milatz told Mr. Eisenhardt that they may be asking for funds from the Park Board for the monument that was approved by the Park Board to be placed at Ginger-Beaumont filed in honor of Ginger-Beaumont. Deb Rintamaki will send Mr. Milatz a Park Development Fund Project Application and ask him to complete the application and bring it back to the Park Board for review and approval.

Dan Jensen, DPW Supervisor informed the Park Board there were several boats still at McCanna Park (Rockland Lake), most of which looked abandoned. Mr. Jensen will post a sign informing owners that they must remove the boats by March 1, 2015, or the boats will be disposed by the City. Commissioner Schopp stated the pier was leaning, and certainly not safe for use.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Turke. Seconded by Commissioner Brandt. All voted aye, and Chairman Eisenhardt adjourned the Park Board Meeting at 7:31PM.

Minutes Respectfully Submitted By:

**Deb Rintamaki
Department of Public Works**