



CITY OF BURLINGTON
Council Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, November 18, 2014

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: None. Student Representative Present: Hannah Cook. Excused: None.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Treasurer Steve DeQuaker, and Tom Foht of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

There were no comments.

4. Chamber of Commerce Representative

None

5. Approval of the October 21, 2014 Common Council Minutes

A motion was made by Preusker with a second by Hintz to approve the Council Minutes from October 21, 2014. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Mayor Miller stated that he still needs to confirm the location and what time to meet to for the December 5, 2014 Christmas Parade and then designated Megan Watkins to confirm the information. Mayor said he also still needs volunteers to carry the banner otherwise he could also attach it to his truck. Dawidziak volunteered to drive his truck.

Vos inquired about leaf pick up and the recent early snowfall. Craig Workman responded that depending on the snow, leaf pick up would continue until December 1, 2014.

8. Reports 1-6

A motion was made by Preusker with a second by Vos approve Reports 1-6. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Prailes with a second by Johnson to approve vouchers, pre-paids and reimbursements in the amount of \$433,842.46.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Schultz, Preusker and Bauman.
Nay: None. Motion carried 8-0.

10. Licenses and Permits

A motion was made by Prailes with a second by Preusker to approve licenses and permits as presented.

With all in favor, the motion to approve licenses and permits was carried.

11. Appointments and Nominations:

A motion was made by Johnson with a second by Dawidziak to approve the appointment and nominations as presented to the following committees:

- Kylie Dawley (BHS) to be appointed to the Plan Commission, expires May 31, 2015.
- Eric Beet (BHS) to be appointed to the Airport Committee, expires May 31, 2015.
- Kalle Johnson (CCHS) to be appointed to the Library Board, expires May 31, 2015.
- Hannah Cook (BHS) to be appointed to the Common Council, expires May 31, 2015.

12. Public Hearing:

A. At 7:07 p.m. Mayor Miller called a Public Hearing to order to hear comments and concerns from the public regarding a rezone request for property located at 1062 Spring Valley Road to add a Planned Unit Development Overlay District to the Parcel.

Preusker voiced concerned regarding the flooding on the residents property. Mayor stated that the flooding is from the east side of the parcel and a drainage retention pond would be installed in order to alleviate potential flood issues.

Vos stated that concerns voiced during the Plan Commission meeting had to do with lighting and the ingress/egress onto the property.

Mayor Miller introduced representatives from the Aurora project to further discuss the project plans.

Peter Todd from Boldt Construction and Scott Lindvall from HGA gave a presentation explaining that the Aurora Medical Complex building is being constructed for an ambulatory care center for out-patients with services including physician office space, imaging, rehabilitation care, oncology, day surgery, lab and pharmacy. Lindvall further explained the primary access point for traffics ingress and egress. Steve Fisco, Graef Site Engineer, stated that a traffic impact analysis is also being conducted.

Johnson inquired to the type of lighting that would be used in the parking lot. Fisco stated that it conforms to the City ordinance and the lighting stops at the lot lines.

Johnson then inquired about the type of landscaping that would be used. Fisco replied that plans for landscaping closer to the building would be maintained, while more natural landscaping would lead towards the wetlands.

Schultz asked if there would be a fence around the retention pond. Fisco responded that there would not be a fence; however a shallow edge would surround the entire pond.

A motion was made by Hintz, with a second by Dawidziak, to close the Public Hearing. With all in favor, the Public Hearing was closed at 7:31p.m.

- B.** At 7:31 p.m. Mayor Miller called a Public Hearing to order to consider the proposed 2015 Annual Budget for the City of Burlington.

A motion was made by Dawidziak, with a second by Vos, to close the Public Hearing. With all in favor, the Public Hearing was closed at 7:32 p.m.

13. Resolutions

- A.** Resolution 4696(30) to approve an Engagement Letter with Patrick Romenesko, SC for the 20145 Annual Audit and Single Audit of the Clean Water Fund loan not to exceed \$34,800.

A request for a second reading and a motion to approve was made by Vos with a second by Hintz.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0.

- B.** Resolution 4697(31) to approve a solid waste and recycling collection contract with John's Disposal, Inc. for a term of three years.

A request for a second reading and a motion to approve was made by Schultz with a second by Vos.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0

- C.** Resolution 4698(32) to approve the award of the Wastewater Treatment Facility Backup Generator Feed Project to Wil-Surge Electric, Inc. for the amount of \$37,505.00.

A request for a second reading and a motion to approve was made by Preusker with a second by Hintz.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0

- D.** Resolution 4699(33) to approve an Amendment to the Project Plan of Tax Incremental District No. 3, City of Burlington, Wisconsin.

A request for a second reading and a motion to approve was made by Bauman with a second by Preusker.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0

- E.** Resolution 4701(35) to approve an Extraterritorial Certified Survey Map for Charles and Cathy Naber for property located at 6320 McHenry Street in the Town of Burlington.

A request for a second reading and a motion to approve was made by Prailes with a second by Hintz.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0

14. Ordinances

Ordinance 1991(10) to amend Chapter 293-4, “Winter Restricted Parking Regulations” in the City of Burlington Municipal Code.

A request for a second reading and a motion to approve was made by Johnson with a second by Vos.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none.
Motion approved: 8-0

15. Motions

Motion 14-787 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 100 E. Chestnut Street.

Motion 14-788 to approve a Certificate of Appropriateness in the HPC Overlay District for 413 N. Pine Street.

A request for a second reading and a motion to approve Motion 14-787 and Motion 14-788 was made by Hintz with a second by Dawidziak. With all in favor, the Motions were approved.

16. Adjourn Into Closed Session

A motion was made by Vos with a second by Hintz to adjourn into closed session at 7:40 p.m. per Wis. Stats 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- To discuss property in the Burlington Manufacturing and Office Park.
- To discuss entering into a contract for professional services.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none.
Motion approved: 8-0.

Reconvene Into Open Session

A motion was made by Vos with a second by Schultz to reconvene into open session. With all in favor the motion carried.

18. Recommendation from Closed Session

A motion was made by Vos with a second by Bauman to accept the proposal from Veteran’s Truck Line for the amount of \$117,500.00.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0

17. Adjourn

A motion was made by Vos with a second by Bauman to adjourn the meeting. With all in favor, the meeting adjourned at 7:59 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach

City Clerk
City of Burlington
Racine and Walworth Counties