

## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, September 23, 2014 in the Burlington Public Library Meeting Room. Present were Penny Torhorst, Pat Hoffman, Peter Smet, Scott Johnson, Mike Kelly, M.T. Boyle, Dianne Boyle, and Peter Hintz. Also present were Library Director Gayle Falk and Tammy McCarthy. Excused was Pat Hurley.

Torhorst called the meeting to order at 4:00.

Minutes of the August 26 meeting were approved. Smet moved approval, Kelly seconded. Motion passed.

The September 2014 General Fund Bills, Prepaids, and Reimbursements and the August General Fund Deposits were approved. M.T. Boyle moved approval and Kelly seconded. Motion passed. Smet moved and Johnson seconded the motion to approve the September 2014 Trust Fund Bills and the August 2014 Trust Fund Deposits. Motion passed.

Committee Reports: There were none.

Federated Library Report: M.T. Boyle reported the Lakeshores meeting is tonight. Boyle spoke briefly about COLAND and SRLAAW and how the library community is looking at efficiencies state wide.

Old Business:

Building Repairs: The Pine Street Entrance is completed and is now open again.

New Business: The 2015 Budget will be presented at a budget workshop on October 8. We will need to make further cuts for the 2016 budget.

Falk mentioned that a patron was cited for disorderly conduct in the library on September 12. Falk has sent the preliminary letter to him banning him from the library. Per our Code of Conduct, the man can appeal the decision to the Library Board.

Falk discussed changes made to the By-Laws of the Burlington Public Library Board of Trustees which were introduced at a previous meeting. Kelly moved approval and Johnson seconded. Motion passed

The board reviewed Chapter 4: Effective Board Meetings and Trustee Participation. Board members discussed various aspects of Board meetings. M.T. Boyle announced that this year at WLA they would be having Trustee education on November 6. WLA plans to have Trustee training each year.

Directors Report:

Monthly Report: Falk reported that usage of our Internet computers does not include those registered manually by staff. These users are usually from out of town or don't have a library card.

Falk also reported there are two CDs coming up for renewal. Johnson asked if there were any other investment opportunities we could investigate to earn a higher yield. Falk said she would check into it.

BPL in the news: The Board reviewed numerous calendar items.

Falk reminded the Library Board about the Trustee Dinner on October 30, 2014 in Lake Geneva at Hawk's View. Please let her know by October 15th if you are interested in attending.

Public Communication to the Board: There were several articles and calendar events.

Meeting was adjourned at 4:50 p.m. M.T. Boyle moved and Hoffman seconded. Motion passed.

Our next meeting will be on Tuesday, October 28<sup>th</sup> at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Peter Hintz,  
Aldermanic Representative