



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, September 25, 2014**

The meeting was called to order by Chairman Stelling at 6:30 p.m. Alderman Tom Preusker; Commissioner Jeff Erickson; and Commissioner Joel Weis were present. Commissioner Maria Veronico and Commissioner Judy Stone were excused. Park Board President Darrel Eisenhardt was absent. Racine County Economic Development Corporation Tina Chitwood was present. Building Inspector Patrick Scherrer was excused.

CITIZEN COMMENTS

There were no citizen comments.

Park Board President Darrel Eisenhardt arrived at 6:31 p.m.

APPROVAL OF MINUTES

Commissioner Erickson moved, and Alderman Tom Preusker seconded to approve the minutes of August 28, 2014. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

NEW BUSINESS

A. A Certificate of Appropriateness from Kristen Parks of Hounds Detectors & Hobbies for the property located at 456 Milwaukee Avenue to install three awnings.

- Stelling introduced and opened this item for discussion.
- Dennis Spanskoski from Burl Signs stated the one awning is 9 feet long and two awnings are 15 feet long with all 6 inch letters for the logo on a Pacific Blue awning that will not be attached to the marble on the building.
- Eisenhardt questioned what the material of the awning is made of. Dennis stated it is made of synthetic fabric. Preusker questioned if the color was the darker blue. Kristen responded it is the darker one of the two blues.

- There were no further comments.
- Alderman Preusker moved, and Commissioner Weis seconded to recommend the approval of the Certificate of Appropriateness to install three awnings, subject to Patrick Meehan's memorandum.
- All were in favor and the motion carried.

B. A Sign Permit Application from Kristen Parks of Hounds Detectors & Hobbies for the property located at 456 Milwaukee Avenue to install one overhanging sign.

- Stelling introduced and opened this item for discussion.
- Dennis stated the sign is 40 inches high by 48 inches wide made of a solid piece of PVC material swinging on a mast.
- Preusker questioned if a one dimensional sign is approved in the Historic District. Stelling stated it is a historical style sign. Erickson stated since it is the logo for the business it is allowed.
- There were no further comments.
- Alderman Preusker moved, and Commissioner Erickson seconded to recommend approval of the Sign Permit Application to install one overhanging sign, subject to Patrick Meehan's memorandum.
- All were in favor and the motion carried.

C. A Façade Grant Program Application from Kristen Parks of Hounds Detectors & Hobbies for the property located at 456 Milwaukee Avenue to install three awnings and one overhanging sign.

- Stelling introduced and opened this item for discussion.
- Preusker questioned how the grant fund works and if the City matches dollar for dollar.
- Stelling stated the City reimburses 50% of the estimated cost of the project, but not to exceed \$5000.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner Weis seconded to recommend approval of the Façade Grant Program in the amount of \$2,438.32 for the three awnings and one overhanging sign, subject to Patrick Meehan's memorandum.

- All were in favor and the motion carried.
- Roll call: Chairman Tom Stelling; Alderman Tom Preusker; Commissioner Jeff Erickson; Commissioner Joel Weis; and Park Board Darrel Eisenhardt were present. Commissioner Maria Veronico and Commissioner Judy Stone were excused.

D. A Certificate of Appropriateness from Dennis Spankowski of Burli Signs for the property located at 484 N. Pine Street to install one wall sign.

- Stelling introduced and opened this item for discussion.
- Dennis stated the letters are raised a little from the building and there is a discrepancy in the color choice. The color of the letters will be either white or gold against a Blue Sky board. Dennis stated eventually two goose neck lighting will be installed. Stelling stated the colors and lighting will need to have the HPC approval before installation.
- There were no further comments.
- Commissioner Erickson moved, and Alderman Preusker seconded to recommend approval of the Certificate of Appropriateness for the wall sign to be installed, subject to Patrick Meehan’s memorandum and after an on-site response team from three of the HPC members have reviewed and approved the color prior to installation.
- All were in favor and the motion carried.

E. A Sign Permit Application from Dennis Spankowski of Burli Signs for the property located at 484 N. Pine Street to install one wall sign.

- Stelling introduced and opened this item for discussion.
- There were no comments.
- Alderman Preusker moved, and Commissioner Weis seconded to recommend approval of the Sign Permit Application to install one wall sign, subject to Patrick Meehan’s memorandum and the pending color to be determined later.
- All were in favor and the motion carried.

F. A Façade Grant Program Application from Ken Lois of Bumper to Bumper for the property located at 701 N. Pine Street to install a door and frames.

- Stelling introduced and opened this item for discussion.
- Tina Chitwood stated that Ken Lois applied for the grant after the installation of the door and frame were approved last month. She stated that Kevin Lahner transferred the difference of \$435.37 into the Façade Grant Program to allow Ken Lois to receive the full grant amount of \$2,380.90.
- Ken stated the colors chosen for the door and frame are Slate Gray and Colonial Red.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner Weis seconded to recommend approval of the Façade Grant Program in the amount of \$2,380.90 to install a door and window frame, subject to Patrick Meehan's memorandum.
- All were in favor and the motion carried.
- Roll call: Chairman Tom Stelling; Alderman Tom Preusker; Commissioner Jeff Erickson; Commissioner Joel Weis; and Park Board Darrel Eisenhardt were present. Commissioner Maria Veronico and Commissioner Judy Stone were excused.

DICUSSION ITEM

Review of Façade Grant Funding Status.

- Stelling introduced and opened this item for discussion.
- Stelling stated with the last request for a grant, the funds are exhausted. Tina stated the City will bring the request for more funds to the Budget Meeting for 2015. Tina stated that Administrator Lahner had discussed with her that no one is to accept any applications for 2014 until the Council has taken action for approving more funds because there are no guarantees that the funds will be replenished. Preusker stated a series of Budget meetings will begin the first week of October and go weekly until the end of October. Eisenhardt questioned what the amount being recommended is. Stelling stated that no specific amount is being asked for, it is designated for the Façade Grant and comes out of the Budget.
- Preusker stated that it might be better to request a smaller amount for one year instead of the funds lasting for multiple years. He stated the City should not stop or discourage business owners to submit a fund application since it would show a demand for more funds. Erickson questioned why the City cannot have a waiting list. Discussion was ensued that the business owners, would assume the funds will be available by having a waiting list.
- Preusker commented that Schuette Daniels will not be reopening. Erickson stated they would like to have a grant for new windows to be installed.

- There were no further comments.

ADJOURNMENT

Commissioner Eisenhardt moved and Alderman Preusker seconded to adjourn the meeting at 7:10 p.m. *All were in favor and the motion carried.*

Recording Secretary
Kristine Anderson
Administrative Assistant