

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, August 26, 2014 in the Burlington Public Library Meeting Room. Present were Penny Torhorst, Pat Hoffman, Peter Smet, Scott Johnson, and Pat Hurley. Also present were Library Director Gayle Falk, Administrative Assistant Linda Berndt. Excused were Mike Kelly, M.T. Boyle, Dianne Boyle, and Peter Hintz.

Torhorst called the meeting to order at 4:00.

Minutes of the July 15th meeting were approved. Hoffman moved approval, Johnson seconded. Motion passed.

The August 2014 General Fund Bills, Prepays, and Reimbursements and the July General Fund Deposits were discussed and approved. Hoffman moved approval and Smet seconded. Motion passed. Johnson moved and Hurley seconded the motion to approve the August 2014 Trust Fund Bills and the July 2014 Trust Fund Deposits. Motion passed.

Committee Reports: Hoffman presented the 2015 budget for the Personnel Committee. With major retirements occurring, the staff has accepted new responsibilities and shifted personnel to meet the need. Hurley moved adoption of proposed personnel budget for 2015 as presented to the Board, Johnson seconded. Motion passed.

Financial Committee also discussed the 2015 Budget. The City has required deep cuts in departmental budgets for the coming year. The Library will again use money saved during previous budget cycles to help meet the needs for next year. Smet moved to approve the 2015 Budget as presented, Hoffman seconded. Motion passed.

Federated Library Report: Falk reported that efforts continue to facilitate the split up of the SHARE consortium with the least possible difficulties for patrons.

Old Business:

Building Repairs: Repairs are almost complete to the Pine Street Entrance. The Library looks forward to reopening the door.

New Business: Budget. The Budget was discussed in the committee report section.

Directors Report:

Monthly Report: Falk reported that usage of our Internet computers is down this month because of an increase in wifi (people using their own laptop computers and tablets.) There were 431 wifi logins this last month. Falk said that currently our wifi is available only during our open hours, but that we could make it available for registered users even when we were not open. The users would need to be in our parking lot and courtyard to use the wifi.

BPL in the news: The Board reviewed numerous calendar items.

Falk reported that the Trustee Dinner is October 30, 2014 in Lake Geneva at Hawk's View. Please let her know if you are interested in attending.

Public Communication to the Board: There were several articles and calendar events.

There was not enough time to go over any of the Library Bylaws at this meeting. Torhorst said to be prepared to spend 15 minutes on the next section at the next Board meeting.

Meeting was adjourned at 4:50 p.m. Hoffman moved and Johnson seconded. Motion passed.

Our next meeting will be on Tuesday, September 23rd at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Peter Hintz,
Aldermanic Representative