



Department of Public Works

Street, Park & Water Departments
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**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, SEPTEMBER 18, 2014
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the September 18, 2014 Park Board meeting to order at 6:30 PM.

Roll Call: Present: Commissioners Jennifer Amborn, Clay Brandt, Jeff Schopp, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. **Excused:** Peter Turke and Alderman Bob Prailes. **Absent:** Ruth Delay.

Approval of August 21, 2014 Minutes: Chairman Eisenhardt entertained a motion to approve the August 21, 2014 Minutes. Motion to approve made by Commissioner Brandt. Seconded by Commissioner Amborn. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: None

DPW Supervisor Report, Dan Jensen: Dan Jensen, DPW Supervisor presented the financials for the Park Development Fund. Steve DeQuaker, Treasurer will be at the October meeting to answer questions.

Mr. Jensen had received a copy of a petition being circulated by Tracy Lazzario to reinstate a Skate Board Park. Ms. Lazzario, a City resident, also has ideas for fund raising. She plans on attending the October Park Board meeting to present her information to the Park Board.

Commissioner Delay arrived at 6:40 PM.

New Business:

Discussion Regarding allowing dogs in all City Parks: Dan Jensen, DPW Supervisor stated he had a copy of an ordinance prepared by City Hall regarding allowing dogs in all City Parks.

All Park Board members felt that dogs should not be allowed in Parks and the current Dog Park is available and open to everyone with a dog. All Commissioners felt Parks should be for people

to enjoy. Commissioner Delay stated she was highly allergic to dogs, and would not be comfortable going into the parks if dogs were allowed to be everywhere. Commissioner Delay stated she would not be at the October meeting, but would provide in writing her opposition to allowing dogs in City parks.

This item will be voted on at the October 16th Park Board meeting.

Wehmhoff-Jucker Project Update: Blake Thiesen of SAA was present and provided a construction time line for the Wehmhoff-Jucker project. He stated there were a few field adjustments that had to be made, but everything was proceeding as scheduled. Mr. Thiesen stated the project would probably be completed prior to the original date of November 10th, with October 15th being the completion date set for paving.

Mr. Thiesen stated that silt sock was being used in place of silt fencing. The silt sock is less invasive when removed, and it leaves the surrounding intact without having to replace all the grass and groundcover.

Dan Jensen, DPW Supervisor stated the inside painting would not be completed until spring due to cold weather, and he would be having the seasonal employees do the painting to save costs on that portion of the project in the spring.

Old Business:

Five Year Park Plan Update: Blake Thiesen of SAA did a walk-through of all City Parks to see what had been done from the previous five year plan, and to come up with suggestions for the Park Board for future projects, in addition to taking into consideration what the Park Board Members would like to see added to the plan.

The Commissioners were concerned regarding the timeline and Mr. Thiesen stated he can apply for an extension to allow additional time past the December 31st time line.

Mr. Thiesen mentioned various items that had been completed from the original listing and how nice the parks looked.

Various items discussed were as follows:

Placing a soccer practice field at Devor Park behind the pool.

Mr. Thiesen noted that the parking lot at Devor Park still needed to be striped.

St. Mary's Park possibly putting in a disk golf course.

Easier access through McCanna Park to the lake, possibly installing a parking lot.

Mr. Thiesen noted the bathroom at Wagner Park was not ADA compliant.

Dan Jensen suggested the installation of canoe launch at Wagner Park may be a good idea.

The Commissioners discussed Nestle Park, and how the location to the railroad tracks and small size prevent it from being used for any park activities. They discussed the possibility of selling this parcel to adjacent businesses to use for parking.

Mr. Thiesen thought perhaps a small playground structure at West Edge Park (next to the middle school) would be a good use for the small area.

Installing a sidewalk in Meinhart Park to continue the sidewalk from where the sidewalk ends at the bridge to the Senior Center.

Mr. Thiesen noted signs were still needed at Meinhart, West Edge and Benson Parks.

Mr. Thiesen stated there would possibly still be grant money to put a bike bath along Spring Street to connect people to Steinhoff Park, which is still on the previous Five Year Plan.

Mr. Thiesen will compile a GIS Overlay to see if items requested will fit into specific areas and will also provide the ratio for demographics for age and neighborhood population.

Mr. Thiesen stated he noticed there were several ash trees within the Parks that were either diseased or had been removed. Dan Jensen, DPW Supervisor stated the replacement of the removed trees was planned.

Mr. Thiesen will put together a plan with items still incomplete from the First Five Year Plan, remove completed items and add new suggestions. He will bring it to a meeting in the near future.

Other Items: Chairman Eisenhardt provided Baseball 2000 Summary of Receipts and Disbursements through September 17, 2014.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner Delay. Seconded by Commissioner Brandt. All voted aye and Chairman Eisenhardt adjourned the meeting at 8:00 P.M.

Minutes respectfully submitted by:

Deb Rintamaki

Department of Public Works