



AGENDA
COMMON COUNCIL

Tuesday, October 21, 2014

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Peter Hintz, Council President & Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Tom Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for October 7, 2014 (*T. Preusker*)
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-6 (*T. Bauman*)
9. Payment of Vouchers (*R. Prailes*)
10. Licenses and Permits (*E. Johnson*)
11. Appointments and Nominations: None

12. **PUBLIC HEARINGS:**

None

13. **RESOLUTIONS:**

A. Resolution 4695(29) to approve a partnership with the Southeastern Wisconsin Fox River Commission. This item was discussed at the October 7, 2014 Committee of the Whole meeting. (*P. Hintz*)

14. **ORDINANCES:**

None

15. **MOTIONS:**

None

16. **ADJOURN INTO CLOSED SESSION**

1. Wis. Stats 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (*R. Dawidziak*)

- To discuss property at 425 N. Pine Street

17. **RECONVENE INTO OPEN SESSION**

1. Consideration on recommendations from the City Council.

18. **ADJOURNMENT** (*T. Vos*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: October 21, 2014
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Minutes from the October 7, 2014 Common Council meetings. Staff recommends approval of these Minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these Minutes at the October 21, 2014 Common Council meeting.



CITY OF BURLINGTON
Official Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, October 7, 2014

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 7:05 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: none.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Treasurer Steve DeQuaker, Library Director Gayle Falk, and Tom Foht of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

There were no comments.

4. Chamber of Commerce Representative

Jeff Tremmel, representative for the Chamber of Commerce, reported that on October 16, 2014, Business After Hours from 5 to 7 pm at the Hounds, Detectives, and Hobbies store on Milwaukee Avenue; then also on December 5, 2014 is the 33rd Annual Christmas Parade to begin at 6:30 pm.

5. Approval of the September 16, September 19, and September 30, 2014 Common Council Minutes

A motion was made by Preusker with a second by Hintz to approve the Council Minutes from September 16, September 19, and September 30, 2014.

With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Johnson asked if the Halloween Trick or Treating hours had been established. Mayor Miller confirmed that it would be on Halloween night, October 31, 2014 from 6 pm to 8 pm.

Schultz asked about the Citizen Budget results. Lahner responded that it would be part of the first presentation scheduled for October 8, 2014.

Mayor Miller changed the closed session meeting scheduled for October 13, 2014 to October 21, 2014 at 5:00 pm and asked members to be available for that meeting prior to the regularly scheduled Council Meeting.

8. Reports 1-5

A motion was made by Hintz with a second by Bauman to approve Reports 1-5.

Johnson had a question regarding the waiting list of 39 people for Riverview Manor and wanted to know if this is HUD housing. Lahner responded that they are a sub unit of the Community Development Authority (CDA) and that it is a HUD-funded project, in which the loan is being paid off and they are currently in the process of a rehab project for the facility. Johnson asked if there was discussion of building another facility if there was this much of a need for one. Lahner replied that he has not been approached yet but that it might be worth discussing with CDA.

With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Dawidziak with a second by Vos to approve vouchers, pre-pays and reimbursements in the amount of \$318,953.44.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0.

10. Licenses and Permits

A motion was made by Vos with a second by Hintz to approve licenses and permits as presented and to include the recommendation for denial for Keith Kaminski.

With all in favor, the motion to approve licenses and permits was carried.

11. Appointments and Nominations:

There were no appointments and nominations.

12. Public Hearing:

There were none.

13. Resolutions

- A. Resolution 4691(25) to approve a two-year agreement with Central Racine County Board of Health for Public Services.

A request for a second reading and a motion to approve was made by Schultz with a second by Vos.

Preusker and Vos both stated that there needs to be representation in Burlington and establish a certain level of on-site service.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0.

- B. Resolution 4693(27) to approve a reduction in the irrevocable letter of credit for the public infrastructure improvements for the Glen at Stonegate Subdivision, Addition One.

A request for a second reading and a motion to approve was made by Preusker with a second by Hintz.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0.

- C. Resolution 4694(28) to approve the purchase of a sport utility vehicle (SUV) for the Building Inspection Department for the not-to-exceed amount of \$15,000, plus title and license fees.

A request for a second reading and a motion to approve was made by Preusker with a second by Hintz.

Roll Call - Aye: Johnson, Hintz, Dawidziak, and Vos. Nay: Prailes, Schultz, Preusker, and Bauman. Motion Tied. Mayor then voted aye. Motion approved: 5-4.

14. Ordinances

- A. Ordinance 1990(9) to repeal Chapter 57-8(B) and create Chapter 176 of the City of Burlington Municipal Code relating to the Health Department.

A request for a second reading and a motion to adopt was made by Prailes with a second by Johnson.

Roll Call - Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: none. Motion approved: 8-0.

15. Motions

- A. Motion 14-785 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 484 N. Pine Street.

- B. Motion 14-786 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 456 Milwaukee Avenue.

A request for a second reading and a motion to approve Motion 14-785 and Motion 14-786 was made by Johnson with a second by Hintz.

With all in favor, the Motions were approved.

16. Adjourn

A motion was made by Dawidziak with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 7:35 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 8	Date: October 21, 2014
Submitted By: City Staff	Subject: Reports 1-6

Details:

Attached please find the following reports:

- Report 1 – Police & Fire Commission minutes, September 2, 2014
- Report 2 – Plan Commission minutes, September 9, 2014
- Report 3 – Park Board minutes, September 18, 2014
- Report 4 – Committee of the Whole - Budget minutes, October 8, 2014
- Report 5 – Committee of the Whole minutes, October 7, 2014
- Report 6 – Committee of the Whole – Budget minutes, October 15, 2014

Options & Alternatives:

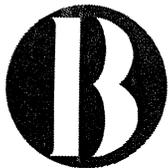
N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council accept these Reports at the October 21, 2014 Common Council meeting.



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 West Washington Street, Burlington, Wisconsin
September 2, 2014

1. Call to Order:

President Hodvedt called the meeting to order at 5:05 p.m.

2. Roll Call:

The following Commissioners were in attendance: John Hodvedt, Jeff Erickson, Lori Hintz, and William Smitz. Chief Howard and Chief Nimmer were in attendance. Commissioner Joseph Busch was excused.

3. Public Comments:

None

4. Minutes of Previous Meeting:

Motion by Commissioner Smitz to approve the minutes of the September 2, 2014 meeting; motion seconded by Commissioner Erickson; motion carried unanimously.

5. Police Chief's Report and Police Department Business:

None

6. Fire Chief's Report and Fire Department Business:

A. Motion by Commissioner Erickson to Closed Session pursuant to Section 19.85(1) (c), WI Statutes for purpose of discussions of personnel issues; motion seconded by Commissioner Hodvedt; motion carried unanimously at 5:13 p.m.

B. Motion by Commissioner Erickson to reconvene in Open Session; motion seconded by Commissioner Smitz; motion carried unanimously at 5:53 p.m.

C. Motion by Commissioner Hintz to approve Christopher Keefer, Griffin Reed, Michael Jessen, and Kevin Rook for the Volunteer Fire Department; motion seconded by Commissioner Erickson; motion carried unanimously.

D. Motion by Commissioner Hintz to extend current Full-time Engineer Eligibility list for the period of one additional year; motion seconded by Commissioner Erickson; motion carried unanimously.

8. Adjourn:

Motion by Commissioner Erickson to adjourn; motion seconded by Commissioner Smitz; motion carried unanimously at 6:07 p.m.

Respectfully submitted,
Commissioner Smitz, Secretary



Minutes
City of Burlington Plan Commission
September 9, 2014, 6:30 p.m.

Mayor Robert Miller called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Tom Vos; Alderman Ruth Dawidziak; Commissioners Darrel Eisenhardt; John Lynch and Chris Reesman were present. Commissioner Mike Deans was excused.

APPROVAL OF MINUTES

Alderman Vos moved and Alderman Dawidziak seconded to approve the minutes of August 12, 2014. All were in favor, and the motion carried.

CITIZEN COMMENTS

None

LETTERS & COMMUNICATIONS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Bradley Redmer & Sons Recycling, LLC for property located at 680 Maryland Avenue for a commercial recycling center.

- Mayor Miller opened the Public Hearing at 6:31 p.m.
- There were no comments.

Alderman Vos moved, and Commissioner Reesman seconded to close the Public Hearing at 6:32 p.m. All were in favor and the motion carried.

B. A Public Hearing to hear public comments regarding a Conditional Use application from Matt Middleton & Teena Flesch for property located at 732 S. Pine Street for motorcycle repair and retail store for used motorcycle parts.

- Mayor Miller opened the Public Hearing at 6:32 p.m.
- There were no comments.

Alderman Vos moved, and Commissioner Eisenhardt seconded to close the Public Hearing at 6:33 p.m. All were in favor and the motion carried.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to approve a Site Plan and a Conditional Use application from Bradley Redmer for property located at 680 Maryland Avenue to utilize the building as a recycling area for a loader to load and unload, subject to Patrick Meehan's August 29, 2014 memorandum to the Plan Commission.

- Mayor Miller opened this item for discussion.
- Lynch questioned how the traffic was going to move in and out. Bradley Redmer of Redmer & Sons Recycling, LLC stated traffic would move between the two buildings next to Economy Electric and FCF Metal Salvage.
- Jeffrey Dunn, 657 Maryland Avenue, questioned what kind of machinery will be used. Bradley Redmer stated it would be no more than what Freddie (FCF Metal Salvage) brings in already.
- Yelena Dunn, 657 Maryland Avenue, stated the trucks will be coming from Hwy 36, by the Baseball Diamond, onto Maryland Avenue. She questioned what the hours of operation are and how much more noise there will be. Bradley Redmer stated the hours are Monday-Friday 8:30 p.m.-5 p.m. and the noise will stay the same.
- Yelena Dunn questioned what type of recycling it is. Bradley Redmer stated it is for larger scale of commercial metal work. Bradley Redmer stated the larger mills will be going out at one time instead of taking little trips more frequently.
- Yelena Dunn questioned if the work will mostly be conducted outside. Bradley Redmer stated most of the work is inside. He also stated not much will be changing from what is already being done.
- Jeffrey Dunn questioned if the Chocolate Fest ground will be used. Bradley Redmer stated no not really, just the front parking or the fenced in area.
- There were no more comments.

Commissioner Lynch moved, and Alderman Vos seconded to approve the use of this building as a commercial recycling area for a loader to load and unload, subject to Patrick Meehan's August 29, 2014 memorandum to the Plan Commission as follows:

- The recycling center shall be deemed as a type of warehousing use which (under the provisions of Table 5 of the City Zoning Ordinance requires a minimum of 0.5 off-street parking space per 1,000 square feet of floor area. Under that requirement, a minimum total of four (4) spaces shall be provided to the proposed use located in the building at the southwest corner of the subject property. This requirement appears

to have been met by the applicant with the provision of a total of ten (10) off-street parking spaces which currently serves the building(s).

- The provision of Section 315-52 regarding the required minimum number of plants materials in the required 15-foot landscape bufferyard area, shall be provided by the applicant to meet the requirements. A landscape bufferyard of intensity factor 3 is required which meets the fencing and landscape plant material requirements of Table 10 as follows:
 - A Minimum 6-Foot Tall Solid Fence with;
Canopy/Shade Trees = $2.3 \times 6.14 = 15$ trees
Understory Trees = $4.6 \times 6.14 = 29$
Shrubs = $12.4 \times 6.14 = 77$ shrubs
 - If the existing plant materials and existing fencing in the south bufferyard area is inadequate to meet the Zoning Ordinance requirements, a Landscape Plan for the south landscape bufferyard area shall be submitted for City staff review.
- The applicant must meet the various conditions set forth in the Wisconsin Department of Natural Resources. "Conditional Grant of Exemption for Development on a Property where Solid Waste has been disposed" (dated 1/20/05) from the prohibitions contained in s. NR 506.085 of the Wisconsin Administrative Code for property located at 680-688 Maryland Avenue, City of Burlington.
- If any NEW outdoor lighting is contemplated to serve the off-street parking lot, outdoor lighting data is required which indicates location, type, and illumination level (in footcandles) of all outdoor lighting proposed to illuminate the site meeting the requirements of Sections 315-30(H) of the City Zoning Ordinance. It is recommended that total cut-off luminaires be used throughout the site meeting the requirements of Sections 315-30(H) and 315-137(C)(25) of the City Zoning Ordinance.

All were in favor and the motion carried.

B. Consideration to approve a Site Plan and a Conditional Use application from Matt Middleton & Teena Flesch for property located at 732 S. Pine Street to utilize the building as a motorcycle repair and retail store for used motorcycle parts, subject to Patrick Meehan's August 29, 2014 memorandum to the Plan Commission.

- Mayor Miller opened this item for discussion.
- Vos stated this was previously Jester's Emporium.
- There were no more comments.

Alderman Vos moved, and Commissioner Reesman seconded to approve the use of this building as a motorcycle repair and retail store for used motorcycle parts, subject to Patrick Meehan's August 29, 2014 memorandum to the Plan Commission as follows:

- All garbage cans, trash dumpsters, trash containers, and other storage devices shall be closed containers with lids and shall be suitably screened from public view consisting of an enclosure with sight proof fencing (wood or masonry) or landscaping of an adequate height. Fencing and landscaping for such areas shall be maintained in good condition and kept litter-free. All garbage cans, trash containers, and other garbage storage devices shall be emptied and the contents thereof properly disposed of not less than once every seven days. No trash dumpster or other trash or waste receptacle shall be permitted in any off-street parking space or drive. All trash dumpsters and garbage receptacles shall be placed upon a paved slab. All trash dumpster and garbage receptacle areas shall be of an adequate size to accommodate the storage of materials to be recycled. A building permit shall be required for the construction of any garbage, trash, waste, or dumpster enclosure.

All were in favor and the motion carried.

C. Consideration to approve a Certified Survey Map application from Leslie Scherrer of Leslie Scherrer Development, for property located at 2600 Browns Lake Drive to utilize the building for a two-tenant office building, subject to Patrick Meehan's August 29, 2014 and Kapur & Associates' memorandums to the Plan Commission.

- Mayor Miller opened this item for discussion.
- Peter Scherrer, developer, stated two accessory buildings will be demolished.
- Leslie Scherrer, developer, stated Lot 1 will be the two-tenant office buildings (formerly Cottonpicker) and Lot 2 will have the parking lot, three (3) light fixtures and barn removed.
- Peter Scherrer stated the parking lot is important since it is in good shape and intend to do more developing there. He requested to have a modification to Patrick Meehan's memorandum to take down the two accessory buildings but leave the parking lot and light fixtures in 9 months rather than 6 months. Vos stated the parking lot is not used anyway so it would be a reasonable time. Administrator Lahner stated it is a reasonable compromise since the lights serve as a value for security purposes.
- There were no further comments.

Alderman Vos moved, and Alderman Dawidziak seconded to approve the Certified Survey Map to amend Patrick Meehan's recommendation to require the demolition of the two buildings and lights on Lot 2 within 9 months instead of 6 months, subject to Patrick Meehan's and Kapur & Associates' August 29, 2014 memorandums to the Plan Commission as follows:

- Since the proposed new lots already have existing development located there and a grading plan and Site Plan have been submitted by the applicant for proposed Lot 1, any new development placed on proposed Lot 2 will also need to have a Site Plan and site grading plan for City review and approval.
- The two (2) existing accessory garages, the existing, paved, off-street parking lot, and the three (3) existing lighting fixtures located on Lot 2 shall be removed by the property owner within six (6) months of the recordation of the Certified Survey Map at the Racine County Office of the Register of Deeds.
- Per City of Burlington Ordinance 236 and 278 on a Certified Survey Map the setbacks or building lines shall be shown. The outside diameter of found iron pipes shall be listed. A line table shall be listed for the proposed “Ingress and Egress” easement. Abutting highway shall be shown with a dashed or dotted underscore.

All were in favor and the motion carried.

D. Consideration to approve a Site Plan application from Leslie Scherrer of Leslie Scherrer Development, for property located at 2600 Browns Lake Drive to utilize the building for a two-tenant office building, subject to Patrick Meehan’s August 29, 2014 and Kapur & Associates’ August 29, 2014 memorandums to the Plan Commission.

- Mayor Miller open this item for discussion.
- Peter Scherrer stated that in Kapur’s review the one item required is to abandon the well and septic system. Peter Scherrer would like to have the consideration of keeping the well active but disconnect the well from the building and to keep the well for maintenance of the pond. Administrator Lahner stated to keep an irrigation well would be acceptable with a special permit.
- Director Workman stated a simple form would be completed and a master plumber must certify that the well has been disconnected. Patrick Scherrer stated a plumber’s permit will have to be applied for.
- Mayor questioned how soon it would be to disconnect the laterals. Peter Scherrer stated the laterals would be hooked up before winter comes.

Alderman Vos moved, and Alderman Dawidziak seconded to approve the Site Plan to amend Patrick Meehan’s recommendation to require the demolition of the two buildings and lights on Lot 2 but to leave the asphalt, and to disconnect the well without closing it within 9 months instead of 6 months, subject to Patrick Meehan’s and Kapur & Associates’ August 29, 2014 memorandums to the Plan Commission as follows:

- In order to provide adequate vision clearance, no obstructions (such as structures, signs, uses, parking, or vegetation) shall be permitted in the required triangular vision clearance space as follows:

- In the B-1, B-3 and B-4 Zoning Districts only, within the triangular vision clearance the corner cut-off distances establishing the triangular vision clearance space shall be increased to 60 feet from the intersecting private drive and/or street right-of-way lines and a line joining the two points on such lines. The proposed freestanding sign appears to be located about 65+/- feet from the intersection of Milwaukee Avenue and Browns Lake Drive. However, Meehan & Company, Inc. also recommends that the City Engineer review the location of this freestanding sign pursuant to the latest edition of the sight distance portion.
- All garbage cans, trash dumpsters, trash containers, and other storage devices shall be closed containers with lids and shall be suitably screened from public view consisting of an enclosure with sight proof fencing (wood or masonry) or landscaping of an adequate height. Fencing and landscaping for such areas shall be maintained in good condition and kept litter-free. All garbage cans, trash containers, and other garbage storage devices shall be emptied and the contents thereof properly disposed of not less than once every seven days. No trash dumpster or other trash or waste receptacle shall be permitted in any off-street parking space or drive. All trash dumpsters and garbage receptacles shall be placed upon a paved slab. All trash dumpster and garbage receptacle areas shall be of an adequate size to accommodate the storage of materials to be recycled. A building permit shall be required for the construction of any garbage, trash, waste, or dumpster enclosure.
- The existing outdoor lighting on proposed Lot 1 may be deemed as existing, non-conforming structures, fixtures, or uses and is lawful under the provisions of 2011 Wisconsin Act 170. However if any new additional outdoor lighting is installed on proposed Lot 1, such new additional outdoor lighting would need to be compliant with the City Zoning Ordinance as follows and with a Lighting Plan submitted to the City with the following elements submitted:
 - A catalog page, cut sheet, or photograph of the luminaire including the mounting method, a graphic depiction of the luminaire lamp (or bulb) concealment, and graphic depiction of light cut-off angles.
 - A photometric data test report of the proposed luminaire graphically showing the lighting distribution in all angles vertically and horizontally around the luminaire.
 - A plot plan, drawn to a recognized engineering or architectural scale, indicating the location of the luminaire(s) proposed, mounting and/or installation height in feet, the overall illumination levels (in footcandles) and lighting uniformities on the site, and the illumination levels (in footcandles) at the property boundary lines.
 - Exterior lighting in the B-1 District shall be limited to total cut-off type luminaires. The maximum permitted illumination shall be two (2) footcandles (as measured at the property line). The maximum permitted

luminaire height shall be 28 feet as measured from surrounding grade to the bottom of the luminaire.

All were in favor and the motion carried.

ADJOURNMENT

Commissioner Lynch moved, and Commissioner Eisenhardt seconded to adjourn the meeting at 6:55 p.m. *All were in favor and the motion carried.*

Recording Secretary
Kristine Anderson
Administrative Assistant



CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, SEPTEMBER 18, 2014
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the September 18, 2014 Park Board meeting to order at 6:30 PM.

Roll Call: Present: Commissioners Jennifer Amborn, Clay Brandt, Jeff Schopp, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. **Excused:** Peter Turke and Alderman Bob Prailes. **Absent:** Ruth Delay.

Approval of August 21, 2014 Minutes: Chairman Eisenhardt entertained a motion to approve the August 21, 2014 Minutes. Motion to approve made by Commissioner Brandt. Seconded by Commissioner Amborn. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: None

DPW Supervisor Report, Dan Jensen: Dan Jensen, DPW Supervisor presented the financials for the Park Development Fund. Steve DeQuaker, Treasurer will be at the October meeting to answer questions.

Mr. Jensen had received a copy of a petition being circulated by Tracy Lazzario to reinstate a Skate Board Park. Ms. Lazzario, a City resident, also has ideas for fund raising. She plans on attending the October Park Board meeting to present her information to the Park Board.

Commissioner Delay arrived at 6:40 PM.

New Business:

Discussion Regarding allowing dogs in all City Parks: Dan Jensen, DPW Supervisor stated he had a copy of an ordinance prepared by City Hall regarding allowing dogs in all City Parks.

All Park Board members felt that dogs should not be allowed in Parks and the current Dog Park is available and open to everyone with a dog. All Commissioners felt Parks should be for people

to enjoy. Commissioner Delay stated she was highly allergic to dogs, and would not be comfortable going into the parks if dogs were allowed to be everywhere. Commissioner Delay stated she would not be at the October meeting, but would provide in writing her opposition to allowing dogs in City parks.

This item will be voted on at the October 16th Park Board meeting.

Wehmhoff-Jucker Project Update: Blake Thiesen of SAA was present and provided a construction time line for the Wehmhoff-Jucker project. He stated there were a few field adjustments that had to be made, but everything was proceeding as scheduled. Mr. Thiesen stated the project would probably be completed prior to the original date of November 10th, with October 15th being the completion date set for paving.

Mr. Thiesen stated that silt sock was being used in place of silt fencing. The silt sock is less invasive when removed, and it leaves the surrounding intact without having to replace all the grass and groundcover.

Dan Jensen, DPW Supervisor stated the inside painting would not be completed until spring due to cold weather, and he would be having the seasonal employees do the painting to save costs on that portion of the project in the spring.

Old Business:

Five Year Park Plan Update: Blake Thiesen of SAA did a walk-through of all City Parks to see what had been done from the previous five year plan, and to come up with suggestions for the Park Board for future projects, in addition to taking into consideration what the Park Board Members would like to see added to the plan.

The Commissioners were concerned regarding the timeline and Mr. Thiesen stated he can apply for an extension to allow additional time past the December 31st time line.

Mr. Thiesen mentioned various items that had been completed from the original listing and how nice the parks looked.

Various items discussed were as follows:

Placing a soccer practice field at Devor Park behind the pool.

Mr. Thiesen noted that the parking lot at Devor Park still needed to be striped.

St. Mary's Park possibly putting in a disk golf course.

Easier access through McCanna Park to the lake, possibly installing a parking lot.

Mr. Thiesen noted the bathroom at Wagner Park was not ADA compliant.

Dan Jensen suggested the installation of canoe launch at Wagner Park may be a good idea.

The Commissioners discussed Nestle Park, and how the location to the railroad tracks and small size prevent it from being used for any park activities. They discussed the possibility of selling this parcel to adjacent businesses to use for parking.

Mr. Thiesen thought perhaps a small playground structure at West Edge Park (next to the middle school) would be a good use for the small area.

Installing a sidewalk in Meinhart Park to continue the sidewalk from where the sidewalk ends at the bridge to the Senior Center.

Mr. Thiesen noted signs were still needed at Meinhart, West Edge and Benson Parks.

Mr. Thiesen stated there would possibly still be grant money to put a bike bath along Spring Street to connect people to Steinhoff Park, which is still on the previous Five Year Plan.

Mr. Thiesen will compile a GIS Overlay to see if items requested will fit into specific areas and will also provide the ratio for demographics for age and neighborhood population.

Mr. Thiesen stated he noticed there were several ash trees within the Parks that were either diseased or had been removed. Dan Jensen, DPW Supervisor stated the replacement of the removed trees was planned.

Mr. Thiesen will put together a plan with items still incomplete from the First Five Year Plan, remove completed items and add new suggestions. He will bring it to a meeting in the near future.

Other Items: Chairman Eisenhardt provided Baseball 2000 Summary of Receipts and Disbursements through September 17, 2014.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner Delay. Seconded by Commissioner Brandt. All voted aye and Chairman Eisenhardt adjourned the meeting at 8:00 P.M.

Minutes respectfully submitted by:

Deb Rintamaki

Department of Public Works



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: October 21, 2014
Submitted By: Steve DeQuaker, Treasurer 	Subject: Prepays and Vouchers

Details:

Attached please find the Prepays and Vouchers list for bills accrued through October 21, 2014:

Total Prepays:	\$189,919.96
Total Vouchers:	\$126,443.68
Reimbursements:	\$658.49
Grand Total:	<u><u>\$317,022.13</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

- Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers**
1. Milwaukee Tractor & Equipment – Holland L223 Skid Steer \$42,758.00
 2. Sierra Petroleum Co., Inc. – AV Gas 100LL for Airport \$33,743.14
 3. Crack Filling Service, Corp. – CFS Sealant and Application od sealant to City Streets \$30,000.00
 4. Sierra Petroleum Co., Inc. – Jet Fuel for Airport \$22,396.43
 5. We Energies – Street Lights 08/28/14 to 09/29/14 \$18,688.20

Executive Action:
Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$317,022.13 at the October 21, 2014 Common Council meeting.

For Council Approval October 21, 2014

Prepays:	10/03/14	\$57,656.52
	10/08/14	\$60.00
	10/10/14	\$132,203.44

Total Prepays		<u>\$189,919.96</u>
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Vouchers:	10/21/14	\$126,443.68
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Reimbursements:	10/17/14	\$658.49
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GRAND TOTAL		<u><u>\$317,022.13</u></u>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454521-001	BOND FEES							
2485	RACINE COUNTY CLERK OF COURT	Deering, Alyssa; Case: 14-12658		DEERING	09/07/2014	500.00	10/14	PD
2485	RACINE COUNTY CLERK OF COURT	Hughes, Ryan J.; Case: 13-3485		HUGHES	09/24/2014	235.00	10/14	PD
2485	RACINE COUNTY CLERK OF COURT	Ramirez -Sotelo, Antonio E.; Case:13-47	RAMIREZ-SOTELO		09/21/2014	335.00	10/14	PD
2485	RACINE COUNTY CLERK OF COURT	Vance, Carlos L.; Case: 14-3505 & 14-3		VANCE	09/29/2014	984.00	10/14	PD
7366	RACINE CO T & M COURT	Zabler, Devin W.; Case: 14-13439		ZABLER	09/23/2014	150.00	10/14	PD
7515	EAST TROY POLICE DEPT	Embry, Amy C.; Case: 13-0987C		EMBRY	09/25/2014	228.00	10/14	PD
8517	Town of Burlington	Pletz, Melissa M.; Case: 14-1356,3438,1		PLETZ	09/26/2014	377.80	10/14	PD
						2,809.80		*
Total 100-454521						2,809.80		
100-515132-220	ADMIN - UTILITIES							
3330	WE ENERGIES	5843-033-004	300 N Pine Street (split)	843033004SEPT14	09/23/2014	274.87	10/14	PD
Total ADMINISTRATOR						274.87		
100-515141-220	FINANCE - UTILITY SERVICES							
3330	WE ENERGIES	5843-033-004	300 N Pine Street (split)	843033004SEPT14	09/23/2014	166.89	10/14	PD
Total FINANCE						166.89		
100-525211-220	POLICE - UTILITY SERVICES							
3330	WE ENERGIES	1461-190-073	Gas 224 E Jefferson St	1461190073AUG14	08/24/2014	148.37	10/14	PD
3330	WE ENERGIES	5843-681-877	224 E Jefferson Electric	5843681877AUG14	08/25/2014	1,920.51	10/14	PD
						2,068.88		*
100-525211-330	POLICE - TRAVEL							
331	WI Dells Police Dept		Landlord/Tenant Training	2014-7	09/26/2014	25.00	10/14	PD
100-525211-533	POLICE - COPY MACHINE RENT							
8707	KONICA MINOLTA PREMIER FINANCE		CONTRACT PAYMENT FOR COPY MA	261593008	09/30/2014	366.18	10/14	PD
Total POLICE DEPT.						2,460.06		
100-525220-220	FIRE - UTILITY SERVICES							
3330	WE ENERGIES	8419-416-558	341 Origen St	419416558SEPT14	09/24/2014	10.88	10/14	PD
Total FIRE DEPT.						10.88		
100-525231-220	BLDG INSP UTILITIES							
3330	WE ENERGIES	5843-033-004	300 N Pine Street (split)	843033004SEPT14	09/23/2014	49.08	10/14	PD
Total BUILDING INSP.						49.08		
Total GENERAL FUND						5,771.58		

PD = Fully Paid Invoice PR = Partially Paid Invoice

Prepaid
10-03-2014

1

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
251-555511-220	UTILITIES							
	3330	WE ENERGIES	0810-148-657 PUBLIC LIBRARY	310148657SEPT14	09/24/2014	1,290.95	10/14	PD
	3330	WE ENERGIES	5852-857-487 Library Gas	352857487SEPT14	09/23/2014	39.63	10/14	PD
						1,330.58	*	
251-555511-327	MATERIALS							
	8787	HOME LIFE, INC	Practical Homeschooling	BURLIN14-2014	09/26/2014	29.00	10/14	PD
Total FUND EXPENSES						1,359.58		
Total LIBRARY OPERATIONS FUND						1,359.58		
465-535321-805	DPW CAPITAL OUTLAY VEHICLES							
	2026	MILWAUKEE TRACTOR & EQUIPMEN	Holland L223 Skid Steer	092314	09/23/2014	42,758.00	10/14	PD
Total STREET ADMINISTRATION						42,758.00		
Total CAPITAL REPLACEMENT FUND						42,758.00		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	0469-455-267 Highway 11 E State St	469455267SEPT14	09/16/2014	120.40	10/14	PD
	3330	WE ENERGIES	3602-583-285 4302 Lake St Electric	302583285SEPT14	09/17/2014	28.71	10/14	PD
						149.11	*	
621-575740-225	TELEPHONE							
	4485	TDS	TDS WWTP 262-539-3646	62-539-3646 09/14	09/19/2014	198.25	10/14	PD
	7692	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-000C	9731791125	09/10/2014	35.10	10/14	PD
						233.35	*	
621-575740-244	REPAIRS,MAINT EQUIPMENT							
	1088	RUNDLE-SPENCE	Rundle-Spence - WWTP supplies	S2300099.001	09/19/2014	18.10	10/14	PD
	1088	RUNDLE-SPENCE	Hot Water Heater	S2300657.001	09/22/2014	1,297.16	10/14	PD
	1088	RUNDLE-SPENCE	Rundle-Spence - Parts for Water Heater	S2300657.002	09/22/2014	48.42	10/14	PD
						1,363.68	*	
621-575740-330	SEWER - INSRVC TRNG & TRAVEL							
	6168	WI DNR-OPERATOR CERTIFICATION	WI DNR-WASTEWATER EXAM	110514	09/29/2014	275.00	10/14	PD
Total WASTEWATER FUND EXPENSES						2,021.14		
Total WASTEWATER OPERATIONS FUND						2,021.14		
623-575740-225	TELEPHONE							
	4655	PACIFIC TELEMANAGEMENT SERVIC	PTS - AIRPORT PAYPHONE	682849	09/17/2014	78.00	10/14	PD
Total 623-575740						78.00		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total AIRPORT FUND						78.00		
875-232000 MUNICIPAL COURT DEP								
7140	ST OF WISC CONTROLLER'S OFFICE	ST OF WI CONTROLLER OFFICE SEP		2014 SEPT	10/01/2014	4,040.82	10/14	PD
7141	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES		2014 SEPT	10/01/2014	656.60	10/14	PD
7141	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES		2014 SEPT	10/01/2014	970.80	10/14	PD
						5,668.22		*
Total MUNICIPAL COURT FUND						5,668.22		
Grand Total:						57,656.52		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-444412-000	PARKING VIOLATIONS						
	314	HARTLAGE, REESE A	refund parking ticket s/b to Town of Burling	09/13/14	10/03/2014	35.00	10/14
	333	MEREDUTH CLUBB	refund paid parking ticket twice	83493	09/30/2014	20.00	10/14
						55.00	*
100-525211-330	POLICE - TRAVEL						
	3312	WI Dept. of Transportation	2014 TraCS User Conference Registration	2014	10/06/2014	35.00	10/14
	8352	CITY OF HARTFORD POLICE DEPT	Hartford Police Department Mini-Academy	031414	10/06/2014	30.00 -	10/14
						5.00	*
Total POLICE DEPT.						5.00	
Total GENERAL FUND						60.00	
Grand Total:						60.00	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Prepaid
10-08-2014

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239007	LIFE INSURANCE							
	4062	MINNESOTA LIFE INSURANCE CO	MINNESOTA MUTUAL NOVEMBER BII	NOV2014	10/07/2014	2,030.67	10/14	PD
100-484847-000	Developer Reimbursement							
	326	K & E HOLDINGS	refund of deposit fee	1.043767	05/23/2014	222.80	10/14	PD
100-515121-162	MUNI COURT-EAP SERVICE							
	5485	AURORA EAP	AURORA EAP COURT CLERK	11517	10/06/2014	8.74	10/14	PD
Total MUNICIPAL COURT						8.74		
100-515132-162	ADMIN - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP ADMIN	11517	10/06/2014	114.32	10/14	PD
100-515132-225	ADMIN - TELEPHONE							
	7343	AT & T	AT & T ADMIN 262 R59-7549 674 8	262R5975490914	09/28/2014	246.75	10/14	PD
	7692	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9732571992	10/09/2014	116.49	10/14	PD
						363.24	*	
100-515132-248	REPAIRS & MAINT BUILDING							
	1088	RUNDLE-SPENCE	Rundle-Spence - Admin parts for sinks	S2303949.001	10/02/2014	34.88	10/14	PD
Total ADMINISTRATOR						512.44		
100-515140-162	CLERK - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP CITY CLERK	11517	10/06/2014	4.41	10/14	PD
Total CITY CLERK						4.41		
100-515141-162	FINANCE - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP FINANCE	11517	10/06/2014	14.74	10/14	PD
100-515141-225	FINANCE - TELEPHONE							
	7343	AT & T	AT & T FINANCE 262 R59-7549 674 8	262R5975490914	09/28/2014	148.06	10/14	PD
	7692	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9732571992	10/09/2014	281.21	10/14	PD
						429.27	*	
Total FINANCE						444.01		
100-525211-162	POLICE - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP POLICE	11517	10/06/2014	317.60	10/14	PD
100-525211-225	POLICE - TELEPHONE							
	7343	AT & T	AT & T POLICE 262 R59-7549 674 8	262R5975490914	09/28/2014	394.82	10/14	PD
	7692	VERIZON WIRELESS	VERIZON POLICE 286396851-00001	9732571992	10/09/2014	701.11	10/14	PD
						1,095.93	*	
100-525211-240	POLICE - FUEL, OIL							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Police Dept	869297630440	10/01/2014	2,773.50	10/14	PD
Total POLICE DEPT.						4,187.03		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525220-162	FIRE - EAP SERVICE 5485	AURORA EAP	AURORA EAP FIRE DEPT	11517	10/06/2014	35.28	10/14	PD
100-525220-225	FIRE - TELEPHONE 7692	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9732571992	10/09/2014	127.10	10/14	PD
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS 4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Fire Dept	869297630440	10/01/2014	1,053.52	10/14	PD
Total FIRE DEPT.						1,215.90		
100-525231-372	BLDG INSP - AUTO EXPENSE 4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Bldg Insp	869297630440	10/01/2014	25.94	10/14	PD
Total BUILDING INSP.						25.94		
100-535321-162	STREETS - EAP SERVICE 5485	AURORA EAP	AURORA EAP STREETS	11517	10/06/2014	80.70	10/14	PD
100-535321-220	STREETS - UTILITIES 3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	338891345SEPT14	09/23/2014	788.39	10/14	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	3081671SEPT1414	09/22/2014	62.46	10/14	PD
						850.85	*	
100-535321-225	STREETS - TELEPHONE 7692	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9732571992	10/09/2014	43.48	10/14	PD
100-535321-240	STREETS - FUEL, OIL & LUBRI 4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Street Dept	869297630440	10/01/2014	1,819.72	10/14	PD
100-535321-242	STREETS - REP MAINT VEHICLES 1088	RUNDLE-SPENCE	Rundle-Spence - DPW	S2300112.001	09/19/2014	497.32	10/14	PD
100-535321-261	STREETS - LIGHTING 3330	WE ENERGIES	0818-594-802 Sign Liberty & State Rd	318594802SEPT14	09/22/2014	34.19	10/14	PD
	3330	WE ENERGIES	0819-473-268 Municipal Parking Lot	319473268SEPT14	09/23/2014	68.16	10/14	PD
	3330	WE ENERGIES	0838-352-542 Parking Lot Lighting	338352542SEPT14	09/21/2014	20.30	10/14	PD
	3330	WE ENERGIES	0850-628-152 N Pine & Jefferson	350628152SEPT14	09/21/2014	264.87	10/14	PD
	3330	WE ENERGIES	2023-503-060 Stop Lights	323503060SEPT14	09/22/2014	153.70	10/14	PD
	3330	WE ENERGIES	4432-157-647 Street Lights	432157647SEPT14	09/29/2014	18,688.20	10/14	PD
	3330	WE ENERGIES	5043-084-318 200 Amanda Street	343084318SEPT14	09/19/2014	23.37	10/14	PD
	3330	WE ENERGIES	5459-100-732 St Lighting Substation	459100732SEPT14	09/23/2014	264.18	10/14	PD
	3330	WE ENERGIES	5465-979-181 McHenry & Gardner	465979181SEPT14	09/18/2014	58.72	10/14	PD
	3330	WE ENERGIES	5644-617-733 Traffic Signal	344617733SEPT14	09/22/2014	147.05	10/14	PD
	3330	WE ENERGIES	5695-147-539 Electric 572 Milw	395147539SEPT14	09/23/2014	230.22	10/14	PD
	3330	WE ENERGIES	6893-002-943 700 Black Hawk Dr Sign	393002943SEPT14	09/21/2014	9.89	10/14	PD
	3330	WE ENERGIES	7245-068-041 375 N Pine St	245068041SEPT14	09/23/2014	162.97	10/14	PD
	3330	WE ENERGIES	7255-756-558 McHenry & Milw Corner	255756558SEPT14	09/18/2014	15.21	10/14	PD
	3330	WE ENERGIES	7467-500-426 Jefferson & Bridge	467500426SEPT14	09/23/2014	220.46	10/14	PD
	3330	WE ENERGIES	8499-073-119 Traffic Signal Controller	499073119SEPT14	09/23/2014	215.81	10/14	PD
	3330	WE ENERGIES	8650-632-794 Traffic Signal Power	350632794SEPT14	09/23/2014	123.83	10/14	PD
	3330	WE ENERGIES	9418-285-345 Traffic Signal	418285345SEPT14	09/23/2014	82.73	10/14	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						20,783.86	*	
100-535321-310	STREETS - OFF SUPP/POSTAGE							
	3614	MASTERGRAPHICS INC.	MASTER GRAPHICS DPW	INV98372	09/17/2014	135.12	10/14	PD
100-535321-353	STREETS REP & MAINT PRKNG DECK							
	3330	WE ENERGIES	7082-958-528 Public Parking Structure	082958528SEPT14	09/23/2014	429.77	10/14	PD
Total STREET ADMINISTRATION						24,640.82		
100-555551-162	PARKS - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP PARKS	11517	10/06/2014	38.37	10/14	PD
100-555551-220	PARKS - UTILITIES							
	3330	WE ENERGIES	0635-112-551 Bushnell Soccer Club	635112551SEPT14	09/30/2014	140.48	10/14	PD
	3330	WE ENERGIES	1269-762-568 Bike Path	269762568SEPT14	09/23/2014	44.59	10/14	PD
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	338891345SEPT14	09/23/2014	394.19	10/14	PD
	3330	WE ENERGIES	2428-946-714 Pavillion	428946714SEPT14	09/23/2014	359.42	10/14	PD
	3330	WE ENERGIES	3243-370-777 Amanda St	243370777SEPT14	09/24/2014	47.53	10/14	PD
	3330	WE ENERGIES	3698-542-543 Bathse Wagner Park	398542543SEPT14	09/24/2014	24.09	10/14	PD
	3330	WE ENERGIES	6211-699-899 Electric Dog Park	211699899SEPT14	09/23/2014	26.50	10/14	PD
	3330	WE ENERGIES	6419-916-677 394 Amanda Street	419916677SEPT14	09/24/2014	10.68	10/14	PD
	3330	WE ENERGIES	6895-338-188 355 N Pine St	395338188SEPT14	09/23/2014	93.75	10/14	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	0081671SEPT1414	09/22/2014	31.23	10/14	PD
	3330	WE ENERGIES	9274-302-920 400 Sunset Dr	274302992SEPT14	09/29/2014	66.39	10/14	PD
						1,238.85	*	
100-555551-225	PARKS - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON PARK 286396851-00001	9732571992	10/09/2014	.07	10/14	PD
100-555551-240	PARKS - FUEL, OIL, LUBRICANTS							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Parks Dept	869297630440	10/01/2014	1,519.09	10/14	PD
100-555551-310	PARKS - OFFICE SUPP, POSTAGE							
	3614	MASTERGRAPHICS INC.	MASTER GRAPHICS DPW	INV98372	09/17/2014	67.56	10/14	PD
Total PARKS						2,863.94		
Total GENERAL FUND						36,156.70		
251-555511-162	EAP SERVICE							
	5485	AURORA EAP	AURORA EAP LIBRARY	11517	10/06/2014	211.68	10/14	PD
251-555511-225	TELEPHONE							
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE LIBRARY	706795501 - 10/14	10/04/2014	73.52	10/14	PD
	7343	AT & T	AT & T LIBRARY 262 R59-7549 674 8	262R5975490914	09/28/2014	197.41	10/14	PD
						270.93	*	
Total FUND EXPENSES						482.61		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total LIBRARY OPERATIONS FUND						482.61		
621-575740-162	EAP SERVICE							
	5485	AURORA EAP	AURORA EAP WWTP	11517	10/06/2014	111.80	10/14	PD
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	1887-026-576 Electric Sewer Plant	387026576SEPT14	09/23/2014	14,508.03	10/14	PD
	3330	WE ENERGIES	4847-248-215 S of Yahnke Rd/Pump St	347248215SEPT14	09/21/2014	179.41	10/14	PD
	3330	WE ENERGIES	4897-650-087 Springbrook Lift Station	397650087SEPT14	09/22/2014	60.75	10/14	PD
	3330	WE ENERGIES	6212-377-525 Water Sanitation	212377525SEPT14	09/23/2014	3,298.19	10/14	PD
	3330	WE ENERGIES	6268-292-660 Shiloh Lift Station	268292660SEPT14	09/29/2014	48.46	10/14	PD
						18,094.84	*	
621-575740-222	GAS							
	3330	WE ENERGIES	0862-239-067 2100 PINE ST	362239067SEPT14	09/22/2014	639.57	10/14	PD
	3330	WE ENERGIES	2663-378-614 Gas 624 S Pine St	363378614SEPT14	09/22/2014	9.92	10/14	PD
	3330	WE ENERGIES	3646-902-199 624 S Pine St	346902199SEPT14	09/22/2014	16.62	10/14	PD
						666.11	*	
621-575740-225	TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON WWTP 286396851-00001	9732571992	10/09/2014	51.44	10/14	PD
621-575740-240	FUEL, OIL AND LUBRICANTS							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 WWTP	869297630440	10/01/2014	1,001.45	10/14	PD
Total WASTEWATER FUND EXPENSES						19,925.64		
Total WASTEWATER OPERATIONS FUND						19,925.64		
622-506220-000	POWER							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	382547355SEPT14	09/23/2014	4,025.62	10/14	PD
	3330	WE ENERGIES	3076-628-864 Electric 508 Sheldon St	376628864SEPT14	09/24/2014	3,322.68	10/14	PD
	3330	WE ENERGIES	3267-293-366 384 Dunford Dr	267293366SEPT14	09/22/2014	792.73	10/14	PD
	3330	WE ENERGIES	3457-108-505 Well #7	457108505SEPT14	09/24/2014	3,655.21	10/14	PD
	3330	WE ENERGIES	6271-254-861 Well #9 (split)	271254861SEPT14	09/23/2014	3,423.34	10/14	PD
	3330	WE ENERGIES	7255-465-187 Municipal Well Filter Builc	255465187SEPT14	09/22/2014	246.93	10/14	PD
	3330	WE ENERGIES	8682-353-384 WELL #10 (split)	382353384SEPT14	09/24/2014	1,816.82	10/14	PD
						17,283.33	*	
Total 622-506220						17,283.33		
622-506230-000	SUPPLIES							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	382547355SEPT14	09/23/2014	11.50	10/14	PD
	3330	WE ENERGIES	1438-804-919 WELL #7	438804919SEPT14	09/24/2014	9.30	10/14	PD
	3330	WE ENERGIES	1473-005-365 508 Sheldon St	473005365SEPT14	09/28/2014	10.71	10/14	PD
	3330	WE ENERGIES	6271-254-861 Well #9 (split)	271254861SEPT14	09/23/2014	10.43	10/14	PD
	3330	WE ENERGIES	6499-874-589 801 Weiler Road	499874589SEPT14	09/22/2014	14.25	10/14	PD
	3330	WE ENERGIES	8682-353-384 WELL #10 (split)	382353384SEPT14	09/24/2014	9.30	10/14	PD
	3330	WE ENERGIES	9259-879-303 Karyl St Well #10	259879303SEPT14	09/23/2014	9.30	10/14	PD
						74.79	*	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total 622-506230						74.79		
622-509210-000	OFFICE SUPPLY							
	3614	MASTERGRAPHICS INC.	MASTER GRAPHICS DPW	INV98372	09/17/2014	135.12	10/14	PD
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WATER	700401601-10/14	10/02/2014	73.96	10/14	PD
						209.08		*
Total 622-509210						209.08		
622-509260-162	EAP SERVICE							
	5485	AURORA EAP	AURORA EAP WATER	11517	10/06/2014	49.86	10/14	PD
Total 622-509260						49.86		
622-509330-000	TRANSPORTATION-SUPPLIES							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Water Dept	869297630440	10/01/2014	697.00	10/14	PD
Total 622-509330						697.00		
622-509350-000	GENERAL PLANT-SUPPLIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	338891345SEPT14	09/23/2014	788.39	10/14	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	0081671SEPT1414	09/22/2014	62.46	10/14	PD
						850.85		*
Total 622-509350						850.85		
Total WATER UTILITY FUND						19,164.91		
623-575740-200	FUEL FOR RESALE							
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO AV GAS 100LL	83964	10/01/2014	33,743.14	10/14	PD
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO FUEL SURCHARGE	83964-COR	10/01/2014	112.19	10/14	PD
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO JET FUEL	84079	10/06/2014	22,396.43	10/14	PD
						56,251.76		*
623-575740-225	TELEPHONE							
	7343	AT & T	AT & T AIRPORT 262 757-0907 307 4	26275709070914	09/25/2014	82.82	10/14	PD
Total 623-575740						56,334.58		
Total AIRPORT FUND						56,334.58		
875-232000	MUNICIPAL COURT DEP							
	315	KUHL, KEVIN	refund for overpayment on citation	N1396091	09/24/2014	139.00	10/14	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
			Total MUNICIPAL COURT FUND			139.00	
			Grand Total:			132,203.44	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-160000	PREPAID EXPENDITURES						
	3430	ZAREK INSURANCE, INC.	add 2015 Chevy Silverado	7207	10/07/2014	520.00	10/14
	5364	DIGICORP	Digicorp - Block Contract	306110	10/10/2014	10,000.00	10/14
						10,520.00	*
100-454511-000	CLERKS REVENUE						
	5016	WI DEPT OF JUSTICE-2688	Backround checks for operator licenses	G1026T 09/14	10/01/2014	56.00	10/14
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790	SOUTHERN LAKES NEWSPAPERS LI	legals - Tax Dist 3 Hrg	179781	10/02/2014	66.60	10/14
	2790	SOUTHERN LAKES NEWSPAPERS LI	legals - Tax Dist 5 Hrg	179782	10/02/2014	171.16	10/14
						237.76	*
	Total CITY COUNCIL					237.76	
100-515121-248	MUNI COURT - REP & MAINT BLDG						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Muni	35360	09/24/2014	62.58	10/14
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	7869	CINTAS CORPORATION	MUNI COURT	8401531248	09/26/2014	21.80	10/14
	Total MUNICIPAL COURT					84.38	
100-515132-220	ADMIN - UTILITIES						
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT ADMIN	3RD QTR2014	10/10/2014	47.19	10/14
100-515132-248	REPAIRS & MAINT BUILDING						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Admin	35360	09/24/2014	738.42	10/14
100-515132-298	ADMIN - CONTRACT SERVICES						
	7044	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 161	100714	10/07/2014	300.00	10/14
	8171	BIG SKY BALLOONS	Big Sky Balloons & Searchlight	11/21/14	10/02/2014	1,950.00	10/14
						2,250.00	*
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	1216	Office Copying Equipment, LTD	Copies (split)	C300883	09/30/2014	427.11	10/14
	7869	CINTAS CORPORATION	ADMIN	8401531248	09/26/2014	21.80	10/14
						448.91	*
100-515132-344	ADMIN - JANITOR SUPPLIES						
	1951	MENARDS	Admin janitor supplies	62527	01/08/2014	15.44	10/14
	Total ADMINISTRATOR					3,499.96	
100-515140-248	CLERK-REPAIRS & MAINT BUILDING						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Clerk	35360	09/24/2014	62.58	10/14
100-515140-310	CLERK - OFFICE SUPPLIES						
	7135	BUBRICK'S COMPLETE OFFICE	Bubrick's Clerk Office Supplies	977347	10/13/2014	10.69	10/14
	7869	CINTAS CORPORATION	CLERK	8401531248	09/26/2014	21.78	10/14
						32.47	*
	Total CITY CLERK					95.05	
100-515141-220	FINANCE - UTILITY SERVICES						

PD = Fully Paid Invoice PR = Partially Paid Invoice

Vouchers
10-21-2014

670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT FINANCI	3RD QTR2014	10/10/2014	47.18	10/14
100-515141-248	FINANCE - REP AND MAINT BLDG					
3040	VORPAGEL SERVICE INC.	Vorpapel Services Finance	35360	09/24/2014	387.98	10/14
100-515141-298	FINANCE - CONTRACT SERVICES					
8646	EHLERS INVESTMENT PARTNERS	Monthly Management Fee	093014	09/30/2014	135.73	10/14
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE					
1216	Office Copying Equipment, LTD	Copies (split)	C300883	09/30/2014	125.86	10/14
2470	QUILL CORPORATION	QUILL - Finance Office Supplies	6759087	10/06/2014	191.96	10/14
7869	CINTAS CORPORATION	FINANCE	8401531248	09/26/2014	21.80	10/14
					339.62	*
100-515141-344	FINANCE - JANITOR SUPPLIES					
1951	MENARDS	Finance janitor supplies	62527	01/08/2014	6.94	10/14
100-515141-399	FINANCE - MISC. EXPENSES-PUBLI					
2682	GOOSEBERRIES	Gooseberries CBP Meeting	63540	09/03/2014	152.83	10/14
	Total FINANCE				1,070.28	
100-515142-310	ELECTIONS - OPERATION SUPPLIES					
1373	BEST STAMPS	self inking shiny s-310/red	354302	10/02/2014	28.00	10/14
100-515142-321	ELECTIONS - BALLOTS & ADVERT					
2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Absentee Votir	179423	10/02/2014	50.24	10/14
	Total ELECTIONS				78.24	
100-515161-220	ATTORNEY - CONTRACT					
8149	BJELAJAC, JOHN M	Attorney Fees for General	14100-000D 9	09/30/2014	1,155.00	10/14
8149	BJELAJAC, JOHN M	Attorney Fees - We Energies Electric D	14100-024D 7	09/30/2014	390.00	10/14
8149	BJELAJAC, JOHN M	Aurora Healthcare Development Agree	14100-031D 4	09/30/2014	570.00	10/14
8149	BJELAJAC, JOHN M	Attorney Fees for Rescue Squad Contra	14100-071D 1	09/30/2014	750.00	10/14
					2,865.00	*
100-515161-272	ATTORNEY - MUNICIPAL COURT					
8149	BJELAJAC, JOHN M	Attorney Fees for Municipal Court	14100-099D 9	09/30/2014	3,202.50	10/14
	Total ATTORNEY				6,067.50	
100-525211-220	POLICE - UTILITY SERVICES					
670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT POLICE	3RD QTR2014	10/10/2014	631.35	10/14
100-525211-226	POLICE - COMPUTER EQUIPMENT					
5364	DIGICORP	Parts	306088	09/30/2014	164.73	10/14
	Total POLICE DEPT.				796.08	
100-525220-157	FIRE - INSERVICE TRAINING					
4354	GATEWAY - KENOSHA CAMPUS	FFI Exam	19429	10/06/2014	160.00	10/14
100-525220-220	FIRE - UTILITY SERVICES					

670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT FIRE DE	3RD QTR2014	10/10/2014	586.75	10/14
100-525220-242	FIRE - REPAIR & MAINT VEHICLES					
1050	DOUG'S AUTO	Replaced Spark Plugs for 1998 Ford Pic	023438	10/10/2014	359.16	10/14
1234	MAYER REPAIR	service call for 2005/5A005179	4905S	10/02/2014	689.67	10/14
1234	MAYER REPAIR	service call For 1996/ VH447990	4906S	10/02/2014	658.16	10/14
1234	MAYER REPAIR	service call:1996/ta000554	4923S	10/06/2014	937.26	10/14
					2,644.25	*
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT					
1483	HENRY SCHEIN, INC	HENRY SCHEIN EMS - SUPPLIES	1868830-01	10/01/2014	140.96	10/14
1483	HENRY SCHEIN, INC	HENRY SCHEIN EMS - SUPPLIES	8851752-01	09/30/2014	62.82	10/14
1579	JEFFERSON FIRE & SAFETY	JEFFERSON FIRE & SAFETY FIRE DE	210284	10/08/2014	1,680.00	10/14
1951	MENARDS	Menards Fire Dept Acct # 32120264	61904	09/29/2014	16.93	10/14
1951	MENARDS	Menards Fire Dept Acct # 32120264	62105	10/02/2014	20.63	10/14
1951	MENARDS	36" x 2" Velstrap	62337	10/05/2014	11.92	10/14
2590	REINEMANS, INC.	Reinemans - Batteries	62347	10/01/2014	3.86	10/14
2590	REINEMANS, INC.	Reinemans - key tag racks & rings	62581	10/05/2014	38.44	10/14
5016	WI DEPT OF JUSTICE-2688	WI DEPT OF JUSTICE CIB FIRE DEPT	G1026T 09/14	10/01/2014	28.00	10/14
5477	BUMPER TO BUMPER	OIL DRI 40LB	273777	10/08/2014	109.90	10/14
					2,113.46	*
100-525220-248	FIRE - REPAIR MAINT BLDGS					
1951	MENARDS	Menards Fire Dept Acct # 32120264	62758	10/11/2014	26.16	10/14
2590	REINEMANS, INC.	Reinemans - Fire Dept	63023	10/11/2014	68.56	10/14
					94.72	*
100-525220-298	FIRE- CONTRACT SERVICES					
117	ALSCO	ALSCO FIRE DEPT CUST. NO. 01247C	IMIL862247	10/01/2014	44.29	10/14
	Total FIRE DEPT.				5,643.47	
100-525231-298	BLDG INSP - CONTRACT					
4069	MUNICIPAL SERVICES, LLC	MUNICIPAL SERVICES BLDG INSP(201392	10/02/2014	2,679.00	10/14
100-525231-310	BLDG INSP - OPERATING SUPPLIES					
1732	LANGE ENTERPRISES	4 DIGIT FRAMES BUILDING INSPECTI	52266	10/03/2014	52.78	10/14
	Total BUILDING INSP.				2,731.78	
100-535321-159	STREETS - CLOTHING ALLOWANCE					
117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL859833	09/24/2014	93.32	10/14
117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL862257	10/01/2014	76.46	10/14
117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL864791	10/08/2014	138.04	10/14
					307.82	*
100-535321-211	STREETS - PHYSICALS					
4154	AURORA HEALTH CARE	Acct #600003826 - Keefer, Christopher	126822655	08/26/2014	50.00	10/14
100-535321-220	STREETS - UTILITIES					
670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT STREET	3RD QTR2014	10/10/2014	857.05	10/14
100-535321-242	STREETS - REP MAINT VEHICLES					
538	POMP'S TIRE SERVICE, INC	Road Service for Unit 602	160025680	10/03/2014	1,645.00	10/14
100-535321-244	STREETS - REP MAINT EQUIPMENT					
376	THOMAS TOOL SALES LLC	TOOLS FOR SHOP	09291425643	09/29/2014	58.35	10/14
100-535321-248	STREETS REP & MAINT BLDG					
117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL859834	09/24/2014	8.46	10/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL864792	10/08/2014	8.46	10/14
						16.92	*
100-535321-298	STREETS - CONTRACT SERVICES						
	218	ASPHALT CONTRACTORS, INC	Asphalt Contractors - E-1 12.5mm	2014081	09/30/2014	249.00	10/14
	708	ENTRANCE SYSTEMS LLC	service call to troubleshoot north & south	10182	09/24/2014	64.40	10/14
	909	CRACK FILLING SERVICE CORP.	DPW - APPLICATION OF SEALANT TC	09/22/14	09/22/2014	30,000.00	10/14
	1184	FAHRNER ASPHALT	INFRARED PATCHING	29196	09/30/2014	6,290.00	10/14
	1242	CONCRETE SPECIALTIES COMPANY	Concrete supplies DPW	050235	10/02/2014	108.00	10/14
	1960	AYRES ASSOCIATES	PROJECT 63-0392.00 BRIDGE INSPECTION	155339	09/29/2014	500.00	10/14
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Annual Billing (split)	77297572	09/29/2014	536.80	10/14
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN DPW	296267	09/30/2014	33.25	10/14
	3635	RICHTER'S MARKETPLACE	Richter's - DPW	09/19/14DPW	09/19/2014	31.91	10/14
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0232.01 Echo Lake Dam	82711	07/16/2014	1,393.50	10/14
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0232.01 Echo Lake Dam	83027	08/29/2014	1,339.00	10/14
	8402	Kaestner Auto Electric Co	(split) labor and parts for flag pole repair	221877	09/23/2014	112.00	10/14
						40,657.86	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	3614	MASTERGRAPHICS INC.	MASTER GRAPHICS DPW	98906	09/30/2014	67.56	10/14
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)	4014040146	10/01/2014	25.28	10/14
						92.84	*
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW (SPLIT)	1154502	09/20/2014	50.09	10/14
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW STOCK	1155597	09/30/2014	120.55	10/14
	1951	MENARDS	MENARDS DPW ACCOUNT # 3212026	61960	09/30/2014	44.63	10/14
	2008	MILLER-BRADFORD & RISBERG INC.	Equipment Sale 9Z3837 TOPCON	EC02554	09/22/2014	1,050.00	10/14
	2590	REINEMANS, INC.	Reinemans - Hardware	61913	09/25/2014	11.28	10/14
	2860	TAPCO	TAPCO DPW CROSSWALK SIGNS	467253	09/23/2014	22.80	10/14
	2860	TAPCO	TAPCO DPW SUPPLIES	468274	10/01/2014	417.59	10/14
						1,716.94	*
100-535321-354	STREETS-PARKNG STRUCTR UTILITY						
	670	BURLINGTON WATER DEPT.	Metered water usage from hydrant	101403	10/06/2014	58.27	10/14
	Total STREET ADMINISTRATION					45,461.05	
100-555514-399	SENIOR CITIZENS DONATION						
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT SENIOR	3RD QTR2014	10/10/2014	139.07	10/14
	Total SENIOR CITIZENS DONATION					139.07	
100-555551-159	PARKS - CLOTHING						
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL859833	09/24/2014	30.00	10/14
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL862257	10/01/2014	30.00	10/14
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL864791	10/08/2014	30.00	10/14
						90.00	*
100-555551-220	PARKS - UTILITIES						
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT PARK DI	3RD QTR2014	10/10/2014	1,757.28	10/14
100-555551-245	CEMETERY GROUNDS & MAINT						
	5100	VOS HOME IMPROVEMENT	roofing 2 car garage at cemetery	2014-56	10/03/2014	1,250.00	10/14
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL859834	09/24/2014	4.22	10/14
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL864792	10/08/2014	4.22	10/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						8.44	*
100-555551-265	PARKS - FESTIVAL EXPENSES						
	633	BURLINGTON KIWANIS BAND	BURLINGTON KIWANIS CIVIC BAND	2014	10/06/2014	1,900.00	10/14
100-555551-298	PARKS - OUTSIDE SERVICES						
	708	ENTRANCE SYSTEMS LLC	service call to troubleshoot north & south	10182	09/24/2014	32.20	10/14
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-104864	09/19/2014	80.00	10/14
	2330	PATS SERVICES, INC	CITY OF BURLINGTON BUSHNELL PA	A-105132	09/26/2014	90.00	10/14
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DEVOR PARK	A-105148	09/26/2014	90.00	10/14
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Annual Billing (sp	77297572	09/29/2014	268.40	10/14
	7708	ARBOR DAY FOUNDATION	ARBOR DAY MEMBERSHIP DUES -JE	2014 D. JENSEN	10/08/2014	15.00	10/14
	8402	Kaestner Auto Electric Co	(split) labor and parts for flag pole repair	221877	09/23/2014	476.00	10/14
						1,051.60	*
100-555551-310	PARKS - OFFICE SUPP, POSTAGE						
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)	4014040146	10/01/2014	12.64	10/14
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	1951	MENARDS	RV Antifreeze	61866	09/29/2014	32.04	10/14
	1951	MENARDS	RV Antifreeze	62382	10/06/2014	46.68	10/14
	2000	MIKE'S REPAIR SERVICE	Brake Away Complete	32305	10/01/2014	100.00	10/14
	2590	REINEMANS, INC.	Reinemans - Wasp Spray	61209	09/16/2014	24.00	10/14
	2590	REINEMANS, INC.	Reinemans - Hardware	61728	09/23/2014	1.58	10/14
	2590	REINEMANS, INC.	Reinemans - Batteries	61982	09/26/2014	11.69	10/14
	2590	REINEMANS, INC.	30" Poly Rake	62404	10/02/2014	136.79	10/14
	7406	OTTO PAAP CO, INC	Otto Paap - Park Dept parts	97974	10/01/2014	277.33	10/14
						630.11	*
Total PARKS						6,700.07	
Total GENERAL FUND						83,180.69	
251-555511-220	UTILITIES						
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT LIBRARY	3RD QTR2014	10/10/2014	387.11	10/14
Total FUND EXPENSES						387.11	
Total LIBRARY OPERATIONS FUND						387.11	
470-515100-801	2012 3.19M 2 Yr Street Project						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	PYMT # 6	10/13/2014	5,000.00	10/14
Total 470-515100						5,000.00	
Total CAPITAL PROJ - INFRASTRUCTURE						5,000.00	
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL859836	09/24/2014	67.01	10/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL862259	10/01/2014	67.01	10/14
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL864794	10/08/2014	67.01	10/14
						201.03	*
621-575740-211		MEDICAL PHYSICALS					
	4154	AURORA HEALTH CARE	Acct #600003826 - Steffen, Nathan	127375907	09/17/2014	96.00	10/14
621-575740-221		WATER					
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT WWTP	3RD QTR2014	10/10/2014	7,371.18	10/14
621-575740-240		FUEL, OIL AND LUBRICANTS					
	2587	REINDERS INC	REINDERS INC - Belt	1555605-00	10/01/2014	250.00	10/14
621-575740-242		REPAIR, MAINTENANCE VEHICLES					
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER WWTP TRUCK	273417	10/02/2014	7.34	10/14
621-575740-244		REPAIRS, MAINT EQUIPMENT					
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL859836	09/24/2014	10.02	10/14
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL862259	10/01/2014	10.02	10/14
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL862260	10/01/2014	107.84	10/14
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL864794	10/08/2014	10.02	10/14
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW (SPLIT)	1154502	09/20/2014	50.09	10/14
	1951	MENARDS	MENARDS WWTP ACCT #32120265	62424	10/07/2014	11.25	10/14
	5477	BUMPER TO BUMPER	TRUFLEX BELT	273226	09/29/2014	10.11	10/14
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER XL V BELT	273354	10/01/2014	20.15	10/14
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER WWTP	273355	10/01/2014	40.30	10/14
	8402	Kaestner Auto Electric Co	WWTP labor and parts for flag pole repa	222126	09/30/2014	229.96	10/14
						499.76	*
621-575740-248		PLANT OPERATION					
	1160	ENERGENECS, INC.	ENERGENECS INC WWTP SCREEN E	0029022-IN	09/24/2014	442.01	10/14
	1951	MENARDS	MENARDS WWTP ACCT #32120265	62146	10/03/2014	79.98	10/14
	8151	UNISON SOLUTIONS, INC	Siloxane Testing at Burlington WWTF	2014-4026	09/17/2014	525.00	10/14
						1,046.99	*
621-575740-249		LABORATORY					
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL859836	09/24/2014	4.71	10/14
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL862259	10/01/2014	4.71	10/14
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL862260	10/01/2014	55.41	10/14
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL864794	10/08/2014	100.71	10/14
	936	CULLIGAN OF BURLINGTON	CULLIGAN WWTP ACCT 500-0848745	500X01415203	09/30/2014	42.25	10/14
	1477	IDEXX LABORATORIES	IDEXX WWTP SUPPLIES	281716760	09/22/2014	312.90	10/14
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 Lab Supplies	344672	09/23/2014	327.68	10/14
						848.37	*
621-575740-298		CONTRACT SERVICE					
	355	BAXTER & WOODMAN, INC.	WPDES PERMIT ASSISTANCE PROJE	0176407	09/25/2014	825.00	10/14
	2620	ROMENESKO, PATRICK S.C.	Single Audit of the City's Sewer Grant Pi	18342	09/30/2014	3,000.00	10/14
						3,825.00	*
621-575740-310		OFFICE SUPPLIES, POSTAGE					
	2470	QUILL CORPORATION	QUILL WWTP SUPPLIES	6365349	09/23/2014	86.90	10/14
	7135	BUBRICK'S COMPLETE OFFICE	Bubrick's WWTP Office Supplies	977348	10/13/2014	153.85	10/14
	8696	CANON SOLUTIONS AMERICA, INC	Copier - WWTP Serial FRU35325	4014069343	10/01/2014	42.90	10/14
						283.65	*
621-575740-353		REPAIR & MAINT LIFT STATIONS					
	7546	EVOQUA WATER TECHNOLOGIES LL	BIOXIDE WWTP ODOR CONTROL	901888565	09/30/2014	1,060.00	10/14
621-575740-359		SANITARY SEWER REPAIR, MAINT					
	3730	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	140 9 42701	09/30/2014	105.27	10/14
621-575740-374		SAFETY					
	4154	AURORA HEALTH CARE	Acct #600003828 - Barr, Richard	127558481	09/24/2014	118.00	10/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	4154	AURORA HEALTH CARE	Acct #600003828 - Blink, Benjamin	127568565	09/24/2014	118.00	10/14
	4154	AURORA HEALTH CARE	Acct #600003828 - Hintz, Laird	127599978	09/25/2014	118.00	10/14
	4154	AURORA HEALTH CARE	Acct #600003828 - Hefty, Donald	127622858	09/26/2014	118.00	10/14
						472.00	*
Total WASTEWATER FUND EXPENSES						16,066.59	
Total WASTEWATER OPERATIONS FUND						16,066.59	
622-501070-000	WORK IN PROGRESS						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	PYMT # 6	10/13/2014	5,000.00	10/14
Total 622-501070						5,000.00	
622-501505-000	HYDRANT INVENTORY-MAT & INVENT						
	5721	HD SUPPLY WATERWORKS, LTD.	HD Hyd inventory	C877806	09/24/2014	4,894.00	10/14
Total 622-501505						4,894.00	
622-506250-000	MAINTENANCE-SUPPLIES						
	1951	MENARDS	Well # 10 Supplies	61969	09/30/2014	17.88	10/14
Total 622-506250						17.88	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES						
	3730	DIGGERS HOTLINE, INC	Diggers Hotline Water	140 9 42701	09/30/2014	105.27	10/14
Total 622-506510						105.27	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO Water Cust # 025570	IMIL859835	09/24/2014	28.13	10/14
	117	ALSCO	ALSCO DPW - Water Customer #02557	IMIL862258	10/01/2014	28.13	10/14
	117	ALSCO	ALSCO DPW - Water Customer #02557	IMIL864793	10/08/2014	28.13	10/14
						84.39	*
Total 622-509030						84.39	
622-509210-000	OFFICE SUPPLY						
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)	4014040146	10/01/2014	25.28	10/14
Total 622-509210						25.28	
622-509260-000	EMPLOYEE REIMBURSEMENT						
	4154	AURORA HEALTH CARE	Acct #600003826 - Harjes, Glenn	126822723	08/26/2014	75.00	10/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	4154	AURORA HEALTH CARE	Acct #600003828 - Harjes, Glenn	127635025	09/26/2014	118.00	10/14
						193.00	*
Total 622-509260						193.00	
622-509350-000 GENERAL PLANT-SUPPLIES							
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL859834	09/24/2014	8.46	10/14
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL864792	10/08/2014	8.46	10/14
	708	ENTRANCE SYSTEMS LLC	service call to troubleshoot north & south	10182	09/24/2014	64.40	10/14
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW (SPLIT)	1154502	09/20/2014	50.08	10/14
	1951	MENARDS	MENARDS Water Dept ACCT #321202	61558	09/25/2014	28.13	10/14
	2590	REINEMANS, INC.	Poly Gas Cylinder	62604	10/06/2014	3.59	10/14
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Annual Billing (split)	77297572	09/29/2014	536.80	10/14
	8402	Kaestner Auto Electric Co	(split) labor and parts for flag pole repair	221877	09/23/2014	112.00	10/14
						811.92	*
Total 622-509350						811.92	
Total WATER UTILITY FUND						11,131.74	
623-575740-242 REPAIR, MAINTENANCE EQUIPMENT							
	6280	BURLINGTON DEVELOPMENT GROU	COMPLIANCE SIGNS FOR FUEL TANK	030776	10/13/2014	45.00	10/14
	7459	INTERSTATE PUMP & TANK, INC.	INTERSTATE PUMP & TANK AIRPORT	2014-010041-A	10/09/2014	4,893.00	10/14
						4,938.00	*
623-575740-245 REPAIR, MAINTENANCE GROUNDS							
	5880	F & W LANDSCAPE SPEC.	F&W LANDSCAPE DPW CUT GRASS	2914	10/01/2014	2,400.00	10/14
623-575740-310 OPERATING SUPPLIES							
	5584	LANDMARK SERVICES COOPERATIV	Airport Diesel Fuel	7662	09/10/2014	665.61	10/14
Total 623-575740						8,003.61	
Total AIRPORT FUND						8,003.61	
820-454590-000 PARK DEVELOPMENT							
	1506	SAA DESIGN GROUP	2549.01 Wehmhoff Jucker Park CA	2549.01-2	09/30/2014	1,402.26	10/14
	1506	SAA DESIGN GROUP	2575 Burlington Corp 2014	2575-1	09/30/2014	1,271.68	10/14
						2,673.94	*
Total CITY PARKS FUND						2,673.94	
Grand Total:						126,443.68	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01	22-00	-00	23-01	23-02	23-03	Total Amounts	
		MISC REIMB Emp Amt	MOVING EXP Emp Amt	Emp Amt	MILEAGE Emp Amt	MEALS Emp Amt	OTHER TRAV Emp Amt		
100011260	SCHERRER, PATRICK J.	.00	.00	.00	282.24	78.00	210.00	570.24	
100011287	DEQUAKER, STEVEN J.	.00	.00	.00	47.04	.00	.00	47.04	
100081100	BERNDT, LINDA M.	9.29	.00	.00	.00	.00	.00	9.29	
100081162	MCCARTHY, TAMARA A.	.00	.00	.00	31.92	.00	.00	31.92	
Grand Totals:		4 Employees	9.29	.00	.00	361.20	78.00	210.00	658.49



City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: October 21, 2014
Submitted By: Diahnn Halbach, City Clerk	Subject: Licenses & Permits

OPERATOR’S LICENSES

Recommended for DENIAL:

Recommended for APPROVAL:

Burdette, Mary
Draughon, Maddie
Mason, Michael
Schuster, John

SPECIAL EVENTS

Date of Event: 10/25/2014
Name: MDA “Fill the Boot” Fundraiser
Group: City of Burlington Fire Dept.
Contact: Wes Miner
Location: Downtown Burlington – Milwaukee Ave and Pine St
Time: 8 a.m. – 1 p.m.

Date of Event: 10/25/2014
Name: Spooky City
Group: WinMedia
Contact: Shad Branen
Location: Downtown Burlington
Time: 10 a.m. – 2 p.m.

LIQUOR LICENSES

There are none

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the October 21, 2014 Common Council meeting.



Department of Public Works

Streets, Parks & Water Department
2200 S. Pine St. Burlington, WI, 53105
(262) 539-3770– (262) 539-3773 fax
www.burlington-wi.gov

Common Council Item Number: 13 A	Date: October 21, 2014
Submitted By: Craig Workman Director of Public Works	Subject: Resolution 4695(29) to consider approving a formal partnership between the City of Burlington and the Southeastern Wisconsin Fox River Commission

Details:

The Southeastern Wisconsin Fox River Commission (SEWFRC) was established in 1997 in response to citizen and community concerns over water resource problems in the Fox River system. SEWFRC was given the authority at that time to carry out a number of programs and measures designed to improve water resource conditions in the Fox River. The Commission has supported numerous projects within the planning area and has contributed approximately \$1.25 million to projects that help improve the Fox River basin.

SEWFRC is currently trying to expand their jurisdiction in Wisconsin to the Illinois border. The Commission has been very successful in continuing to get funding for projects to protect and enhance the Fox River, so there could be significant financial opportunities to Burlington if the Commission's boundary could be expanded to include the City.

Options & Alternatives:

The Common Council could decide not to approve this partnership.

Financial Remarks:

This partnership does not have any direct costs associated with it, however, approving the partnership may improve the City's chances at future grant opportunities.

Executive Action:

This item was discussed at the October 7, 2014 Committee of the Whole meeting and scheduled for the October 14, 2014 Common Council meeting for consideration.

**A RESOLUTION APPROVING A FORMAL PARTNERSHIP BETWEEN THE CITY OF
BURLINGTON AND THE SOUTHEASTERN WISCONSIN FOX RIVER COMMISSION**

WHEREAS the Southeastern Wisconsin Fox River Commission was created in 1997 by Wisconsin Act 27 in response to citizen and community concerns over flooding, drainage, and other water resources concerns along the Illinois Fox River; and,

WHEREAS the Illinois Fox River is an important recreational and ecological asset for the quality of life of the citizens of southeastern Wisconsin; and,

WHEREAS the Illinois Fox River is an integral part of and natural resource feature in the City of Burlington; and,

WHEREAS the efforts to promote cooperation across municipal and county boundaries is required to promote clean and navigable waters; and,

WHEREAS the Southeastern Wisconsin Fox River Commission is required to develop and Implementation Plan, the second edition of which was prepared and adopted during 2010; and,

WHEREAS the Southeastern Wisconsin Fox River Commission Implementation Plan has considered and recommended the adoption of a cooperation agreement between the Southeastern Wisconsin Fox River Commission and the City of Burlington, thereby extending the activities of the Southeastern Wisconsin Fox River Commission from its northern boundary in the City of Waukesha southward toward the State of Illinois so as to be coterminous with the northern boundary of the Illinois Fox Waterway Agency; and,

WHEREAS the Southeastern Wisconsin Fox River Commission desires to cooperate with the City of Burlington in carrying out its Implementation Plan;

THEREFORE BE IT RESOLVED by the Common Council of the City of Burlington, in consideration of these premises, that the City of Burlington hereby endorses a formal partnership with the Southeastern Wisconsin Fox River Commission to improve and maintain the Illinois Fox River watershed for the common good.

Introduced: October 7, 2014
Adopted:

Robert Miller, Mayor

Attest:

Diahn Halbach, City Clerk