



CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Diahnn Halbach, City Clerk
Tuesday, July 1, 2014

1. Call to Order/Roll Call

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker, and Todd Bauman.

Also present: City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Treasurer Steve DeQuaker, Library Director Gayle Falk, and Tom Foht of Kapur & Associates.

2. Citizens Comments and Questions

There were none

3. Approval of Minutes from June 3, 2014

A motion was made by Hintz with a second by Preusker to approve the minutes from June 3, 2014. With all in favor, the motion carried to approve the minutes.

4. Resolution 4681(15) to consider amending the City of Burlington Revolving Loan Fund Policy and Procedures Manual.

Mayor Miller introduced Resolution 4681(15) and opened it up for discussion.

There were no comments or questions.

5. Resolution 4682(16) to consider approving a Memorandum of Understanding with the Burlington Little League.

Mayor Miller introduced Resolution 4682(16) and opened it up for discussion.

Hintz stated that within the agreement, the City would pick up the cost of the water utilities and felt the City should also pick up the cost of electricity. Vos also agreed that electrical usage should be added to the agreement. Workman stated that in the original MOU, the City did pick up all the utility costs. Mayor Miller directed to Workman to add the electricity back into the agreement.

6. Resolution 4683(17) to consider approving the purchase of a single axel dump truck for the Department of Public Works from Kriete Group and Olson Trailer and Body in the not-to-exceed amount of \$147,220.

Mayor Miller introduced Resolution 4683(71) and opened it up for discussion. Mayor also added that this item has already been approved in the 2014 budget.

Johnson commented on the number of DPW expenses so far this year. Mayor responded that these are expenses that have all been budgeted for and that the DPW is finally getting around to the planned upgrades.

Hintz wanted to know if this piece of equipment would be plow capable. Workman replied that this truck is being designed to have the capability to plow snow; however, the DPW is not specifying at this time for it to be used that way.

Hintz wanted to know how it was decided to purchase a Mack truck versus the others that were bid out. Workman explained the bidding process and that budget wise, compared to the other trucks that met the required specs, the Mack truck actually exceeded the requirements and will provide additional options for its use and still falls within the budget. Workman added that the Mack truck is overall, a better piece of equipment and will uphold its resale value down the road.

Preusker asked about the financing part of agreement. He said it was his understanding that leases only allow you use of a vehicle for a certain period of time before needing to turn it back in. Mayor Miller clarified that this was a lease to own finance agreement.

7. **Motion 14-776** to consider approving a Certificate of Appropriateness Application in the HPC Overlay District for 166 E. Jefferson Street.

Mayor Miller introduced Motion 14-776 and explained that the proposed project is to reduce the height of the chimney on the Burlington Public Library from the current 14'-2" to approximately 5' in height in order to accommodate a new boiler. Mayor then opened it up for discussion.

Schultz inquired if the City owned the building because as per written, the owner would be responsible for the cost. Schultz then asked if this was a budgeted expense. Mayor responded that the City does own the building; however the Library Board has ultimate discretion as to where to allocate the funds provided to them by the City each year.

8. **Adjourn**

A motion was made by Vos with a second by Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 6:51 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
Burlington City Clerk
Racine & Walworth Counties