



CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Diahnn Halbach, City Clerk
Tuesday, June 3, 2014

1. Call to Order/Roll Call

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz and Todd Bauman. Aldermen excused: Bob Prailes.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, and Tom Foht of Kapur & Associates.

2. Citizens Comments and Questions

There were none

3. Approval of Minutes from May 20, 2014

A motion was made by Dawidziak with a second by Vos to approve the minutes from May 20, 2014. With all in favor, the motion carried to approve the minutes.

4. Resolution 4677(11) to consider a Tax Re-Investment Program Agreement with Echo Lake Foods, Inc.

Lahner explained that through a series of many discussions, it was agreed upon to utilize various incentive programs to ensure the future success of Echo Lakes Foods, and to entice the company to rebuild at its current location. Lahner further explained that as a result of those discussions, the City is proposing a 10-year Tax Reinvestment Program (TRIP) agreement with Echo Lake Foods and that under the terms of the agreement, Echo Lake would receive 70 percent of their City taxes refunded on an annual basis for the next 10 years and in return, Echo Lake would build a new facility and agree to employ 250 full-time-equivalent positions (FTE). Any reductions in the employment would result in reductions of the incentive.

5. Resolution 4678(12) to consider approving the 2013 Compliance Maintenance Annual Report.

Workman explained that the Compliance Maintenance Annual Report (CMAR) is a report required by the Department of Natural Resources (DNR) to ensure the City's Wastewater Treatment Plan is in compliance with the permit issued by the DNR. Workman further explained that the grade point average for the Burlington Wastewater Treatment Plant was 3.95, based on a 4.0 grading system.

6. Resolution 4679(13) to consider approving the purchase of a New Holland L223 skid steer for the Department of Public Works from Milwaukee Tractor & Equipment in the amount of \$42,758.

Workman explained that the 2014 Equipment Replacement Fund Budget includes the cost of a skid steer. Workman further stated that its 1988 skid steer is underpowered for many of the jobs in

which it's needed and has become highly inefficient and needs to be replaced. Workman also stated that the Department of Public Works advertised on VendorNet for the procurement of the Skid Steer and recommended approving the bid from Milwaukee Tractor and Equipment.

7. **Resolution 4680(14)** to consider approving the purchase of a one-ton truck chassis from Lynch Truck Center for \$24,060.56 and a dump body, hydraulics, lights and hoist for a one-ton truck from Olson Trailer for \$9,982 for the Department of Public Works.

Workman stated that the Department of Public Works is replacing its 1995 Ford ¾ ton pickup truck with a one ton truck because it's more versatile due to its larger capacity. Workman further stated that the DPW advertised on VendorNet for the procurement of the one ton truck with hoist, hydraulics, dump box, and lights and recommended approving the proposed bids.

8. **Ordinance 1985(4)** to consider amending the Official Traffic Map of the City of Burlington to create and intersection at Walton Road and Milwaukee Avenue.

Mayor Miller explained that Vector 1-Investments, LLC applied for a Site Plan approval at the May Plan Commission to extend Walton Road to the southeast and connect it with Milwaukee Avenue as a non-controlled intersection. Mayor then introduced Kevin Farrell, one of the owners of the retail center located off of Walton Road. Farrell stated that the extension of Walton Road would improve the area and assist in creating a more active center which would help increase the retail center's value.

9. **Adjourn**

A motion was made by Vos with a second by Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 6:59 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
Burlington City Clerk
Racine & Walworth Counties