



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 West Washington Street, Burlington, Wisconsin
May 6, 2014

1. Call to Order:

President Hotvedt called the meeting to order at 5:02 p.m.

2. Roll Call:

The following Commissioners were in attendance: John Hotvedt, Joseph Busch, Lori Hintz, Jeff Erickson, William Smitz. Chief Howard and Chief Nimmer were in attendance.

3. Public Comments:

None

4. Minutes of Previous Meeting:

Motion by Commissioner Erickson to approve the minutes of the March 4, 2014 meeting; motion seconded by Commissioner Smitz; motion carried unanimously.

5. Police Chief's Report and Police Department Business:

A. Motion by Commissioner Hintz to adjourn to Closed Session pursuant to Section 19.85(1)(c), WI Statutes for purpose of discussions of personnel issues; motion seconded by Commissioner Erickson; motion carried unanimously at 5:11 p.m.

B. Motion by Commissioner Hintz to reconvene in Open Session; motion seconded by Commissioner Erickson; motion carried unanimously at 6:09 p.m.

C. Motion by Commissioner Hintz that four (4) Police Officer candidates be placed on the hiring eligibility list; motion seconded by Commissioner Busch; motion carried unanimously.

D. Motion by Commissioner Hotvedt to table the Police Department Annual Report; motion seconded by Commissioner Hintz; motion carried unanimously.

6. Fire Chief's Report and Fire Department Business:

A. Presented retirements/medical leaves/returns to service

B. Update on Programs: Explorer Program doing well; First Responder Program going well; looking into Internship Program.

C. Motion by Commissioner Hintz to adjourn to Closed Session pursuant to Section 19.85(1)(c), WI Statutes for purpose of discussions of personnel issues; motion seconded by Commissioner Erickson; motion carried unanimously at 6:27 p.m.

D. Motion by Commissioner Busch to reconvene in Open Session; motion seconded by Commissioner Hotvedt; motion carried unanimously at 6:34 p.m.

E. Motion by Commissioner Busch to approve new volunteer as presented by Chief Howard; motion seconded by Commissioner Hotvedt; motion carried unanimously.

F. Presentation on proposal to the City on a Fill-in Staffing Program for Full-time Fire Engineers.

7. Police and Fire Commission Business:

None

8. Adjourn:

Motion by Commissioner Busch to adjourn; motion seconded by Commissioner Hotvedt; motion carried unanimously at 6:41 p.m.

Respectfully submitted,
Commissioner Hintz, Secretary