



**CITY OF BURLINGTON PARK BOARD MINUTES  
THURSDAY, FEBRUARY 20, 2014  
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

**Acting Chairman Clay Brandt called the meeting to order at 6:30 P.M.**

**Roll Call: Present:** Commissioners Jennifer Amborn, Jeff Schopp, Peter Turke, Alderman Bob Prailes, Acting Chairman Clay Brandt, DPW Supervisor Dan Jensen and Steve DeQuaker, City of Burlington Treasurer. Excused: Darrel Eisenhardt.

**Approval of January 23, 2013 Minutes:** Chairman Brandt entertained a motion to approve the January 23, 2014 Minutes. Motion to approved made by Alderman Prailes. Seconded by Commissioner Amborn. All voted aye, motion carried.

**Citizens Comments:** None

**Aldermanic Report, Bob Prailes:** None

**DPW Supervisor Report, Dan Jensen:** Dan Jensen reported he would be giving a presentation to the Common Council on March 4, 2014 regarding the Emerald Ash Borer (EAB) program from Wachtel Tree Service. John Gahl of Wachtel Tree Service will also be there to answer any questions the Council may have.

**New Business:**

**Chocolate Fest – Bil Scherrer:** Bil Scherrer and Jr. Merten came before the Park Board this evening to clarify the use of other City Parks during Chocolate Fest. Dan Jensen, DPW Supervisor stated that while there is nothing in writing, Riverside, Wehmhoff-Jucker and Echo Parks would not be rented out to any other entities during Chocolate Fest. Other Parks, such as Devor, Bushnell or McCanna could be rented out if someone wanted to have a picnic, but they would not be rented out to an entity that would be in direct competition with Chocolate Fest.

Mr. Scherrer stated there were only 92 days left until Chocolate Fest. There would be some new things this year, one of them being a Friday night Food Drive for Love Inc. being called Pack the Pantry.

Mr. Scherrer asked if there were any issues that needed to be addressed, and the Park Board members had no issues and only praise for Mr. Scherrer and Mr. Merten for the great things that have been done through Chocolate Fest throughout the years. Chairman Brandt thanked both gentlemen for attending.

**United Way – Colleen Benkendorf:** Ms. Benkendorf of United Way wanted to thank the Park Board for their generous donation which allowed the signs on the Born Learning Trail in Echo Park to be installed in both English and Spanish. She also thanked the DPW crews for installing the wood posts for the signs.

Ms. Benkendorf presented pictures of the various stages of the Born Learning Trail of during installation and after when the children and adults attended the opening.

Ms. Benkendorf also reported that three other communities are also going to install Born Learning Trails after seeing the great job that was done at Echo Park.

The Park Board members thanked Ms. Benkendorf for attending and for the United Way project adding to the beauty of Echo Park.

### **Old Business:**

**Grants Application Update – Schreiber and Anderson:** Blake Thiesen, from Schreiber and Anderson was present to discuss the grant applications and answer any questions the Park Board had. The Board agreed that they still wanted to continue with the Grant for Wehmhoff-Jucker Park.

Mr. Thiesen explained the reason for the path to begin by the parking lot and basketball court in Wehmhoff-Jucker Park was to give cars a place to park who want to bring their bikes, starting from that point and ride the bike trails. Once the Board Members understood this they agreed that it should remain in the plan.

Mr. Thiesen had not received the drawings from Mr. Stelling for the proposed ideas for the restrooms and pavilion. Dan Jensen, DPW Supervisor stated he will see that he gets them.

Mr. Thiesen will proceed with the grant application and was hopeful that it would go to bid in May or June 2014.

The Board Members also discussed the grant available for the bike trails at Sunset Park. All were in agreement that they did not want to have it extended all the way, as the terrain was poor and it would be too costly. They thought perhaps the portion drawn in red on Mr. Thiesen's map could be acceptable. The Park Board members also inquired if the path could be in limestone, or other rock, and not asphalt, to keep costs down. Mr. Thiesen, stated that would not be a problem.

Mr. Thiesen stated he had talked to Kevin Lahner, City Administrator, and Mr. Lahner thought perhaps the Hospital would be interested in the other portion (area marked in black his map) for installation of a bike trail. Mr. Thiesen will speak with Mr. Lahner further. At the Park Board's request, Mr. Thiesen will

delay signing the grant for this until more information becomes available. Mr. Thiesen stated the Park Board would need to make a decision, as he would only be able to delay the signing for four months.

Mr. Thiesen also reminded the Park Board that the City of Burlington, Open Trails and Space Plan, would need to be updated in 2015 to allow them to apply for future grant funding.

The Park Board thanked Mr. Thiesen for attending and clarifying their questions.

**Wehmhoff-Jucker Restroom Upgrade Costs:** Dan Jensen, DPW Supervisor had not received any information back from Tom Stelling. It was determined that this item shall appear on the March 20, 2014 Park Board Agenda.

**Baseball 2000 Lease Agreement Review:** Dan Jensen, DPW Supervisor distributed the Baseball 2000 Lease and By Laws. Mr. Luedeke from the Baseball 2000 Board was present. Various recommendations for changes we suggested by Mr. Jensen who will email the Baseball 2000 Board his ideas for changes so they may discuss it at their next Baseball 2000 Board Meeting. Mr. Jensen will also attend the groups meeting if clarification is needed on any of the items. This item will be on the March 20, 2014 Park Board Agenda for further discussion.

**Other Items:** Steve DeQuaker, City of Burlington Treasurer was present to distribute and Park Fund Balance Sheet. Mr. DeQuaker stated that little had been distributed from the Park Funds in the previous year, or this. The current Fund Balance: \$205,769.17.

**There being no further items for discussion, Chairman Brandt entertained a motion to adjourn the meeting. Motion made by Commissioner Delay. Seconded by Alderman Prailes. All voted aye and Chairman Brandt adjourned the meeting at 8:10 P.M.**

**Minutes respectfully submitted by:**

**Deb Rintamaki**

**Department of Public Works**