



**CITY OF BURLINGTON**  
**Committee of the Whole Minutes**  
**Robert Miller, Mayor**  
**Diahnn Halbach, City Clerk**  
**Tuesday, March 4 2014**

**1. Call to Order/Roll Call**

Mayor Robert Miller called the meeting to order at 6:34 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz, and Todd Bauman. Excused: Tom Vos. Student representative present: Joe Nguyen. Student representative absent: Sam Joski.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, Building Inspector Patrick Scherrer, and Tom Foht of Kapur & Associates.

**2. Citizens Comments and Questions**

There were none

**3. Approval of Minutes from February 18, 2014**

A motion was made by Hintz with a second by Preusker to approve the minutes from February 18, 2014. With all in favor, the motion carried to approve the minutes.

**4. Discussion and Presentation regarding Emerald Ash Borer management in the City of Burlington.**

Mayor Miller introduced the Emerald Ash Borer discussion and introduced Craig Workman. Workman briefly explained the Public Tree Inventory and Management Plan and the Five Year Emerald Ash Borer Implementation Plan and then introduced John Gall, Municipal Specialist Certified Arborist for Wachtel Tree Service, and Dan Jensen. Jensen then gave a Power Point presentation to explain the plan in further detail. Jensen explained that these plans were completed in response to the Emerald Ash Borer (EAB) infestation spreading throughout southeastern Wisconsin and partial funding for the plans was provided through an Urban Forestry Grant from the Wisconsin DNR and that the plans provided details for tree removal, planting, trimming, and treatment from 2014-2018.

Preusker said that some residents were upset the last time the City came through to remove trees and asked if they would be notified ahead of time. Jensen responded that approximately 98 residents would be affected and will be notified via both mail and the City website. Jensen further explained that typically once the tree has been removed, a one year waiting period is necessary in order to allow the root system to completely die before another tree can be planted and that it's possible that it will take longer than one year to re-plant that many trees.

Prailes asked if there was an option to residents to treat trees at their own cost. Jensen said that would be reserved as final option, but the real design is to remove an infected tree that is 5 inches in diameter or bigger and replant. Prailes then asked whether or not the resident has the option to replant a tree in their own yard versus the parkway. Jensen responded that there is a similar program in Cincinnati called the "ReLeaf Program" where the City removes the tree from the parkway and then provides a replacement tree to the resident to replant in their yard.

Hintz asked how effective the treatment is and reminded Council and staff of the previous spread of Dutch Elm Disease and how the treatment back then was very ineffective. Jensen responded that the treatment is over 99% effective and then asked John Gall to further explain the triage plan, which is the chemical that would be used for treatment.

Dawidziak asked how safe is the chemical being used on the infected trees to people and pets. Gall responded that it is completely safe and that the treatment is a “closed system” meaning it’s injected into the bark rather than sprayed and it’s only applied by a licensed technician.

Jensen concluded the discussion by informing staff and Council that the full report is available on the City’s website and if there were any further questions, to contact either him, Workman or Gall.

There was no further discussion.

5. **Resolution 4656(46) to consider approving a two-year contract for part-time building inspection services with Municipal Services, LLC. This item is scheduled for the March 18, 2014 Common Council meeting for consideration.**

Mayor Miller introduced Resolution 4656(46) and opened it up for discussion.

Kevin Lahner explained the renewal of the Municipal Services contract and stated that the City has contracted with these services since 2008 for building and zoning inspection purposes on an as needed basis. The three licensed inspectors that provide these services have assisted the city for many years and are very familiar with the City’s code.

Preusker asked if these inspectors serviced other areas as well. Patrick Scherrer replied that he believes they might also service Union Grove and possibly the Sharon area as well.

There was no further discussion.

6. **Resolution 4657(47) to consider approving an agreement with Real Racine to provide tourism promotion. This item is scheduled for the March 18, 2014 Common Council meeting for consideration.**

Mayor Miller introduced Resolution 4657(47) and opened it up for discussion.

There was no discussion.

7. **Resolution 4658(48) to consider approving a final resolution exercising assessment power regarding the 2014 Sidewalk Reconstruction Project at various locations. This item is scheduled for the March 18, 2014 Common Council meeting for consideration.**

Mayor Miller introduced Resolution 4658(48) and opened it up for discussion.

There was no discussion.

8. **Ordinance 1979(13) to consider amending Section 293-3 of the Municipal Code regarding parking. This item is scheduled for the March 18, 2014 Common Council meeting for consideration.**

Mayor Miller introduced Ordinance 1979(13) and opened it up for discussion.

There was no further discussion.

9. **Adjourn**

A motion was made by Dawidziak with a second by Schultz to adjourn the meeting. With all in favor, the meeting adjourned at 7:05 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
Burlington City Clerk  
Racine & Walworth Counties