



**CITY OF BURLINGTON**

**300 N. Pine St.**

**Burlington, Wisconsin 53105-1460**

**Phone: (262)342-1161 Fax:(262) 763-3474**

**www.burlington-wi.gov**

**AGENDA**

**BURLINGTON HOUSING AUTHORITY**

**REGULAR MEETING March 12, 2014 AT 6:00 P.M.**

**RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN**

Pat Lapp, Chairman

Kelly Iselin, Commissioner

Charles Stubley, Commissioner

Ralph Heck, Secretary

LeRoy Stoehr, Commissioner

1. **Call to Order-Roll Call**
2. **Approval of minutes from previous meeting**
3. **Financial Reports**
  - Project Reserve Accounts
4. **Occupancy Report by Manager**
5. **Building and Maintenance**
  - Coin Laundry to install washers with platforms –Phase II 2<sup>nd</sup>. Floor laundry area.
  - Smoke detectors installation update.
  - PBBS Equipment Co. Patterson Kelly boiler maintenance contract
  - WPI Communication –two broken suite phones returned for possible repairs. Keypad cost—(\$150.00 plus shipping) questioning cause of intermittent issues.
  - MPR update, City updated, Bill Farina, Max Weber Appraisals proposal and title commitment.
  - Island concrete damage.
6. **Communications**
  - Review monthly payments and bank statements.
  - Brochures and website
  - HUD documentation requested.
  - Update on part-time maintenance employee.
7. **New Business**
  - Automatic call system to fire department.
  - Simply Computer training March 24<sup>th</sup>. In Rockford, IL. –office closed
  - WI-CARH training seminar 4/29/14 in Madison – Cost \$175.00
  - Pet policy

8. **Other Business**
9. **Other matters as authorized by Law**
10. **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.