

## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, December 17, 2013 in the Burlington Public Library Meeting Room. Present were Pat Hurley, M.T. Boyle, Mike Kelly, Peter Hintz, Scott Johnson, Pat Hoffman, Peter Smet, and Penny Torhorst. Excused was Dianne Boyle. Also present were Library Director Gayle Falk, Administrative Assistant Linda Berndt, and new High School Representative, Kalle Johnson.

Torhorst called the meeting to order at 4:02.

Minutes of the November 19<sup>th</sup> meeting were approved. Johnson moved approval, M.T. Boyle seconded. Motion passed.

The December Prepaids, Reimbursements, and November 2013 General Fund Deposits were discussed and approved. Hoffman moved approval and Johnson seconded. Motion passed. Smet moved and Johnson seconded the motion to approve the December 2013 Trust Fund Bills and the November 2013 Trust Fund Deposits. Motion passed.

Committee Reports: None at this time.

Federated Library Report: Falk reported that the merger between Lakeshores Library System and MidWisconsin Federated Library System has failed. No exact reasons were given for this decision by MidWisconsin. Falk reported that LLS is not pursuing a merger at this time with anyone else. We still have our two tech people. The Share group will continue to function as it has in the past.

Old Business:

Friends update: Falk reported that the Friends have started their membership drive and they are getting a good response.

The Friends donated the Plaza movie tickets to the patron appreciation basket for this month.

New Business:

Budget update: Falk reported that our Library budget passed and we are in good standing for the coming year. This will also approve our 6 new computers and 6 new computer stations. Lakeshores will be doing a group order in February and we will order the computers at that time. Having 6 more computers will allow patrons to be able to be on for a longer time.

On December 7<sup>th</sup> and 14<sup>th</sup> we set aside a computer for the specific use of people wanting to sign up for Affordable Healthcare.

*The Kara Foundation Grant:* Falk reported that she received a call from a representative of The Kara Foundation saying that our Library was chosen to receive a grant. They explained that when their foundation sees something in a community that deserves an award they give them a cash grant. The grant is unrestricted. The Foundation encouraged us to use the money for something on our wish list. We will need to let them know what we did with the money. We received the \$1,000.00 grant because a person from the Foundation uses our library and felt that our staff was helpful and friendly. They wanted to help us to be able to continue our work here in the community.

*Music Matters Grant:* Falk reported that Joy applied for and received a \$500.00 grant through Music Matters. She has scheduled an ongoing series with a speaker which will have a 6 week program that will introduce music instruments to children. The Music Matters group may extend the program if it goes well.

Directors Report:

Included in the Board packet is a list of the 2014 Board Meeting dates. The second item was a flyer for Time Out for Play, a program for parents and children to relax and play in the story time room area. The third item was an article from The Atlantic which stated that people thought that Public Libraries are better than Congress, baseball and apple pie.

BPL in the news: The Board reviewed numerous calendar items.

Public Communication to the Board: There was no communication.

Tammy came down with the laptop to let the Board read a little about The Kara Foundation. Not much information was found.

Meeting was adjourned at 4:34 p.m. Johnson moved and Kelly seconded. Motion passed.

Our next meeting will be on Tuesday, January 28<sup>th</sup> at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Pat Hoffman  
Secretary/Treasurer