



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 West Washington Street, Burlington, Wisconsin
November 6, 2013

1. Call to Order:

President Hotvedt called the meeting to order at 5:30 p.m.

2. Roll Call:

The following Commissioners were in attendance: Joseph Busch, Lori Hintz, John Hotvedt and William Smitz. Chief Howard was in attendance. Jeff Erickson was excused. Chief Nimmer was excused.

3. Public Comments:

None

4. Minutes of Previous Meeting:

Motion by Commissioner Busch to approve the minutes of the October 2, 2013 meeting; motion seconded by Commissioner Smitz; motion carried unanimously.

5. Police Chief's Report and Police Department Business:

None

6. Fire Chief's Report and Fire Department Business:

A. Motion by Commissioner Hotvedt to adjourn to closed session pursuant to Section 19.85(1)(c), WI Statutes for purpose of discussions of personnel issues; motion seconded by Commissioner Busch; motion carried unanimously at 5:33 p.m.

B. Motion by Commissioner Hotvedt to reconvene in Open Session; motion seconded by Commissioner Smitz; motion carried unanimously at 6:13 p.m.

C. Other Business:

City Fire Department Volunteer Jeffrey Block: resignation

City Fire Department Volunteer Jason Martin: leave of absence

Chief gave overview of McGrath Study; McGrath presentation 11/13 @ 5:30 p.m.

Chief gave summary of Career/Internship opportunities

Fire & Emergency Services Career Exploring

Gateway Fire Program Internship

Youth Options

Live-in Programs

Other misc. examples

D. Motion by Commissioner Busch to recommend Joe Milroy as Fire Fighter Volunteer; motion seconded by Commissioner Smitz; motion carried unanimously.

E. Chief gave overview of First Responder application made to the State.

7. Police and Fire Commission Business:

None

8. Adjournment:

Motion by Commissioner Hotvedt to adjourn; motion seconded by Commissioner Busch; motion carried unanimously at 6:14 p.m.

Respectfully submitted,
Commissioner Hintz, Secretary