



Administration Department

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**Minutes
City of Burlington Plan Commission
Police Dept. Courtroom
November 12, 2013, 6:30 p.m.**

Mayor Robert Miller called the Plan Commission meeting to order at 6:30 p.m. Roll call: Aldermen Tom Vos and Ruth Dawidziak; Commissioners Darrel Eisenhardt, Mike Deans and John Lynch; and Student Representative Shan Gill were present. Commissioner Chris Reesman was excused. Town of Burlington Representative Phil Peterson was absent. Also present were Aldermen Todd Bauman, Tom Preusker, Peter Hintz and Robert Prailes; City Administrator Kevin Lahner, Zoning Administrator Patrick Scherrer, Treasurer Steve DeQuaker, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen and City Engineer Tom Foht.

APPROVAL OF MINUTES

Alderman Vos moved and Alderman Dawidziak seconded to approve the minutes of October 8, 2013. All were in favor, and the motion carried.

CITIZEN COMMENTS

None

LETTERS & COMMUNICATIONS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Jon Laitinen for property located at 208 N. Main Street to allow for a heating and cooling business office, showroom and parts storage area.

- Mayor Miller opened the Public Hearing at 6:32 p.m.
- Applicant Jon Laitinen introduced himself to the Commission for questions
- There were no further comments.

Alderman Vos moved and Commissioner Eisenhardt seconded to close the Public Hearing at 6:34 p.m. All in favor and the motion carried.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration of a Site Plan and Conditional Use from Jon Laitinen for property located at 208 N. Main Street to allow for a heating and cooling business office, showroom and parts storage area.

- Mayor Miller opened this item for discussion.
- There were no comments.

Commissioner Lynch moved and Alderman Vos seconded to approve a Site Plan and Conditional Use for 208 N. Main Street. *All were in favor and the motion carried.*

ADJOURNMENT

Alderman Vos moved and Alderman Dawidziak seconded to adjourn the meeting at 6:35 p.m. *All were in favor, and the motion carried.*

Recording Secretary
Megan E. Watkins
Director of Administrative Services