



CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Diahnn Halbach, City Clerk
Tuesday, November 19, 2013

1. Call to Order/Roll Call

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz, and Todd Bauman. Excused: Peter Hintz. Student representatives present: Sam Joski. Student representatives absent: Joe Nguyen.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Fire Chief Perry Howard, Public Works Director Craig Workman, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, and Library Director Gayle Faulk.

2. Citizens Comments and Questions

There were none

3. Approval of Minutes from November 5, 2013

A motion was made by Bauman with a second by Vos to approve the minutes from November 5, 2013. With all in favor, the motion carried to approve the minutes.

4. Resolution 4639(29) to consider approving a First Responder Program for the Fire Department.

Mayor Miller introduced Resolution 4639(29).

City Administrator Kevin Lahner stated that Chief Howard was out on a call and suggested waiting to discuss resolution 4639(29) and resolution 4640(30) until Chief Howard returned because both resolutions involved the Fire Department. Mayor agreed and proceeded to Resolution 4641(31).

Resolution 4641(31) to consider approving Change Order Number One with Wanasek Corporation for the Washington Street Improvement Project in the amount of \$19,503.01.

Mayor Miller introduced Resolution 4641(31). Craig Workman stated that this would be the one and only Change Order for this project.

Vos inquired as to why there wasn't any protection placed on the fire hydrant located on the right hand front corner and voiced his concern that there will be a lack of visibility in the winter and could possibly get hit. Workman replied that the protective posts weren't designed for that area but that flags would be put on it for better visibility.

Preusker wanted to clarify that the difference between the previous Change Order with Staab Construction for \$0 versus this Change Order is that this project does not have a contingency plan.

There was no further discussion.

With no further items to discuss, Mayor suggested adjourning COW and going into Council, then to reconvene back into COW after Council upon Chief Howard's return. All agreed.

5. Adjourn

A motion was made by Prailes with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 6:36 p.m.

Mayor Miller reconvened Committee of the Whole at 7:30 p.m.

Resolution 4639(29) to consider approving a First Responder Program for the Burlington Fire Department.

Fire Chief Howard explained that the First Responder Program is designed to service our community better by assisting Burlington Rescue on calls. Howard further explained that the program provides on-duty medically trained fire personnel and/or medically trained volunteers to respond initially with a first response vehicle (FRV), to stabilize and initiate care for medical emergencies in the City limits. The initial response by on-duty personnel will produce a quicker response to citizen requests for medical emergencies. Howard further stated that the City of Burlington Fire Department members will work closely with the Burlington Rescue Squad or other designated ambulance services in delivering care to the citizens of the community.

Prailes asked whether or not the members of the Burlington Rescue Squad were aware of this program and questioned why there was nobody from Rescue at tonight's meeting. Howard replied that he has been in contact with Burlington's EMS Chief, Brian Zwiebel and plans to meet with the members of Burlington Rescue on Wednesday, November 20, 2013.

Prailes and Vos both suggested tabling this topic until Rescue is able to better review the program themselves.

Council members agreed that a First Responder Program is a good idea but had concern over how Burlington Rescue members would react to the program and wanted to be sure that the Fire Department would only be assisting Rescue and not taking over. Chief Howard assured Council that instituting a first responder program is only to assist Rescue and would establish a quicker push-out time, a more efficient and quicker care to the citizens of the community and enhance operations with the Burlington Rescue Squad.

Mayor recommended to Council to read the proposal from cover to cover and to look forward and think about what is best for the citizens of the community.

There was no further discussion.

Resolution 4640(30) to consider approving a contract for medical oversight and direction with Aurora Health Care Southern Lakes, Inc., Aurora Medical Group, Inc., for the First Responder Program.

Mayor Miller introduced Resolution 4640(30).

Chief Howard explained that one of the requirements of the first responder program is to have a medical group designated to oversee and direct medical control and training objectives for members of the Fire Department and that without the approval of this contract, the City Fire Department would not be allowed to operate as a First Responder.

Schultz asked what the practical use of this person would be and how often their services would be utilized. Howard replied that there would be four quarterly training programs per year and the Fire Department would have the ability to run their own training program which would be approved through the medical director. Howard further explained that any time you have a

medical program through the state you have to identify who your medical director will be and in this case the doctor is someone local and will also be the same individual that represents Burlington Rescue. Howard said he envisions both Fire and Rescue working together and attending the same training, which would provide another opportunity to work together.

6. Re-Adjourn

A motion was made by Vos with a second by Bauman to re-adjourn the meeting. With all in favor, the meeting adjourned at 7:40 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
Burlington City Clerk
Racine & Walworth Counties