



**CITY OF BURLINGTON**  
**Official Minutes of the Common Council**  
**Robert Miller, Mayor**  
**Diahnn C. Halbach, City Clerk**  
**November 5, 2013**

**1. Call To Order – Roll Call**

Mayor Robert Miller called the meeting to order at 7:00 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Pater Hintz, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz, and Todd Bauman. Student representatives present: Sam Joski. Student representatives absent: Joe Nguyen.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, Library Director Gayle Faulk and Ryan Cardinal of Kapur Engineering.

**2. Citizen Comments**

There were none.

**3. Chamber of Commerce**

There was no Chamber representative; however Mayor Miller reminded Council that the Annual Christmas Parade is scheduled for Friday, December 6, 2013 and encouraged participation.

**4. Approval of the City Council Minutes for October 15, 2013**

A motion was made by Prailes with a second by Hintz to approve the Council Minutes from October 15, 2013. With all in favor, the motion carried.

**5. Letters and Communications**

There were none

**6. Reports by Aldermanic Representatives and Department Heads**

Kevin Lahner informed Council about Gateway’s upcoming informational meeting for the proposed Emergency Vehicle Operation and Control Course (EVOC) on Thursday, November 14, 2013 at 6:30 p.m. Lahner stated that an Agenda has been posted so that if Council does attend, there would be no issues as to whether or not it would constitute a quorum. Mayor Miller added that this meeting was urged by the City to Gateway in order to provide the public a better understanding of what Gateway is proposing and that nothing thus far has been formally presented to the City by Gateway. Attorney Bjelajac reiterated that this is a preliminary discussion to inform and gather public concerns.

Mayor Miller ordered Alderman Dawidziak to stand up and instructed all present to wish her a happy birthday.

Lahner announced that November’s budget meeting was rescheduled for November 12, 2013 after the Plan Commission meeting.

Tom Vos inquired whether or not leaf pick-up would be extended past November 15, 2013 due to the fact that many trees still had not dropped all of its leaves. Workman responded that leaf pick up would continue until all the leaves were picked up or until it snowed.

**7. Reports 1-8**

A motion to approve Reports 1-8 was made by Johnson with a second by Preusker. With all in favor the motion carried.

**8. Payment of Vouchers**

A motion was made by Hintz with a second by Vos to approve vouchers, pre-paids and reimbursements in the amount of \$504,553.93.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

**9. Licenses and Permits**

A motion was made by Dawidziak with a second by Preusker to approve the submitted requests for licenses and permits as presented. With all in favor, the motion carried.

**10. Appointments and Nominations**

There were none.

**11. Public Hearings**

There were none.

**12. Resolutions**

**Resolution 4636(26): to approve a Letter of Engagement with Patrick Romenesko to prepare the 2013 Audit in the amount of \$31,600.**

A request for a second reading and a motion to approve was made by Vos with a second by Hintz.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

**Resolution 4637(27): to approve Changer Order Number Three with Staab Construction for the Wastewater Treatment Facility Upgrade and Improvements Project in the amount of \$0.**

A request for a second reading and a motion to approve was made by Dawidziak with a second by Schultz.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

**13. Ordinances**

There were none.

**14. Motions**

There were none.

**15. Adjourn**

A motion was made by Vos with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 7:17 p.m.

Meeting Minutes Respectfully Submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington  
Racine and Walworth Counties