

City of Burlington Police & Fire Commission Meeting Minutes

Burlington Fire Station
165 West Washington Street
Burlington, WI 53105

February 6th, 2013

I.) Call to Order

The meeting was called to order by Vice-President Busch at 5:36 PM

II.) Roll Call

Present:

Jon Schultz, Joe Busch, Jeff Erickson, Bill Smitz, Fire Chief Lodle

Excused:

John Hotvedt, Police Chief Nimmer

III.) Public Comments

None

IV.) Approval of Past Meeting's Minutes

Minutes from the November 7th, 2012 meetings were presented to the Commission.

Motion for approval of the minutes from the past meeting

- Proposed by Jeff Erickson, seconded by Bill Smitz
- **Passed Unanimously**

V.) Police and Fire Commission Business

The Commission welcomed new member Bill Smitz. It was also discussed that an updated master copy of the PFC manual should be settled on, as there are multiple versions floating around.

VI.) Fire Chief's Report and Fire Department Business

Convene in Closed Session

Motion to convene in closed session pursuant to Section 19.85 (1c), Wis. Stats. At 5:41 PM

- Proposed by Jeff Erickson, seconded by Bill Smitz
- **Passed Unanimously**

Reconvene in Open Session

Motion to reconvene in open session at 6:09 PM

- Proposed by Jon Schultz, seconded by Jeff Erickson
- **Passed Unanimously**

Motion to approve the candidate (Kylara B. Horner) for inclusion on the Burlington Fire Department Volunteer Firefighter eligibility list

- Proposed by Bill Smitz, seconded by Jon Schultz
- **Passed Unanimously**

Fire Department Updates

Chief Lodle informed us of an error in the September 5, 2012 minutes where it was written that volunteer Adam Langridge had retired. He actually resigned, and the Chief asked that we correct the minutes and add approval of those minutes to the next meeting's agenda.

Chief Lodle offered the following personnel updates:

- Volunteers Tim Gorman and Michael Wallace, members of Host Company #2, have retired
- Volunteers Mathew Leitzke and Aaron Volling have been appointed as probationary firefighters by the Hook and Ladder Company on November 1st, 2012
- Volunteer Daniel Bessel, a probationary member of Host Company #2, resigned effective October 25th, 2012
- Volunteer Aaron Volling, a probationary member of the Hook and Ladder Company, resigned effective November 28th, 2012
- Volunteer Jose Ibarra, a probationary member of Host Company #2, resigned effective January 12, 2013

Chief Lodle informed the Commission that probationary firefighter Scott Koski has completed his mandatory two year probation period. Chief asked the Commission to award permanent membership status in the department. Discussion ensued, and it was determined that because this item was not explicitly on the agenda for this meeting, action should be delayed.

Motion to delay action on this request and move the approval of permanent volunteer membership status for Scott Koski to the agenda of the next PFC meeting

- Proposed by Bill Smitz, seconded by Jon Schultz
- **Passed Unanimously**

Finally, Chief Lodle gave the Commission a detailed account of the Echo Lakes Produce Fire.

VII.) Adjournment

Motion to adjourn the meeting at 6:42 PM

- Proposed by Joe Busch, seconded by Jeff Erickson
- **Passed unanimously**