



**AGENDA**  
**COMMON COUNCIL**

**Tuesday, September 3, 2013**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller  
Robert Prailes, Alderman, 1<sup>st</sup> District  
Edward Johnson, Alderman, 1<sup>st</sup> District  
Peter Hintz, Alderman, 2<sup>nd</sup> District  
Ruth Dawidziak, Alderman, 2<sup>nd</sup> District  
Tom Vos, Council President and Alderman, 3<sup>rd</sup> District  
Jon Schultz, Alderman, 3<sup>rd</sup> District  
Tom Preusker, Alderman, 4<sup>th</sup> District  
Todd Bauman, Alderman, 4<sup>th</sup> District

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for August 20, 2013 (*P. Hintz*)
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-4 (*R. Dawidziak*)
9. Payment of Vouchers (*T. Vos*)
10. Licenses and Permits (*J. Schultz*)
11. Appointments and Nominations: None
12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4627(17) to approve a Certified Survey Map for property located at 200 Bridge Street. This item was discussed at the August 20, 2013 Committee of the Whole meeting  
(*T. Preusker*)

14. **ORDINANCES:**

- A. Ordinance 1970(4) to approve a rezone request for property located at 200 Bridge Street to include a Planned Unit Development Overlay to the existing Rm-4, Multi-family Residence District. This item was discussed at the August 20, 2013 Committee of the Whole meeting.  
(*T. Bauman*)

15. **MOTIONS:**

- A. Motion 13-764 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 173 E. Chestnut Street. This item was discussed at the Committee of the Whole meeting the same night. (*R. Prailes*)
- B. Motion 13-765 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 140 E. Chestnut Street. This item was discussed at the Committee of the Whole meeting the same night. (*E. Johnson*)
- C. Motion 13-766 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 516 N. Pine Street. This item was discussed at the Committee of the Whole meeting the same night. (*P. Hintz*)

16. **ADJOURN INTO CLOSED SESSION** (*R. Dawidziak*)

Wis. Stats 19.85(1)(f), Considering financial, medical, social or personal histories or disciplinary data of specific persons preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- To discuss a potential employee arbitration case.

Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- To discuss a land swap agreement with Jim's Auto Body.

17. **RECONVENE INTO OPEN SESSION** (*T. Vos*)

1. Consideration on recommendations from the City Council.

18. **ADJOURNMENT** (*J. Schultz*)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 5</b>	<b>Date:</b> September 3, 2013
<b>Submitted By:</b> Diahnn Halbach, City Clerk	<b>Subject:</b> Meeting Minutes

**Details:**

Attached please find the Minutes from the August 20, 2013 Common Council meeting. Staff recommends approval of these Minutes.

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council approve these Minutes at the September 3, 2013 Common Council meeting.



**CITY OF BURLINGTON**  
**Official Minutes of the Common Council**  
**Robert Miller, Mayor**  
**Diahnn C. Halbach, City Clerk**  
**August 20, 2013**

**1. Call To Order – Roll Call**

Mayor Bob Miller called the meeting to order at 6:38 p.m. starting with roll call. Aldermen present: Bob Prailes, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz, and Todd Bauman. Excused: Ed Johnson

Also present: City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, and Library Director Gayle Faulk.

**2. Citizen Comments**

There were none

**3. Chamber of Commerce**

There were none

**4. Approval of the City Council Minutes for August 6, 2013**

A motion was made by Hintz with a second by Bauman to approve the council minutes from August 6, 2013. With all in favor, the motion carried.

**5. Letters and Communications**

There were none

**6. Reports by Aldermanic Representatives and Department Heads**

There were none

**7. Reports 1-5**

A motion to approve Reports 1-5 was made Dawidziak with a second by Hintz. With all in favor the motion carried.

**8. Payment of Vouchers**

A motion was made by Vos with a second by Hintz to approve vouchers, pre-paids and reimbursements in the amount of \$717,866.45.

Roll Call Aye: Prailes, Vos, Hintz, Dawidziak, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

**9. Licenses and Permits**

A motion was made by Schultz with a second by Preusker to approve the submitted requests for licenses and permits as presented. With all in favor, the motion carried.

**10. Appointments and Nominations**

There were none

**11. Public Hearings**

**A Public Hearing to hear comments and concerns from the public regarding a rezone request for property located at 200 Bridge Street to add a Planned Unit Development Overlay District to the parcel.**

Mayor Miller called the Public Hearing to order at 6:41 p.m.

There were no comments or concerns.

A motion was made by Preusker with a second by Bauman to close the Public Hearing.

Mayor Miller declared the Public Hearing closed at 6:42 p.m.

**12. Resolutions**

**Resolution 4624(14) to approve the purchase of a Fire Department command vehicle from Miller Motors in the amount of \$25,912.**

A request for a second reading and a motion to approve was made by Bauman with a second by Hintz.

Vos inquired about the increase of costs for the Fire Department and voiced his concerns about how the increased spending might affect tax payers. Mayor Miller stated that these purchases have been budgeted for and would be coming out of the replacement fund. Mayor Miller further stated that there was a 10 year payback on these purchases and the only true increase was the Fire Chief's salary.

There was no further discussion.

Roll Call: Ayes- Hintz, Dawidziak, Vos, Schultz, Preusker, Bauman, Prailes; Nays-None. Motion carried 7-0.

**Resolution 4625(15) to approve the purchase of communications equipment for the Fire Department command vehicle from General Communications in the amount not to exceed \$12,000.**

A request for a second reading and a motion to approve was made by Prailes with a second by Hintz.

There was no discussion.

Roll Call: Ayes- Hintz, Dawidziak, Vos, Schultz, Preusker, Bauman, Prailes; Nays-None. Motion carried 7-0.

**13. Ordinances**

There were none.

**14. Motions**

**Motion 13-762 to approve the 2013 Halloween Trick or Treat hours for Thursday, October 31 from 5:30 to 7:30 p.m.**

A motion was made by Hintz, with a second by Dawidziak, to approve the 2013 Halloween Trick or Treat hours. With all in favor, the motion carried.

**Motion 13-763 to approve an Airport Hangar Lease with Christopher Meisner and Robert Dillman at the Burlington Municipal Airport.**

A motion was made by Hintz, with a second by Preusker, to approve the Airport Hangar Lease. With all in favor, the motion carried.

**15. Adjournment**

A motion was made by Dawidziak with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 6:48 p.m.

Meeting Minutes Respectfully Submitted by:



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Diahm C. Halbach  
City Clerk  
City of Burlington  
Racine and Walworth Counties



**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 8</b>	<b>Date:</b> September 3, 2013
<b>Submitted By:</b> City Staff	<b>Subject:</b> Reports 1-4

**Details:**

Attached please find the following reports:

- Report 1 – Burlington Housing Authority minutes, July 11, 2013
- Report 3 – Library Board minutes, July 16, 2013
- Report 3 – Park Board minutes, July 18, 2013
- Report 4 – Committee of the Whole minutes, August 20, 2013

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council accept these Reports at the September 3, 2013 Common Council meeting.

**City of Burlington Housing Authority  
Riverview Manor  
July 11, 2013**

**The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, July 11<sup>th</sup>, 2013, 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.**

**COMMISSIONERS PRESENT: Chairman Lapp, Vice Chairman Stublely, Secretary Heck, Commissioner Iselin, Commissioner Stoehr and Manager, Eileen Olson.**

**Minutes from the regular monthly meeting on June 20<sup>th</sup> were reviewed and approved with a motion by Stublely, seconded by Stoehr. ,motion carried unanimously**

**FINANCIAL REPORT:**

**Reserve Account balances as of June 30, 2013  
(See statement balance sheet)**

**OCCUPANCY REPORT:**

**Manager Olson reported 18 on the waiting list for 1 bedroom units and 4 for 2 bedroom units.**

**BUILDING AND MAINTENANCE:**

**Board members examined various samples of cellular blinds from Menards that are being considered for window cover when replacement is necessary in resident units. Clarification of type of blind, number needed and cost before any action will be taken by the board.**

**A quote was received from Menards for composite material to replace current wood on the outdoor benches at RVM. The material was quoted at approximately \$95.00 per bench. It was suggested to obtain a price for assembly.**

**A proposal from DMK Builders was received for replacement of 2 steel doors and associated cement work on the patio at north side of the building at RVM along with grinding of cement on the south patio for an estimated cost of \$4,999.00. Motion by Stublely, seconded by Heck was approved unanimously to accept the proposal.**

**A bid from Mark Pieters for stripping, sealing and waxing of tile floors in public areas at RVM at a total cost of \$527.50 was received and approved by a motion from Heck, seconded by Iselin and carried unanimously.**

**Manager Olson will make contacts for a price on gutter cleaning for gutters at RVM**

**Manager Olson will also contact Cicchini Asphalt of Kenosha for prices on patching and sealcoating on RVM parking lot**

#### **COMMUNICATION**

**Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.**

**Forms and information were received regarding application for funds through the MPR Program.**

**Board members presented previous Resident Manager, Dorothy Henning with a certificate of appreciation thanking her for her years of service and dedication to RVM and residents**

#### **NEW BUSINESS**

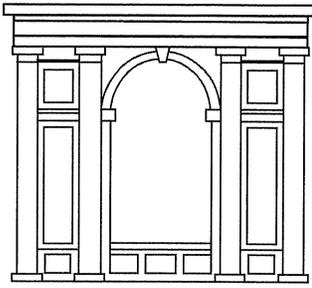
**Manager Olson was recently contacted by Tom Landgraf from Dimension Development regarding some changes in the low income housing tax credits program for revitalization that RVM had previous interest in.12**

#### **UNFINISHED BUSINESS**

#### **ADJOURNMENT**

**There being no further business, motion to adjourn was made by Heck, seconded by Iselin and carried unanimously. Meeting adjourned at 7:45 P.M. The next monthly meeting has been tentatively scheduled for August 15<sup>th</sup>, 2013**

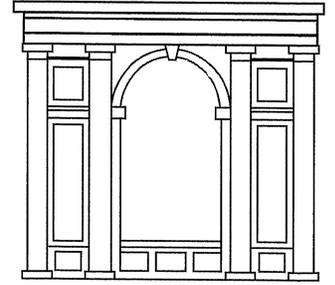
  
**Ralph Heck, Secretary**



# Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105  
(262) 342-1130 • Fax (262) 763-1938

[www.burlingtonlibrary.org](http://www.burlingtonlibrary.org)



## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, July 16, 2013 in the Burlington Public Meeting Room. Present were M.T. Boyle, Pat Hoffman, Penny Torhorst, Pat Hurley, Peter Smet, and Mike Kelly. Excused were Dianne Boyle, Scott Johnson, and Peter Hintz. Also present were Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 4:00.

Minutes of the June 25th meeting were approved. Hoffman moved approval, Smet seconded. Motion passed.

The July General Fund Bills, Prepaids, Reimbursements, and June 2013 General Fund Deposits were discussed and approved. Kelly moved approval and Hoffman seconded. Motion passed.

Smet moved and Kelly seconded the motion to approve the July 2013 Trust Fund Bills and the June 2013 Trust Fund Deposits. Motion passed.

### Committee Reports:

Falk wanted to verify the committee appointments. She wanted to make sure that the people on the Buildings and Grounds committee were clear that the committee they were on was the existing building and grounds, not a new library committee.

M.T. Boyle removed herself from the Building and Grounds committee. The Library Board agreed that when there is a long range planning committee it should be the whole Library Board on that committee.

Falk said that she asked that Steve Rauch and M.T. Boyle be on the Blue Ribbon Committee that the City is putting together.

### Federated Library Report:

Falk reported that there is a Share meeting scheduled on Thursday, July 18<sup>th</sup> in Ft. Atkinson with more news on planning if the two systems will merge or not. There are 15 libraries in the Lakeshores System. The interim director for Lakeshores is Steve Ohs.

Old Business: There was none at this time.

### New Business:

Board committee assignments: This was covered in the Committee Report

Improving library grounds:

There is a dead pine tree and 2 old bushes that need to be removed. Falk has received an estimate from the City to remove them. That amount is being reconsidered and hopefully they will be removed at a future date.

The flag pole has been sanded and repainted and the light will go back up tomorrow. The flag will then be hung again. DPW donated the use of the cherry picker, so the painting project cost us 576.00 instead of \$1,000.00.

Agenda delivery to Board members:

Falk had the Board members fill out and sign a form on how they wanted to receive the Agenda. They can receive it through their personal email with the understanding that some of the information could be subject to the open records law.

Dress code:

Falk reported that a patron complained that a staff member looked very sloppy. Falk agreed that our dress code has relaxed some. She is thinking of proposing no jeans and no t-shirts. She is asking the Board for guidance on how to handle this issue. After much discussion, Smet moved and Kelly seconded the motion that the Board's expectation for dress would be business casual, and work safe clothing. Also clothing that reflects our professional mission. Discretion for implementing the dress code was left with the Director. Motion passed.

Booksale update:

The Library book sale starts on Thursday of next week at 12:00 - 2:00 with a charge of \$5.00 for an individual and \$15.00 for a family Friends membership. Thursday from 2:00 - 7:00 admission is free, Friday from 9:00 - 5:00 is free admission and Saturday morning the sale runs from 9:00 - 12:00 with free admission. Saturday morning is also the \$3.00 bag sale.

Directors Report:

Monthly Report:

Falk prepared two pie charts showing what the areas of checkout are, the checkout numbers and how they are different from last year. Circulation is slightly down this last month from the same month a year ago.

Wednesday afternoon the two new Aldermen will be at the Library for a tour. Falk has prepared some quick facts to give them.

Falk also prepared a list of upcoming events at the Library.

BPL in the news: There were some calendar events for the past month.

Public Communication to the Board: There was a thank you from Tom Gruling for letting him hold his End Times Bible Study in the Library meeting room for several weeks.

Love, Inc. sent a thank you for the money donated from the Friends' March raffle basket.

Karl Ganhs sent a thank you for sending back his uncle's obituary that he was using for a bookmark in the book he returned.

Christina Boskovic sent an appreciative letter regarding the UFO program, the speaker and Carole our staff member for scheduling the program.

Hoffman reminded Falk that the Board wanted to have the Personnel Policy Manual put on the Agenda for review at the September meeting. She also thought that it would be good to give each member a copy of the manual at the August meeting so that they can review it and bring it back to the September meeting for discussion.

The August meeting is on Tuesday, August 27<sup>th</sup> and Falk said they needed to have committee meetings before that board meeting. The personnel committee is scheduled for 3:15 on August 27<sup>th</sup> and the Finance committee will meet at 3:45 on the same day.

Meeting was adjourned at 4:55 p.m. Kelly moved and Hurley seconded. Motion passed.

Our next meeting will be on Tuesday, August 27<sup>th</sup> at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Peter Hintz". The signature is written in a cursive, flowing style.

Peter Hintz,  
Aldermanic Representative



**CITY OF BURLINGTON PARK BOARD MINUTES**  
**THURSDAY, JULY 18, 2013, 6:30 P.M.**  
**2200 S. Pine Street, Burlington, WI 53105**

**Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.**

**Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.**

**Roll Call: Present:** Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Alderman Bob Prailes, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. **Excused:** Commissioner Peter Turke.

**Chairman Eisenhardt welcomed Jennifer Amborn as the newest member of the Park Board.**

**Approval June 20, 2013 Minutes:** Chairman Eisenhardt entertained a motion for approval of the June 20, 2013 Minutes. Motion to approve made by Alderman Prailes. Seconded by Commissioner Amborn. All voted aye, motion carried.

**Citizens Comments:** None

**Aldermanic Report, Bob Prailes:** Alderman Prailes had nothing new to report.

**DPW Supervisor Report, Dan Jensen:** DPW Supervisor Dan Jensen reported the Park Development Fund balance at \$134,382.52. Steve DeQuaker, Treasurer will be attending the August 15, 2013 Park Board meeting to give a detailed breakdown.

**Echo Lake Dam will be inspected by the DNR on July 25<sup>th</sup>, which is done every five years.**

**Mr. Jensen reported that Kevin Lahner, City Administrator had asked that wording be added to the park reservation forms stating bouncy houses are not allowed in City of Burlington Parks, unless it is a City funded event.** Several Commissioners spoke out against this, stating it should be on a case by case business. Liability issues could possibly be handled with additional certificate of insurance policies provided by the person's insurance. Alderman Prailes stated he would talk to the City Attorney and will discuss the issue further with Kevin Lahner, City Administrator before any changes are considered.

**The painting of the bathrooms in Echo and Wagner Parks is completed.**

**Wachtel Tree Service is currently conducting their tree inventory in the City of Burlington.**

Mr. Jensen asked the Park Board for their input on reimbursing home owners who would want to plant a tree in the parkway at the homeowners cost, with a not to exceed dollar amount. Currently there is nothing in the policy that states this can or cannot be done.

After some discussion, the Commissioners concluded to look at this further after Wachtel Tree Service has completed their survey and an Urban Forestry Management Plan is established.

**New Business:**

**Baseball 2000 Summary of Receipts and Disbursements was distributed, with an ending balance of \$16,315.73.**

**Baseball 2000:** Representatives of Baseball 2000 Jim Ludtke and Tim Bartz presented their project requesting installing a 30' X 72' Cleary building on the asphalt portion by Beaumont field, next to Walgreen's. They stated Kevin Lahner, City Administrator had looked at the location and thought there should not be a problem.

They are currently in the beginning stages, and need to get further approvals from Pat Scherrer, Building Inspector, in addition to Planning Commission and Council approval, but wanted the Park Board's approval before proceeding further.

The building they presented would provide the League with additional storage and provide a place for the kids to go into when it rains, other than the dugouts. They would also like to put a batting cage at the back of the building. They indicated there would be no costs to the City for this project, and if possible they would like to start this fall.

The location requested for the storage building has been spray painted, and Dan Jensen, DPW Supervisor will inspect the area to determine if there are any Department of Public Works issues prohibiting the building from being placed there.

The Park Board felt that approval was first needed by Pat Scherrer, Building Inspector in addition to the Plan Commission. Chairman Eisenhardt asked Mr. Ludtke and Mr. Bartz if they would come back to the Park Board once they have approval from the Planning Commission, and both agreed they would. Mr. Ludtke and Mr. Bartz thanked the Park Board for their time.

Mr. Ludtke and Mr. Bartz also asked the Park Board to consider the possibility of allowing Baseball 2000 to offer advertising on top of the first base dugout. Allowing this could bring in an additional \$1500.00, per year for the Baseball 2000 Group. They will bring this forward for discussion at a future Park Board meeting, but just wanted the Park Board members to think about it as a possibility.

**Diane Glass Memorial Bench (by Joni Brooks) – Request to put Memorial Bench at Dog Park:** Deb Rintamaki presented a request from Joni Brooks to place a memorial bench at the Dog Park, in honor of her friend, Diane Glass who was killed in a car accident. Ms. Glass loved dogs and they thought this would be a great way to honor their friend.

The bench presented was evergreen in color, and constructed of recycled plastic boards and four feet long. Ms. Brooks would pay for the bench, which she will order and have shipped directly to the DPW. Any costs associated for cement and installation of the bench done by the DPW crews, she would also be willing to pay for. Dan Jensen, DPW Supervisor stated it would not take much for installation, and he had no problem with installing the bench, if the Park Board approved it.

After some discussion, Chairman Eisenhardt entertained a motion for approval of installation of the bench as presented, once the Dog Park Committee has been notified for input. Commissioner Schopp motioned to approve, seconded by Commissioner DeLay. All voted aye, motion carried.

#### **Old Business:**

#### **United Way: Born Learning Trail, Park Development Fund Project Program Application**

United Way of Racine County submitted an application for funds to pay for the signs that are part of the Born Learning Trail. The Born Learning Trail, which was approved at the June 20, 2013 Park Board meeting to be installed at Echo Park. The requested dollar amount of \$1625.00 for trail signs in Spanish to be installed as part of the Born Learning Trail.

Chairman Eisenhardt entertained a motion to approve the funds as requested. Motion to approve Park Board Funds of \$1625.00 to the United Way of Racine for the Born Learning Trail signs was made by Alderman Prailes. Seconded by Commissioner Schopp. All voted aye, motion carried.

#### **Other Items:**

#### **Representatives from Catholic Central Softball Proposed Fence Location Change at Congress**

**Field:** Mr. Bill Greskiw, Burlington Catholic Central Head Coach came before the Park Board to request the fence at Congress Field be moved to meet the requirements on outfield fences as stated by the WIAA rules, which go into effect in 2014. The outfield fence would need to be between 185' – 235'. To meet the requirements of the WIAA, the fence would need to be moved approximately 11 feet.

Mr. Greskiw would like to have the current fence moved, and thought that Kresken Fencing would be able to stretch the current fence to fit the new location. The Commissioners discussed the age of the current fence. Dan Jensen, DPW Supervisor questioned if the fence could be straightened out on the bottom portions that are curled. The only cost for moving the current fence would be the cement for the footings.

After some discussion, Chairman Eisenhardt asked Mr. Greskiw if he could come back to the August 15, 2013 Park Board meeting. This would allow time for DPW Supervisor Dan Jensen to examine the current fence, and to also check out the pole in question. Mr. Greskiw agreed he would come back to the next meeting.

**Racine County 4H, Kellen McNamara:** Ms. McNamara was present before the Park Board to ask approval to Camp Out overnight at Echo Park on September 13-14, 2013 from 7:00PM to 7:00AM.

The Racine County 4H had camped out at Echo Park last year, and raised \$1000.00 for the Transitional Living Center of Love, Inc. Approximately 15 kids will be involved camping out overnight in cardboard boxes accompanied by 3 adult chaperones.

Chairman Eisenhardt entertained a motion to approve the Racine County 4H Group to campout overnight at Echo Park, and to waive the \$15.00 camping fee. Motion to approve made by Commissioner Brandt. Seconded by Alderman Prailes. All voted aye, motion carried.

**There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner DeLay. Seconded by Commissioner Brandt. All voted aye and Chairman Eisenhardt adjourned the meeting at 7:45 P.M.**

**Minutes respectfully submitted by:**



**Deb Rintamaki  
Department of Public Works**



**Finance Department**

300 N. Pine Street, Burlington, WI 53105  
Phone: (262) 342-1170 Fax: (262) 342-1178  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 9</b>	<b>Date:</b> September 3, 2013
<b>Submitted By:</b> Steve DeQuaker, Treasurer	<b>Subject:</b> Prepays and Vouchers

**Details:**

Attached please find the Prepays and Vouchers list for bills accrued through September 3, 2013:

Total Prepays:	\$142,436.60
Total Vouchers:	\$185,304.60
Reimbursements:	\$144.46
Grand Total:	<u><u>\$327,885.66</u></u>

**Options & Alternatives:** Approve expenditures as presented or alter purchasing procedures.

**Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers**

1. Advanced Disposal – City of Burlington Residents Trash and Recycle \$44,362.97
2. Kapur & Associates, Inc – Phase II WWTF Upgrade and Improvements \$40,441.30
3. Sierra Petroleum Co, Inc – Sierra petro AV Gas 100LL \$34,732.98
4. Burlington Volunteer Fire Dept. – Annual Payment to Fire Department Volunteers \$33,528.16
5. Kelmann Restoration – EMC Insurance Companies Property Damage Claim \$29,990.57

**Executive Action:**

Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$327,885.66 at the September 3, 2013 Common Council meeting.

**For Council Approval September 3, 2013**

Prepays:	08/16/13	\$51,034.36
	08/21/13	\$91,402.24

<b>Total Prepays</b>		<u>\$142,436.60</u>
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Vouchers:	09/03/13	\$185,304.60
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Reimbursements:	08/23/13	\$144.46
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<b>GRAND TOTAL</b>		<u><u>\$327,885.66</u></u>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239006	LAW-VISION 4426	VISION INSURANCE PLAN OF AMER	Vision Ins - Premium billing for Sept	132987	08/06/2013	709.05	08/13	PD
100-239007	LIFE INSURANCE 4062	MINNESOTA LIFE INSURANCE CO	MINNESOTA MUTUAL 2832L-G	SEPT2013	08/16/2013	2,024.35	08/13	PD
100-515111-390	CITY COUNCIL - SUPP & OTH EXP 3219	FUN EVENTS INC	Riverside Park Event Date 09/14/13 Dep	13-1398-REVISED	07/11/2013	2,000.00	08/13	PD
Total CITY COUNCIL						2,000.00		
100-515132-211	ADMIN - PHYSICALS 4154	AURORA HEALTH CARE	Acct #600003826	1472807	08/04/2013	48.00	08/13	PD
100-515132-225	ADMIN - TELEPHONE 7343	AT & T	AT & T 262 763-3474 163 6 ADMIN	26276334740813	08/04/2013	18.47	08/13	PD
100-515132-298	ADMIN - CONTRACT SERVICES 7044	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 161	1610-38	08/07/2013	300.00	08/13	PD
Total ADMINISTRATOR						366.47		
100-515141-225	FINANCE - TELEPHONE 7343	AT & T	AT & T 262 763-3474 163 6 Finance	26276334740813	08/04/2013	18.47	08/13	PD
Total FINANCE						18.47		
100-525211-225	POLICE - TELEPHONE 7343	AT & T	AT & T 262 763-3474 163 6 POLICE	26276334740813	08/04/2013	92.34	08/13	PD
Total POLICE DEPT.						92.34		
100-525220-225	FIRE - TELEPHONE 7343	AT & T	AT & T 262 763-3474 163 6 FIRE	26276334740813	08/04/2013	73.87	08/13	PD
Total FIRE DEPT.						73.87		
100-535321-211	STREETS - PHYSICALS 4154	AURORA HEALTH CARE	Acct #600003826	1472807	08/04/2013	136.25	08/13	PD
100-535321-225	STREETS - TELEPHONE 7343	AT & T	AT & T 262 763-3474 163 6 DPW	26276334740813	08/04/2013	36.92	08/13	PD
Total STREET ADMINISTRATION						173.17		
100-555551-211	PARKS - PHYSICALS							

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid 08-16-13

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4154	AURORA HEALTH CARE	Acct #600003826	1472807	08/04/2013	63.75	08/13	PD
Total PARKS					63.75		
100-575710-297	GARBAGE- CONTRACT SVCS-RECYC						
5917	Advanced Disposal - Muskego	Advanced Disposal Recycle	C60001110288	07/31/2013	12,497.08	08/13	PD
5917	Advanced Disposal - Muskego	RIVERVIEW MANOR RECYCLE	C60001110299	07/31/2013	76.85	08/13	PD
					12,573.93	*	
100-575710-298	GARBAGE - CONTRACT SVCS PICKUP						
5917	Advanced Disposal - Muskego	Advanced Disposal Trash	C60001110288	07/31/2013	31,865.89	08/13	PD
5917	Advanced Disposal - Muskego	RIVERVIEW MANOR TRASH	C60001110299	07/31/2013	210.53	08/13	PD
					32,076.42	*	
Total GARBAGE COLLECTION					44,650.35		
Total GENERAL FUND					50,171.82		
621-575740-211	MEDICAL PHYSICALS						
4154	AURORA HEALTH CARE	Acct #600003826	1472807	08/04/2013	65.00	08/13	PD
621-575740-248	PLANT OPERATION						
5917	Advanced Disposal - Muskego	Advanced Disposal Wastewater	C60001110298	07/31/2013	63.54	08/13	PD
Total WASTEWATER FUND EXPENSES					128.54		
Total WASTEWATER OPERATIONS FUND					128.54		
622-404610-000	RESIDENTIAL						
8729	BIRKHOLZ, STEVE	refund of overpayment 2nd qtr 2013	9.3298.00	08/12/2013	160.53	08/13	PD
622-509210-000	OFFICE SUPPLY						
7343	AT & T	AT & T 262 763-3474 163 6 WATER	26276334740813	08/04/2013	36.93	08/13	PD
Total 622-509210					36.93		
Total WATER UTILITY FUND					197.46		
623-575740-220	ELECTRIC						
3330	WE ENERGIES	2883-779-344 707 Airport Rd	28837793440813	08/06/2013	48.67	08/13	PD
3330	WE ENERGIES	3243-871-135 Bieneman Road	32438711350813	08/06/2013	13.55	08/13	PD
3330	WE ENERGIES	6069-094-440 Airport Runway Lights	60690944400813	08/06/2013	283.89	08/13	PD
3330	WE ENERGIES	6280-861-972 Runway 29 Lighting	62808619720813	08/06/2013	10.64	08/13	PD
3330	WE ENERGIES	6831-002-581 FUELING AREA	68310025810813	08/06/2013	60.55	08/13	PD
3330	WE ENERGIES	7460-654-921 707 Airport Rd	74606549210813	08/06/2013	45.88	08/13	PD
3330	WE ENERGIES	8044-510-981 HANGAR	80445109810813	08/06/2013	8.99	08/13	PD
3330	WE ENERGIES	8637-669-300 707 Airport Rd Office	86376693000813	08/06/2013	8.99	08/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						481.16	*
623-575740-225	TELEPHONE						
	7343 AT & T		AT & T 262 763-3474 163 6 Airport	26276334740813	08/04/2013	55.38	08/13 PD
Total 623-575740						536.54	
Total AIRPORT FUND						536.54	
Grand Total:						51,034.36	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454521-001	BOND FEES							
	7366	RACINE CO T & M COURT	Kirby, Gary - Case: 13-8896	KIRBY	08/19/2013	150.00	08/13	PD
	8517	Town of Burlington Municipal	Paquin, Emily Case 13-1314TB	PAQUIN	08/19/2013	466.80	08/13	PD
	8730	LITTLE CHUTE MUNICIPAL CT	Berg, Michael D. - Case: LOU13-007896	BERG	08/09/2013	202.00	08/13	PD
						818.80		*
Total 100-454521						818.80		
100-454591-000	PARK DEPT							
	2312	URNNESS, RYAN	security deposit refund	081713	08/17/2013	100.00	08/13	PD
100-515111-390	CITY COUNCIL - SUPP & OTH EXP							
	1286	Burlington Cemetery Assoc.	Maintenance and Operation Fund	082013	08/20/2013	15,000.00	08/13	PD
Total CITY COUNCIL						15,000.00		
100-515132-153	ADMIN - EBC							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS ADMINISTRAT	1597159	08/21/2013	.45	08/13	PD
100-515132-225	ADMIN - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-07/13	08/04/2013	112.61	08/13	PD
Total ADMINISTRATOR						113.06		
100-515141-153	FINANCE - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS FINANCE	1597159	08/21/2013	.20	08/13	PD
100-515141-157	FINANCE - INSERVICE TRAINING							
	1260	FRED PRYOR SEMINARS	PAYROLL LAW 2013	14770388	08/15/2013	199.00	08/13	PD
100-515141-225	FINANCE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-07/13	08/04/2013	102.72	08/13	PD
Total FINANCE						301.92		
100-525211-153	POLICE - EMP BENEFITS COOP							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS POLICE	1597159	08/21/2013	10.50	08/13	PD
100-525211-225	POLICE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-07/13	08/04/2013	220.05	08/13	PD
Total POLICE DEPT.						230.55		
100-525220-153	FIRE - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS FIRE DEPT	1597159	08/21/2013	4.00	08/13	PD
100-525220-220	FIRE - UTILITY SERVICES							
	3330	WE ENERGIES	8403-026-057 Fire Dept 165 Washingtor	84030260570813	08/18/2013	829.82	08/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525220-225	FIRE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-07/13	08/04/2013	121.02	08/13	PD
100-525220-275	FIRE - VOLUNTEER FIRE DEPT							
	668	BURLINGTON VOLUNTEER FIRE DEF	Annual Payment to Fire Dept Volunteers	2013	08/21/2013	33,528.16	08/13	PD
Total FIRE DEPT.						<u>34,483.00</u>		
100-535321-153	STREETS - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS STREET	1597159	08/21/2013	6.00	08/13	PD
100-535321-220	STREETS - UTILITIES							
	3330	WE ENERGIES	0688-843-174 830 Milw Ave	06888431740813	08/07/2013	380.72	08/13	PD
100-535321-225	STREETS - TELEPHONE							
	4485	TDS TELECOM	TDS DPW 262-539-3770	262-539-3770	08/13 08/19/2013	76.16	08/13	PD
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-07/13	08/04/2013	16.79	08/13	PD
						92.95	*	
100-535321-261	STREETS - LIGHTING							
	3330	WE ENERGIES	0088-492-988 Traffic Signal	00884929880813	08/06/2013	34.45	08/13	PD
	3330	WE ENERGIES	0455-414-409 Traffic Lights	04554144090813	08/14/2013	212.21	08/13	PD
	3330	WE ENERGIES	2019-198-266 TRAFFIC LIGHTS	20191982660813	08/07/2013	41.14	08/13	PD
	3330	WE ENERGIES	3073-922-427 Milw Ave Echo Lk	30739224270813	08/06/2013	21.51	08/13	PD
	3330	WE ENERGIES	3277-994-067 Traffic Signal Controller	32779940670813	08/06/2013	38.49	08/13	PD
	3330	WE ENERGIES	4067-122-145 PARKING LOT	40671221450813	08/06/2013	23.27	08/13	PD
	3330	WE ENERGIES	4404-149-064 300 N Main Street	44041490640813	08/14/2013	34.90	08/13	PD
	3330	WE ENERGIES	4440-397-780 Beaumont Field	44403977800813	08/06/2013	81.58	08/13	PD
	3330	WE ENERGIES	5639-265-567 650 Milwaukee Ave	56392655670813	08/06/2013	450.20	08/13	PD
	3330	WE ENERGIES	6438-309-692 Traffic Signal	64383096920813	08/08/2013	92.82	08/13	PD
	3330	WE ENERGIES	6838-102-431 Traffic Signal	68381024310813	08/07/2013	287.00	08/13	PD
						1,317.57	*	
100-535321-324	STREETS - MEMBERSHIP DUES							
	3593	WI RURAL WATER ASSOCIATION	WI RURAL CROSS CONNECTION COI	081913	08/19/2013	95.00	08/13	PD
100-535321-350	STREETS - REP MAINT SUPPLIES							
	686	C & H DISTRIBUTORS, INC.	C & H DISTRIBUTORS DPW SUPPLIE	11151892	06/26/2013	116.00	08/13	PD
Total STREET ADMINISTRATION						<u>2,008.24</u>		
100-555551-153	PARKS - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS PARK	1597159	08/21/2013	2.00	08/13	PD
100-555551-220	PARKS - UTILITIES							
	3330	WE ENERGIES	0235-568-359 Concession Bldg	02355683590813	08/06/2013	561.19	08/13	PD
	3330	WE ENERGIES	0435-566-939 Washington & Main	04355669390813	08/14/2013	50.86	08/13	PD
	3330	WE ENERGIES	1486-453-053 Storage Garage	14864530530813	08/07/2013	18.32	08/13	PD
	3330	WE ENERGIES	2625-548-774 Restrooms at Ballpark	26255487740813	08/06/2013	46.44	08/13	PD
	3330	WE ENERGIES	2672-334-997 Cabinet Parking Lot	26723349970813	08/06/2013	95.75	08/13	PD
	3330	WE ENERGIES	3406-030-405 732 Maryland Ave	34060304050813	08/06/2013	41.70	08/13	PD
	3330	WE ENERGIES	4278-074-627 Baseball Scoreboard	42780746270813	08/06/2013	65.66	08/13	PD
	3330	WE ENERGIES	4447-370-241 Pavillion	44473702410813	08/06/2013	36.82	08/13	PD
	3330	WE ENERGIES	4484-977-713 Riverside Park	44849777130813	08/06/2013	64.55	08/13	PD
	3330	WE ENERGIES	5200-062-983 517 Congress St	52000629830813	08/06/2013	8.96	08/13	PD
	3330	WE ENERGIES	5276-292-324 Lighting for bike path	52762923240813	08/06/2013	22.90	08/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
	3330	WE ENERGIES	7060-825-262 712 Maryland Ave	70608252620813	08/06/2013	25.68	08/13	PD
						1,038.83	*	
100-555551-225	PARKS - TELEPHONE							
	4485	TDS TELECOM	TDS DPW 262-539-3770	262-539-3770 08/13	08/19/2013	38.08	08/13	PD
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES							
	686	C & H DISTRIBUTORS, INC.	C & H DISTRIBUTORS DPW SUPPLIE	11151892	06/26/2013	116.00	08/13	PD
Total PARKS						1,194.91		
Total GENERAL FUND						54,250.48		
251-555511-153	EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS LIBRARY	1597159	08/21/2013	20.75	08/13	PD
251-555511-327	MATERIALS							
	3993	THE NEW YORK TIMES	NEW YORK TIMES LIBRARY SUBSCR	805150968 2013	08/11/2013	426.40	08/13	PD
Total FUND EXPENSES						447.15		
Total LIBRARY OPERATIONS FUND						447.15		
621-575740-153	EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS WWTP	1597159	08/21/2013	5.20	08/13	PD
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	7672-906-685 Lift Station 2224 S Milw	76729066850813	08/07/2013	187.60	08/13	PD
	3330	WE ENERGIES	8098-971-449 Sewer Lift - Fox River Lar	80989714490813	08/08/2013	31.02	08/13	PD
	3330	WE ENERGIES	8635-875-051 Krift Av 800 Ft S Industria	86358750510813	08/01/2013	79.13	08/13	PD
						297.75	*	
621-575740-298	CONTRACT SERVICE							
	8149	BJELAJAC, JOHN M	Attorney Fees for Sanitary Sewer Contra	13100-018D 5	07/31/2013	1,245.00	08/13	PD
621-575740-330	SEWER - INSRVC TRNG & TRAVEL							
	355	BAXTER & WOODMAN, INC.	Seminar Registration	091013	08/16/2013	40.00	08/13	PD
	3593	WI RURAL WATER ASSOCIATION	WI RURAL CROSS CONNECTION COI	081913	08/19/2013	95.00	08/13	PD
						135.00	*	
Total WASTEWATER FUND EXPENSES						1,682.95		
Total WASTEWATER OPERATIONS FUND						1,682.95		
622-509210-000	OFFICE SUPPLY							
	4485	TDS TELECOM	TDS DPW 262-539-3770	262-539-3770 08/13	08/19/2013	76.16	08/13	PD
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WATER	700401601 09/13	08/21/2013	63.96	08/13	PD
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-07/13	08/04/2013	14.67	08/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						154.79	*
Total 622-509210						154.79	
622-509260-000	EMPLOYEE REIMBURSEMENT						
	3593	WI RURAL WATER ASSOCIATION	WI RURAL CROSS CONNECTION COI	081913	08/19/2013	95.00	08/13 PD
622-509260-153	EMPLOYEE BENEFITS						
	5090	EMPLOYEE BENEFITS CORPORATIO	EMPLOYEE BENEFITS WATER	1597159	08/21/2013	6.90	08/13 PD
Total 622-509260						101.90	
Total WATER UTILITY FUND						256.69	
623-575740-200	FUEL FOR RESALE						
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO AV GAS 100LL	72042	08/12/2013	34,732.98	08/13 PD
623-575740-220	ELECTRIC						
	3330	WE ENERGIES	8460-785-002 Bieneman Rd Beacon	84607850020813	08/06/2013	17.32	08/13 PD
623-575740-225	TELEPHONE						
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-07/13	08/04/2013	14.67	08/13 PD
Total 623-575740						34,764.97	
Total AIRPORT FUND						34,764.97	
Grand Total:						91,402.24	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-434321-210	COMMERICAL BLDG PERMIT - REMOD						
	1358	The Boldt Company	Refund of Plumbing Permit	291-13-8	08/22/2013	598.00	09/13
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Minutes	129365	08/15/2013	88.02	09/13
Total CITY COUNCIL						88.02	
100-515121-157	MUNI COURT - TRAINING						
	3385	WI SUPREME COURT	Municipal Court Clerk Seminar	2013	08/29/2013	20.00	09/13
100-515121-243	MUNI COURT - SERVICE CONTRACTS						
	1584	JAMES IMAGING SYSTEMS, INC.	Muni Toshiba ES550	496956	08/16/2013	13.33	09/13
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	555	BURLINGTON AREA SCHOOL DIST.	BASD MUNICIPAL PAPER	081613	08/16/2013	24.10	09/13
Total MUNICIPAL COURT						57.43	
100-515132-298	ADMIN - CONTRACT SERVICES						
	3035	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - Personnel	8723	08/07/2013	193.50	09/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0207.01 508 Sheldon Street	80563	08/16/2013	2,692.50	09/13
	5128	TRANS UNION LLC	EMPLOYMENT CRD REPORT	07317106	07/25/2013	8.74	09/13
	8705	MCGRATH CONSULTING GROUP, INC	McGrath Consulting	619	08/14/2013	16,205.00	09/13
						19,099.74	*
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	555	BURLINGTON AREA SCHOOL DIST.	BASD CITY HALL ADMIN PAPER	081613	08/16/2013	96.40	09/13
100-515132-399	ADMIN - SUNDRY EXPENSES						
	5720	BURLINGTON GLASS, INC.	BURLINGTON GLASS ENGRAVING	153707	08/21/2013	6.00	09/13
100-515132-505	Admin - Legal Fees						
	3035	VONBRIESEN & ROPER, S.C.	ARBITRATION	8723	08/07/2013	129.00	09/13
Total ADMINISTRATOR						19,331.14	
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	555	BURLINGTON AREA SCHOOL DIST.	BASD FINANCE PAPER	081613	08/16/2013	72.30	09/13
100-515141-533	FINANCE - COPY MACHINE RENTAL						
	1584	JAMES IMAGING SYSTEMS, INC.	Fin Toshiba ES550	496956	08/16/2013	39.98	09/13
Total FINANCE						112.28	
100-525211-211	POLICE - PHYSICALS						
	2353	PERSONNEL EVALUATION, INC.	Police Dept JV Pep Billing	05099	07/31/2013	120.00	09/13
	4154	AURORA HEALTH CARE	Acct #600003827 - Scott, Michael	112588381	11/09/2012	34.00	09/13
	7561	WI CHIEFS OF POLICE ASSOC	WCPA National Dispatcher Tests	072513	07/25/2013	225.00	09/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						379.00	*
100-525211-225	POLICE - TELEPHONE						
	5016	WI DEPT OF JUSTICE-2688	WI DEPT OF JUSTICE TIME SYSTEM	T15410	07/17/2013	370.50	09/13
100-525211-240	POLICE - FUEL, OIL						
	1050	DOUG'S AUTO	DOUGS AUTO POLICE CHANGE OIL	021199	06/27/2013	24.95	09/13
	1050	DOUG'S AUTO	DOUGS AUTO OIL CHANGE POLICE	021200	06/27/2013	24.95	09/13
	1050	DOUG'S AUTO	DOUGS AUTO POLICE OIL CHANGE	021233	07/03/2013	24.95	09/13
	1050	DOUG'S AUTO	DOUGS AUTO OIL CHANGE POLICE	021347	07/29/2013	24.95	09/13
	1050	DOUG'S AUTO	DOUGS AUTO OIL CHANGE POLICE	021349	07/29/2013	24.95	09/13
	1050	DOUG'S AUTO	DOUGS AUTO POLICE DEPT OIL CHA	021358	07/30/2013	24.95	09/13
						149.70	*
100-525211-242	POLICE - REPAIR/MTCE EQUIP						
	1050	DOUG'S AUTO	DOUGS AUTO POLICE TIRE ROTATIC	021359	07/30/2013	16.95	09/13
	7335	GOODWRENCH QUICK LUBE	2011 Ford Taurus Oil Change	418231	08/16/2013	39.75	09/13
	7335	GOODWRENCH QUICK LUBE	2011 Ford Taurus Replace Engine air Fi	418240	08/16/2013	22.99	09/13
						79.69	*
100-525211-244	POLICE - REPAIR & MAINTENANCE						
	2830	STREICHER'S	STREICHERS POLICE DEPT SUPPLIE	11034430	07/18/2013	72.96	09/13
	4140	DASH MEDICAL GLOVES, INC	DASH MEDICAL GLOVES POLICE	INV0808155	07/31/2013	62.90	09/13
	5364	DIGICORP	Order Tracs PC Replacement	55964	07/31/2013	962.00	09/13
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX I	P22381	07/31/2013	57.50	09/13
						1,155.36	*
100-525211-248	POLICE - REP & MAINT BUILDING						
	1357	KELMANN RESTORATION	EMC Ins Property Damage Claim	002352	08/12/2013	29,990.57	09/13
	1416	HALVERSON OVERHEAD DOOR CO.	HALVERSON OVERHEAD DOOR POL	0085916-IN	08/07/2013	1,115.00	09/13
						31,105.57	*
100-525211-299	POLICE - SUNDRY CONTRACT						
	4119	R & B TOWING	R & B POLICE DEPT WINCHING	2751	07/20/2013	293.00	09/13
	7565	ACCELERATED AUTO SERVICE	Flatbed Towing Charge	15093	07/09/2013	95.00	09/13
						388.00	*
100-525211-310	POLICE - OFF SUPP-POSTAGE						
	555	BURLINGTON AREA SCHOOL DIST.	BASD POLICE PAPER	081613	08/16/2013	120.50	09/13
	3635	RICHTER'S SENTRY FOODS	Richter's - Police Dept	080213PD	08/02/2013	27.43	09/13
	7577	WAREHOUSE DIRECT OFFICE PROD	WAREHOUSE DIRECT POLICE SUPPLI	2021580-0	07/31/2013	34.84	09/13
						182.77	*
100-525211-330	POLICE - TRAVEL						
	1287	M.G.I.A. WI CHAPTER	Seminar for Police Dept Training	080213	08/02/2013	20.00	09/13
	3258	Lifeline Training, Ltd	Street Survival Seminar	9054	07/25/2013	398.00	09/13
	3967	NORTHEAST WI TECHNICAL COLLEC	NORTHWEAST WI TECHNICAL POLIC	SFT0000078593	06/16/2013	350.00	09/13
						768.00	*
100-525211-344	POLICE - JANITOR SUPPLIES						
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL POLICE	536985	07/18/2013	265.40	09/13
	1951	MENARDS	MENARDS POLICE SUPPLIES	27837	07/24/2013	175.87	09/13
	1951	MENARDS	MENARDS POLICE JANITOR SUPPLIE	29225	08/08/2013	75.66	09/13
						516.93	*
100-525211-346	POLICE - UNIFORM REPAIR/ETC						
	3558	LARK UNIFORM OUTFITTERS	Lark Uniform Badge belt Clip Holder	142136	06/12/2013	16.02	09/13
	3558	LARK UNIFORM OUTFITTERS	Lark Uniform Ballistic Vest	143465	07/01/2013	764.95	09/13
	3558	LARK UNIFORM OUTFITTERS	LARK UNIFORM POLICE BADGES	145569	07/31/2013	263.00	09/13
						1,043.97	*
100-525211-347	POLICE - FIREARM SUPP/RANGE						
	2830	STREICHER'S	STREICHER'S POLICE SUPPLIES	L1022504	05/23/2013	192.87	09/13
100-525211-381	POLICE - INVESTIGATIONS						
	1391	LANGUAGE LINE SERVICES, INC	OVER-THE -PHONE INTERPRETATIO	3209536	07/31/2013	109.50	09/13
	5907	ACL LABORATORIES	ACL LAB 30002225-X661 POLICE DEP	201307-0	08/01/2013	87.50	09/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						197.00	*
Total POLICE DEPT.						36,529.36	
100-525220-159	FIRE - CLOTHING ALLOWANCE						
	1349 EAGLE MEDIA, INC		Company Cargo & Company Pant	00026726	08/10/2013	114.98	09/13
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
	4138 KNOX COMPANY		Fire Dept - Model 1 w/Blue Strobe	INV00588744	08/09/2013	2,405.00	09/13
100-525220-248	FIRE - REPAIR MAINT BLDGS						
	1416 HALVERSON OVERHEAD DOOR CO.		HALVERSON OVERHEAD DOOR FIRE	0085962-IN	08/16/2013	170.00	09/13
	1951 MENARDS		MENARDS FIRE DEPT SUPPLIES	30594	08/23/2013	17.14	09/13
						187.14	*
100-525220-298	FIRE- CONTRACT SERVICES						
	7630 MALEK & ASSOCIATES CONSULTAN		fire alarm control panel review O'Reilly A	7630	08/16/2013	520.00	09/13
100-525220-310	FIRE - OFFICE SUPPLIES						
	555 BURLINGTON AREA SCHOOL DIST.		BASD FIRE PAPER	081613	08/16/2013	24.10	09/13
	2590 REINEMANS, INC.		REINEMANS FIRE DEPT UPS CHARG	33215	08/12/2013	9.80	09/13
	5906 MINUTEMAN PRESS OF BURLINGTOI		Minuteman - Fire Box Call Cards	17854	08/21/2013	31.53	09/13
						65.43	*
Total FIRE DEPT.						3,292.55	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117 ALSCO		ALSCO DPW - STREETS	IMIL714443	08/14/2013	130.00	09/13
	1111 AUTUMN SUPPLY		Autumn Supply - safety glasses, towels,	10131	08/05/2013	146.08	09/13
						276.08	*
100-535321-225	STREETS - TELEPHONE						
	5364 DIGICORP		Digicorp - DPW Telephone Labor	56190	08/16/2013	105.00	09/13
100-535321-242	STREETS - REP MAINT VEHICLES						
	1457 HUMPHREY SERVICE & PARTS, INC.		HUMPEY SERVICE DPW STOCKS	1111011	08/07/2013	52.62	09/13
	1800 LINCOLN CONTRACTORS SUPPLY IN		Street Dept - Parts	185812	08/05/2013	141.82	09/13
	2000 MIKE'S REPAIR SERVICE		MIIKES REPAIR SERVICE UNIT #600	42804	07/26/2013	123.50	09/13
	2060 MOTOR PARTS COMPANY, LLC.		MOTOR PARTS DPW UNIT 518	229119	08/12/2013	20.14	09/13
	5605 CUMMINS NPOWER,LLC		gasket	805-15611	08/06/2013	2.87	09/13
	5605 CUMMINS NPOWER,LLC		CUMMINS- Unit 518	805-16222	08/12/2013	151.56	09/13
	7406 OTTO PAAP CO, INC		OTTO PAAP CO DPW SUPPLIES	86716	08/12/2013	14.22	09/13
						506.73	*
100-535321-248	STREETS REP & MAINT BLDG						
	117 ALSCO		ALSCO DPW - Water, Streets & Park	IMIL714444	08/14/2013	40.16	09/13
100-535321-298	STREETS - CONTRACT SERVICES						
	2341 PAYNE & DOLAN, INC.		Payne & Dolan - Streets Dept	1223460	08/08/2013	122.38	09/13
	3070 WANASEK CORPORATION		WANASEK TRUCK SWEEPER	2860	08/13/2013	4,050.00	09/13
	7647 ACTION FIRE & ALARM INC.		ACTION FIRE & ALARM SERVICE EX I	P22384	08/12/2013	327.50	09/13
	8495 Standard Lifts & Equipment Inc		Lift Inspections	51835	08/06/2013	340.00	09/13
						4,839.88	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	2470 QUILL CORPORATION		QUILL CORP DPW SUPPLIES	4636137	08/07/2013	78.20	09/13
	2470 QUILL CORPORATION		QUILL DPW OFFICE SUPPLIES	4675238	08/08/2013	42.49	09/13
	3635 RICHTER'S SENTRY FOODS		Richter's - DPW	081413DPW	08/14/2013	123.32	09/13
	8696 CANON SOLUTIONS AMERICA, INC		Copier - DPW Serial FRU34827	4010411824	08/06/2013	17.21	09/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						261.22	*
100-535321-350		STREETS - REP MAINT SUPPLIES					
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL STREETS	537963	08/16/2013	216.11	09/13
	1732	LANGE ENTERPRISES	LANGE ENTERPRISES- DPW	48410	08/09/2013	660.94	09/13
	1951	MENARDS	MENARDS DPW SUPPLIES	29336	08/09/2013	78.19	09/13
	1951	MENARDS	MENARDS DPW SUPPLIES	29840	08/15/2013	22.26	09/13
	1951	MENARDS	MENARDS DPW SUPPLIES	29844	08/15/2013	76.02	09/13
	2215	NELSON ELECTRIC SUPPLY	NELSON ELECTRIC DPW PARTS	650663-01	08/05/2013	917.14	09/13
	2470	QUILL CORPORATION	QUILL DPW SUPPLIES	4829927	08/14/2013	43.98	09/13
	2590	REINEMANS, INC.	REINEMANS DPW	33293	08/13/2013	10.79	09/13
	2720	SHERWIN INDUSTRIES, INC.	Good Seal Products- Supplies	GS004571	07/31/2013	1,946.69	09/13
	2720	SHERWIN INDUSTRIES, INC.	SHERWIN INDUSTRIES SUPPLIES DF	SS051841	08/08/2013	3,509.00	09/13
	2860	TAPCO	TAPCO DPW SUPPLIES	L430668	08/15/2013	345.39	09/13
	5334	THOMAS, ERIC J	Snap-on DPW tools	0806137194	08/06/2013	115.00	09/13
	5334	THOMAS, ERIC J	Snap-on DPW tools	0813137459	08/13/2013	54.00	09/13
						7,995.51	*
100-535321-390		STREETS - SUPPLIES					
	3635	RICHTER'S SENTRY FOODS	Richter's - Luncheon	081513DPW	08/15/2013	49.83	09/13
		Total STREET ADMINISTRATION				14,074.41	
100-555551-159		PARKS - CLOTHING					
	117	ALSCO	ALSCO DPW - PARKS	IMIL714443	08/14/2013	42.41	09/13
	1111	AUTUMN SUPPLY	Autumn Supply - safety glasses, towels,	10131	08/05/2013	146.07	09/13
						188.48	*
100-555551-225		PARKS - TELEPHONE					
	5364	DIGICORP	Digicorp - DPW Telephone Labor	56190	08/16/2013	105.00	09/13
100-555551-248		PARKS - REPAIR MAINT BLDGS					
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL714444	08/14/2013	20.07	09/13
	2590	REINEMANS, INC.	Reinemans Parks Dept	33269	08/13/2013	13.98	09/13
						34.05	*
100-555551-298		PARKS - OUTSIDE SERVICES					
	2570	REESMAN'S EXC. & GRADING, INC.	REESMANS EXCAVATING SHREDDEI	20130331	07/31/2013	8,896.00	09/13
100-555551-310		PARKS - OFFICE SUPP, POSTAGE					
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4010411824	08/06/2013	8.59	09/13
100-555551-350		PARKS - REPAIR/MTCE SUPPLIES					
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL PARKS	537963	08/16/2013	216.10	09/13
	2587	REINDERS INC	REINDERS BROS DPW SUPPLIES	1448423-00	08/06/2013	597.55	09/13
	2590	REINEMANS, INC.	Reinemans - Parks - BakPak Sprayer	33199	08/12/2013	94.49	09/13
	3450	ZEP SALES & SERVICE	ZEP Wasp & Hornet Killer	9000459451	08/13/2013	199.41	09/13
	7406	OTTO PAAP CO, INC	Otto Paap - Parts for weed trimmers	86511	08/06/2013	13.58	09/13
						1,121.13	*
		Total PARKS				10,353.25	
100-565641-298		PLAN COMM - CONTRACT SVCS					
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0056.01 Bear Riverwalk Plan f	80557	08/15/2013	1,121.50	09/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0254.01 Los Compadres	80561	08/15/2013	103.32	09/13
						1,224.82	*

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total PLANNING COMMISSION						1,224.82	
Total GENERAL FUND						85,661.26	
251-555511-225	TELEPHONE						
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE LIBRARY	0813TWC	08/29/2013	73.52	09/13
251-555511-247	REPAIR, MAINTENANCE BUILDING						
	503	BREUER & FELL ELECTRIC	BREUER & FELL LIBRARY	25781BF	08/29/2013	97.20	09/13
	505	BRUESEWITZ PLUMBING, INC	new drinking fountain	28839	08/29/2013	1,257.00	09/13
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM LIBRARY	536983	08/29/2013	457.74	09/13
	2590	REINEMANS, INC.	REINEMANS LIBRARY SUPPLIES	33073	08/29/2013	64.34	09/13
	3040	VORPAGEL SERVICE INC.	Vorpagel - Library - tested roof top unit	33864	08/29/2013	267.50	09/13
						2,143.78	*
251-555511-310	OFFICE SUPPLIES, POSTAGE						
	555	BURLINGTON AREA SCHOOL DIST.	BASD LIBRARY PAPER	081613	08/16/2013	120.50	09/13
	1010	DEMCO	DEMCO LIBRARY MATERIALS	5020643	08/29/2013	1,070.87	09/13
	3635	RICHTER'S SENTRY FOODS	LIBRARY SUPPLIES	0813RS1	08/29/2013	41.50	09/13
	5906	MINUTEMAN PRESS OF BURLINGTOI	Minuteman - Signup Sheets & Nametag	17740	08/29/2013	38.05	09/13
						1,270.92	*
251-555511-324	MEMBERHSIP DUES						
	5827	AMERICAN LIBRARY ASSOCIATION	ALA Schnupp Membership	0813ALA	08/29/2013	98.00	09/13
251-555511-327	MATERIALS						
	300	BAKER & TAYLOR	BAKER & TAYLOR LIBRARY MATERIA	2028450816	08/29/2013	1,899.79	09/13
	302	BAKER & TAYLOR CONT. SERVICE	BAKER & TAYLOR CONTINUATION LI	5012730856	08/29/2013	364.04	09/13
	1910	MARSHALL CAVENDISH CORPORATI	MARSHALL CAVENDISH JUVENILE M.	3001348	08/29/2013	193.91	09/13
	3011	VALUE LINE PUBLISHING, INC.	VALUE LINE PUBLISHING INC LIBRAF	0813VL	08/29/2013	289.00	09/13
	3387	WI TAXPAYERS ALLIANCE	LIBRARY REFERENCE MATERIALS	0813WTA	08/29/2013	32.95	09/13
	3529	RECORDED BOOKS LLC	playaways & audiobooks	74781263	08/29/2013	531.74	09/13
	4072	MICROMARKETING ASSOCIATES	MICOMARKETING, LIBRARY	492277	08/13/2013	158.88	09/13
	5630	AMAZON.COM/GE MONEY	AMAZON LIBRARY JUVENILE MATER	0813AMAZ	08/13/2013	4.49	09/13
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S & CT	91180803	08/29/2013	815.58	09/13
	7754	CENGAGE LEARNING	Library Large Print Materials	99748694	08/29/2013	146.19	09/13
						4,436.57	*
Total FUND EXPENSES						8,022.79	
Total LIBRARY OPERATIONS FUND						8,022.79	
465-525211-800	POLICE OUTLAY						
	5585	GENERAL COMMUNICATIONS, INC	Police - Radio Tower	193468	06/24/2013	5,835.00	09/13
465-525211-805	POLICE CAPITAL OUTLAY VEHICLES						
	5585	GENERAL COMMUNICATIONS, INC	GENERAL COMMUNICATIONS POLIC	193737	07/18/2013	7,028.00	09/13
Total POLICE DEPT.						12,863.00	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total CAPITAL REPLACEMENT FUND						12,863.00	
501-514900-000	ADMINISTRATIVE EXPENSES						
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	18624	08/20/2013	163.80	09/13
Total ADMINISTRATIVE						163.80	
Total SELF INSURANCE FUND						163.80	
621-181000	CONSTRUCTION IN PROGRESS						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0077.01 Phase II - WWTF Upg	80615	08/21/2013	40,441.30	09/13
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP	IMIL711965	08/07/2013	121.46	09/13
	117	ALSCO	ALSCO WWTP	IMIL714446	08/14/2013	73.49	09/13
	117	ALSCO	ALSCO WWTP	IMIL716961	08/21/2013	123.37	09/13
						318.32	*
621-575740-244	REPAIRS,MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP	IMIL711965	08/07/2013	7.30	09/13
	117	ALSCO	ALSCO WWTP	IMIL711966	08/07/2013	92.41	09/13
	117	ALSCO	ALSCO WWTP	IMIL714446	08/14/2013	7.30	09/13
	117	ALSCO	ALSCO WWTP	IMIL716961	08/21/2013	7.30	09/13
	117	ALSCO	ALSCO WWTP	IMIL716962	08/21/2013	92.41	09/13
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL WWTP SUPPLI	537422	08/09/2013	33.48	09/13
	1370	GRAINGER	GRAINGER, WWTP parts	9212423272	08/08/2013	397.36	09/13
	1951	MENARDS	Material to install new grit pump	29060	08/06/2013	98.69	09/13
	2215	NELSON ELECTRIC SUPPLY	NELSON ELECTRIC WWTP	650965-01	08/07/2013	192.26	09/13
	2330	PATS SERVICES, INC	Pats Services - Clean Aeration Basin	639323	08/13/2013	6,242.50	09/13
	2973	USABlueBook	USA BLUEBOOK WWTP	119496	08/08/2013	107.61	09/13
	5164	DONERITE JANITORIAL SERV INC.	DoneRite Janitorial Cleaning for WWTP	2445	08/19/2013	1,080.00	09/13
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER WWTP	248925	08/09/2013	47.17	09/13
	5721	HD SUPPLY WATERWORKS, LTD.	HD Piping for 1st Stage	B267558	08/02/2013	326.20	09/13
						8,731.99	*
621-575740-248	PLANT OPERATION						
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS WWTP PARTS	227859	07/08/2013	11.32	09/13
	2330	PATS SERVICES, INC	PATS SANITARY WWTP CLEAN TANI	638899	07/29/2013	1,190.00	09/13
	4401	THERMA-STOR PRODUCTS GROUP	THERMA-STOR DEHUMIDIFIER	2633117 RI	08/09/2013	2,905.00	09/13
						4,106.32	*
621-575740-249	LABORATORY						
	117	ALSCO	ALSCO WWTP	IMIL711965	08/07/2013	4.57	09/13
	117	ALSCO	ALSCO WWTP	IMIL711966	08/07/2013	53.89	09/13
	117	ALSCO	ALSCO WWTP	IMIL714446	08/14/2013	4.57	09/13
	117	ALSCO	ALSCO WWTP	IMIL716961	08/21/2013	4.57	09/13
	117	ALSCO	ALSCO WWTP	IMIL716962	08/21/2013	53.89	09/13
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL WWTP SUPPLI	537422	08/09/2013	144.24	09/13
	1477	IDEXX LABORATORIES	IDEXX WWTP SUPPLIES	270479848	07/30/2013	868.01	09/13
	1477	IDEXX LABORATORIES	IDEXX WWTP SUPPLIES	270707104	08/07/2013	262.68	09/13
	2590	REINEMANS, INC.	REINEMANS WWTP SUPPLIES	33896	08/21/2013	25.98	09/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						1,422.40	*
621-575740-310		OFFICE SUPPLIES, POSTAGE					
	2470	QUILL CORPORATION	QUILL CORP WWTP OFFICE SUPPLIE	4416661	07/30/2013	4.29	09/13
	2470	QUILL CORPORATION	QUILL CORP WWTP SUPPLIES	4484380	07/30/2013	24.99	09/13
	8696	CANON SOLUTIONS AMERICA, INC	Copier - WWTP Serial FRU35325	4010411791	08/06/2013	39.00	09/13
						68.28	*
621-575740-359		SANITARY SEWER REPAIR,MAINT					
	248	AUGIE'S EXCAVATING INC	Sewer work in street at 440 Edwards Str	2473	08/19/2013	3,300.00	09/13
621-575740-371		REG/PERMITS/OUTSIDE TESTING					
	3815	NORTHERN LAKE SERVICE, INC.	NORTHERN LAKE SERVICE WWTP S	239144	08/22/2013	146.40	09/13
621-575740-374		SAFETY					
	7473	CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY WWTP	60457	08/08/2013	346.69	09/13
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX 1	P22379	07/31/2013	170.00	09/13
						516.69	*
Total WASTEWATER FUND EXPENSES						18,610.40	
Total WASTEWATER OPERATIONS FUND						59,051.70	
622-506230-000		SUPPLIES					
	7085	GRAYBAR	#9 - Lighting Upgrades	968013528	08/12/2013	218.42	09/13
	7085	GRAYBAR	#11 - Smoke Alarms	968030728	08/13/2013	113.89	09/13
	7085	GRAYBAR	#9 - Lighting Upgrades	968082604	08/15/2013	1,415.60	09/13
						1,747.91	*
Total 622-506230						1,747.91	
622-506250-000		MAINTENANCE-SUPPLIES					
	2590	REINEMANS, INC.	REINEMANS WATER DEPT SUPPLIES	32516	08/02/2013	2.51	09/13
	2973	USABlueBook	USA BLUEBOOK WATER SUPPLIES	110085	07/29/2013	29.73	09/13
	2973	USABlueBook	USABlueBook - Radium Maint.Supplies	112428	07/31/2013	670.26	09/13
	2973	USABlueBook	USABlueBook - Radium Maint.Supplies	118755	08/07/2013	94.00	09/13
						796.50	*
Total 622-506250						796.50	
622-506410-000		SUPPLIES					
	2590	REINEMANS, INC.	REINEMANS WATER DEPT SUPPLIES	33926	08/21/2013	14.38	09/13
	2973	USABlueBook	USA BLUEBOOK WATER DEPT SUPP	128873	08/19/2013	137.86	09/13
						152.24	*
Total 622-506410						152.24	
622-506500-000		RESERVOIRS & SUPPLES					
	1513	INLAND POWER GROUP	Coolong System Repair	1431461-00	08/19/2013	597.00	09/13
	2973	USABlueBook	USA BLUEBOOK WATER DEPT SUPP	110085	07/29/2013	527.40	09/13
						1,124.40	*

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 622-506500						1,124.40	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO WATER DEPT	IMIL711964	08/07/2013	27.47	09/13
	117	ALSCO	ALSCO WATER DEPT	IMIL714445	08/14/2013	27.47	09/13
						54.94	*
Total 622-509030						54.94	
622-509210-000	OFFICE SUPPLY						
	2470	QUILL CORPORATION	QUILL CORP WATER OFFICE SUPPLI	4394886	07/29/2013	34.99	09/13
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4010411824	08/06/2013	17.21	09/13
						52.20	*
Total 622-509210						52.20	
622-509230-000	OUTSIDE SERVICES						
	1513	INLAND POWER GROUP	yearly inspection and testing on generat	1431331-00	08/19/2013	278.50	09/13
	1513	INLAND POWER GROUP	yearly inspection and testing on generat	1431332-00	08/19/2013	278.50	09/13
	1513	INLAND POWER GROUP	yearly inspection and testing on generat	1431333-00	08/19/2013	344.20	09/13
	7120	STARNET TECHNOLOGIES	Survey of all locations for radio upgrade	12324	07/31/2013	2,496.28	09/13
						3,397.48	*
Total 622-509230						3,397.48	
622-509300-000	MISCELLANEOUS-SUPPLIES						
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS HYDRANT FLUSH-	115244JULY	07/18/2013	47.40	09/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	HI-Hydrant Flushing ad	115245JULY	07/03/2013	54.00	09/13
						101.40	*
Total 622-509300						101.40	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL714444	08/14/2013	40.16	09/13
	1442	Sabel Mechanical	Install new 10" piping for well #9	640-1	08/27/2013	4,513.66	09/13
	1442	Sabel Mechanical	Install new 10" piping for well #10	640-2	08/12/2013	4,273.66	09/13
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX	P22378	07/31/2013	164.00	09/13
						8,991.48	*
Total 622-509350						8,991.48	
Total WATER UTILITY FUND						16,418.55	
623-575740-242	REPAIR, MAINTENANCE EQUIPMENT						
	5117	HUGHES ELECTRIC, INC	HUGHES ELECTRIC REPAIRS AT AIR	11125	08/12/2013	951.00	09/13
623-575740-298	CONTRACT SERVICES						
	6280	BURLINGTON DEVELOPMENT GROU	Reimbursable Outside Service - Cleanin	SEPT2013	08/15/2013	350.00	09/13
	6280	BURLINGTON DEVELOPMENT GROU	TIME WARNER	SEPT2013	08/15/2013	55.00	09/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE, EX	P22386	08/12/2013	102.50	09/13
						507.50	*
623-575740-450	RENT						
	6280	BURLINGTON DEVELOPMENT GROU	BURLINGTON DEVELOPMENT GROU	SEPT2013	08/15/2013	865.00	09/13
Total 623-575740						<u>2,323.50</u>	
Total AIRPORT FUND						<u>2,323.50</u>	
802-484842-000	MISCELLANEOUS DONATIONS						
	2827	STOWELL'S CATERING SERVICE	Stowell's Catering - 100 people	051513PD	05/15/2013	800.00	09/13
Total Police Donations Fund						<u>800.00</u>	
Grand Total:						<u><u>185,304.60</u></u>	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100011287	DEQUAKER, STEVEN J.	.00	.00	.00	18.08	.00	.00	18.08
100081100	BERNDT, LINDA M.	6.31	.00	.00	.00	.00	.00	6.31
100081122	FALK, GAYLE A	.00	.00	.00	33.90	.00	.00	33.90
100081162	MCCARTHY, TAMARA A.	.00	.00	.00	45.77	.00	.00	45.77
100081204	RYBARCZYK, CAROLE A.	.00	.00	.00	40.40	.00	.00	40.40
Grand Totals:	5 Employees	6.31	.00	.00	138.15	.00	.00	144.46



City Clerk

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262) 763-3474 fax

www.burlington-wi.gov

<b>Common Council Agenda Item Number: 10</b>	<b>Date:</b> September 3, 2013
<b>Submitted By:</b> Diahnn Halbach, City Clerk	<b>Subject:</b> Licenses & Permits

**APPROVALS**

**OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL**

Adams, Ryan James  
Ammon, Laura Lynn  
Deckert, Renny Adrian  
Ebbers, Taylor Rose  
Pelz, Amy Elizabeth  
Schneider, Khiyl Nevin  
Tadeo, Rosa N.

**SPECIAL EVENTS PERMIT**

Organization: Burlington Area Chamber of Commerce  
Event: Burlington Annual Christmas Parade  
Date of Event: Friday, December 6, 2013  
Time of Event: Starting at 6:30 p.m.  
Event Location: Kane St., Milwaukee Ave., Chestnut St., and Pine St.

**Financial Remarks:**

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

**Executive Action:**

Staff recommends the Common Council accept the presented licenses at the September 3, 2013 Common Council meeting.



**Administration Department**  
300 N. Pine St., Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Item Number: 13A</b>	<b>Date:</b> September 3, 2013
<b>Submitted By: Kevin Lahner, City Administrator</b>	<b>Subject:</b> Resolution 4627(17) to consider the approval of Certified Survey Map for property located at 200 Bridge Street.

**Details:**

This item is to consider recommending approval of a Certified Survey Map from Bear Development, LLC for property located at 200 Bridge Street. This CSM drafted by Ryan Wilgreen, PLS, seeks to redivide the total subject property (Lot 1 of Certified Survey Map 2817) into two (2) lots. Proposed Lot 1 is proposed to be 56,062 square feet (1.287 acres) with another 7,193 square feet (0.165 acre) located within the meandered area. Proposed Lot 2 is proposed to be 157,455 square feet (3.615 acres) with another 15,824 square feet (0.363 acre) meandered area. The total area of the subject property is 236,534 square feet, or 5.43 acres.

The Plan Commission recommended approval of this CSM at their August 13<sup>th</sup> meeting.

**Options & Alternatives:**

The Council may choose to deny this CSM.

**Financial Remarks:**

N/A

**Executive Action:**

This item was for discussion at the August 20, 2013 Committee of the Whole meeting and for consideration at the September 3, 2013 Common Council meeting.

**Resolution Number:**  
**Introduced by: Committee of the Whole**

**A RESOLUTION APPROVING A CERTIFIED SURVEY MAP IN THE CITY OF BURLINGTON  
FOR PROPERTY LOCATED AT 200 BRIDGE STREET**

**WHEREAS**, the Plan Commission of the City of Burlington has reviewed a Certified Survey Map (CSM) for property described as a redivision of Certified Survey Map No. 2817, being a part of the Northeast ¼ of the Southeast ¼ and the Southeast ¼ of the Northeast ¼ of Section 32, Township 3 North, Range 19 East, City of Burlington, Racine County, State of Wisconsin, and;

**WHEREAS**, at their August 13, 2013 meeting, the Plan Commission did recommend approval of the CSM.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the attached CSM prepared on \_\_\_\_\_, 2013 by Ryan Wilgreen, PLS, is hereby approved.

**BE IT FURTHER RESOLVED** that the City Clerk record said CSM with the Racine County Register of Deeds and provide a copy of the recorded CSM to the Planning and Development Director, Julie Anderson, of Racine County Planning and Development, located at 14200 Washington Ave., Sturtevant, WI 53177.

Introduced: August 20, 2013  
Adopted:

---

Robert Miller, Mayor

Attest:

---

Diahnn Halbach, City Clerk

# CERTIFIED SURVEY MAP

FOR  
FCBA, LLC.

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 2817,  
BEING A PART OF THE NORTHEAST 1/4 OF THE  
SOUTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE  
NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE  
19 EAST, CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN.

LOT 1 AREA  
56,062 SQ. FT.  
1.287 ACRES  
TO THE MEANDER LINE

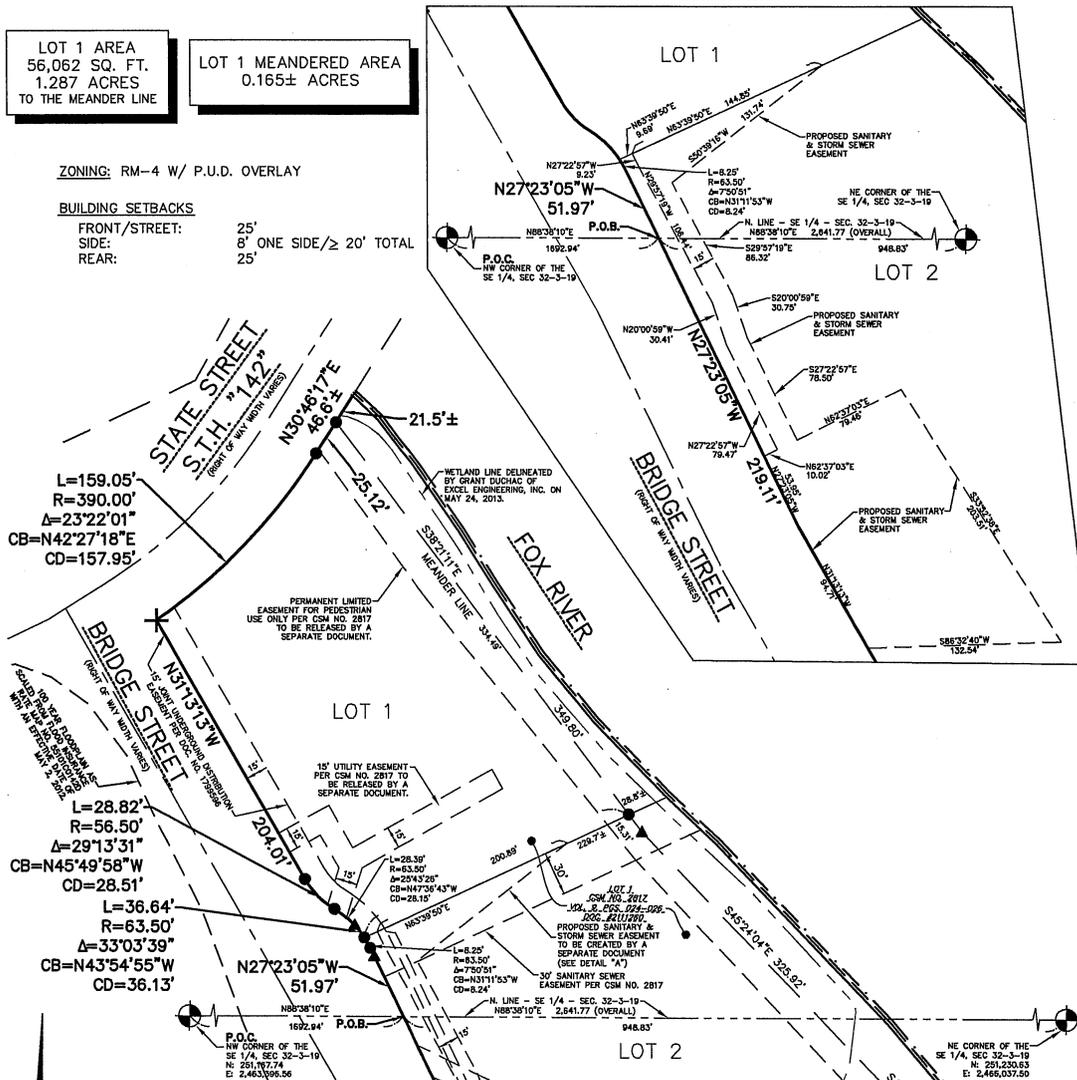
LOT 1 MEANDERED AREA  
0.165± ACRES

ZONING: RM-4 W/ P.U.D. OVERLAY

**BUILDING SETBACKS**

FRONT/STREET: 25'  
SIDE: 8' ONE SIDE/≥ 20' TOTAL  
REAR: 25'

DETAIL "A"



CERTIFIED SURVEY MAP #

VOLUME

PAGE

SHEET 1 OF 4 SHEETS



**LEGEND**

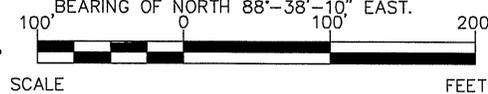
- - 3/4" x 18" REBAR SET WEIGHING 1.50 LBS/FT.
- + - CHISELED "X" FOUND.
- ▲ - 1" IRON PIPE FOUND.
- ⊗ - CAST ALUMINUM MON. FOUND.

OWNER:  
FCBA, LLC.  
4011 80TH STREET  
KENOSHA, WI 53142

SURVEYOR:  
RYAN WILGREEN  
EXCEL ENGINEERING  
100 CAMELOT DRIVE  
FOND DU LAC, WI 54935

SEE SHEET 2

DATED: 07/08/13  
REVISED: 08/12/13





**EXCEL**  
ENGINEERING Inc.  
SURVEYING GROUP  
PROJECT NO. 1307730

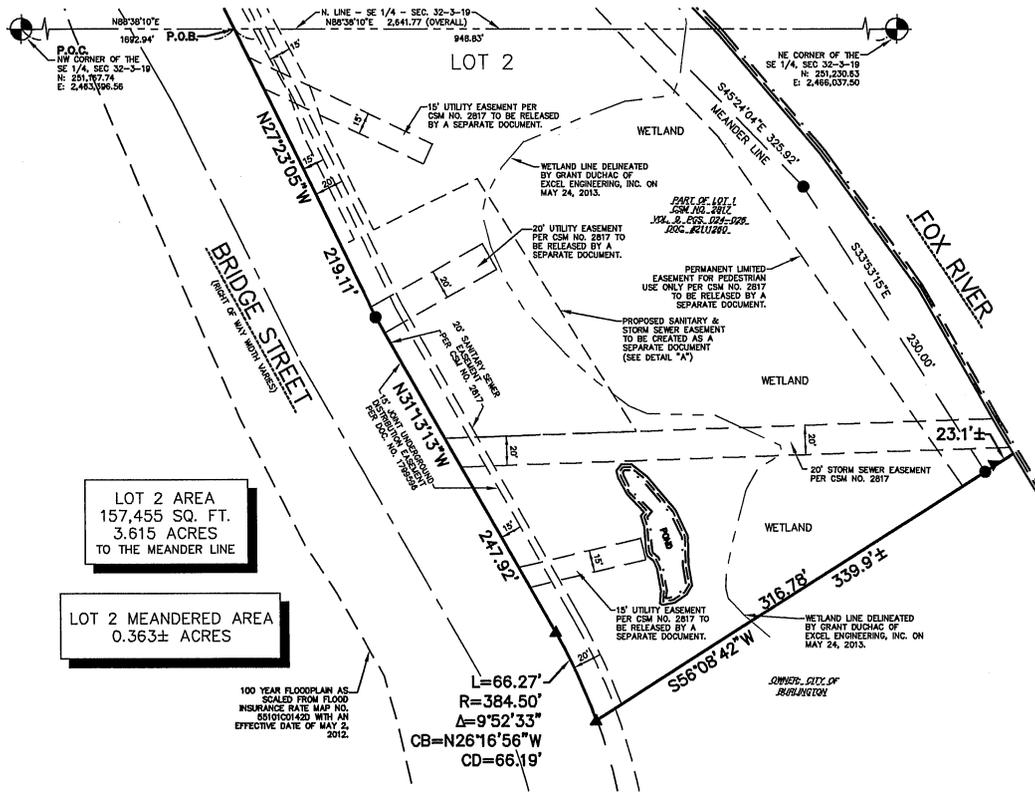
Always a Better Plan  
100 CAMELOT DRIVE  
FOND DU LAC, WI 54935  
PHONE: (920) 926-9800  
FAX: (920) 926-9801

# CERTIFIED SURVEY MAP

FOR  
FCBA, LLC.

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 2817,  
BEING A PART OF THE NORTHEAST 1/4 OF THE  
SOUTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE  
NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE  
19 EAST, CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN.

SEE SHEET 1



LOT 2 AREA  
157,455 SQ. FT.  
3.615 ACRES  
TO THE MEANDER LINE

LOT 2 MEANDERED AREA  
0.363± ACRES

100 YEAR FLOODPLAIN AS  
SCALED FROM FLOOD  
INSURANCE RATE MAP NO.  
S0100142D WITH AN  
EFFECTIVE DATE OF MAY 2,  
2012.

L=66.27'  
R=384.50'  
Δ=9°52'33"  
CB=N26°16'56"W  
CD=66.19'

DATED: 07/08/13  
REVISED: 08/12/13



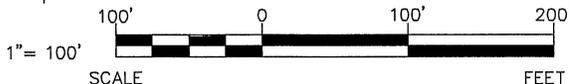
### LEGEND

- - 3/4" x 18" REBAR SET WEIGHING 1.50 LBS/FT.
- ▲ - 1" IRON PIPE FOUND.
- - CAST ALUMINUM MON. FOUND.

OWNER:  
FCBA, LLC.  
4011 80TH STREET  
KENOSHA, WI 53142

SURVEYOR:  
RYAN WILGREEN  
EXCEL ENGINEERING, INC.  
100 CAMELOT DRIVE  
FOND DU LAC, WI 54935

NORTH POINT REFERENCED TO THE WISCONSIN  
STATE PLANE COORDINATE SYSTEM GRID,  
SOUTH ZONE (NAD 27). THE NORTH LINE OF  
THE SOUTHEAST QUARTER HAS A RECORDED  
BEARING OF NORTH 88°-38'-10" EAST.





**EXCEL**  
ENGINEERING Inc.  
SURVEYING GROUP  
PROJECT NO. 1307730

Always a Better Plan  
100 CAMELOT DRIVE  
FOND DU LAC, WI 54935  
PHONE: (920) 926-9800  
FAX: (920) 926-9801

CERTIFIED SURVEY MAP # \_\_\_\_\_ VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_ SHEET 2 OF 4 SHEETS

**CERTIFIED SURVEY MAP**

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 2817,  
BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND THE  
SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF  
SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST,  
CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE**

I, Ryan Wilgreen, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped a parcel of land described below.

That I have made such Certified Survey under the direction of FCBA, LLC. bounded and described as follows:

A redivision of Lot 1 of Certified Survey Map No. 2817, recorded in Volume 9, Pages 024-026 as Document No. 2111260, being a part of the Northeast 1/4 of the Southeast 1/4 and the Southeast 1/4 of the Northeast 1/4 of Section 32, Township 3 North, Range 19 East, in the City of Burlington, Racine County, Wisconsin, being more particularly described as follows:

Commencing at the Northwest corner of the Southeast Quarter of said Section 32, thence North 88°-38'-10" East along the North line of the Southeast Quarter of said Section 32, a distance of 1,692.94 feet to a Westerly line of Lot 1 of said Certified Survey Map No. 2817 and the point of beginning; thence North 27°-23'-05" West along a Westerly line of said Lot 1, a distance of 51.97 feet; thence 36.64 feet along a Westerly line of said Lot 1 on a curve to the left having a radius of 63.50 feet, the chord of said curve bears North 43°-54'-55" West, a chord distance of 36.13 feet; thence 28.82 feet along a Westerly line of said Lot 1 on a curve to the right having a radius of 56.50 feet, the chord of said curve bears North 45°-49'-58" West, a chord distance of 28.51 feet; thence North 31°-13'-13" West along a Westerly line of said Lot 1, a distance of 204.01 feet to the Northwest corner of said Lot 1; thence 159.05 feet along a Northerly line of said Lot 1 on a curve to the left having a radius of 390.00 feet, the chord of said curve bears North 42°-27'-18" East, a chord distance of 157.95 feet; thence North 30°-46'-17" East along a Northerly line of said Lot 1, a distance of 25.12 feet to a Westerly Meander Line of the Fox River; thence South 38°-21'-11" East along said Westerly Meander Line, a distance of 349.80 feet; thence South 45°-24'-04" East along said Westerly Meander Line, a distance of 325.92 feet; thence South 33°-53'-15" East along said Westerly Meander Line, a distance of 230.00 feet to the Southerly line of said Lot 1; thence South 56°-08'-42" West along the Southerly line of said Lot 1, a distance of 316.78 feet to the Southwest corner of said Lot 1; thence 66.27 feet along a Westerly line of said Lot 1 on a curve to the left having a radius of 384.50 feet, the chord of said curve bears North 26°-16'-56" West, a chord distance of 66.19 feet; thence North 31°-13'-13" West along a Westerly line of said Lot 1, a distance of 247.92 feet; thence North 27°-23'-05" West along a Westerly line of said Lot 1, a distance of 219.11 feet to the point of beginning and containing 4.902 acres (213,517 Sq. Ft.) of land more or less and being subject to all easements and restrictions of record.

**ALSO;**

Those lands lying between said Westerly Meander Line and the Westerly water's edge of the Fox River containing 0.528 acres of land more or less and being subject to all easements and restrictions of record.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the Subdivision Ordinance of The City of Burlington in surveying, dividing, and mapping the same.

Ryan Wilgreen, P.L.S. No. S-2647  
ryan.w@excelengineer.com  
Excel Engineering, Inc.  
Fond du Lac, Wisconsin 54935  
Project Number: 1307730

DATED: 07/08/13  
REVISED: 08/12/13

CERTIFIED SURVEY MAP # \_\_\_\_\_

VOLUME \_\_\_\_\_

PAGE \_\_\_\_\_

SHEET 3 OF 4 SHEETS

**CERTIFIED SURVEY MAP**

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 2817,  
BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND THE  
SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF  
SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST,  
CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN.

CERTIFIED SURVEY MAP # \_\_\_\_\_

**OWNER'S CERTIFICATE-LLC**

FCBA, LLC. a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as Owner does hereby certify that said limited liability company caused the land described on this plat to be surveyed, divided, and mapped as represented on this plat.

FCBA, LLC. does further certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

- 1. City of Burlington

WITNESS the hand and seal of said owners this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

IN PRESENCE OF:

FCBA, LLC.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
S. R. Mills, Member

VOLUME \_\_\_\_\_

STATE OF WISCONSIN )  
\_\_\_\_\_ COUNTY )SS

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013, the above named S. R. Mills to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, WI  
My Commission Expires: \_\_\_\_\_

PAGE \_\_\_\_\_

**COMMON COUNCIL APPROVAL**

RESOLVED that this certified survey map in the City of Burlington, FCBA, LLC. owner, is hereby approved by the Common Council of the City of Burlington.

Date \_\_\_\_\_ Approved \_\_\_\_\_  
Robert Miller, Mayor

Date \_\_\_\_\_ Signed \_\_\_\_\_  
Robert Miller, Mayor

SHEET 4 OF 4 SHEETS

DATED: 07/08/13  
REVISED: 08/12/13



**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Item Number: 14A</b>	<b>Date:</b> September 3, 2013
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>Subject:</b> Ordinance 1970(4) to consider approving a rezone request for property located at 200 Bridge Street to include a Planned Unit Development Overlay to the existing Rm-4, Multi-family Residence District.

**Details:**

This item is to consider recommending approval of a Planned Unit Development Overlay from Bear Development, LLC for property located at 200 Bridge Street. The applicant is proposing to create a PUD Planned Unity Development which divides the subject property into two (2) lots but which will function as one unified development with shared drives, outdoor parking, and vehicular access from Bridge Street. The applicant is proposing to build two (2), 24-unit, multiple-family residential dwelling structures (apartments) on the total subject property (one, 24-unit on each of the two proposed lots) totaling 48 dwelling units. The overall density would be 8.84 dwelling units per net acre (excluding adjacent public street right-of-ways).

The Plan Commission approved this rezone request at their August 20<sup>th</sup> meeting.

**Options & Alternatives:**

The Council may choose to deny this request for a Planned Unit Development Overlay, however the property could not be used for the current proposed development project.

**Financial Remarks:** N/A

**Executive Action:**

This item was discussed at the August 20, 2013 Committee of the Whole meeting and is scheduled for the September 3, 2013 Common Council meeting for consideration.

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP BY ADDING A  
PLANNED UNIT DEVELOPMENT OVERLAY DISTRICT TO 200 BRIDGE STREET**

**WHEREAS**, the Bear Development, LLC, owner, requests property located at 200 Bridge Street, as described in Attachment "A" to have a Planned Unit Development Overlay added to the current Rm-4, Multi-Family Residence District zoning; and,

**WHEREAS**, this request was heard at, and recommended for approval by the Plan Commission at their August 13, 2013 meeting; and,

**WHEREAS**, a public hearing was held regarding this matter at the Common Council's \_\_\_\_\_, 2013 meeting.

**NOW THEREFORE BE IT ORDAINED**, that the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin does as follows:

**Section 1.** The district map of the City of Burlington, as it is incorporated by reference and made part of the City Zoning Ordinance, is hereby amended and changed in relation to the zoning classification of land more particularly described as follows:

<b>Owner:</b>	Bear Development, LLC
<b>Applicant:</b>	S. R. Mills
<b>Location of Request:</b>	200 Bridge Street
<b>Existing Zoning:</b>	Rm-4, Multiple-Family Residence District with a FW Floodway District, FFO, Floodfringe Overlay and a SWO, Shoreland Wetland Overlay
<b>Proposed Zoning:</b>	Include a Planned Unit Development Overlay
<b>Proposed Use:</b>	To construct two 24-unit multi-family buildings

**Section 2.** The district map in all other respects shall remain the same.

**Section 3.** This ordinance shall take effect upon its passage and publication as provided by law.

**NOW THEREFORE BE IT FURTHER ORDAINED** that the City Clerk shall provide a copy of this ordinance to Planning and Development Director, Julie Anderson, of Racine County Planning and Development, located at 14200 Washington Ave., Sturtevant, WI 53177 and Walworth County Land Use & Resource, 100 W. Walworth Street, P.O. Box 1001, Elkhorn, WI, 53121.

Introduced: August 20, 2013  
Adopted:

\_\_\_\_\_  
Robert Miller, Mayor

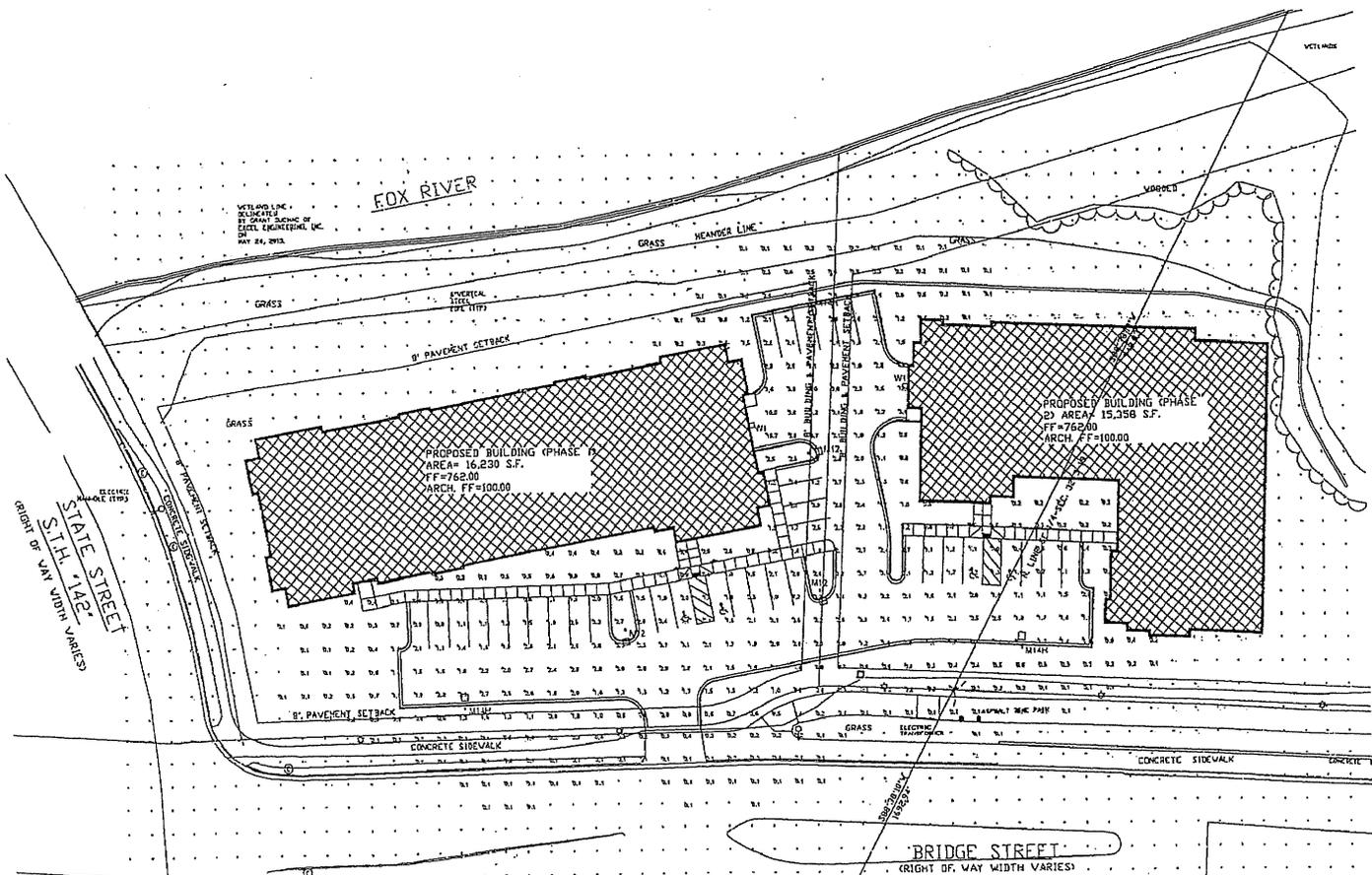
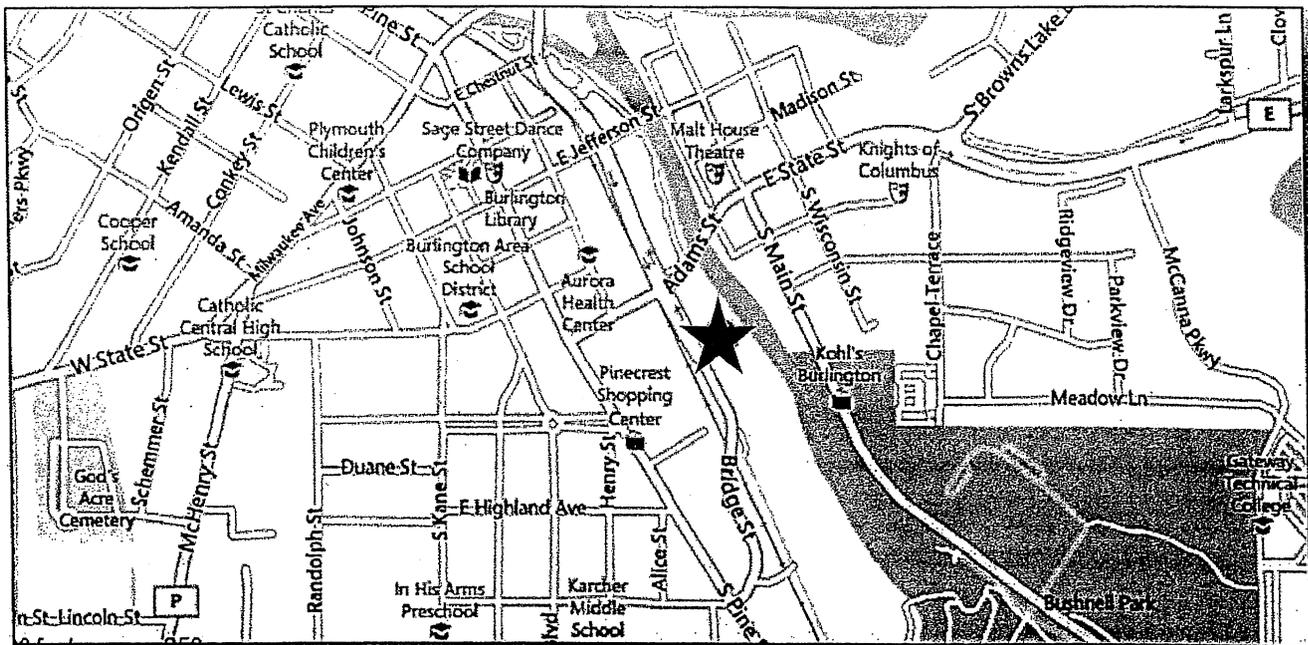
Attest:

\_\_\_\_\_  
Diahn Halbach, City Clerk

## ATTACHMENT A

### Legal Description

LAND TO BE REZONED IS A REDIVISION OF CERTIFIED SURVEY MAP NO. 2817, BEING A PART OF THE NORTHEAST  $\frac{1}{4}$  OF THE SOUTHEAST  $\frac{1}{4}$  AND THE SOUTHEAST  $\frac{1}{4}$  OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST, CITY OF BURLINGTON, RACINE COUNTY, STATE OF WISCONSIN



**EXCEL**  
ENGINEERING, INC.

101 CAMBLOT DRIVE  
FOXDEN, WI 53155  
PHONE: 878-374-9000  
FAX: 878-374-9011

Always a Better Plan

OWNER:  
CBA, LLC.  
011 BOUTH STREET  
WENOSHA, WI 53142