

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, May 28, 2013 in the Burlington Public Meeting Room. Present were Penny Torhorst, M.T. Boyle, Pat Hoffman, Scott Johnson, Peter Hintz, Mike Kelly, and Peter Smet. Excused were Pat Hurley and Dianne Boyle. Also present were Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 4:00.

Welcome to our new appointment to the Board. Peter Hintz is the new Aldermanic Representative. He has been a City Council member for 15 years and he is a retired Sheriff, a part time bus driver and also works part time for Wanasek. He and his wife are library supporters and they believe in libraries.

Election of Officers and Committee Appointments: Hoffman moved and Johnson seconded the motion to accept the slate of officers as presented with Penny Torhorst as President, Scott Johnson as Vice President and Pat Hoffman as Secretary/Treasurer. Motion passed. Torhorst then made the following committee appointments:

Building & Grounds - Chair: Hurley, Johnson, Hintz, M.T. Boyle
Personnel - Chair: Hoffman, Torhorst, Smet
Finance - Chair: Kelly, D. Boyle, M.T. Boyle, Smet

Falk commented that the City is forming a Blue Ribbon Committee which would include Council members and Library Board members. They would look at our space needs now and what we will need in the future. The Committee will probably also explore the possibility of sharing a building with the County or City.

Minutes of the April 23rd meeting were approved. Smet moved approval, Hoffman seconded. Motion passed.

The May Prepays, Reimbursements, and April 2013 General Fund Deposits were discussed and approved. Kelly moved approval and Johnson seconded. Motion passed.

Kelly moved and Johnson seconded the motion to approve the May 2013 Trust Fund Bills and the April 2013 Trust Fund Deposits. Motion passed.

Committee Reports: We have our newly appointed committees and there are no reports at this time.

Federated Library Report: The current Lakeshores Director, Kristin Hewitt, has resigned. Her husband has been transferred to Florida and they are leaving in early June. Steve Ohs will be the interim Lakeshores Director. He has a record of working well with the libraries, and he also has catalog and technology knowledge.

The joint finance committee has asked the DOA to report on how library systems can be streamlined. That report is due in a year. SRLAAW, the DPI committee that includes system and resource libraries, has just completed a report on what systems do now and what best practices would be for the future.

Old Business:

Friends: The Friends are getting ready for their annual Booksale. The sale dates are July 25, 26, & 27. Johnson volunteered to help at the sale.

New Business:

NLW Survey Results: Falk has discussed changes for the survey next year, to make our questions clearer to patrons.

This summer's reading program theme is "Dig into Reading". The Children's area will have a cave and other underground illusions. The adult side will have programs from bucket lists to gardening programs.

Directors Report:

Falk discussed that the circulation numbers are down again. We do not get credit for any internet usage or any ebooks. Smet requested that we get the number of uses on the ebooks on our monthly reports so that when the time comes we have the statistics.

BPL in the news: There were just a few calendar events this past month.

Public Communication to the Board: There was a thank you from Vicki Biehn for letting her use our display case for their display on sexual assault awareness.

Meeting was adjourned at 4:50 p.m. Hoffman moved and Kelly seconded. Motion passed.

Our next meeting will be on Tuesday, June 25th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Peter Hintz
Aldermanic Representative