



CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, JULY 18, 2013, 6:30 P.M.
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Alderman Bob Prailes, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. Excused: Commissioner Peter Turke.

Chairman Eisenhardt welcomed Jennifer Amborn as the newest member of the Park Board.

Approval June 20, 2013 Minutes: Chairman Eisenhardt entertained a motion for approval of the June 20, 2013 Minutes. Motion to approve made by Alderman Prailes. Seconded by Commissioner Amborn. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: Alderman Prailes had nothing new to report.

DPW Supervisor Report, Dan Jensen: DPW Supervisor Dan Jensen reported the Park Development Fund balance at \$134,382.52. Steve DeQuaker, Treasurer will be attending the August 15, 2013 Park Board meeting to give a detailed breakdown.

Echo Lake Dam will be inspected by the DNR on July 25th, which is done every five years.

Mr. Jensen reported that Kevin Lahner, City Administrator had asked that wording be added to the park reservation forms stating bouncy houses are not allowed in City of Burlington Parks, unless it is a City funded event. Several Commissioners spoke out against this, stating it should be on a case by case business. Liability issues could possibly be handled with additional certificate of insurance policies provided by the person's insurance. Alderman Prailes stated he would talk to the City Attorney and will discuss the issue further with Kevin Lahner, City Administrator before any changes are considered.

The painting of the bathrooms in Echo and Wagner Parks is completed.

Wachtel Tree Service is currently conducting their tree inventory in the City of Burlington.

Mr. Jensen asked the Park Board for their input on reimbursing home owners who would want to plant a tree in the parkway at the homeowners cost, with a not to exceed dollar amount. Currently there is nothing in the policy that states this can or cannot be done.

After some discussion, the Commissioners concluded to look at this further after Wachtel Tree Service has completed their survey and an Urban Forestry Management Plan is established.

New Business:

Baseball 2000 Summary of Receipts and Disbursements was distributed, with an ending balance of \$16,315.73.

Baseball 2000: Representatives of Baseball 2000 Jim Ludtke and Tim Bartz presented their project requesting installing a 30' X 72' Cleary building on the asphalt portion by Beaumont field, next to Walgreen's. They stated Kevin Lahner, City Administrator had looked at the location and thought there should not be a problem.

They are currently in the beginning stages, and need to get further approvals from Pat Scherrer, Building Inspector, in addition to Planning Commission and Council approval, but wanted the Park Board's approval before proceeding further.

The building they presented would provide the League with additional storage and provide a place for the kids to go into when it rains, other than the dugouts. They would also like to put a batting cage at the back of the building. They indicated there would be no costs to the City for this project, and if possible they would like to start this fall.

The location requested for the storage building has been spray painted, and Dan Jensen, DPW Supervisor will inspect the area to determine if there are any Department of Public Works issues prohibiting the building from being placed there.

The Park Board felt that approval was first needed by Pat Scherrer, Building Inspector in addition to the Plan Commission. Chairman Eisenhardt asked Mr. Ludtke and Mr. Bartz if they would come back to the Park Board once they have approval from the Planning Commission, and both agreed they would. Mr. Ludtke and Mr. Bartz thanked the Park Board for their time.

Mr. Ludtke and Mr. Bartz also asked the Park Board to consider the possibility of allowing Baseball 2000 to offer advertising on top of the first base dugout. Allowing this could bring in an additional \$1500.00, per year for the Baseball 2000 Group. They will bring this forward for discussion at a future Park Board meeting, but just wanted the Park Board members to think about it as a possibility.

Diane Glass Memorial Bench (by Joni Brooks) – Request to put Memorial Bench at Dog Park:

Deb Rintamaki presented a request from Joni Brooks to place a memorial bench at the Dog Park, in honor of her friend, Diane Glass who was killed in a car accident. Ms. Glass loved dogs and they thought this would be a great way to honor their friend.

The bench presented was evergreen in color, and constructed of recycled plastic boards and four feet long. Ms. Brooks would pay for the bench, which she will order and have shipped directly to the DPW. Any costs associated for cement and installation of the bench done by the DPW crews, she would also be willing to pay for. Dan Jensen, DPW Supervisor stated it would not take much for installation, and he had no problem with installing the bench, if the Park Board approved it.

After some discussion, Chairman Eisenhardt entertained a motion for approval of installation of the bench as presented, once the Dog Park Committee has been notified for input. Commissioner Schopp motioned to approve, seconded by Commissioner DeLay. All voted aye, motion carried.

Old Business:

United Way: Born Learning Trail, Park Development Fund Project Program Application

United Way of Racine County submitted an application for funds to pay for the signs that are part of the Born Learning Trail. The Born Learning Trail, which was approved at the June 20, 2013 Park Board meeting to be installed at Echo Park. The requested dollar amount of \$1625.00 for trail signs in Spanish to be installed as part of the Born Learning Trail.

Chairman Eisenhardt entertained a motion to approve the funds as requested. Motion to approve Park Board Funds of \$1625.00 to the United Way of Racine for the Born Learning Trail signs was made by Alderman Prailles. Seconded by Commissioner Schopp. All voted aye, motion carried.

Other Items:

Representatives from Catholic Central Softball Proposed Fence Location Change at Congress

Field: Mr. Bill Greskiw, Burlington Catholic Central Head Coach came before the Park Board to request the fence at Congress Field be moved to meet the requirements on outfield fences as stated by the WIAA rules, which go into effect in 2014. The outfield fence would need to be between 185' – 235'. To meet the requirements of the WIAA, the fence would need to be moved approximately 11 feet.

Mr. Greskiw would like to have the current fence moved, and thought that Kresken Fencing would be able to stretch the current fence to fit the new location. The Commissioners discussed the age of the current fence. Dan Jensen, DPW Supervisor questioned if the fence could be straightened out on the bottom portions that are curled. The only cost for moving the current fence would be the cement for the footings.

After some discussion, Chairman Eisenhardt asked Mr. Greskiw if he could come back to the August 15, 2013 Park Board meeting. This would allow time for DPW Supervisor Dan Jensen to examine the current fence, and to also check out the pole in question. Mr. Greskiw agreed he would come back to the next meeting.

Racine County 4H, Kellen McNamara: Ms. McNamara was present before the Park Board to ask approval to Camp Out overnight at Echo Park on September 13-14, 2013 from 7:00PM to 7:00AM.

The Racine County 4H had camped out at Echo Park last year, and raised \$1000.00 for the Transitional Living Center of Love, Inc. Approximately 15 kids will be involved camping out overnight in cardboard boxes accompanied by 3 adult chaperones.

Chairman Eisenhardt entertained a motion to approve the Racine County 4H Group to campout overnight at Echo Park, and to waive the \$15.00 camping fee. Motion to approve made by Commissioner Brandt. Seconded by Alderman Prailes. All voted aye, motion carried.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner DeLay. Seconded by Commissioner Brandt. All voted aye and Chairman Eisenhardt adjourned the meeting at 7:45 P.M.

Minutes respectfully submitted by:

**Deb Rintamaki
Department of Public Works**