



**AGENDA
COMMON COUNCIL**

Tuesday, August 20, 2013

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Peter Hintz, Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Tom Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for August 6, 2013 (*P. Hintz*)
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-5 (*R. Dawidziak*)
9. Payment of Vouchers (*T. Vos*)
10. Licenses and Permits (*J. Schultz*)
11. Appointments and Nominations: None

12. **PUBLIC HEARINGS:**

- A. A Public Hearing to hear comments and concerns from the public regarding a rezone request for property located at 200 Bridge Street to add a Planned Unit Development Overlay District to the parcel. *(T. Preusker)*

13. **RESOLUTIONS:**

- A. Resolution 4624(14) to approve the purchase of a Fire Department command vehicle from Miller Motors in the amount of \$25,912. This item was discussed at the August 6, 2013 Committee of the Whole meeting. *(T. Bauman)*
- B. Resolution 4625(15) to approve the purchase of communications equipment for the Fire Department command vehicle from General Communications in the amount not to exceed \$12,000. This item was discussed at the August 6, 2013 Committee of the Whole meeting. *(R. Prailes)*

14. **ORDINANCES:**

None

15. **MOTIONS:**

- A. Motion 13-762 to approve the 2013 Halloween Trick or Treat hours for Thursday, October 31 from 5:30 to 7:30 p.m. This item was discussed at the Committee of the Whole meeting the same night. *(E. Johnson)*
- B. Motion 13-763 to approve an Airport Hangar Lease with Christopher Meisner and Robert Dillman at the Burlington Municipal Airport. This item was discussed at the Committee of the Whole meeting the same night. *(P. Hintz)*

16. **ADJOURNMENT** *(R. Dawidziak)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number:	Date: August 20, 2013
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Minutes from the August 6, 2013 Common Council meeting. Staff recommends approval of these Minutes.

Options & Alternatives:
N/A

Financial Remarks:
None.

Executive Action:
Staff recommends that the Common Council approve these Minutes at the August 20, 2013 Common Council meeting.



CITY OF BURLINGTON
Official Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
August 6, 2013

1. Call To Order – Roll Call

Mayor Bob Miller called the meeting to order at 7:54 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Preusker, and Todd Bauman. Excused: Tom Vos

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, and Treasurer Steve DeQuaker.

2. Citizen Comments

None

3. Chamber of Commerce

No reports

4. Approval of the City Council Minutes for July 16, 2013

A motion was made by Hintz with a second by Johnson to approve the council minutes from July 16, 2013. With all in favor, the motion carried.

5. Letters and Communications

A motion was made by Dawidziak with a second by Bauman to approve the letters and communications as presented. With all in favor, the motion carried.

6. Reports by Aldermanic Representatives and Department Heads

Schultz thanked Lahner for the new Council Orientation and tours of the City's facilities. Schultz also reported that the Western Racine County Health Department's free dental clinic was very successful-- \$1.18 million worth of dental care services donated; over 2000 patients were seen; 1200 volunteers; and 200 dentists participated. Schultz asked about the slag seal work that was done on Bridge Street. Lahner responded that the slag seal is designed to lengthen the life of road by 5 to 10 years and is about 25% of the cost of having to lay asphalt.

Johnson reported that profits for this year's Chocolate Fest were middle of the road but overall the committee was happy with the festival.

Preusker commented that he would like to revisit the Historic Preservation Sign Ordinance. Preusker stated the current ordinance is too restrictive and overbearing and that there should be some discretion for professional judgment. Preusker also stated that the Coffee House Rock fundraiser was well attended; although he suggested that if they do this again next year that it should be done as a Block Party.

Kevin Lahner reported that he would not be in attendance at the August 20, 2013 COW/Council Meeting.

7. Reports 1-3

A motion to approve Reports 1-3 was made Schultz with a second by Dawidziak. With all in favor the motion carried.

8. Payment of Vouchers

A motion was made by Preusker with a second by Hintz to approve vouchers, pre-paids and reimbursements in the amount of \$615,052.43.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Schultz, Preusker, and Bauman. Nay: None.
Motion carried 7-0.

9. Licenses and Permits

A motion was made by Bauman with a second by Dawidziak to approve the submitted requests for licenses and permits as presented. With all in favor, the motion carried.

10. Appointments and Nominations

None

11. Public Hearings

None

12. Resolutions

None

13. Ordinances

None

14. Motions

None

15. Adjournment

A motion was made by Johnson with a second by Bauman to adjourn the meeting. With all in favor, the meeting adjourned at 8:08 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties



Common Council Agenda Item Number: 8

Date: August 20, 2013

Submitted By: City Staff

Subject: Reports 1-5

Details:

Attached please find the following reports:

- Report 1 – Police Department 2012 Annual Report
- Report 3 – Community Development Authority minutes, July 2, 2013
- Report 3 – Plan Commission minutes, July 9, 2013
- Report 4 – Community Development Authority minutes, August 6, 2013
- Report 5 – Committee of the Whole minutes, August 6, 2013

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council accept these Reports at the August 20, 2013 Common Council meeting.



CITY OF BURLINGTON

City Clerk

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COMMUNITY DEVELOPMENT AUTHORITY

July 2, 2013

5:30 p.m.

Council Chambers

224 East Jefferson Street

1. **ROLL CALL**

Chairman Bil Scherrer called the meeting to order at 5:45p.m. starting with Roll Call. The following commissioners were in attendance: Chairman Bil Scherrer, Mayor Bob Miller, Tom Wiemer, Judie Lemieux and Todd Bauman. Excused: Jim Spiegelhoff and Jack Eckola.

Also in attendance: City Administrator Kevin Lahner, Treasurer Steve DeQuaker, Attorney John Bjelajac, Director of Administrative Services Megan Watkins, and Alderman Jon Schultz.

2. **APPROVAL OF MINUTES FROM APRIL 2, 2013**

A motion to approve the minutes from April 2, 2013 was made by Mayor Miller with a second by Tom Wiemer. With all in favor, the motion carried.

3. **CITIZEN COMMENTS**

None

4. **REVIEW AND CONSIDERATION OF RESOLUTION 112 AUTHORIZING A \$200,000 FORGIVABLE LOAN TO KW PRECAST, LLC FOR A TERM OF TEN YEARS.**

- Chairman Scherrer introduced Resolution 112 to the CDA for consideration.
- Kevin Lahner introduced company representatives Ming King and Bob Hassey and then gave an overview of the history of the JW Peters Plant, which was most recently purchased by KW Precast LLC, of whom has done a great deal of capital improvements since its purchase. Lahner went on to explain the proposed Forgivable Loan and how approving such loan would allow KW Precast to put the money into its capital budget in order to get the plant fully operational again. In exchange for the loan, KW Precast has agreed to create 64 new jobs over the next three years. Lahner also said that they have also worked with the Racine County Economic Development Center (RCEDC) to review KW's financials and credit worthiness.
- Bob Hassey, former employee of JW Peters and now with KW Precast, spoke about the substantial damage, vandalism, disrepair, and poor condition of the equipment left at JW Peters before KW Precast purchased and began making improvements nearly a year ago. Hassey further stated that because of the improvements, KW Peters has been able to enter into the beginning stages of production once again and has already created 32 jobs. Hassey further stated that it is their goal to be like how JW Peters first was but needs to expand productivity in order to do so.

- Mayor Miller inquired as to whether the 32 people already on staff was in addition to the goal of hiring 64 people or part of that number. Hassey replied that it was part of that number.
- Attorney John Bjelajac referred to the documentation and suggested that some of the language included within needed some clarification and if approved, he would take the necessary steps to make those changes.
- Wiemer asked if the approval of such a loan is something the CDA is able to do. Lahner responded that this type of loan is funded out of TIF 3 dollars which was created for economic development and is reserved for opportunities that will have significant economic impact on the community. Lahner further explained that when JW Peters closed, they lost 150 employees and that KW Precast wants to reestablish employment back into the community.
- Wiemer asked what happens if KW Precast is unsuccessful and whether or not the loan would be re-paid. Lahner responded that personal guarantees have been secured and a thorough financial analysis of the company has been done and they are credit worthy. Bjelajac restated that the loan could be approved subject to changes in the documentation.
- A motion was made by Miller with a second by Bauman to approve Resolution 112. Roll Call Aye: Scherrer, Miller, Wiemer, Bauman. Nay: Lemieux; Motion carried 4-1.

5. **DISCUSSION AND UPDATE REGARDING THE EXTENSION OF THE OPTION OF PURCHASE WITH BURLINGTON CORE UPGRADES, LLC II FOR THE DOWNTOWN REDEVELOPMENT PROJECT.**

Chairman Scherrer tabled this discussion until August.

6. **ADJOURNMENT**

A motion was made by Wiemer with a second by Lemieux to adjourn the meeting. With all in favor, the meeting adjourned at 6:00 p.m.



Recording Secretary
Diahnn C. Halbach
City Clerk



Minutes
City of Burlington Plan Commission
Police Dept. Courtroom
July 9, 2013, 6:30 p.m.

Mayor Robert Miller called the Plan Commission meeting to order this Tuesday evening at 6:37 p.m. Roll call: Aldermen Tom Vos and Robert Prailes; Commissioners Darrel Eisenhardt and Chris Reesman; and Town of Burlington Representative Phil Peterson were present. Commissioners Michael Deans and John Lynch were excused. Also in attendance Building Inspector Patrick Scherrer.

APPROVAL OF MINUTES

Commissioner Reesman moved and Alderman Vos seconded to approve the minutes from June 11, 2013. With all in favor the motion carried.

CITIZEN COMMENTS

None

LETTERS & COMMUNICATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

A. Consideration to recommend approval of a Certified Survey Map from the City of Burlington for property located at 508 Sheldon Street.

- Mayor Miller opened this item for discussion and informed the Commission that there is an offer to purchase the former Water Department garage by Paratech Ambulance Service.
- Alderman Vos questioned if the Lions Club building is on proposed Lot 2. Mayor Miller stated it is proposed Lot 3; that proposed Lot 2 is the former Water Department garage.
- Commissioner Eisenhardt questioned if the building on Lot 1 belongs to the Historical Society. Mayor Miller and Alderman Vos confirmed this. Mayor Miller also stated both Lots 1 and 3 will remain City property.
- There were no further comments.

Alderman Vos moved and Commissioner Reesman seconded to approve a Certified Survey Map for 508 Sheldon Street, subject to Patrick Meehan's July 2, 2013 memorandum to the Plan Commission as follows:

- With respect to the requirements of Sections 315-35F(3) of Chapter 315 and 278-39(A)(2) of Chapter 278, the correct rear yard setback is 25 feet in the I-1 District (not the 30 feet indicated on Sheet 1 of the proposed CSM). Therefore, this correction needs to be made on a revised CSM and all sheets of the CSM redated so as to be consistent with the revision date.
- Section 278-48(A)(5) of Chapter 278 requires the following data to be indicated on the Certified Survey Map:

"Existing and proposed contours at vertical intervals of not more than two feet where the slope of the ground surface is less than 10% and of not more than five feet where the slope of the ground surface is 10% or more. Elevations shall be marked on such contours based upon National Geodetic Vertical Datum of 1929 (mean sea level). This requirement may be waived if the parcel(s) created is (are) fully developed."

Since the proposed new lots are redevelopment lots and any new development placed there on will need to have a Site Plan and site grading plan for City review and approval, it is recommended that the Plan Commission and Common Council waive the requirement of Section 278-48(A)(5).

- The name "Beloit Avenue" on Sheet 1 needs to be corrected to "Beloit Street" and a revised CSM and all sheets.

All were in favor and the motion carried. This item will move on to the July 16, 2013 Committee of the Whole meeting.

B. Consideration to recommend approval of a rezone request from the City of Burlington for Lot 2 of property located at 508 Sheldon Street from I-1, Institutional District to M-1, Light Manufacturing District.

- Mayor Miller opened this item for discussion.
- There were no comments.

Alderman Vos moved and Commissioner Reesman seconded to approve a rezone request for property located at 508 Sheldon Street, subject to Patrick Meehan's July 2, 2013 memorandum to the Plan Commission as follows:

- That a public hearing for the proposed rezoning is to be held pursuant to the provisions of Section 315-121 of the City Zoning Ordinance.

All were in favor and the motion carried. This item will move on to the July 16, 2013 Committee of the Whole meeting.

ADJOURNMENT

Alderman Vos moved and Alderman Prailes seconded to adjourn the meeting at 6:40 p.m. All were in favor and the motion carried.

A handwritten signature in cursive script, appearing to read "M.E. Watkins", is written over a horizontal line.

Recording Secretary

Megan E. Watkins

Director of Administrative Services



CITY OF BURLINGTON

City Clerk

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COMMUNITY DEVELOPMENT AUTHORITY

August 6, 2013

5:30 p.m.

Council Chambers

224 East Jefferson Street

1. ROLL CALL

Chairman Bil Scherrer called the meeting to order at 5:30p.m. starting with Roll Call. The following commissioners were in attendance: Chairman Bil Scherrer, Mayor Bob Miller, Jim Spiegelhoff, Jack Eckola, and Todd Bauman. Excused: Tom Wiemer and Judie Lemieux.

Also in attendance: City Administrator Kevin Lahner, Attorney John Bjelajac Treasurer Steve DeQuaker, and Alderman Jon Schultz.

2. APPROVAL OF MINUTES FROM July 2, 2013

A motion to approve the minutes from July 2, 2013 was made by Jim Spiegelhoff with a second by Jack Eckola. With all in favor, the motion carried.

3. CITIZEN COMMENTS

None

4. DISCUSSION AND UPDATE REGARDING THE EXTENSION OF THE OPTION OF PURCHASE WITH BURLINGTON CORE UPGRADES, LLC II FOR THE DOWNTOWN REDEVELOPMENT PROJECT.

- Chairman Scherrer introduced Tom Stelling and Bill Stone of Stelling & Associates Architects. Stone gave an overview of what has been happening with the vacant property on Dodge and Chestnut and how per their agreement with the City, have been compliant in maintaining the property by clearing the weeds and taking care of the garbage. Stone further stated that additional requests of continued maintenance to include grading and filling are more money than they wish to spend on a piece of property they don't own. Stone added that their goals of building a better and stronger downtown mirror the City's goals and desires of developing the downtown area.
- Stelling then expressed their desire to purchase this property from the City in order to construct a new commercial/retail building at this site and work with the City to create a better downtown. Stelling further explained that by not owning the property, it has been difficult to establish creditability among potential leasors and feels owning the property would give them the leverage they need in order to obtain those leasors. Stelling also explained that new construction can't compete with existing properties because of very low rental rates. This makes it even more difficult to attract potential investors knowing they'd be paying much higher rates in a newly

constructed retail facility. But without any facility at all, we can't even begin to negotiate.

- Eckola asked what the downside would be if the CDA decided to relinquish ownership of the property. Lahner stated that there has been others interested in the property as well; however, the City retains control of the property so long as the City owns the property. If the property is sold, the City gives up that quality control of who exactly will occupy and the challenge right now is that the market rates don't support retail right now. It's hard to predict because the economy is still unreliable.
- Spiegelhoff agreed that this piece of property is designed to be commercial property, not residential and needs to be retained as a business community not a bedroom community. Mayor Miller agreed that the property needs to stay as commercial but also doesn't want to risk vacancies because of lack of interest. Miller suggested tabling the discussion until April 30th of 2014 and revisiting any offers to purchase at that time.
- There was no further discussion.

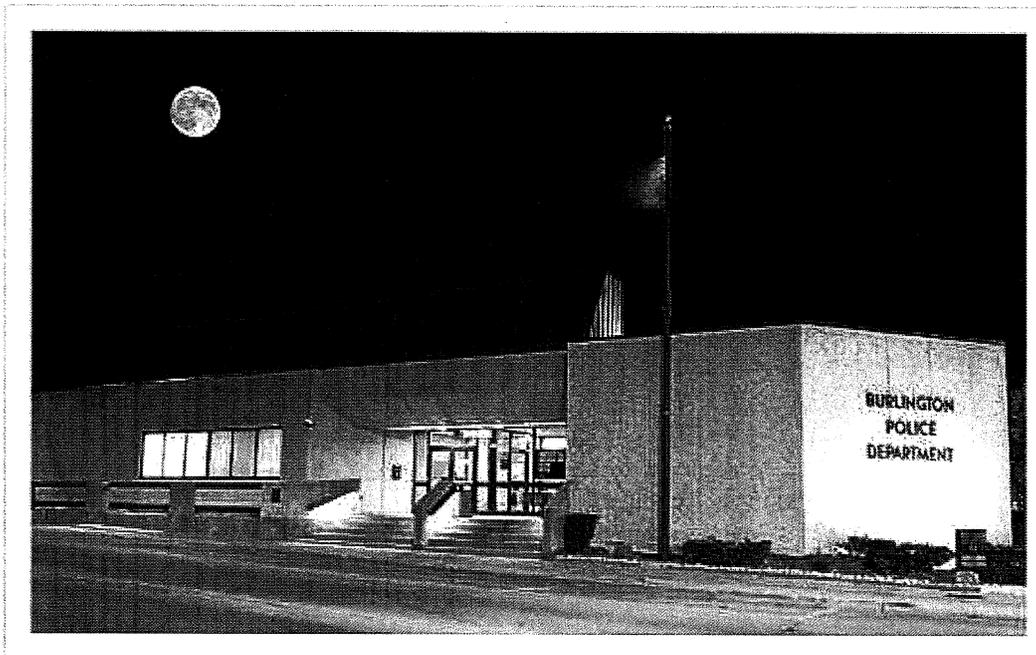
5. ADJOURNMENT

A motion was made by Mayor Bob Miller with a second by Todd Bauman to adjourn the meeting. With all in favor, the meeting adjourned at 6:14 p.m.



Recording Secretary
Diahnn C. Halbach
City Clerk

City of Burlington Police Department



CITY OF BURLINGTON POLICE DEPARTMENT
BURLINGTON, WISCONSIN

2012 Annual Report

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July 17, 2013

Mayor Robert Miller
Burlington Common Council
Burlington Police & Fire Commission
City Administrator Kevin Lahner
City of Burlington
300 North Pine Road
Burlington, WI 53105



Dear Ladies and Gentleman,

I am pleased to present the City of Burlington Police Department's Annual Report for 2012. This report details the activities of this department to include: police calls for service, crime statistics, traffic crashes, outreach programs, and the training attended by members of the department during the calendar year of 2012. As you will see in this report our officers worked very hard keeping the City of Burlington a great place to live, work, and visit.

The overall crime rate in the City of Burlington has steadily decreased over the past several years however in 2012 the overall crime rate did increase by 30% from the previous year. This was due largely from an increase of minor thefts and retail thefts. It should be noted the overall crime rate for 2012 is 5% lower than it was in 2009 which was the highest rate of crime in the past four years. Our officers solved 71% of the violent crimes and 30% of the property crimes which is well above the national average of 45% and 18% respectively.

In 2012 the police department fully implemented the new Enhanced 911 System along with the implementation of the first digital radio system in Racine County. Along with providing quality service and protection to the city, our officers attended at least 24 hours of training throughout the year. Most of the training was conducted by our own highly qualified instructors. In addition to all their on duty work our officers are very active within the community as illustrated by their involvement in the annual bike rodeo, polar plunge, torch run, and safety town.

The police departments continued support from Mayor Miller, elected officials, the Burlington Police & Fire Commission, the City Administrator and the community, has enabled the City of Burlington Police Department too effectively and efficiently provide services to City of Burlington. The department looks forward to providing services and working with the community in the year 2013.

Sincerely,

Peter A. Nimmer
Chief of Police

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The Burlington Police Department provides patrol to all parts of the City, responds to calls for police service, conducts investigations in response to reported crimes, generates and maintains records of all reported crimes and police related incidents; provides emergency response to major accidents, natural disasters, civil disorders and other public emergencies, and community crime prevention services. Our Police Department is committed to employing the highest standards of performance, best practices in policing, and accountability, and reflecting the values of the city it serves.

The men and women of the Burlington Police Department are honored to have the opportunity to serve the citizens of Burlington. We are proud of the way in which we interact with the community in our continuing collaborative problem solving efforts. In a concerted effort to be transparent with the community, we strive for excellence in providing all of the requirements necessary from a full service modern police department. The Police Department strives to maintain the trust of the Burlington community members by actively engaging with the neighborhood it serves. We listen to our community and we respond.

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Department Personnel

As of December 31, 2012

Administration

Peter A. Nimmer	Chief of Police
Mark J. Anderson	Lieutenant
Kim M. Hardesty	Administrative Services Manager

Operations Division

Michael J. Madsen	Patrol Sergeant
John R. Fisher	Patrol Sergeant/K-9 Handler
Brian J. Zmudzinski	Patrol Sergeant
Robert D. Jones	Patrol Sergeant
Bryan F. Wangnoss	Patrol Officer
Eric T. Mitchell	Patrol Officer
Daniel E. Hayes	Patrol Officer/School Liaison Officer
Jeremy J. Krusemark	Patrol Officer
Jodi M. Borchardt	Patrol Officer
William T. Rice	Patrol Officer
Rachael Seils	Patrol Officer
Matthew Barrows	Patrol Officer
Matthew Baumhardt	Patrol Officer
Daniel Buchholz	Patrol Officer
Michael Scott	Patrol Officer

Detective Bureau

David A. Krupp	Detective Sergeant
Rodney D. Thurin	Investigator

Communications

Colleen J. Schwochert	Dispatcher - Full Time
Lauri J. Gatto	Dispatcher - Full Time
Elizabeth Wicyk	Dispatcher - Full Time
Sara Spencer	Dispatcher - Full Time
Angela M. Hansen	Dispatcher - Part Time

Support Staff

Cassandra L. Baumeister
Brian D. Wood

Data Entry
Facility Maintenance Supervisor

Crossing Guards

Michell Davis
Diane Sheppard
Joan Sutkay
Sue Corbett
Barbara Lightfield
Jim Vos
Don Meister

Crossing Guard
Crossing Guard
Crossing Guard
Crossing Guard
Crossing Guard
Crossing Guard
Crossing Guard

Retirement

Mark Johnston

Patrol Officer

Resignation

Andrew Brierly
Danielle Schulman

Patrol Officer
Patrol Officer

Uniform Crime Reporting



Summary Report

2011 – 2012 Comparison

Data for January through December

I. Index Crime Offenses

	Offenses					Cleared		
Violent Crime	2008	2009	2010	2011	2012	% Change 2011-2012	2012	%
Homicide	0	0	0	0	0	0%	0	0%
Forcible Rape	0	0	1	0	0	0%	0	0%
Robbery	1	5	0	2	2	0%	1	50%
Aggravated Assault	0	0	0	6	12	100%	9	75%
Total Violent Crime:	1	5	1	8	14	75%	10	71%
Property Crime	2008	2009	2010	2011	2012	% Change 2011-2012	2012	%
Burglary	28	23	24	35	24	-31%	3	12.50%
Theft	307	282	220	189	263	39%	81	30.80%
Motor Vehicle Theft	12	9	7	3	2	-50%	2	100%
Arson	0	0	0	0	0	0%	0	0%
Total Property Crime:	347	314	251	227	289	27%	86	29.76%
Total Index:	348	319	252	235	303	28%	172	56.77%

II. Property by Type and Value

Property	Stolen					% Change 2011-2012	Recovered	
	2008	2009	2010	2011	2012		2012	%
Currency, Notes, etc.	\$24,587	\$8,073	\$7,050	\$23,760	\$18,152	-23.60%	\$0	0%
Jewelry and Precious Metals	\$32,087	\$15,460	\$2,770	\$4,651	\$7,267	56.25%	\$4,372	60.20%
Clothing and Furs	\$5,000	\$5,762	\$2,373	\$3,492	\$5,889	68.64%	\$1,722	29.20%
Motor Vehicles	\$97,550	\$195,595	\$66,070	\$44,000	\$5,000	-88.64%	\$3,500	70.00%
Office Equipment	\$0.00	\$0.00	\$0.00	\$1,076	\$1,858	72.68%	\$8,048	45.60%
Televisions, Radios, Stereos, etc.	\$42,067	\$26,087	\$20,504	\$30,106	\$21,944	-27.11%	\$5,301	24.20%
Firearms	\$16,764	\$0.00	\$2,675	\$2,040	\$800	-60.78%	\$0	0%
Household Goods	\$5,315	\$995	\$2,682	\$460	\$4,811	945.87%	\$1,015	21.10%
Consumable Goods	\$2,806	\$6,914	\$3,875	\$4,259	\$4,400	3.31%	\$1,819	41.30%
Livestock	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0%	\$0	0%
Miscellaneous	\$82,989	\$96,042	\$53,960	\$108,544	\$43,850	-59.60%	\$4,169	9.50%
Total:	\$309,165	\$354,928	\$161,959	\$228,388	\$113,971	-50.09%	\$22,746	20.00%

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Activities and Calls for Service



The following is a list of calls initiated by or assigned to the Officers:

<u>Type of Activity</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Abandoned Vehicle/Property	113	94	75	76	59
Alarms	220	189	178	190	186
Escorts	78	98	94	131	84
Extra Attention	5	2	93	101	127
Vehicle Lockout	34	23	17	12	15
Unsecured Business	88	77	78	66	65
Arrest for Other Dept.	112	93	82	84	97
Personal Service	352	443	437	481	605
Crime Preventions	92	67	59	852	827
Warrant Received	218	257	126	303	134
Information	172	277	548	774	979
911 False Calls	187	179	204	194	223
Miscellaneous	331	279	280	268	237
Traffic Stops	4,887	4,537	5,156	4,745	4,086
Citations, Traffic Related	1,838	1,582	2,011	2,180	1,930
Warning, Traffic Related	-	-	-	-	**1,980
Charges, Non-traffic Related	1,006	991	819	849	782
Adult Arrests	724	697	691	649	585
Juvenile Arrests	391	363	240	227	284
Charges referred to DA	-	-	-	-	384
Parking Tickets	3,174	3,857	4,258	4,438	3,046
Total Calls for Service	12,097	11,556	12,499	14,391	13,549

** added this year.

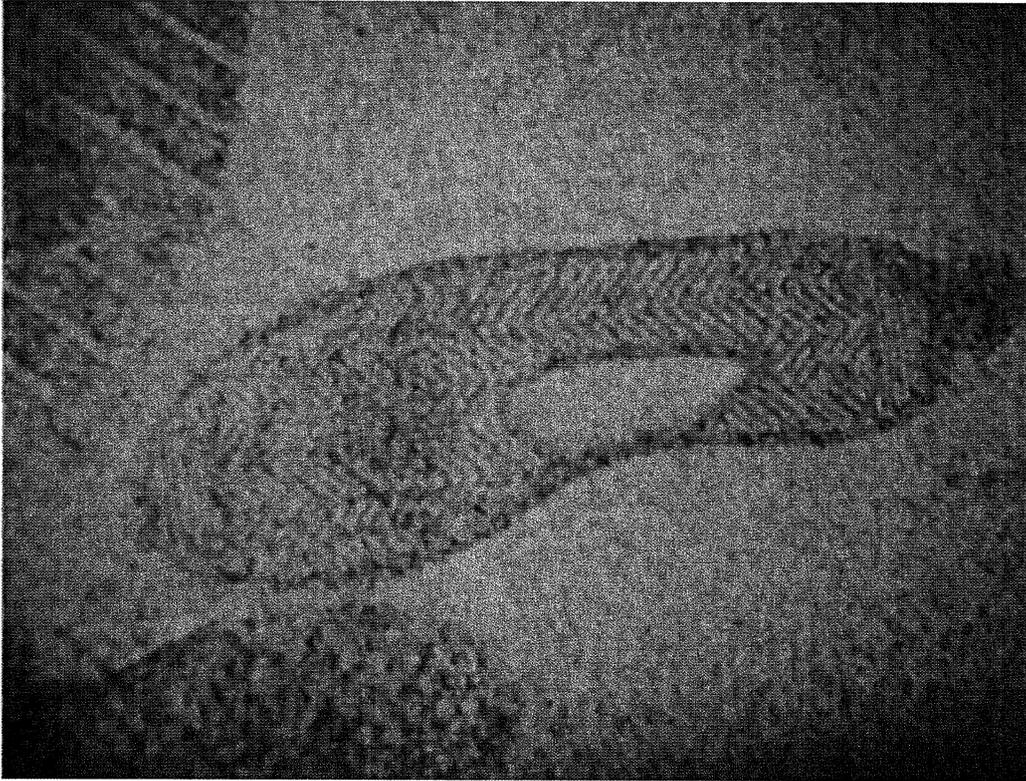
Traffic Accident Statistics



Traffic Crash Statistics by Quarter- 2008 through 2012

First Quarter, January to March	2008	2009	2010	2011	2012
Total Crashes	157	131	113	91	98
Personal Injury	16	14	13	14	7
Personal Injury, Trapped	0	1	0	0	0
Property Damage	116	101	81	58	77
Unknown Injury	4	1	3	1	0
Hit and Run	19	14	16	18	13
Hit and Run, Injury	2	0	0	0	0
Fatal	0	0	0	0	0
Second Quarter, April to June					
Total Crashes	125	90	125	82	102
Personal Injury	10	23	10	7	9
Personal Injury, Trapped	0	0	0	0	0
Property Damage	90	56	90	66	69
Unknown Injury	5	1	5	1	1
Hit and Run	18	10	18	8	23
Hit and Run, Injury	2	0	2	0	0
Fatal	0	0	0	0	0
Third Quarter, July to September					
Total Crashes	106	109	106	74	89
Personal Injury	19	14	19	11	6
Personal Injury, Trapped	0	0	0	0	0
Property Damage	66	79	66	56	72
Unknown Injury	3	3	3	1	2
Hit and Run	18	13	18	6	9
Hit and Run, Injury	0	0	0	0	0
Fatal	0	0	0	0	0
Fourth Quarter, October to December					
Total Crashes	126	125	126	92	66
Personal Injury	18	16	18	5	6
Personal Injury, Trapped	0	0	0	0	0
Property Damage	98	92	98	66	55
Unknown Injury	0	1	0	2	3
Hit and Run	10	15	10	19	5
Hit and Run, Injury	0	1	0	0	0
Fatal	0	0	0	0	0
Total	514	455	470	339	355

Detective Bureau



VANDALISM

Officers responded to CRETEX Materials for a Vandalism Complaint with an estimated damage in the amount of \$2500. A thorough and lengthy investigation did lead to an arrest.

The City of Burlington Detective Bureau

Notable investigations in 2012

CHILD PORNOGRAPHY

The Detective Bureau was contacted by the Wisconsin Department of Criminal Investigation regarding a Child Pornography case. The detective bureau conducted an investigation and a search warrant was executed on the suspect's residence. DCI agents and BUPD Detectives seized numerous items of potential evidence. The detective bureau worked in conjunction with DCI to analyze the evidence and child pornography images were identified. Racine County District Attorney's Office issued six counts of Possession of Child Pornography. The suspect was a seventy year old male Burlington resident.

ROBBERY WHILE ARMED

A suspect committed an armed robbery at The Dollar Tree store. The image of the suspect was captured utilizing security footage from a nearby business. An officer obtained the suspect's name from an unrelated transaction at Wal-mart at a different time. One subject was identified and was located. Subject was interviewed and photo array was presented. As a result of the photo array, our suspect was identified. Suspect was located at the Milwaukee County Detention Center and was being held on a separate incident. Contact was made with the suspect and a confession was obtained. Suspect entered a no contest plea and received 10 years in the Wisconsin prison system with 5 years of extended supervision.

BURGLARY

The Sci-Fi Café was burglarized. Interviews were conducted and as a result of this investigation, several items were recovered. Two suspects were identified and a confession was obtained from one of the suspects. Both parties were charged with Party to a Crime of Burglary. The recovered items have been returned to the victim.

FIRE INVESTIGATION

The City of Burlington Police Department responded to a complaint of an apartment building on fire. Responding officers conducted an evacuation and the Detective Bureau was assigned to investigate the fire. It was determined that the negligent use of burning materials was the cause of this fire. The matter was referred to the Racine County District Attorney's Office for review. District Attorney's Office issued charges and the suspect responsible was found guilty of negligent use of burning materials.

FELONY THEFT

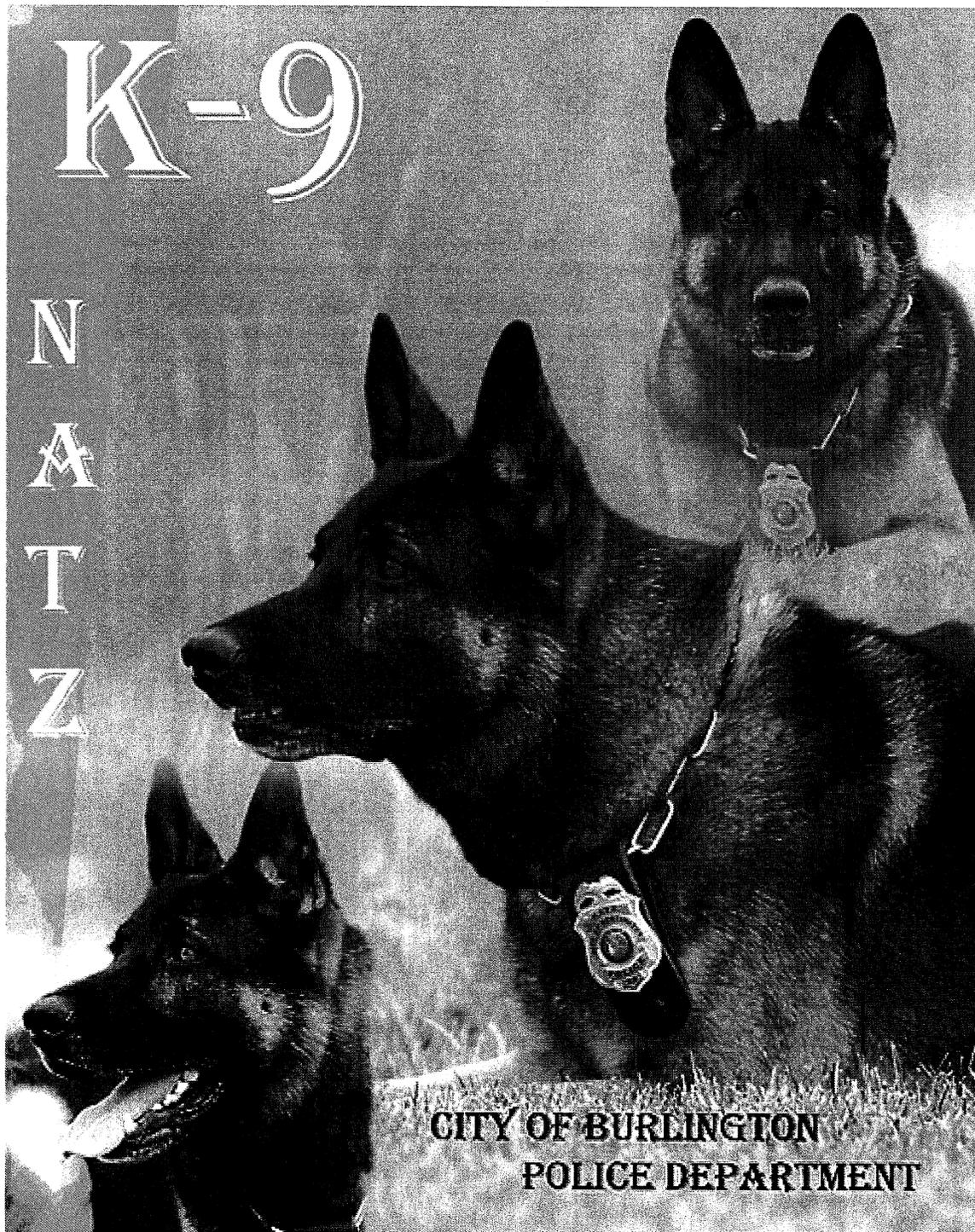
Suspects stole high end rims and tires from a vehicle for sale at Lynch Chevrolet. A City of Burlington Police Officer was conducting routine patrol and noticed a new Chevrolet Camaro SS on landscape blocks. This observation was critical in the resolution of this case since it provided a time frame. The Detective Bureau conducted follow up interviews with employees and as a result a suspect vehicle description was obtained. On a separate date, the City of Mequon Police Department responded to a burglar alarm in their jurisdiction and checked the IL registration of an unattended vehicle in the parking lot. Later that day, Mequon received a complaint that tires and rims were removed from a neighboring auto dealership. Mequon sent the information to neighboring jurisdictions with vehicle information. Based on that information, the Detective Bureau developed a suspect and presented a photo array to our witness. The registered owner of the vehicle was identified as the person at Lynch during the time of the theft. Information was received from several Illinois agencies that had thefts with the same method of operation, one being Naperville. Since our suspect lived in Illinois, contact was made with Naperville Police Detective Bureau. Based on their incident and our investigation, an electronic monitoring warrant was granted. The Detective Bureau monitored the suspect for approximately 20 days before he re-entered the State of Wisconsin to commit another Felony Theft. Surveillance was conducted by Naperville Police Department and by the Detective Bureau. Suspect was observed committing a similar act in Wisconsin. The suspect was tracked back to Chicago IL where he was found in possession of stolen items from West Allis, WI and a stolen vehicle. As a result of the combined investigation the suspect was tied to several felony thefts in Wisconsin, Illinois and Indiana. A Wisconsin arrest warrant was issued for suspect.

POSSESSION OF DRUG PARAPHERNALIA

A City of Burlington home owner found suspicious chemicals inside a shed/garage on her property. Officers contacted the City of Burlington Fire Department, the City of Racine Haz-Mat Unit and Wisconsin Division of Criminal Investigations. It was determined that the items located by the complainant were part of a drug chemical lab. A coordinated investigation was conducted and numerous items were seized. The home owner's son was charged with Conspiracy to Manufacture Designer Drugs, Bail Jumping, Possession of Drug Paraphernalia and Possession of Nitrous Oxide with intent to Inhale.

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Police K-9 Unit

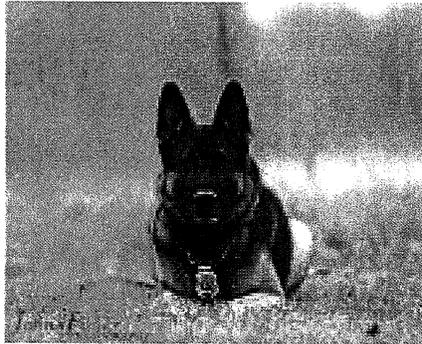


City of Burlington K-9 Unit

Sgt. John Fisher & K-9 Natz

Natz was born on January 9th, 2002 in Germany. He was acquired from Germany in March of 2003 from Steinig-Tal Kennels in Campbellsport, Wisconsin. In September of 2003 Natz and his partner, Sgt. John Fisher, went through a four week training period at STK. The K-9 team became certified on October 3, 2003. Natz began his service with the Burlington Police Department as Burlington's second K-9. Natz is a dual purpose police dog, trained in narcotics detection and patrol work. Sgt. Fisher has been the K-9 Handler for the City of Burlington Police Department for the past sixteen years. Natz replaced the department's first K-9, Nando, after Nando was put out of service due to medical complications.

Training for Sgt. Fisher and Natz is ongoing. The K-9 team trains weekly under the most realistic settings. Area businesses allow access to their buildings and property for training along with occasional mock traffic stops during the course of a shift. Each month the K-9 team goes back to Steinig-Tal Kennels for maintenance training with other K-9 teams. The K-9 team must also complete a one week yearly re-certification course at Steinig_Tal Kennels. Sgt. Fisher and Natz conduct standard patrol, assist other jurisdictions when requested, conduct building searches and do demonstrations through out the community.



Bike Patrol



The City of Burlington Police Department's bike unit consists of Officers Hayes and Rice, and is supervised by Sgt Zmudzinski. The unit began in the late 1990s. The bike unit patrols at special events, such as Chocolate Fest, concerts in the park at Echo Lake, and parades. Bike officers set the example in the community for safe operation on our community's roadways.

Targeted enforcement in city parks, surveillance, traffic enforcement, and public order are just a few ways in which bike officers can be deployed. Throughout 2012, bike officers concentrated their efforts in city parks and downtown areas to identify and deter violations of municipal and state law.

There are several benefits to having the bike patrol out in the City, and prime among them is the ability to be more interactive with citizens. Citizens tend to approach bike officers more often than they would with an officer in a squad car. The bike unit reinforces efforts to establish relationships of trust between the community and the department. The bike unit typically operates during second shift patrol hours. The bike unit also assists in the coordination of the annual bike rodeo to promote bicycle safety.

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Community Activities



Torch Run



Shop with a Cop

Bike Rodeo



Throughout 2012 employees of the City of Burlington Police Department continued to build partnerships with the community and participated in many events.

Shop With a Cop



On December 14, 2012, the City of Burlington Police Department took part in the “Shop with a Cop” program. The program is collaboration between Love Inc., Burlington Police Department, and Walmart to help out families in City of Burlington during the holiday season. Donations from the Burlington Wal-Mart were put to great use helping needy children buy gifts for their families. About 10 families were invited to participate and each child was paired up with a police officer to do their holiday shopping. The officers helped the kids pick out toys for other members of their families.

After all the gifts were purchased, officers and volunteers helped to wrap and label them before they were packaged up for the kids to bring home.

Participating in the program from our department were: Chief Peter Nimmer, Lt Mark Anderson, Sgt, Michael Madsen, Sgt Brian Zmudzinski, Sgt. Robert Jones, and various officers. This year’s program was such a success, we are looking to make this an annual event! Thanks for all your help!

Bike Rodeo



The first Saturday in June brings the annual Bike Rodeo, which is most popular with children under 12 years of age. Activities include bicycle registration, distribution of free bike helmets, safety inspections, and supervised practice for safe operation using obstacle courses and other common "hazards."

The safety course is designed to test and give participants knowledge of how to safely operate their bicycles. Participants are also given a safety presentation on the safe and responsible operation of bicycles. Participants are encouraged to bring their own bicycle to gain confidence in their riding ability.

The rodeo is hosted by the City of Burlington Police Bike Unit Officer Hayes, Officer Rice and Sgt Zmudzinski along with other volunteers from the police department. Other activities at the rodeo include Ronald McDonald. The rodeo is free to all participants. It's a great opportunity for the community to meet and speak with officers to build the community relations.

2012 Polar Plunge

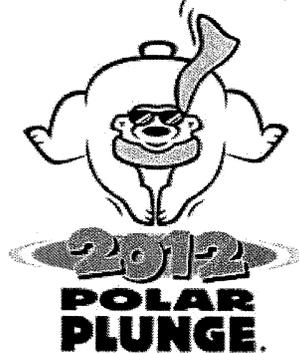


Each year our team jumps into the frozen waters in February at Muskego County Park. Money raised in the Polar Plunge provides funding for nearly 10,000 athletes with cognitive disabilities to reach for the gold. It's a great opportunity for City of Burlington staff to support the Special Olympic community by participating in this important event.

2012 was our 6th annual appearance with 13 participants made up of sworn officers, department personnel, friends, and family. This year our department team raised over \$4,100 in donation money. Our team ranked 4th out of 57 teams in donations raised. The Polar Plunge is a unique opportunity for individuals, organizations and businesses to support local Special Olympics athletes by jumping or running into the icy waters of Wisconsin.

Sgt Zmudzinski coordinates and plunged in the annual event for the City of Burlington Police Department. Other participating plungers this year were Officers' Krusemark and Mitchell along with Brian Wood.

Freezin' For A Reason



2012 Torch Run



2012 was the City of Burlington's 7th year participating in the Law Enforcement Torch Run. Our team runs the final leg of the event in southeast area #7 which includes Walworth, Racine, Jefferson, and Kenosha counties.

Running alongside members of the Burlington Police Department were participants from the Racine County Sheriff's Department, Caledonia Police Department, Racine Correctional Staff, and the DNR. Every year our police union makes a considerable donation to Special Olympics WI for the Torch Run.

In 2012, the Wisconsin Law Enforcement Torch Run received the Diamond Level of Excellence for raising more than \$2.4 million. Wisconsin's Law Enforcement Torch Run is the sixth highest grossing program in the world, raising nearly \$2.4 million in 2011 with more than 1,100 registered participants representing 170 law enforcement agencies.

Department officers, friends, and family represent BUPD in the event. Participants can run or bike individually or with a group. All participants finished the 5.9 mile route ending at the Burlington Police Department. Following the event, BUPD hosted a cookout for all the participants thanks to Brian Wood. The annual event is coordinated by Sgt Zmudzinski.

BUPD would like to give a special thank you to the Burlington Area Rescue Squad for their assistance in the run.



Kid Kare ID Fundraiser

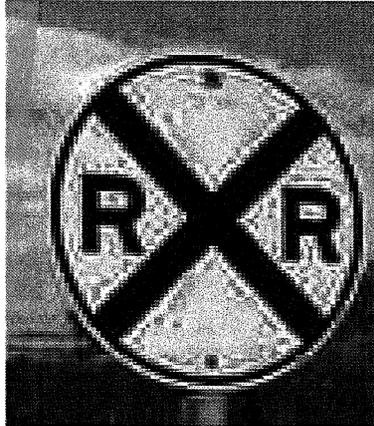


The Racine County Sheriffs department held its Kid Kare fundraiser this year with the help of the City of Burlington Police Department and the Hitch- N- Post Saloon. The event is an all day motorcycle ride, pig roast, auction and music event.

Last year the ride was held on August 25th, with approximately 85 motorcycles and over 100 people attending the event. The event was able to raise in excess of \$8,000 dollars.

Some sponsors are: The Hitch-N- Post Saloon, Runzheimer international, Milwaukee Auto Auction, 7 Mile Fair, Educators Credit Union, Jackie Bratz and Family, Merten's, McDonalds of Burlington, Sentry foods, Gooseberries, Jason and Sara Lentz, Curt and Mary Jo Cruthers, and Augies Excavating.

Safety Town



The City of Burlington Police Department in partnership with Burlington Jaycees sponsors the annual Safety Town Program.

This annual program held in June is designed for children entering kindergarten in Burlington and surrounding communities each fall. Children learn about topics such as Stranger Danger, how to use 9-1-1, hand gun safety, poisons and Mr. Yuk, bicycle skills and how to safely cross streets. The program consists of a two hour morning session and a two hour afternoon session for two weeks. Enrollment includes a small fee to cover snacks and field trips to the Burlington Police and Fire Departments. Officer Hayes and Officer Rice are involved with overseeing the program as well as instruction of bike safety and a safety course. The safety course allows the children to learn how to safely cross streets, use crosswalks, navigate around buildings and street sign identification. The program concludes with a graduation ceremony and the issuance of certificates.

The program continues to be a huge success and receives generous donations from local businesses such as Nestles, Dairy Queen, Bob's Pedal Pushers the Plaza Theater and more.

Peace Officer Memorial Week



In 1979, the Peace Officer Memorial Day function consisted of everyone meeting for about eight to ten minutes over by the library. That was the original venue of the marker stone that was later moved to the corner of East Jefferson and North Dodge Streets. The ceremony consisted of prayer said in commemoration of Officer Huber (“Pink”) Schenning and Sergeant Anthony (“Tony”) Eilers, both of whom were shot to death in the line of duty.

The main reason for the program is still to remember and pay homage to Officer Schenning and Sergeant Eilers, but we've built the program to include elected officials, other city staff, and the public. The City of Burlington Police Department has since incorporated our annual awards presentation. We decided the Peace Officer Memorial Day could also include retirees and those still serving in law enforcement. The program is coordinated by Officer Jeremy Krusemark who does an outstanding job.

**The 2012 program had the following
Burlington Police Department personnel receiving awards:**

Officer Jodi Borchardt - 5-Year Honorable Service Award
Dispatcher Colleen Schwochert - 15-Year Honorable Service Award

Personnel Training Records



2012 Training Records



Firearm Instructor Krusemark oversees while Officer Johnston and Barrows complete a course of fire.

Roll Call Training Conducted in 2012

- Search
- Seizure
- Military Drivers License Extensions
- Demerit Points Form
- Carry and Concealed Weapon Tactical Weapon Update
- Service Dogs
- AR-15 Weapon Familiarization
- Victim Rights Bill
- Sovereign Citizen Training
- Invocation of Right to Counsel
- Miranda Warning Needed During Non-Custodial Interview
- State v. Patrick Hampton
- UTV and ATV Laws
- Vehicle Killed Wild Animals
- Warrant Documentation
- Operators License Extension Form
- TIME System
- New Temporary License Plate
- Fireworks Burning Code

Chief Peter A. Nimmer

01/09/2012	911 Training	2 hrs.
01/30/2012	Annual Chief's Conference	20 hrs.
02/15/2012	Intoximeter Recertification	2 hrs.
03/23/2012	Supervisory Update	3.5 hrs.
04/26/2012	Officer Involved shootings	4.25 hrs.
05/18/2012	Harassment Training	1 hrs.
08/2012	Summer Chief's Conference	24 hrs
10/2013	IACP	40 hrs

Lieutenant Mark J. Anderson

01/09/2012	911 Training	2 hrs.
03/01/2012	Active Shooter / CPR Recertification	8 hrs.
01/30/2012	Annual Chief's Conference	20 hrs.
02/15/2012	Intoximeter Recertification	2 hrs.
03/23/2012	Supervisory Update	3.5 hrs.
04/03/2012	7 Habits of Highly Effective People for Law En.	24 hrs.
04/26/2012	Officer Involved shootings	4.25 hrs.
05/18/2012	Harassment Training	1 hrs.
06/06/2012	DAAT & Firearms	8 hrs.
07/30/2012	Glock	3 hrs.
07/30/2012	Firearms	5 hrs.

Sergeant Michael J. Madsen Day Shift Patrol

01/10/2012	911 Training	2 hrs.
01/30/2012	Annual Chief's Conference	20 hrs.
02/14/2012	Intoximeter Recertification	2 hrs.
05/18/2012	Harassment Training	1 hrs.
06/04/2012	DAAT & Firearms	8 hrs.
07/17/2012	Glock	3 hrs.
07/17/2012	Firearms	5 hrs.

Sergeant David A. Krupp
Detective Sergeant

01/10/2012	911 Training	2 hrs.
02/04/2012	EMT Refresher Course	7.5 hrs.
02/05/2012	EMT Refresher Course	7.5 hrs.
02/17/2012	Intoximeter Recertification	2 hrs.
03/03/2012	EMT Refresher Course	7.5 hrs.
03/04/2012	EMT Refresher Course	7.5 hrs.
03/09/2012	Managing the Training Function	8 hrs.
03/21/2012	Statement Analysis	16 hrs.
04/26/2012	Officer Involved Shootings	4.25 hrs.
05/18/2012	Harassment Training	1 hrs.
06/04/2012	DAAT & Firearms	8 hrs.
07/30/2012	Glock	3 hrs.
07/30/2012	Firearms	5 hrs.

Sergeant John R. Fisher
Third Shift Patrol/K-9 Handler

01/10/2012	911 Training	2 hrs.
01/23/2012	First Line Supervisory Training for Criminal Jus.	80 hrs
02/15/2012	Intoximeter Recertification	2 hrs.
05/18/2012	Harassment Training	1 hrs.
06/08/2012	DAAT & Firearms	8 hrs.
07/18/2012	Glock	3 hrs.
07/18/2012	Firearms	5 hrs.

Sergeant Brian J. Zmudzinski
Second Shift Patrol

01/10/2012	911 Training	2 hrs.
01/23/2012	First Line Supervisory Training for Criminal Jus.	80 hrs
01/30/2012	Annual Chief's Conference	20 hrs.
02/14/2012	Intoximeter Recertification	2 hrs.
04/03/2012	7 Habits of Highly Effective People for Law En.	24 hrs.
05/18/2012	Harassment Training	1 hrs.
06/04/2012	DAAT & Firearms	8 hrs.
07/17/2012	Glock	3 hrs.
07/17/2012	Firearms	5 hrs.

Sergeant Robert D. Jones
Third/Second Shift Patrol

01/09/2012	911 Training	2 hrs.
01/23/2012	First Line Supervisory Training for Criminal Jus.	80 hrs
01/30/2012	Annual Chief's Conference	20 hrs.
02/16/2012	Intoximeter Recertification	2 hrs.
03/23/2012	Supervisory Update	3.5 hrs.
05/18/2012	Harassment Training	1 hrs.
06/08/2012	DAAT & Firearms	8 hrs.
06/27/2012	Intermediate Drug Investigations	16 hrs.
07/18/2012	Glock	3 hrs.
07/18/2012	Firearms	5 hrs.

Detective Rodney D. Thurin
Detective Bureau

02/17/2012	Intoximeter Recertification	2 hrs.
03/21/2012	Statement Analysis	16 hrs.
05/18/2012	Harassment Training	1 hrs.
05/24/2012	Building a Bank Robbery Response Team	8 hrs
06/06/2012	DAAT & Firearms	8 hrs.
07/17/2012	Glock	3 hrs.
07/17/2012	Firearms	5 hrs.

Patrol Officer Bryan F. Wangnoss
Third Shift Patrol

02/17/2012	Intoximeter Recertification	2 hrs.
05/18/2012	Harassment Training	1 hrs.
06/08/2012	DAAT & Firearms	8 hrs.
06/24/2012	The Ins and Outs of HGN	8 hrs
07/17/2012	Glock	3 hrs.
07/17/2012	Firearms	5 hrs.

Patrol Officer Eric T. Mitchell
Day Shift Patrol

02/16/2012	Intoximeter Recertification	2 hrs.
04/03/2012	Glock Armorers's Course	8 hrs
05/18/2012	Harassment Training	1 hrs.
06/04/2012	DAAT & Firearms	8 hrs.
07/30/2012	Glock	3 hrs.
07/30/2012	Firearms	5 hrs.

Patrol Officer Daniel E. Hayes
School Liaison Officer

01/16/2012	Time System Recertification	2 hrs
02/17/2012	Intoximeter Recertification	2 hrs.
05/18/2012	Harassment Training	1 hrs.
06/08/2012	DAAT & Firearms	8 hrs.
07/18/2012	Glock	3 hrs.
07/18/2012	Firearms	5 hrs.

Patrol Officer Jeremy J. Krusemark
Day Shift Patrol

02/14/2012	Intoximeter Recertification	2 hrs.
02/23/2012	CCW Update	4 hrs
05/18/2012	Harassment Training	1 hrs.
06/06/2012	DAAT & Firearms	8 hrs.
07/17/2012	Glock	3 hrs.
07/17/2012	Firearms	5 hrs.

Patrol Officer Jodi M. Borchardt
Second Shift Patrol

02/16/2012	Intoximeter Recertification	2 hrs.
03/21/2012	Statement Analysis	16 hrs.
05/18/2012	Harassment Training	1 hrs.
06/06/2012	DAAT & Firearms	8 hrs.
06/11/2012	Basic Evidence Technician	40 hrs
07/30/2012	Glock	3 hrs.
07/30/2012	Firearms	5 hrs.

Patrol Officer William T. Rice
Second Shift Patrol

02/16/2012	Intoximeter Recertification	2 hrs.
05/07/2012	Reid Interview and Interrogation	24 hrs
05/18/2012	Harassment Training	1 hrs.
06/08/2012	DAAT & Firearms	8 hrs.
07/18/2012	Glock	3 hrs.
07/18/2012	Firearms	5 hrs.

Patrol Officer Rachael Seils
Second Shift Patrol

02/16/2012	Intoximeter Recertification	2 hrs.
05/18/2012	Harassment Training	1 hrs.
06/04/2012	DAAT & Firearms	8 hrs.

Patrol Officer Matthew Barrows
Second Shift Patrol

01/13/2012	Basic Time System	2 hrs
02/14/2012	Intoximeter Recertification	2 hrs.
05/18/2012	Harassment Training	1 hrs.
06/06/2012	DAAT & Firearms	8 hrs.
07/17/2012	Glock	3 hrs.
07/17/2012	Firearms	5 hrs.

Patrol Officer Matthew Baumhardt
Cover Shift Patrol

01/12/2012	Basic Time System	2 hrs
04/18/2012	Intoximeter	24 hrs.
05/18/2012	Harassment Training	1 hrs.
06/04/2012	DAAT & Firearms	8 hrs.
07/18/2012	Glock	3 hrs.
07/18/2012	Firearms	5 hrs.

Patrol Officer Jacob Sterr
Third Shift Patrol

05/18/2012	Harassment Training	1 hrs.
06/04/2012	DAAT & Firearms	8 hrs.
07/17/2012	Glock	3 hrs.
07/17/2012	Firearms	5 hrs.

Kim M. Hardesty
Administrative Services Manager

01/09/2012	911 Training	2 hrs.
01/10/2012	Advanced Time System Recertification	1 hrs
01/30/2012	Annual Chief's Conference	20 hrs.
03/15/2012	Best Practices for Property & Evidence Manag.	6 hrs
03/23/2012	Supervisory Update	3.5 hrs.
04/30/2012	Grant Writing	12 hrs.

Cassandra L. Baumeister
Full Time Data Entry

01/09/2012	911 Training	2 hrs
06/20/2012	Law Enforcement Administrative Professional	24 hrs
10/22/2012	Business Writing for Result	6 hrs.

2012 Retirements

Patrol Officer Mark Johnston
Day Shift Patrol

01/21/2012	Basic Time System	2 hrs
02/14/2012	Intoximeter	24 hrs.
02/29/2012	Property and Evidence Management	.5 hrs.
05/18/2012	Harassment Training	1 hrs.
06/06/2012	DAAT & Firearms	8 hrs.
07/18/2012	Glock	3 hrs.
07/18/2012	Firearms	5 hrs.

2012 Resignations

Patrol Officer Danielle L. Schulman
Third Shift Patrol

01/25/2012	Time System Recertification	2 hrs
05/18/2012	Harassment Training	1 hrs.
06/06/2012	DAAT & Firearms	8 hrs.
06/27/2012	Intermediate Drug Investigations	16 hrs
07/18/2012	Glock	3 hrs.
07/18/2012	Firearms	5 hrs.



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: August 20, 2013
Submitted By: Steve DeQuaker, Treasurer 	Subject: Prepaids and Vouchers

Details:

Attached please find the Prepaids and Vouchers list for bills accrued through August 20, 2013:

Total Prepaids:	\$142,350.11
Total Vouchers:	\$575,316.41
Reimbursements:	\$199.93
Grand Total:	<u><u>\$717,866.45</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepaids and Vouchers

1. PBJC Burlington Too, LLC – Kohl’s/Pick N Save Developer Bond Payment \$251,514.67
2. Staab Construction Corp. – WWTP Upgrades, Phase II Payment #11 \$226,411.00
3. Sierra Petroleum Inc. – AV Gas 100LL \$39,350.07
4. Memorial Hospital Corp. – Developer Bond Payment \$28,433.17
5. Sierra Petroleum Inc. – Jet Fuel \$24,540.11

Executive Action:

Staff recommends that the Common Council accept these Prepaids and Vouchers in the amount of \$717,866.45 at the August 20, 2013 Common Council meeting.

For Council Approval August 20, 2013

Prepays:	08/02/13	\$54,197.54
	08/09/13	\$88,152.57
Total Prepays		<u>\$142,350.11</u>

Vouchers:	08/20/13	\$575,316.41
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Reimbursements:	08/09/13	\$199.93
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GRAND TOTAL		<u><u>\$717,866.45</u></u>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454511-000	CLERKS REVENUE							
	710	GENERAL DYNAMICS	refund of overpayment	1.040313	07/15/2013	600.00	08/13	PD
100-515132-220	ADMIN - UTILITIES							
	3330	WE ENERGIES	5843-033-004 300 N Pine Street (split)	58430330040713	07/23/2013	495.09	08/13	PD
Total ADMINISTRATOR						495.09		
100-515141-220	FINANCE - UTILITY SERVICES							
	3330	WE ENERGIES	5843-033-004 300 N Pine Street (split)	58430330040713	07/23/2013	255.04	08/13	PD
Total FINANCE						255.04		
100-525220-220	FIRE - UTILITY SERVICES							
	3330	WE ENERGIES	8419-416-558 341 Origen St	84194165580713	07/24/2013	13.33	08/13	PD
Total FIRE DEPT.						13.33		
100-535321-220	STREETS - UTILITIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	16388913450713	07/23/2013	804.68	08/13	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	84300816710713	07/22/2013	58.92	08/13	PD
						863.60		*
100-535321-261	STREETS - LIGHTING							
	3330	WE ENERGIES	0819-473-268 Municipal Parking Lot	08194732680713	07/23/2013	65.91	08/13	PD
	3330	WE ENERGIES	5459-100-732 St Lighting Substation	54591007320713	07/23/2013	173.98	08/13	PD
	3330	WE ENERGIES	5695-147-539 Electric 572 Milw	56951475390713	07/23/2013	227.48	08/13	PD
	3330	WE ENERGIES	7245-068-041 375 N Pine St	72450680410713	07/23/2013	126.42	08/13	PD
	3330	WE ENERGIES	7467-500-426 Jefferson & Bridge	74675004260713	07/23/2013	238.30	08/13	PD
	3330	WE ENERGIES	8499-073-119 Traffic Signal Controller	84990731190713	07/23/2013	214.76	08/13	PD
	3330	WE ENERGIES	8650-632-794 Traffic Signal Power	86506327940713	07/23/2013	108.87	08/13	PD
	3330	WE ENERGIES	9418-285-345 Traffic Signal	94182853450713	07/23/2013	85.19	08/13	PD
						1,240.91		*
100-535321-310	STREETS - OFF SUPP/POSTAGE							
	2400	PETTY CASH - DPW	PETTY CASH-DPW	072513	07/25/2013	149.52	08/13	PD
100-535321-353	STREETS REP & MAINT PRKNG DECK							
	3330	WE ENERGIES	7082-958-528 Public Parking Structure	70829585280713	07/23/2013	406.72	08/13	PD
Total STREET ADMINISTRATION						2,660.75		
100-555551-220	PARKS - UTILITIES							
	3330	WE ENERGIES	1269-762-568 Bike Path	12697625680713	07/24/2013	32.53	08/13	PD
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	16388913450713	07/23/2013	402.33	08/13	PD
	3330	WE ENERGIES	2428-946-714 Pavillion	24289467140713	07/23/2013	237.90	08/13	PD
	3330	WE ENERGIES	3243-370-777 Amanda St	32433707770713	07/24/2013	45.76	08/13	PD
	3330	WE ENERGIES	3698-542-543 Bathhse Wagner Park	36985425430713	07/24/2013	28.21	08/13	PD
	3330	WE ENERGIES	6211-699-899 Electric Dog Park	62116998990713	07/23/2013	40.89	08/13	PD
	3330	WE ENERGIES	6419-916-677 394 Amanda Street	64199166770713	07/24/2013	10.39	08/13	PD
	3330	WE ENERGIES	6895-338-188 355 N Pine St	68953381880713	07/23/2013	100.38	08/13	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	84300816710713	07/22/2013	29.45	08/13	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid
08-02-2013

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						927.84		*
Total PARKS						927.84		
Total GENERAL FUND						4,952.05		
251-555511-220	UTILITIES							
3330	WE ENERGIES		0810-148-657 PUBLIC LIBRARY	08101486570713	07/24/2013	2,018.92	08/13	PD
3330	WE ENERGIES		5852-857-487 Library Gas	58528574870713	07/23/2013	45.71	08/13	PD
						2,064.63		*
Total FUND EXPENSES						2,064.63		
Total LIBRARY OPERATIONS FUND						2,064.63		
621-575740-220	WWTP-ELECTRIC							
3330	WE ENERGIES		4847-248-215 S of Yahnke Rd/Pump St	48472482150713	07/20/2013	205.56	08/13	PD
Total WASTEWATER FUND EXPENSES						205.56		
Total WASTEWATER OPERATIONS FUND						205.56		
622-404610-000	RESIDENTIAL							
6976	VT BURLINGTON PROPERTIES		refund of overpayment of w/s bill	16.0706.03	07/31/2013	29.57	08/13	PD
622-404611-000	COMMERCIAL							
8335	SPRINGBROOK VILLAGE APARTMEN		Refund of overpayment on their water/se	.3209.00 2ND QTR	07/31/2013	1,686.32	08/13	PD
622-506220-000	POWER							
3330	WE ENERGIES		3267-293-366 384 Dunford Dr	32672933660713	07/22/2013	676.46	08/13	PD
3330	WE ENERGIES		6271-254-861 Well #9 (split)	62712548610713	07/23/2013	3,846.00	08/13	PD
						4,522.46		*
Total 622-506220						4,522.46		
622-506230-000	SUPPLIES							
3330	WE ENERGIES		6271-254-861 Well #9 (split)	62712548610713	07/23/2013	10.43	08/13	PD
3330	WE ENERGIES		6499-874-589 801 Weiler Road	64998745890713	07/22/2013	15.75	08/13	PD
						26.18		*
Total 622-506230						26.18		
622-509350-000	GENERAL PLANT-SUPPLIES							
3330	WE ENERGIES		1638-891-345 DPW Bldg Electric (split)	16388913450713	07/23/2013	804.68	08/13	PD
3330	WE ENERGIES		8430-081-671 Gas 2200 S Pine (split)	84300816710713	07/22/2013	58.92	08/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						863.60		*
Total 622-509350						863.60		
Total WATER UTILITY FUND						7,128.13		
623-575740-200	FUEL FOR RESALE							
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO AV GAS 100LL	71451	07/26/2013	39,350.07	08/13	PD
Total 623-575740						39,350.07		
Total AIRPORT FUND						39,350.07		
875-232000	MUNICIPAL COURT DEP							
	819	ZACCARD, TERRY	refund due to amended charge	080113	08/01/2013	231.00	08/13	PD
	826	JONES, DANIEL	restitution for damaged vehicle	073113	07/31/2013	266.10	08/13	PD
						497.10		*
Total MUNICIPAL COURT FUND						497.10		
Grand Total:						54,197.54		

Dated: _____

Motion for Approval by: _____

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454521-001	BOND FEES							
	1285	WATERFORD MUNICIPAL COURT	Bond - Owens, Christina #13-2506	OWENS	08/09/2013	326.00	08/13	PD
	2485	RACINE COUNTY CLERK OF COURT	Bond - Monroy Rodriguez, Omar #13-23	IROY RODRIQUEZ	08/09/2013	285.00	08/13	PD
						611.00	*	
Total 100-454521						611.00		
100-515132-225	ADMIN - TELEPHONE							
	7343	AT & T	AT & T ADMIN 262 R59-7549 674 8	262R5975490713	07/28/2013	242.77	08/13	PD
	7692	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9708734121	08/09/2013	76.39	08/13	PD
						319.16	*	
Total ADMINISTRATOR						319.16		
100-515141-225	FINANCE - TELEPHONE							
	7343	AT & T	AT & T FINANCE 262 R59-7549 674 8	262R5975490713	07/28/2013	145.66	08/13	PD
	7692	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9708734121	08/09/2013	148.02	08/13	PD
						293.68	*	
Total FINANCE						293.68		
100-525211-225	POLICE - TELEPHONE							
	7343	AT & T	AT & T POLICE 262 R59-7549 674 8	262R5975490713	07/28/2013	388.43	08/13	PD
	7692	VERIZON WIRELESS	VERIZON POLICE DEPT	9708734121	08/09/2013	669.59	08/13	PD
						1,058.02	*	
100-525211-240	POLICE - FUEL, OIL							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Police Dept	869297630331	08/01/2013	3,809.81	08/13	PD
Total POLICE DEPT.						4,867.83		
100-525220-225	FIRE - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON FIRE DEPT	9708734121	08/09/2013	172.91	08/13	PD
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Fire Dept	869297630331	08/01/2013	1,122.03	08/13	PD
100-525220-298	FIRE- CONTRACT SERVICES							
	5364	DIGICORP	Digicorp - Data Assurance Support Ren	J53526	07/22/2013	3,219.00	08/13	PD
Total FIRE DEPT.						4,513.94		
100-525231-330	BLDG INSP - TRAVEL							
	1780	LEAGUE OF WIS. MUNICIPALITIES	2013 Plumbing Inspectors Institute	091813	08/09/2013	145.00	08/13	PD
100-525231-372	BLDG INSP - AUTO EXPENSE							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Bldg Insp	869297630331	08/01/2013	84.54	08/13	PD
Total BUILDING INSP.						229.54		

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-535321-225	STREETS - TELEPHONE 7692	VERIZON WIRELESS	VERIZON STREET DEPT	9708734121	08/09/2013	113.42	08/13	PD
100-535321-240	STREETS - FUEL, OIL & LUBRI 4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Street Dept	869297630331	08/01/2013	2,722.48	08/13	PD
100-535321-261	STREETS - LIGHTING 3330	WE ENERGIES	4432-157-647 Street Lights	44321576470713	07/29/2013	18,713.61	08/13	PD
100-535321-350	STREETS - REP MAINT SUPPLIES 1670	KIMBALL MIDWEST	KIMBALL MIDWEST DPW ACCT #4245	3106046	08/06/2013	700.58	08/13	PD
Total STREET ADMINISTRATION						<u>22,250.09</u>		
100-555551-220	PARKS - UTILITIES 3330	WE ENERGIES	0635-112-551 Bushnell Soccer Club	06351125510713	07/30/2013	18.47	08/13	PD
	3330	WE ENERGIES	3832-053-838 225 Robert St	38320538380813	08/01/2013	9.97	08/13	PD
	3330	WE ENERGIES	8893-353-410 Electric Sunset Dr	88933534100713	07/28/2013	111.45	08/13	PD
	3330	WE ENERGIES	9274-302-9920 400 Sunset Dr	92743029920713	07/28/2013	76.76	08/13	PD
						216.65	*	
100-555551-225	PARKS - TELEPHONE 7692	VERIZON WIRELESS	VERIZON PARK DEPT	9708734121	08/09/2013	50.41	08/13	PD
100-555551-240	PARKS - FUEL, OIL, LUBRICANTS 4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Parks Dept	869297630331	08/01/2013	2,567.21	08/13	PD
Total PARKS						<u>2,834.27</u>		
100-565641-298	PLAN COMM - CONTRACT SVCS 1521	LEGACY ARCHITECTURE, INC	12.061 Kane St Historic Dist Nomination	190	07/31/2013	2,198.74	08/13	PD
Total PLANNING COMMISSION						<u>2,198.74</u>		
Total GENERAL FUND						<u>38,118.25</u>		
251-555511-225	TELEPHONE 7343	AT & T	AT & T LIBRARY 262 R59-7549 674 8	262R5975490713	07/28/2013	194.21	08/13	PD
251-555511-247	REPAIR, MAINTENANCE BUILDING 3917	ARTISTIC CLEANERS	Library carpet cleaning	2611	08/02/2013	871.84	08/13	PD
	3917	ARTISTIC CLEANERS	Library carpet cleaning	2612	07/31/2013	315.60	08/13	PD
	3917	ARTISTIC CLEANERS	Library carpet cleaning	2656	08/02/2013	134.90	08/13	PD
						1,322.34	*	
251-555511-327	MATERIALS 1620	JOURNAL SENTINEL	JOURNAL SENTINEL SUBSCRIPTION	4077143 2013	08/08/2013	298.53	08/13	PD
Total FUND EXPENSES						<u>1,815.08</u>		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total LIBRARY OPERATIONS FUND						1,815.08		
621-575740-220	WWTP-ELECTRIC 3330 WE ENERGIES		6268-292-660 Shiloh Lift Station	62682926600713	07/29/2013	54.19	08/13	PD
621-575740-225	TELEPHONE 7692 VERIZON WIRELESS		VERIZON WWTP	9708734121	08/09/2013	76.83	08/13	PD
621-575740-240	FUEL, OIL AND LUBRICANTS 4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 WWTP	869297630331	08/01/2013	589.34	08/13	PD
621-575740-330	SEWER - INSRVC TRNG & TRAVEL 3514 WWOA		WWOA Don Hefty 2-year membership	2013DH	08/08/2013	50.00	08/13	PD
Total WASTEWATER FUND EXPENSES						770.36		
Total WASTEWATER OPERATIONS FUND						770.36		
622-506220-000	POWER							
	3330 WE ENERGIES		3076-628-864 Electric 508 Sheldon St	30766288640713	07/24/2013	3,720.00	08/13	PD
	3330 WE ENERGIES		3457-108-505 Well #7	34571085050713	07/24/2013	3,200.17	08/13	PD
	3330 WE ENERGIES		8682-353-384 WELL #10	86823533840713	07/24/2013	7,127.05	08/13	PD
						14,047.22	*	
Total 622-506220						14,047.22		
622-506230-000	SUPPLIES							
	3330 WE ENERGIES		1438-804-919 WELL #7	14388049190713	07/24/2013	9.30	08/13	PD
	3330 WE ENERGIES		1473-005-365 508 Sheldon St	14730053650713	07/28/2013	11.06	08/13	PD
	3330 WE ENERGIES		8682-353-384 WELL #10	86823533840713	07/24/2013	9.30	08/13	PD
	3330 WE ENERGIES		9259-879-303 Karyl St Well #10	92598793030713	07/23/2013	2.29	08/13	PD
						31.95	*	
Total 622-506230						31.95		
622-509210-000	OFFICE SUPPLY							
	7692 VERIZON WIRELESS		VERIZON WATER DEPT	9708734121	08/09/2013	69.24	08/13	PD
Total 622-509210						69.24		
622-509330-000	TRANSPORTATION-SUPPLIES							
	4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Water Dept	869297630331	08/01/2013	637.06	08/13	PD
Total 622-509330						637.06		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
622-509350-000	GENERAL PLANT-SUPPLIES							
	3330	WE ENERGIES	5654-338-918 508 Sheldon St	56543389180713	07/28/2013	9.92	08/13	PD
	3330	WE ENERGIES	9263-626-892 508 Sheldon St Shop	92636268920713	07/28/2013	32.60	08/13	PD
						42.52		*
Total 622-509350						42.52		
Total WATER UTILITY FUND						14,827.99		
623-575740-200	FUEL FOR RESALE							
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO JET FUEL	71620	07/31/2013	24,540.11	08/13	PD
623-575740-225	TELEPHONE							
	4655	PACIFIC TELEMANAGEMENT SERVIC	PTS - AIRPORT PAYPHONE	550537	07/17/2013	78.00	08/13	PD
	7343	AT & T	AT & T AIRPORT 262 757-0907 307 4	26275709070713	07/25/2013	134.12	08/13	PD
						212.12		*
Total 623-575740						24,752.23		
Total AIRPORT FUND						24,752.23		
875-232000	MUNICIPAL COURT DEP							
	7140	ST OF WISC CONTROLLER'S OFFICE	ST OF WI CONTROLLER OFFICE JUL'	JULY2013	08/07/2013	5,538.66	08/13	PD
	7141	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES	JULY2013	08/07/2013	977.00	08/13	PD
	7141	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES	JULY2013	08/07/2013	1,353.00	08/13	PD
						7,868.66		*
Total MUNICIPAL COURT FUND						7,868.66		
Grand Total:						88,152.57		

Dated: _____

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-454511-000	CLERKS REVENUE						
	5016	WI DEPT OF JUSTICE-2688	Backround checks for operator licenses	G1026T 07/13	07/31/2013	175.00	08/13
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Bridge St Rezo	126671	08/01/2013	72.58	08/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS SIDEWALK ASSE	127546	08/01/2013	33.06	08/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS SIDEWALK ASSE	127547	08/01/2013	39.93	08/13
						145.57	*
		Total CITY COUNCIL				145.57	
100-515121-248	MUNI COURT - REP & MAINT BLDG						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Muni	33656-E	06/26/2013	48.51	08/13
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	7679	STAPLES ADVANTAGE	STAPLES MUNI COURT SUPPLIES	8026530927	08/03/2013	119.60	08/13
		Total MUNICIPAL COURT				168.11	
100-515132-248	REPAIRS & MAINT BUILDING						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Admin	33656-E	06/26/2013	572.41	08/13
100-515132-298	ADMIN - CONTRACT SERVICES						
	7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX	P22385	07/31/2013	42.50	08/13
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	1216	Office Copying Equipment, LTD	Admin copies	C280383	07/31/2013	178.62	08/13
	7679	STAPLES ADVANTAGE	STAPLES ADMIN OFFICE SUPPLIES	8026530927	08/03/2013	52.28	08/13
						230.90	*
100-515132-399	ADMIN - SUNDRY EXPENSES						
	3387	WI TAXPAYERS ALLIANCE	Municipal Facts13 & Custom Report	FACTS13	08/20/2013	38.39	08/13
	5720	BURLINGTON GLASS, INC.	BURLINGTON GLASS FRAMING	153579	08/05/2013	12.95	08/13
						51.34	*
		Total ADMINISTRATOR				897.15	
100-515140-248	CLERK-REPAIRS & MAINT BUILDING						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Clerk	33656-E	06/26/2013	48.51	08/13
100-515140-310	CLERK - OFFICE SUPPLIES						
	7679	STAPLES ADVANTAGE	STAPLES CITY CLERK SUPPLIES	8026530927	08/03/2013	58.38	08/13
100-515140-399	GENERAL CODE & MISC PUB						
	5419	GENERAL CODE	GENERAL CODE SUPPLEMENT	BILL011777	08/05/2013	802.75	08/13
		Total CITY CLERK				909.64	
100-515141-248	FINANCE - REP AND MAINT BLDG						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Finance	33656-E	06/26/2013	300.76	08/13
100-515141-298	FINANCE - CONTRACT SERVICES						
	2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Part Time Clerk	121940	06/15/2013	468.00	08/13

Vouchers
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	8646	EHLERS INVESTMENT PARTNERS	Monthly Management Fee	073113	07/31/2013	197.37	08/13
						665.37	*
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	2095	NAPOLI'S PIZZA RESTAURANT	NAPOLIS BUDGET PARTNERS MEET	57211	08/07/2013	110.31	08/13
	7679	STAPLES ADVANTAGE	STAPLES FINANCE OFFICE SUPPLIE	8026530927	08/03/2013	122.25	08/13
						232.56	*
Total FINANCE						1,198.69	
100-515154-298	ASSESSOR - CONTRACT SERVICES						
	3034	ACCURATE	Accurate Delivering Municipal Assessme	AUG2013	08/06/2013	20,400.00	08/13
Total ASSESSOR						20,400.00	
100-515161-220	ATTORNEY - CONTRACT						
	8149	BJELAJAC, JOHN M	Attorney Fees for General	13100-000D 7	07/31/2013	735.00	08/13
	8149	BJELAJAC, JOHN M	Attorney Fees for Railroad Quiet Zone	13100-025D 1	07/31/2013	300.00	08/13
						1,035.00	*
100-515161-272	ATTORNEY - MUNICIPAL COURT						
	8149	BJELAJAC, JOHN M	Attorney Fees for Municipal Court	13100-099D 7	07/31/2013	4,402.50	08/13
100-515161-298	ATTORNEY - CONTRACT SERVICES						
	8149	BJELAJAC, JOHN M	Attorney Fees for KW Precast, LLC Loan	12100-090D 6	07/31/2013	645.00	08/13
Total ATTORNEY						6,082.50	
100-525211-381	POLICE - INVESTIGATIONS						
	5016	WI DEPT OF JUSTICE-2688	PD Name Searches	G1026T 07/13	07/31/2013	14.00	08/13
Total POLICE DEPT.						14.00	
100-525220-242	FIRE - REPAIR & MAINT VEHICLES						
	1955	MERTEN'S AUTO SERVICE CENTER	Merten's Fire Dept Repairs 1998 Ford F	056027	08/06/2013	625.65	08/13
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
	2590	REINEMANS, INC.	REINEMANS FIRE DEPT	30413	07/05/2013	27.04	08/13
100-525220-248	FIRE - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO FIRE DEPT	IMIL711951	08/07/2013	41.40	08/13
	1132	GEIS BUILDING PRODUCTS, INC	GEIS - LABOR TO REPAIR DOOR	0269968-IN	07/24/2013	375.00	08/13
	2590	REINEMANS, INC.	Reinemans - Fire Dept	30421	07/05/2013	7.88	08/13
	2590	REINEMANS, INC.	Reinemans - Fire Dept	33124	08/11/2013	5.37	08/13
						429.65	*
100-525220-298	FIRE- CONTRACT SERVICES						
	2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Firefighter	12597	07/10/2013	440.00	08/13
100-525220-310	FIRE - OFFICE SUPPLIES						
	2590	REINEMANS, INC.	Reinemans UPS Delivery	32949	08/08/2013	9.30	08/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total FIRE DEPT.						1,531.64	
100-525231-298	BLDG INSP - CONTRACT						
	4069	MUNICIPAL SERVICES, LLC	MUNICIPAL SERVICES BLDG INSPEC	201329	08/04/2013	1,410.75	08/13
Total BUILDING INSP.						1,410.75	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO DPW - STREETS	IMIL709405	07/31/2013	83.56	08/13
	117	ALSCO	ALSCO DPW - STREETS	IMIL711963	08/07/2013	83.56	08/13
						167.12	*
100-535321-225	STREETS - TELEPHONE						
	5364	DIGICORP	DIGICORP DPW REPAIR	55746	07/24/2013	596.50	08/13
100-535321-242	STREETS - REP MAINT VEHICLES						
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW STOCK	228514	07/25/2013	29.36	08/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 54	228556	07/26/2013	168.98	08/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 54	228557	07/26/2013	129.00	08/13
	2060	MOTOR PARTS COMPANY, LLC.	Motor Parts - shop use	228559	07/26/2013	6.29	08/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 54	228628	07/29/2013	27.50	08/13
	3014	VERMEER WISCONSIN, INC	VERMEER DPW PARTS	20152509	07/26/2013	69.07	08/13
						375.20	*
100-535321-248	STREETS REP & MAINT BLDG						
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL709406	07/31/2013	40.16	08/13
	8551	Southport Heating, Plumbing &	HVAC Service at DPW	310516	07/08/2013	35.64	08/13
						75.80	*
100-535321-298	STREETS - CONTRACT SERVICES						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0271.01 Urban Forest GIS	80460	07/22/2013	265.08	08/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0010.01 Burlington General 2C	80462	07/23/2013	3,704.20	08/13
	7296	BARRICADE FLASHER SERVICE, INC	BARRICADE FLASHER MESSAGE BO	116000	08/01/2013	950.00	08/13
	8149	BJELAJAC, JOHN M	Attorney Fees for Leasing Garbage Truc	13100-048D 1	07/31/2013	495.00	08/13
						5,414.28	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	5906	MINUTEMAN PRESS OF BURLINGTOI	Minuteman - Laminations	17445*	07/08/2013	6.00	08/13
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHEY SERVICE DPW STOCK	11079750	07/26/2013	163.81	08/13
	1563	J & T SUPPLY COMPANY	J & T SUPPLY CO DPW SUPPLIES	11442	07/29/2013	168.54	08/13
	1563	J & T SUPPLY COMPANY	J & T SUPPLY CO DPW SUPPLIES	11454	08/02/2013	69.95	08/13
	1951	MENARDS	MENARDS DPW SUPPLIES	28040	07/26/2013	82.37	08/13
	1951	MENARDS	MENARDS DPW SUPPLIES	28392	07/30/2013	35.94	08/13
	1951	MENARDS	MENARDS DPW SUPPLIES	28673	08/02/2013	4.99	08/13
	2590	REINEMANS, INC.	Reinemans - Streets	31306	07/17/2013	85.49	08/13
	2590	REINEMANS, INC.	REINEMANS DPW MISC HARDWARE	31946	07/25/2013	7.73	08/13
	2590	REINEMANS, INC.	Reinemans - Streets	32244	07/30/2013	26.51	08/13
	2590	REINEMANS, INC.	REINEMANS DPW	32394	07/31/2013	4.31	08/13
	2590	REINEMANS, INC.	Reinemans - Supplies	32743	08/06/2013	19.76	08/13
	2590	REINEMANS, INC.	Reinemans - Streets	32867	08/07/2013	24.29	08/13
	2608	R.K.W. REDI-MIX CONCRETE INC.	RKW DPW GREENCASTLE	47573	07/31/2013	23.25	08/13
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN DPV	231936	07/31/2013	25.60	08/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						742.54	*
100-535321-354	STREETS-PARKNG STRUCTR UTILITY						
	2571 FNL CONSTRUCTION LLC		Parking Garage Caulking Repairs	560	05/10/2013	4,000.00	08/13
	Total STREET ADMINISTRATION					11,377.44	
100-545411-291	HEALTH OFFICER-CONTRACT						
	4325 MEMORIAL HOSPITAL-WRCHD		MEMORIAL HOSPITAL WRCHD	073013	07/30/2013	5,122.54	08/13
	Total HEALTH OFFICER					5,122.54	
100-545430-298	ANIMAL SHELTER						
	709 WISCONSIN HUMANE SOCIETY		ANIMAL SHELTER CONTRACT JULY	155	08/01/2013	519.58	08/13
	Total DOG POUND					519.58	
100-555551-159	PARKS - CLOTHING						
	117 ALSCO		ALSCO DPW - PARKS	IMIL709405	07/31/2013	30.00	08/13
	117 ALSCO		ALSCO DPW - PARKS	IMIL711963	08/07/2013	30.00	08/13
						60.00	*
100-555551-225	PARKS - TELEPHONE						
	5364 DIGICORP		DIGICORP DPW REPAIR	55746	07/24/2013	298.25	08/13
100-555551-242	PARKS - REPAIR MAINT VEHICLES						
	5477 BUMPER TO BUMPER		BUMPER TO BUMPER DPW	248422	08/01/2013	2.89	08/13
100-555551-244	PARKS - REPAIR MAINT EQUIPMENT						
	1140 ELKHORN CHEMICAL & PACKAGING		ELKHORN CHEMICAL PARKS	537234	07/26/2013	257.72	08/13
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117 ALSCO		ALSCO DPW - Water, Streets & Park	IMIL709406	07/31/2013	20.07	08/13
	8551 Southport Heating, Plumbing &		HVAC Service at DPW	310516	07/08/2013	17.82	08/13
						37.89	*
100-555551-298	PARKS - OUTSIDE SERVICES						
	2330 PATS SERVICES, INC		CITY OF BURLINGTON DOG PARK	A-90314	07/30/2013	80.00	08/13
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	2587 REINDERS INC		Reinders- Park Dept	964082-00	07/30/2013	116.54	08/13
	2590 REINEMANS, INC.		Reinemans - Parks Supplies	32330	07/31/2013	16.70	08/13
	3663 CONSERV FS		CONSERV FS PARKS DEPT	1739118-IN	07/17/2013	72.42	08/13
						205.66	*
	Total PARKS					942.41	
100-565641-298	PLAN COMM - CONTRACT SVCS						
	1940 MEEHAN & COMPANY, INC.		MEEHAN & COMPANY JULY BILLING	JULY2013	07/31/2013	3,648.22	08/13
	4217 KAPUR & ASSOCIATES, INC.		Kapur 13.0010.01 Burlington General 2C	80462	07/23/2013	358.00	08/13
						4,006.22	*

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total PLANNING COMMISSION						4,006.22	
Total GENERAL FUND						54,901.24	
251-555511-247	REPAIR, MAINTENANCE BUILDING 7647	ACTION FIRE & ALARM INC.	ACTION FIRE & ALARM SERVICE EX I	P22382	07/31/2013	40.00	08/13
Total FUND EXPENSES						40.00	
Total LIBRARY OPERATIONS FUND						40.00	
463-565642-390	DEVELOPERS REBATE 8433	PBJC BURLINGTON TOO, LLC	Kohl's/Pick N Save Development Bond I	081313	08/13/2013	251,514.67	08/13
Total OUTSIDE SERVICES						251,514.67	
463-585810-606	PRINCIPAL MEM HOSPITAL BOND 1949	MEMORIAL HOSPITAL CORPORATIOI	Memorial Hospital Developer Bond Payr	081313	08/13/2013	28,433.17	08/13
Total 463-585810						28,433.17	
Total 1992 TIF #3 FUND						279,947.84	
470-515100-801	2012 3.19M 2 Yr Street Project 4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0144.01 Rail Road Quiet Zone	80464	07/23/2013	526.50	08/13
Total 470-515100						526.50	
Total CAPITAL PROJ - INFRASTRUCTURE						526.50	
621-181000	CONSTRUCTION IN PROGRESS 8641	STAAB CONSTRUCTION CORP.	PHASE II-WWTF UPGRADES & IMPRC	051513 PMNT 11	08/13/2013	226,411.00	08/13
621-575740-159	CLOTHING ALLOWANCE 117	ALSCO	ALSCO WWTP	IMIL709408	07/31/2013	75.24	08/13
621-575740-244	REPAIRS, MAINT EQUIPMENT 117	ALSCO	ALSCO WWTP	IMIL709408	07/31/2013	7.30	08/13
	4003	WATERFORD OIL COMPANY, INC.	WATERFORD OIL WWTP	257843	07/31/2013	264.61	08/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						271.91	*
621-575740-245	GROUND IMPROVEMENTS						
	5477 BUMPER TO BUMPER		BUMPER TO BUMPER WWTP	248474	08/02/2013	41.61	08/13
621-575740-249	LABORATORY						
	117 ALSCO		ALSCO WWTP	IMIL709408	07/31/2013	4.57	08/13
	2180 NCL OF WISCONSIN, INC		NCL Acct No. 6900 WWTP supplies	324737	07/25/2013	303.26	08/13
	2590 REINEMANS, INC.		REINEMANS WWTP SUPPLIES	32367	07/31/2013	3.19	08/13
						311.02	*
621-575740-353	REPAIR & MAINT LIFT STATIONS						
	1160 ENERGENECS, INC.		ENERGENECS SUPPLIES FOR LIFT S	0026732-IN	07/22/2013	1,202.64	08/13
621-575740-359	SANITARY SEWER REPAIR, MAINT						
	3070 WANASEK CORPORATION		East State St Sanitary Repair	2829	07/30/2013	2,769.61	08/13
	3730 DIGGERS HOTLINE, INC		Diggers Hotline WWTP	130 7 42701	07/31/2013	107.88	08/13
						2,877.49	*
Total WASTEWATER FUND EXPENSES						4,779.91	
Total WASTEWATER OPERATIONS FUND						231,190.91	
622-501070-000	WORK IN PROGRESS						
	8506 GMS		GMS - install new a/c at well #9	2297	07/24/2013	3,890.00	08/13
Total 622-501070						3,890.00	
622-506230-000	SUPPLIES						
	1951 MENARDS		Well # 9 electrical parts for A/C unit	27926	07/25/2013	15.32	08/13
Total 622-506230						15.32	
622-506320-000	OPERATION SUPPLIES, EXPENSE						
	3615 NORTHERN LAKE SERVICE, INC.		NORTHERN LAKE SERVICE WATER I	237702	07/26/2013	620.00	08/13
Total 622-506320						620.00	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES						
	3730 DIGGERS HOTLINE, INC		Diggers Hotline Water	130 7 42701	07/31/2013	107.88	08/13
Total 622-506510						107.88	
622-509030-000	OFFICE SUPPLIES						
	117 ALSCO		ALSCO WATER DEPT	IMIL709407	07/31/2013	27.47	08/13
Total 622-509030						27.47	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
622-509210-000	OFFICE SUPPLY						
	5364	DIGICORP	DIGICORP DPW REPAIR	55746	07/24/2013	596.50	08/13
Total 622-509210						596.50	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL709406	07/31/2013	40.16	08/13
	8551	Southport Heating, Plumbing &	HVAC Service at DPW	310516	07/08/2013	35.64	08/13
						75.80	*
Total 622-509350						75.80	
Total WATER UTILITY FUND						5,332.97	
623-575740-242	REPAIR,MAINTENANCE EQUIPMENT						
	7459	INTERSTATE PUMP & TANK, INC.	supply & instal fuel filters	2013-003334-A	07/31/2013	559.65	08/13
623-575740-245	REPAIR,MAINTENANCE GROUNDS						
	5880	F & W LANDSCAPE SPEC.	F & W LANDSCAPE AIRPORT CUTTIN	2744	08/01/2013	2,400.00	08/13
623-575740-298	CONTRACT SERVICES						
	5538	MEISNER, GARY	GARY MEISNER AIRPORT CONTRAC	AUG2013	08/20/2013	319.30	08/13
623-575740-512	ADVERTISING/PR						
	6282	AIRNAV, LLC	AIRNAV, LLC BURLINGTON AIRPORT	1932025	08/20/2013	98.00	08/13
Total 623-575740						3,376.95	
Total AIRPORT FUND						3,376.95	
Grand Total:						575,316.41	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100011287	DEQUAKER, STEVEN J.	.00	.00	.00	181.93	18.00	.00	199.93
Grand Totals: 1 Employees		.00	.00	.00	181.93	18.00	.00	199.93



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number 10:	Date: August 20, 2013
Submitted By: Diahnn Halbach, City Clerk	Subject: Licenses

APPROVALS

OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL

Pinnow, Marriah Linet
Specht, Nathan Jon
Schoelzel, Kathy Marie
Fresen, Donald A.
Fanke, Kathleen Gloria
Chaulkin, Elizabeth

SPECIAL EVENTS

Event: Ride for Alzheimers
Organization: Kindred Nursing & Rehab
Date: August 24, 2013 – 1:00 pm
Location: Ride to begin at 677 East State St
Applicant Name: Amber – 262-221-5572

Event: Burlington Lions Dance
Organization: Burlington Lions Club
Date: August 24, 2013 – 2:30 pm to 11:30 pm
Location: Chestnut Street Loop
Agent: Tim Beix – 262-757-3035, Operator's License # 2013-912

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the August 20, 2013 Common Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12A	Date: August 20, 2013
Submitted By: Kevin Lahner, City Administrator	Subject: A Public Hearing to discuss a rezone request for property at 200 Bridge Street.

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a rezone request for the Bear Development, LLC for property at 200 Bridge Street. Bear Development is requesting to include a Planned Unit Development Overlay with the existing zoning of Rm-4, Multiple-Family Residence District with a FW Floodway District, FFO, Floodfringe Overlay and a SWO, Shoreland Wetland Overlay to construct two 24-unit apartment buildings.

Options & Alternatives:

For public comment only.

Financial Remarks:

None.

Executive Action:

This item for a Public Hearing at the August 20, 2013 Common Council.

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE ZONING MAP**

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 315 of the Municipal Code, Zoning Map, as it pertains to:

Owner: Bear Development, LLC
Applicant: S. R. Mills
Applicant Address: 4011-80th Street, Kenosha, WI 53142
Location of Request: **200 Bridge Street**
Existing Zoning: Rm-4, Multiple-Family Residence District with a FW Floodway District, FFO, Floodfringe Overlay and a SWO, Shoreland Wetland Overlay
Proposed Zoning: Include a Planned Unit Development Overlay
Proposed Use: To construct two 24-unit multi-family buildings

Legal Description:

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 2817, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST, CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the City Council Chambers, in the City of Burlington located at 224 E. Jefferson Street on:

**TUESDAY, AUGUST 20, 2013 DURING THE MEETING OF THE COMMON COUNCIL
SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

CITY OF BURLINGTON

Dated at Burlington, Wisconsin, this 17th day of July, 2013.

Kevin M. Lahner, City Administrator

Published in the Burlington Standard Press
August 1 & 8, 2013



Fire Department

165 W. Washington St, Burlington, WI, 53105
(262) 763-7842 – (262) 767-8602 fax
www.burlington-wi.gov

Common Council Item Number: 13A	Date: August 20, 2013
Submitted By: Perry S. Howard, Fire Chief	Subject: Resolution 4624(14) approving the award of one 2014 unmarked Fire vehicle in the amount of \$25,912.

Details:

The 2013 Fire Department budget includes the purchase of one unmarked Fire Command/SUV vehicle. The Fire department will be purchasing a four-door Ford Explorer Utility vehicle. The utility vehicle has performed exceptionally well as a police patrol vehicle and has served well for several local and regional fire departments. The vehicle fits the needs as a Fire Command vehicle with the availability to tow up to 5,000 lbs. is fairly fuel efficient and cost effective compared to other options. The Fire Command/SUV vehicle will be a new addition to the Fire Department fleet and will be used primarily as a command vehicle with the option to use as a future tow vehicle. The Department opened the bidding process for the vehicles on July 11, 2013 until July 25, 2013. Four bids were received in response to specifications for the 2014 Ford Explorer.

Miller Motors of Burlington submitted a bid for	\$25,912 each.
Kunes Country of Delevan submitted a bid for	\$29,205 each.
Ewald Automotive Group submitted a bid for	\$25,912 each.
Martin Ford Sales submitted a bid for	\$27,000 each

The Fire Department recommends that the council award the contract for the 2014 Ford Command/SUV Vehicle to Miller Motors for a cost of \$25,912 per vehicle.

Options & Alternatives:

An alternative would be to develop a staffing program for incident command to effectively provide a 2 in-2 accountability plan of fire and rescue personnel operating at an emergency scene.

Financial Remarks:

The cost of the vehicle is \$25,912. The purchase is being funded out of the Equipment Replacement Fund.

Executive Action:

This item is set for discussion at the August 6, 2013 Committee of the Whole meeting and scheduled for the August 20, 2013 Common Council meeting for consideration.

Resolution No. 4624(14)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING THE AWARD OF BID FOR ONE NEW
FIRE DEPARTMENT COMMAND VEHICLE FOR THE CITY OF BURLINGTON
FIRE DEPARTMENT TO MILLER MOTORS FOR THE AMOUNT OF \$25,912
PLUS SET-UP, TITLE, AND LICENSE FEES**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more to be reviewed and pre-approved by the Common Council; and,

WHEREAS, the Council may direct, at its discretion, that the item is to be bid in the same manner as construction contracts, or that it is to be combined with or included in another governmental bid, but shall not be required to do so; and,

WHEREAS, the Fire Department is scheduled to purchase an SUV/Command vehicle with funds included in the 2013 Capital budget; and,

WHEREAS, the Fire Department has searched local dealerships for available vehicles meeting the Fire Departments specifications; and,

WHEREAS, the purchase of one 2014 Ford Fire Command/SUV from Miller Motors, for the amount of \$29,912 plus set-up, title and license fees has been recommended by the Fire Chief.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that purchase of the aforementioned vehicles is hereby approved for the total amount of \$25,912, plus set-up, title, and license fees.

Introduced: August 6, 2013
Adopted:

Robert Miller, Mayor

Attest:

Diahn Halbach, City Clerk



1196 Milwaukee, Burlington, WI 53105 (262) 763-2466

July 26, 2013

City of Burlington Fire Department
165 W. Washington Street
Burlington, WI 53105
Attn: Fire Chief Perry Howard

Dear Chief Howard,

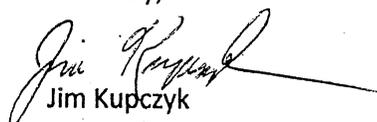
Here is the quote you requested for a 2014 Ford Explorer:

2014 Ford Explorer Base 4 Door 4WD	\$31,600.00
100A Equipment Group	N/C
(998) 3.5L V6 Engine	N/C
(44C) 6- Speed Automatic Transmission	N/C
(T7Y) P245/65R 17 All Season Tires	N/C
Front License Plate Bracket	N/C
(52T) Trailer Tow Package	570.00
(RR) Ruby Red Paint	395.00
(7L) Medium Light Stone Cloth Bucket Seats	N/C
Freight	895.00
Total MSRP	33,460.00
Miller Ford Fleet Discount	-7,548.00
Selling Price	\$25912.00

* Plus License and Title Fees

Please review this quote carefully, if you have any questions please call me. I look forward to hearing from you.

Sincerely,



Jim Kupczyk
Commercial Sales Manager
Miller Motor Sales, Inc.



DODGE

CHRYSLER



Jeep



Fire Department
165 W. Washington St, Burlington, WI, 53105
(262) 763-7842 – (262) 767-8602 fax
www.burlington-wi.gov

Common Council Item Number: 13B	Date: August 20, 2013
Submitted By: Perry Howard, Fire Chief	Subject: Resolution 4625(15) approving the purchase of communication equipment for the Fire Department command vehicle.

Details:

The 2013 Fire Department budget includes the purchase of one unmarked Fire Command/SUV vehicle. The Fire department Fire Command/SUV vehicle will need to be outfitted with mobile radios, and emergency lights and siren for response to emergencies. To effectively communicate with other current and future City of Burlington Fire Department vehicles and firefighting portable radios the Fire Command/SUV vehicle will need to have radios that allow for the ability to communicate effectively with neighboring departments and regional dispatch centers. Furthermore, the Fire Command/SUV vehicle will need to have approved emergency lighting that provides 360 degree visibility to meet the required emergency response guidelines.

The Fire Chief recommends purchasing communication equipment and emergency lights and sirens for the Fire Department command vehicle from General Communications for the not-to-exceed amount of \$12,000.

Options & Alternatives:

The City Council could choose to outsource the lighting and radio packages individually by separate vendors which may limit warranty, repair or liability of purchased or installed components.

Financial Remarks:

The outfitting of the vehicle will be under \$12,000. The total cost of the vehicle will not exceed \$37,912.

Executive Action:

This item is set for discussion at the August 6, 2013 Committee of the Whole meeting and scheduled for the August 20, 2013 Common Council meeting for consideration.

**A RESOLUTION APPROVING THE PURCHASE OF COMMUNICATION EQUIPMENT
FOR A NEW FIRE DEPARTMENT COMMAND VEHICLE FROM GENERAL
COMMUNICATION FOR THE NOT-TO-EXCEED AMOUNT OF \$12,000**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more to be reviewed and pre-approved by the Common Council; and,

WHEREAS, the Council may direct, at its discretion, that the item is to be bid in the same manner as construction contracts, or that it is to be combined with or included in another governmental bid, but shall not be required to do so; and,

WHEREAS, the Fire Department command vehicle shall have communication and safety equipment installed to enable quick response to emergencies; and,

WHEREAS, the Fire Department requested a proposal from General Communication for equipment for the Fire Department command vehicle; and,

WHEREAS, the purchase of communication and safety equipment from General Communications for the not-to-exceed amount of \$12,000 has been recommended by the Fire Chief.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that purchase of the aforementioned equipment purchase from General Communications is hereby approved for the not-to-exceed amount of \$12,000

Introduced: August 6, 2013
Adopted:

Robert Miller, Mayor

Attest:

Diahn Halbach, City Clerk



Name/Company CITY OF BURLINGTON FIRE DEPT.

Date 7-24-13

Address 165 W. WASHINGTON ST.

Prepared By MIKE STEPANEK

City/State/Zip BURLINGTON, WI 53105

Phone Number 815-299-2755

Phone Number 262-763-7842

Email Address mike.stepanek@gencomm.com11

Subject FULL COMMAND VEHICLE BUILD

Qty	Model	Description	Unit Price	Extended Price
1	C-VS-1600-EXPL-1	HAVIS 16" CONSOLE	\$447.72	\$447.72
1	C-ARM-103	HAVIS ARM REST	\$135.14	\$135.14
3	FACE PLATES	HAVIS FULL FACE PLATES	\$35.00	\$105.00
1	NP-PAN-C-RADLE	GAMBER CRADLE FOR PANISONIC CF29	\$142.35	\$142.35
1	HOLDERS	MIC HOLDERS 3 TOTAL	\$50.00	\$50.00
1	7160-0095	GAMBER COMPUTER LED WORK LIGHT	\$141.70	\$141.70
1	7160-0350	FORD EXPLORER VEHICLE BASE	\$66.30	\$66.30
1	DS-LOWER-9	9" LOWER POLE ASSEMBLY	\$70.20	\$70.20
1	7160-0178	7" POLE WITH CENTER MOUNTED UPPER	\$102.70	\$102.70
1	7160-0419	CLEVIS TILT/SWIVEL MOTION ATTACHMENT	\$106.60	\$106.60
1	7160-0230	SHORT SUPPORT BRACE	\$91.00	\$91.00
VEHICLE LIGHTING				
1	PROMO	DUAL LIGHT BAR RED/WHITE TA IN BACK OF LIGHT BAR	\$1,995.00	\$1,995.00
4	VTX609R	VERTEX RED CORNERS OF BUMPERS	\$100.62	\$402.48
5	VTXFB	VERTEX FLANGE	\$8.50	\$42.50
1	VTX609C	WHITE VERTEX INSIDE OF HATCH	\$100.60	\$100.60
2	IOND	SPLIT RED/WHITE REAR SIDE WINDOWS	\$134.16	\$268.32
2	IONPEDB	PEDISTAL MOUNTING BRACKETS	\$50.70	\$101.40
			Subtotal	\$4,369.01
			Tax	
			Total	\$4,369.01

Quotation valid for 30 days.

Comments

Madison

2880 Commerce Park Drive
 Madison, WI 53719
 (608)271-4848 / (800)356-3200

Milwaukee

N57 W13466 Reichert Avenue
 Menomonee Falls, WI 53051
 (262)439-2000 / (800)546-9468



Name/Company CITY OF BURLINGTON FIRE DEPT.

Date 7-24-13

Address 165 W. WASHINGTON ST.

Prepared By MIKE STEPANEK

City/State/Zip BURLINGTON, WI 53105

Phone Number 815-299-2755

Phone Number 262-763-7842

Email Address mike.stepanek@gencomm.com

Subject COMMAND VEHICLE BUILD

Qty	Model	Description	Unit Price	Extended Price
1	CCSRN3	CONTROLLER FOR SIREN PACKAGE #3	\$900.00	\$900.00
1	SA315P	SPEAKER INCLUDED IN PACKAGE	\$0.00	
1	SAK1	BRACKET INCLUDED IN PACKAGE	\$0.00	
MOBILE RADIOS				
1	TK5720K	KENWOOD VHF MOBILE RADIO 50 WATT	\$1,079.00	\$1,079.00
1	KLF-2	LINE FILTER	\$42.00	\$42.00
1	KRK-10	REMOTE KIT FOR MOBILE RADIO	\$105.00	\$105.00
1	KES-5	40 WATT SPEAKER	\$61.25	\$61.25
1	TK5820K	KENWOOD UHF MOBILE RADIO 45 WATT	\$1,079.00	\$1,079.00
1	KLF-2	LINE FILTER	\$42.00	\$42.00
1	KRK-10	REMOTE KIT FOR MOBILE RADIO	\$105.00	\$105.00
1	KES-5	40 WATT SPEAKER	\$61.25	\$61.25
2	PROGRAMMING	PROGRAMMING EACH RADIO UP TO 48 CHANNELS. OVER 48 ANOTHER 60.00 EA	\$60.00	\$120.00
OPTIONS				
2	KWD-TR30	P25 TRUNKING	\$383.50	\$767.00
2	WISCOM	WISCOM TRUNKING	\$50.00	\$100.00
2	KWD-AE21K	ENCRYPTION	\$450.45	\$900.90
			Subtotal	\$5,362.40
			Tax	
			Total	\$5,362.40

Quotation valid for 30 days.

Comments

Madison

2880 Commerce Park Drive
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(608)271-4848 / (800)356-3200

Milwaukee

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Menomonee Falls, WI 53051
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