



**AGENDA
COMMON COUNCIL**

Tuesday, July 16, 2013

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Peter Hintz, Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Tom Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for July 2, 2013. (*J. Schultz*)
6. Letters and Communications: (*T. Preusker*)
 - A. Correspondence from Alderman Hintz regarding his absence from the July 16 meetings.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports 1-2: (*T. Bauman*)
9. Payment of Vouchers. (*R. Prailes*)
10. Licenses and Permits. (*E. Johnson*)
11. Appointments and Nominations: None

12. **PUBLIC HEARINGS**

- A. A Public Hearing to hear comments and concerns from the public regarding a rezone request for property located at 508 Sheldon Street to rezone the parcel from I-1, Institutional District to M-1, Light Manufacturing District. (*R. Dawidziak*)

14. **RESOLUTIONS:**

- A. Resolution 4623(13) to approve a Certified Survey Map for property located at 508 Sheldon Street. This item was discussed at tonight's Committee of the Whole meeting. (*T. Vos*)

15. **ORDINANCES:**

- A. Ordinance 1969(3) to rezone Lot 2 of 508 Sheldon Street from I-1, Institutional District to M-1, Light Manufacturing District. This item was discussed at tonight's Committee of the Whole meeting. (*J. Schultz*)

16. **MOTIONS:**

- A. Motion 13-761 to consider approving the 2012 annual Audit. This item was discussed at the July 2, 2013 Committee of the Whole meeting. (*T. Preusker*)

17. **ADJOURNMENT** (*T. Bauman*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: July 16, 2013
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the minutes from July 2, 2013 Common Council meeting. Staff recommends approval of these minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these minutes at the July 16, 2013 Common Council meeting.



CITY OF BURLINGTON

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CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Diahnn Halbach, City Clerk
Tuesday, July 7, 2013

1. Call to Order/Roll Call

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Preusker, and Todd Bauman. Excused: Tom Vos

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, and Director of Administrative Services Megan Watkins.

2. Citizens Comments and Questions

None

3. Motions

Motion 13-761 to consider approving the 2012 Annual Audit.

The mayor introduced Motion 12-747 to the council for consideration. Mr. Patrick Romenesko distributed the Management Letter to the council members and discussed the following issues:

- Fund Balance of the General Fund
- Amending the City Budget
- Monitoring Financial Results of the Sewer Utility
- Negative Fund Balance of the Environmental TIF Fund
- Retirement of Capital Assets

Preusker asked about the sale of Sheldon property and if that would help the budget. Lahner responded that the sale of that property is near completion and that will help improve the negative fund balance. Lahner further stated that the other two primary drivers for the negative fund balance include the additional unbudgeted dollars used on the purchase of the Fire Department property plus the additional expense of the garbage contract with the combination of the CPI and the fuel surcharges being higher than what was budgeted.

Preusker asked if the upcoming Fire Department parking lot project was in the budget. Lahner responded that is part of the 2013 street projects budget and is already planned for.

Schultz inquired as to why is the budget amended annually. Romenesko responded that amending the budget is about compliance with the state statutes that requires expenditures to be appropriated for, plus reviewing the budget before year end helps to eliminate any surprises before it's too late. Lahner added that amending the budget mid-year is a good practice in that it brings everyone up to speed as to where the City is financially.

Schultz inquired about the Environmental TIF and asked for that to be explained. Lahner responded that the Environmental TIF was created for the downtown redevelopment project which included the hotel and parking structure and is funded in part by TIF 3 which will eventually be paid back through the value created by the Environmental TIF.

Romenesko went on to further review the City's Financial Statements.

Schultz asked if the debt amounts that were shown are normal and whether or not that debt should be a concern. Romenesko responded that the City is limited to the amount it's allowed to borrow by the state statutes of the General Obligation Debt which is secured by the taxing powers of the City. Romenesko further stated that the City has almost \$18 million of indebtedness that it could borrow. Another area to review is whether or not the debt is manageable and is determined by the rating agencies. Lahner responded that the most recent bond rating the City has received was an AA- which was an improvement from last year's rating and overall our bond rating has been steadily improving over the years.

No further comments were made.

4. Approval of Minutes from June 18, 2013

A motion was made by Hintz with a second by Preusker to approve the minutes from June 18, 2013. With all in favor, the motion carried to approve the minutes.

5. Resolutions

Mayor Miller introduced Resolution 4622(12) to consider the award of bid for the Washington Street Improvement Project to the The Wanasek Corporation in the amount of \$204,229.55.

Alderman Prailes asked why there was only one bidder. Lahner responded that one of the requirements of the bids was to attend the pre-bid meeting, of which Wanasek was the only one who showed up, plus no other bids were submitted. Craig Workman added that the project was advertised for two weeks prior with a standard one page description of the project and its requirements, but there just seemed to be little interest. Dan Jensen added that at this time of year, many contractors' schedules are already booked.

Preusker asked if this was the normal process for soliciting bids or if the City also personally invites contractors to prepare and submit bids. Craig responded that the City has statutory requirements that we have to follow which include advertising; in addition, other contractors were contacted and notified of the project and for one reason or another, interest wasn't there.

Preusker asked if the pre-bidding practice was a normal procedure. Lahner responded that pre-bid meetings are common and the City has had them in the past. Lahner further stated that as far as contractors go, this is a relatively small contract and could have played a role as to why other contractors chose not to bid for the particular project.

There were no further comments.

6. Adjournment

A motion was made by Schultz with a second by Johnson to adjourn the meeting. With all in favor, the meeting adjourned at 7:08 p.m.

Minutes respectfully submitted by:



Diahnn Halbach
Burlington City Clerk
Racine & Walworth Counties



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 6A	Date: July 16, 2013
Submitted By: Alderman Peter Hintz	Subject: Communications

Details:

Communication A – Alderman Peter Hintz will be unable to attend the July 16, 2013 Committee of the Whole and Common Council meetings.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this communication at the July 16, 2013 Common Council meeting.

Megan Watkins

From: Peter & Lori Hintz
Sent: Wednesday, June 26, 2013 3:36 PM
To: Megan Watkins
Subject:

I will be there. I will be out of town for the July 16,2013 council meeting.
Peter Hintz

Sent from my iPad



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 8	Date: July 16, 2013
Submitted By: City Staff	Subject: Reports 1-2

Details: Attached please find the following reports:

- Report 1 – Plan Commission minutes, June 11, 2013
- Report 2 – Committee of the Whole minutes, July 2, 2013

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept these reports at the July 16, 2013 Common Council meeting.



Minutes
City of Burlington Plan Commission
Police Dept. Courtroom
June 11, 2013, 6:30 p.m.

Mayor Robert Miller called the Plan Commission meeting to order this Tuesday evening at 6:30 p.m. Roll call: Aldermen Tom Vos and Robert Prailes; Commissioners Darrel Eisenhardt, Chris Reesman and John Lynch; and Town of Burlington Representative Phil Peterson were present. Commissioner Michael Deans was excused. Also present were City Administrator Kevin Lahner, City Planner Patrick Meehan and Zoning Administrator Patrick Scherrer.

APPROVAL OF MINUTES

Alderman Vos moved and Alderman Prailes seconded to approve the minutes of May 14 and May 21, 2013. All were in favor and the motion carried.

CITIZEN COMMENTS

None

LETTERS & COMMUNICATIONS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Chris Pulera for property located at 848 Milwaukee Avenue to use the existing building and lot for an auto body repair shop.

- Mayor Miller opened the Public Hearing at 6:33 p.m.
- There were no comments.

Alderman Prailes moved and Alderman Vos seconded to close the Public Hearing at 6:34 p.m. All in favor and the motion carried.

NEW BUSINESS

A. Consideration of a Site Plan and a Conditional Use application from Chris Pulera for property located at 848 Milwaukee Avenue to use the existing building and lot for an auto body repair shop.

- Mayor Miller opened this item for discussion.
- Alderman Vos stated he has regretted the original approval of the Conditional Use Permit for this property with J.O.B. Auto Body as there were no requirements for landscaping.

parking, etc. Vos further stated he hopes Mr. Pulera will take better care of the property and be aware of the vision triangle on the corner of Maryland and Milwaukee Avenues.

- Alderman Vos questioned what the requirements for parking are. Patrick Meehan responded that since this property is classified as existing non-conforming, there are no requirements for parking as it is a continuation of the original C.U.P. Meehan stated Conditional Use Permits run with the land not the owner.
- Mayor Miller questioned when the Phase 1 paving work would be complete. Chris Pulera, applicant, stated he anticipates paving next year after he is settled in with the business and has the funds. Mr. Pulera further stated he wants to get the property looking nice as soon as possible. Meehan stated the plans show the applicant will be making plans for the better.
- Commissioner Eisenhardt questioned if there will be used vehicles for sale as currently done at that property. Mr. Pulera stated there would not. The only cars to be parked on the lot will be the ones waiting for repairs. Mr. Pulera also confirmed there would be no storage of cars on the property.
- Alderman Vos stated Mr. Pulera takes good care of the property he rents currently and sees no problem with giving him time to complete Phase 1.
- There were no further comments.

Alderman Prailes moved and Commissioner Eisenhardt seconded to approve a Conditional Use and Site Plan for 848 Milwaukee Avenue, subject to Patrick Meehan's May 28, 2013 and Kapur & Associates' May 28, 2013 memorandums to the Plan Commission as follows:

- A complete Landscape Plan meeting the requirements of Section 315-138 of the City Zoning Ordinance (indicating type of materials including common name, scientific name, size, and number of each type proposed) needs to be submitted to City staff for review.
- Inlet protection and silt fence shall be installed prior to any grading on site.

All in favor and the motion carried.

B. Consideration to recommend approval to the Common Council of an Extraterritorial Certified Survey Map for Wisconsin Vision Associates for a parcel located on W. State Street, east of Mormon Road, in the Town of Burlington.

- Mayor Miller opened this item for discussion.
- There were no further comments.
- Pursuant to the requirements of Section 278-39A(2), the setbacks required under the provisions of the R-2 Suburban Residential (Unsewered) District 2 shall be indicated on the Certified Survey Map (this may be in tabular format) and a revised Certified Survey Map submitted to the City indicating this correction.

- Existing and proposed contours at vertical intervals of not more than two feet where the slope of the ground surface is less than 10% and of not more than five feet where the slope of the ground surface is 10% or more. Elevations shall be marked on such contours based on National Geodetic Vertical Datum of 1929 (mean sea level). This requirement may be waived if the parcel(s) created is (are) fully developed. A revised Certified Survey Map shall be submitted to the City indicating this correction.
- The Certified Survey Map meets all Racine County Zoning Ordinance requirements.
- The Town of Burlington's approval of the Certified Survey Map.

Commissioner Lynch moved and Commissioner Reesman seconded to approve an Exterritorial Certified Survey Map in the Town of Burlington, subject to Patrick Meehan's May 29, 2013 memorandums to the Plan Commission as follows:

All in favor and the motion carried. This item will move on to the June 18, 2013 Committee of the Whole meeting.

ADJOURNMENT

Alderman Vos moved and Commissioner Lynch seconded to adjourn the meeting at 6:40 p.m. *All were in favor and the motion carried.*



Recording Secretary
Megan E. Watkins
Director of Administrative Services



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: July 16, 2013
Submitted By: Steve DeQuaker, Treasurer 	Subject: Prepays and Vouchers

Details:

Attached please find the Prepays and Vouchers list for bills accrued through July 16, 2013:

Total Prepays:	\$98,960.62
Total Vouchers:	\$716,089.30
Reimbursements:	\$70.34
Grand Total:	<u><u>\$815,120.26</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers

1. Staab Construction Corp – WWTP Upgrades, Phase II \$567,254.00
2. Kapur & Associates, Inc. – Phase II WWTPF Upgrade and Improvements \$41,591.43
3. Sierra Petroleum Co, Inc. – AV Gas 100LL \$34,106.16
4. Patrick W. Romenesko, S.C. – The second Interim Billing for the Audit of the 2012 Financial Statements \$25,200.00
5. We Energies – WWTP Electric 2100 S Pine Street for 05/22/13 to 06/22/13 \$17,339.54

Executive Action:

Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$815,120.26 at the July 16, 2013 Council meeting.

For Council Approval July 16, 2013

Prepays:	06/28/13	\$40,645.80
	07/05/13	\$58,314.82

Total Prepays		<u>\$98,960.62</u>
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Vouchers:	07/16/13	\$716,089.30
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Reimbursements:	06/28/13	\$70.34
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GRAND TOTAL		<u><u>\$815,120.26</u></u>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454511-000	CLERKS REVENUE							
8127	BMO HARRIS BANK, N.A.	BMO Library #0543	0543 06/13	06/17/2013	99.88	06/13	PD	
100-515132-220	ADMIN - UTILITIES							
3330	WE ENERGIES	5843-033-004 300 N Pine Street (split)	58430330040613	06/23/2013	378.36	06/13	PD	
100-515132-310	ADMIN - OFF SUPP-POSTAGE							
8127	BMO HARRIS BANK, N.A.	BMO Admin #2547	2547 06/13	06/17/2013	48.83	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Admin #4276 EBS	4276 06/13	06/17/2013	225.00	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Admin #4276	4276 06/13	06/17/2013	20.00	06/13	PD	
					293.83	*		
100-515132-330	ADMIN - INSVC TRAINING & TRAV							
8127	BMO HARRIS BANK, N.A.	BMO Admin #2547	2547 06/13	06/17/2013	810.00	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Admin #4276 EBS	4276 06/13	06/17/2013	245.00	06/13	PD	
					1,055.00	*		
100-515132-372	ADMIN BLDG INSP - AUTO EXPENSE							
8127	BMO HARRIS BANK, N.A.	BMO Bldg Insp #6732	6732 06/13	06/17/2013	8.00	06/13	PD	
100-515132-399	ADMIN - SUNDRY EXPENSES							
8127	BMO HARRIS BANK, N.A.	BMO Admin #2547	2547 06/13	06/17/2013	4.00	06/13	PD	
Total ADMINISTRATOR						1,739.19		
100-515141-220	FINANCE - UTILITY SERVICES							
3330	WE ENERGIES	5843-033-004 300 N Pine Street (split)	58430330040613	06/23/2013	194.92	06/13	PD	
Total FINANCE						194.92		
100-525211-244	POLICE - REPAIR & MAINTENANCE							
8127	BMO HARRIS BANK, N.A.	BMO Police Dept #4250	4250 06/13	06/17/2013	138.21	06/13	PD	
100-525211-299	POLICE - SUNDRY CONTRACT							
8127	BMO HARRIS BANK, N.A.	BMO Maint #4292	4292 07/13	06/17/2013	14.80	06/13	PD	
100-525211-310	POLICE - OFF SUPP-POSTAGE							
520	BULLETIN PRINTING	BULLETIN POLICE CHAIRS	868393*	05/21/2013	231.66	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Police Dept #0486	0486 06/13	06/17/2013	238.95	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Police Dept #1490	1490 06/13	06/17/2013	13.79	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Police Dept #4250	4250 06/13	06/17/2013	84.50	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Maint #4292	4292 07/13	06/17/2013	107.12	06/13	PD	
					676.02	*		
100-525211-330	POLICE - TRAVEL							
8127	BMO HARRIS BANK, N.A.	BMO Police Dept #0486	0486 06/13	06/17/2013	13.40	06/13	PD	
8127	BMO HARRIS BANK, N.A.	BMO Police Dept #1490	1490 06/13	06/17/2013	294.74	06/13	PD	
					308.14	*		
100-525211-533	POLICE - COPY MACHINE RENT							
8707	KONICA MINOLTA PREMIER FINANCE CONTRACT PAYMENT FOR COPY MA		230179517	06/28/2013	427.66	06/13	PD	
Total POLICE DEPT.						1,564.83		
100-525220-220	FIRE - UTILITY SERVICES							
3330	WE ENERGIES	8403-026-057 Fire Dept 165 Washingt	84030260570613	06/18/2013	713.18	06/13	PD	

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid
06-28-13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525220-225	FIRE - TELEPHONE							
	8127	BMO HARRIS BANK, N.A.	BMO Fire Dept #4300	4300 06/13	06/17/2013	52.56	06/13	PD
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS							
	8127	BMO HARRIS BANK, N.A.	BMO Fire Dept #4300	4300 06/13	06/17/2013	76.24	06/13	PD
100-525220-310	FIRE - OFFICE SUPPLIES							
	8127	BMO HARRIS BANK, N.A.	BMO Fire Dept #4300	4300 06/13	06/17/2013	6.60	06/13	PD
Total FIRE DEPT.						<u>848.58</u>		
100-535321-350	STREETS - REP MAINT SUPPLIES							
	8127	BMO HARRIS BANK, N.A.	BMO DPW #0447	0447 06/13	06/17/2013	195.88	06/13	PD
	8127	BMO HARRIS BANK, N.A.	BMO DPW #9315	9315 06/13	06/17/2013	328.92	06/13	PD
						<u>522.80</u>	*	
Total STREET ADMINISTRATION						<u>522.80</u>		
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES							
	8127	BMO HARRIS BANK, N.A.	BMO DPW #9315	9315 06/13	06/17/2013	66.00	06/13	PD
Total PARKS						<u>66.00</u>		
Total GENERAL FUND						<u>5,036.20</u>		
251-555511-225	TELEPHONE							
	8127	BMO HARRIS BANK, N.A.	BMO Library #2596	0596 06/13	06/17/2013	50.00	06/13	PD
	8127	BMO HARRIS BANK, N.A.	BMO Library #2596	2596 06/13	06/17/2013	50.00	06/13	PD
						<u>100.00</u>	*	
251-555511-310	OFFICE SUPPLIES, POSTAGE							
	8127	BMO HARRIS BANK, N.A.	BMO Library #0543	0543 06/13	06/17/2013	18.85	06/13	PD
251-555511-327	MATERIALS							
	8127	BMO HARRIS BANK, N.A.	BMO Library #0550	0550 06/13	06/17/2013	19.95	06/13	PD
251-555511-345	PROGRAMS							
	8127	BMO HARRIS BANK, N.A.	BMO Library #1756	1756 06/13	06/17/2013	41.92	06/13	PD
Total FUND EXPENSES						<u>180.72</u>		
Total LIBRARY OPERATIONS FUND						<u>180.72</u>		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	0489-455-267 Highway 11 E State St	04894552670613	06/18/2013	160.62	06/13	PD
	3330	WE ENERGIES	3602-583-285 4302 Lake St Electric	36025832850613	06/17/2013	30.51	06/13	PD
	3330	WE ENERGIES	4847-248-215 S of Yahnke Rd/Pump St	48472482150613	06/19/2013	195.89	06/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						387.02	*	
621-575740-225	TELEPHONE							
	4485 TDS TELECOM		TDS WWTP 262-539-3646	262-539-3646 08/13	06/19/2013	174.57	06/13	PD
621-575740-310	OFFICE SUPPLIES, POSTAGE							
	5934 TIME WARNER CABLE-MILW		TIME WARNER CABLE WWTP	700401601 07/13	06/28/2013	109.95	06/13	PD
	8127 BMO HARRIS BANK, N.A.		BMO DPW #3100	3100 06/13	06/17/2013	49.48	06/13	PD
						159.43	*	
Total WASTEWATER FUND EXPENSES						721.02		
Total WASTEWATER OPERATIONS FUND						721.02		
622-509210-000	OFFICE SUPPLY							
	7343 AT & T		AT & T WATER DEPT 414 R24-8901 36	414R2489010613	06/10/2013	68.95	06/13	PD
	8127 BMO HARRIS BANK, N.A.		BMO Water #5497	5497 06/13	06/17/2013	185.75	06/13	PD
						254.70	*	
Total 622-509210						254.70		
Total WATER UTILITY FUND						254.70		
623-575740-200	FUEL FOR RESALE							
	6929 SIERRA PETROLEUM CO, INC.		SIERRA PETRO AV GAS 100LL	70211	06/21/2013	34,106.16	06/13	PD
Total 623-575740						34,106.16		
Total AIRPORT FUND						34,106.16		
875-232000	MUNICIPAL COURT DEP							
	1337 TRONGEAU, SHELBY		refund of payment - violation amended	V933947-0	06/20/2013	25.20	06/13	PD
	1338 HECK, JARRETT		refund of payment- violation dismissed	V972253-2	06/20/2013	10.00	06/13	PD
	1339 BRANDEIS, AMANDA		refund of payment- violation dismissed	N1342878	06/20/2013	114.00	06/13	PD
	1344 SCHROER, MICHAEL		refund of payment - violation was dismiss	V971992-0	06/20/2013	10.00	06/13	PD
	1345 KNUTOWSKI, BARBARA		restitution payment made by R. Haas	N1318570	06/26/2013	150.00	06/13	PD
	1346 BROUSIL, SCOTT		refund of overpayment on cit #V972039-	V972039-5	06/20/2013	37.80	06/13	PD
						347.00	*	
Total MUNICIPAL COURT FUND						347.00		
Grand Total:						40,845.80		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454521-001	BOND FEES							
	2485	RACINE COUNTY CLERK OF COURT	Bond - Robers, Daniel #13-1974 & #13-	ROBERS	07/02/2013	385.00	07/13	PD
Total 100-454521						<u>385.00</u>		
100-454591-000	PARK DEPT							
	4538	PINTER, KATHERINE	Park Reservation Security Deposit	063013	06/30/2013	100.00	07/13	PD
100-515132-161	ADMIN - UNEMPLOYMENT							
	5922	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT 692108-000-2	5093842	06/30/2013	1,418.31	07/13	PD
100-515132-225	ADMIN - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9707100390	06/23/2013	287.76	07/13	PD
Total ADMINISTRATOR						<u>1,706.07</u>		
100-515141-225	FINANCE - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9707100390	06/23/2013	46.93	07/13	PD
Total FINANCE						<u>46.93</u>		
100-525211-225	POLICE - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON POLICE DEPT	9707100390	06/23/2013	680.45	07/13	PD
Total POLICE DEPT.						<u>680.45</u>		
100-525220-220	FIRE - UTILITY SERVICES							
	3330	WE ENERGIES	8419-416-558 341 Origen St	84194165580613	06/24/2013	13.03	07/13	PD
100-525220-225	FIRE - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9707100390	06/23/2013	332.69	07/13	PD
Total FIRE DEPT.						<u>345.72</u>		
100-535321-220	STREETS - UTILITIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	16388913450613	06/21/2013	745.07	07/13	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	84300816710613	06/20/2013	85.44	07/13	PD
						830.51	*	
100-535321-225	STREETS - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9707100390	06/23/2013	154.69	07/13	PD
100-535321-261	STREETS - LIGHTING							
	3330	WE ENERGIES	0818-594-802 Sign Liberty & State Rd	08185948020613	06/20/2013	29.06	07/13	PD
	3330	WE ENERGIES	0819-473-288 Municipal Parking Lot	08194732680613	06/23/2013	73.24	07/13	PD
	3330	WE ENERGIES	0838-362-542 Parking Lot Lighting	08383625420613	06/19/2013	18.37	07/13	PD
	3330	WE ENERGIES	0850-628-152 N Pine & Jefferson	08506281520613	06/19/2013	250.97	07/13	PD
	3330	WE ENERGIES	2023-503-060 Stop Lights	20235030600613	06/20/2013	157.78	07/13	PD
	3330	WE ENERGIES	5043-084-318 200 Amanda Street	50430843180613	06/19/2013	23.52	07/13	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid
07-05-2013

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
	3330	WE ENERGIES	5459-100-732 St Lighting Substation	54591007320613	06/23/2013	187.73	07/13	PD
	3330	WE ENERGIES	5465-979-181 McHenry & Gardner	54659791810613	06/18/2013	64.16	07/13	PD
	3330	WE ENERGIES	5644-617-733 Traffic Signal	56446177330613	06/20/2013	135.76	07/13	PD
	3330	WE ENERGIES	5695-147-539 Electric 572 Milw	56951475390613	06/23/2013	254.57	07/13	PD
	3330	WE ENERGIES	6893-002-943 700 Black Hawk Dr Sign	68930029430613	06/19/2013	9.27	07/13	PD
	3330	WE ENERGIES	7245-068-041 375 N Pine St	72450680410613	06/23/2013	136.38	07/13	PD
	3330	WE ENERGIES	7255-756-558 McHenry & Milw Corner	72557565580613	06/18/2013	15.31	07/13	PD
	3330	WE ENERGIES	7467-500-426 Jefferson & Bridge	74675004260613	06/23/2013	253.12	07/13	PD
	3330	WE ENERGIES	8499-073-119 Traffic Signal Controller	84990731190613	06/23/2013	230.41	07/13	PD
	3330	WE ENERGIES	8650-632-794 Traffic Signal Power	86506327940613	06/23/2013	116.45	07/13	PD
	3330	WE ENERGIES	9418-285-345 Traffic Signal	94182853450613	06/23/2013	91.80	07/13	PD
						2,047.90	*	
100-535321-350	STREETS - REP MAINT SUPPLIES							
	1870	KIMBALL MIDWEST	KIMBALL MIDWEST DPW ACCT #4246	3039306	06/24/2013	79.00	07/13	PD
100-535321-353	STREETS REP & MAINT PRKNG DECK							
	3330	WE ENERGIES	7082-958-528 Public Parking Structure	70829585280613	06/23/2013	445.19	07/13	PD
Total STREET ADMINISTRATION						3,557.29		
100-555551-220	PARKS - UTILITIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	16388913450613	06/21/2013	372.62	07/13	PD
	3330	WE ENERGIES	2428-946-714 Pavillion	24289467140613	06/23/2013	268.27	07/13	PD
	3330	WE ENERGIES	6211-899-899 Electric Dog Park	62116998990613	06/23/2013	43.73	07/13	PD
	3330	WE ENERGIES	6895-338-188 355 N Pine St	68953381880613	06/23/2013	108.01	07/13	PD
	3330	WE ENERGIES	8430-081-871 Gas 2200 S Pine (split)	84300816710613	06/20/2013	42.71	07/13	PD
						833.24	*	
100-555551-225	PARKS - TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON PARK 286396851-00001	9707100390	06/23/2013	41.79	07/13	PD
Total PARKS						875.03		
Total GENERAL FUND						7,696.49		
251-555511-220	UTILITIES							
	3330	WE ENERGIES	0810-148-657 PUBLIC LIBRARY	08101486570613	06/24/2013	1,723.06	07/13	PD
	3330	WE ENERGIES	5852-857-487 Library Gas	58528574870613	06/23/2013	54.84	07/13	PD
						1,777.90	*	
Total FUND EXPENSES						1,777.90		
Total LIBRARY OPERATIONS FUND						1,777.90		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	1887-026-576 Electric Sewer Plant	18870265760613	06/22/2013	17,339.54	07/13	PD
	3330	WE ENERGIES	4897-650-087 Springbrook Lift Station	48976500870613	06/20/2013	48.48	07/13	PD
	3330	WE ENERGIES	6212-377-525 Water Sanitation	62123775250613	06/21/2013	3,456.18	07/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						20,844.20	*	
621-575740-222	GAS							
	3330	WE ENERGIES	0862-239-067 2100 PINE ST	08622390670613	06/20/2013	1,752.81	07/13	PD
	3330	WE ENERGIES	2663-378-814 Gas 624 S Pine St	26633786140613	06/20/2013	9.30	07/13	PD
	3330	WE ENERGIES	3646-902-199 624 S Pine St	36469021990613	06/20/2013	19.22	07/13	PD
						1,781.33	*	
621-575740-225	TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON WWTP	9707100390	06/23/2013	73.93	07/13	PD
621-575740-245	GROUND IMPROVEMENTS							
	2850	TRACTOR SUPPLY CREDIT PLAN	TRACTOR SUPPLY 603530120009837	200187456	05/31/2013	109.99	07/13	PD
Total WASTEWATER FUND EXPENSES						22,809.45		
Total WASTEWATER OPERATIONS FUND						22,809.45		
622-506220-000	POWER							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	08825473550613	06/21/2013	2,730.19	07/13	PD
	3330	WE ENERGIES	3076-628-864 Electric 508 Sheldon St	30766288640613	06/24/2013	3,688.89	07/13	PD
	3330	WE ENERGIES	3267-293-366 384 Dunford Dr	32672933660613	06/20/2013	603.04	07/13	PD
	3330	WE ENERGIES	3457-108-505 Well #7	34571085050613	06/24/2013	2,896.02	07/13	PD
	3330	WE ENERGIES	6271-254-861 Well #9 (split)	62712548610613	06/23/2013	3,644.78	07/13	PD
	3330	WE ENERGIES	7255-465-187 Municipal Well Filter Builc	72554651870613	06/20/2013	227.08	07/13	PD
	3330	WE ENERGIES	8682-353-384 WELL #10	86823533840613	06/24/2013	7,129.53	07/13	PD
						20,919.53	*	
Total 622-506220						20,919.53		
622-506230-000	SUPPLIES							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	08825473550613	06/21/2013	42.16	07/13	PD
	3330	WE ENERGIES	1438-804-919 WELL #7	14388049190613	06/24/2013	9.92	07/13	PD
	3330	WE ENERGIES	6271-254-861 Well #9 (split)	62712548610613	06/23/2013	16.29	07/13	PD
	3330	WE ENERGIES	6499-874-589 801 Weller Road	64998745890613	06/20/2013	15.50	07/13	PD
	3330	WE ENERGIES	8682-353-384 WELL #10	86823533840613	06/24/2013	9.92	07/13	PD
	3330	WE ENERGIES	9259-879-303 Karyl St Well #10	92598793030613	06/23/2013	6.58	07/13	PD
						100.37	*	
Total 622-506230						100.37		
622-509210-000	OFFICE SUPPLY							
	7692	VERIZON WIRELESS	VERIZON WATER DEPT	9707100390	06/23/2013	79.07	07/13	PD
Total 622-509210						79.07		
622-509350-000	GENERAL PLANT-SUPPLIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	16388913450613	06/21/2013	745.07	07/13	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	84300816710613	06/20/2013	85.44	07/13	PD

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						830.51		*
Total 622-509350						830.51		
Total WATER UTILITY FUND						21,929.48		
623-575740-225	TELEPHONE							
	4655	PACIFIC TELEMAGEMENT SERVIC	PTS - AIRPORT PAYPHONE	540337	06/19/2013	78.00	07/13	PD
	7343	AT & T	AT & T AIRPORT 262 757-0907 307 4	26275709070613	06/25/2013	66.50	07/13	PD
						144.50		*
Total 623-575740						144.50		
Total AIRPORT FUND						144.50		
875-232000	MUNICIPAL COURT DEP							
	7140	ST OF WISC CONTROLLER'S OFFICE	ST OF WI CONTROLLER OFFICE JUN	JUNE2013	07/01/2013	2,984.55	07/13	PD
	7141	RACINE COUNTY TREASURER	RA CO JAN JAIL SURCHARGES	JUNE2013	07/01/2013	916.45	07/13	PD
	7141	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES	JUNE2013	07/01/2013	58.00	07/13	PD
						3,957.00		*
Total MUNICIPAL COURT FUND						3,957.00		
Grand Total:						58,314.82		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-454511-000	CLERKS REVENUE						
	5016	WI DEPT OF JUSTICE-2688	G1026T WI DEPT OF JUSTICE CIB	G1026T 05/13	05/31/2013	1,309.00	07/13
	5016	WI DEPT OF JUSTICE-2688	G1026T WI DEPT OF JUSTICE CIB	G1026T 06/13	06/30/2013	742.00	07/13
						2,051.00	*
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790	SOUTHERN LAKES NEWSPAPERS LI	Legals - Text Amendment	122042	06/20/2013	88.94	07/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Amending Zoni	122846	06/27/2013	72.58	07/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS MINUTES	123660	06/27/2013	210.54	07/13
						372.06	*
	Total CITY COUNCIL					372.06	
100-515121-246	MUNI CT- REP & MAINT OFFICE EQ						
	5364	DIGICORP	DIGICORP MUNI COURT	55384	06/28/2013	258.75	07/13
100-515121-248	MUNI COURT - REP & MAINT BLDG						
	2590	REINEMANS, INC.	REINEMANS City Hall	29333	06/21/2013	.75	07/13
	Total MUNICIPAL COURT					259.50	
100-515132-220	ADMIN - UTILITIES						
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT CITY HA	2NDQTR2013	07/09/2013	44.74	07/13
100-515132-248	REPAIRS & MAINT BUILDING						
	1951	MENARDS	MENARDS ADMIN BLDG MAINT	25392	06/27/2013	6.25	07/13
	1951	MENARDS	MENARDS ADMIN BLDG MAINT	25730	07/01/2013	22.27	07/13
	2590	REINEMANS, INC.	REINEMANS City Hall	29333	06/21/2013	8.80	07/13
	2590	REINEMANS, INC.	REINEMANS City Hall	29341	06/21/2013	1.00	07/13
	2590	REINEMANS, INC.	REINEMANS ADMIN BUILD MAINT	29958	08/29/2013	29.35	07/13
						55.17	*
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	1216	Office Copying Equipment, LTD	CREDIT MEMO	ARCMOO1565	07/03/2013	38.00	07/13
	1216	Office Copying Equipment, LTD	Colored copies	C278928	06/30/2013	125.31	07/13
	1216	Office Copying Equipment, LTD	black & white coples	C278928	06/30/2013	124.97	07/13
	5906	MINUTEMAN PRESS OF BURLINGTOI	Minuteman - Business Cards	17446	07/08/2013	57.50	07/13
						269.78	*
100-515132-324	ADMIN - MEMBERSHIP DUES						
	3115	WI CITY/CO MANAGEMENT ASSOC.	WCMA DUES MEGAN WATKINS	2013 MW	07/03/2013	73.58	07/13
	Total ADMINISTRATOR					443.27	
100-515140-248	CLERK-REPAIRS & MAINT BUILDING						
	2590	REINEMANS, INC.	REINEMANS City Hall	29333	06/21/2013	.75	07/13
	Total CITY CLERK					.75	
100-515141-213	FINANCE - ACCTING AND AUDITING						
	2820	ROMENESKO, PATRICK S.C.	Finince City Audit	17471	06/19/2013	12,800.00	07/13
100-515141-220	FINANCE - UTILITY SERVICES						
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT CITY HA	2NDQTR2013	07/09/2013	44.73	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515141-248	FINANCE - REP AND MAINT BLDG 2590	REINEMANS, INC.	REINEMANS City Hall	29333	06/21/2013	4.62	07/13
100-515141-298	FINANCE - CONTRACT SERVICES 7123	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees	CVC10866	06/21/2013	2,772.50	07/13
	8646	EHLERS INVESTMENT PARTNERS	Monthly Management Fee	063013	06/30/2013	198.18	07/13
						2,970.68	*
Total FINANCE						15,620.03	
100-515161-220	ATTORNEY - CONTRACT 1815	LLOYD, PHENICIE, LYNCH & KELLY	Denial of Operator's License Hearing	7320-01M	06/20/2013	1,267.50	07/13
	8149	BJELAJAC, JOHN M	Attorney Fees for General	13100-000D 6	06/30/2013	1,170.00	07/13
	8149	BJELAJAC, JOHN M	Attorney Fees for Sonegate Watermain I	13100-013D 1	06/30/2013	75.00	07/13
	8149	BJELAJAC, JOHN M	Attorney Fees for Jims Auto Body	13100-022D 3	06/30/2013	645.00	07/13
	8149	BJELAJAC, JOHN M	Attorney Fees for Echo Lake: TRIP Agre	13100-035D 1	06/30/2013	1,125.00	07/13
	8149	BJELAJAC, JOHN M	Due Process Hearing	13100-037D 2	06/30/2013	540.00	07/13
	8149	BJELAJAC, JOHN M	Attorney Fees for William Ramiow Appe.	13100-051D 1	06/30/2013	150.00	07/13
						4,972.50	*
100-515161-272	ATTORNEY - MUNICIPAL COURT 8149	BJELAJAC, JOHN M	Attorney Fees for Municipal Court	13100-099D 6	06/30/2013	3,405.00	07/13
Total ATTORNEY						8,377.50	
100-525211-220	POLICE - UTILITY SERVICES 670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT POLICE	2NDQTR2013	07/09/2013	590.54	07/13
Total POLICE DEPT.						590.54	
100-525220-159	FIRE - CLOTHING ALLOWANCE 3558	LARK UNIFORM OUTFITTERS	Lark Uniform - Fire Dept	142794	06/20/2013	168.06	07/13
100-525220-220	FIRE - UTILITY SERVICES 670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT FIRE DE	2NDQTR2013	07/09/2013	561.28	07/13
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT 1579	JEFFERSON FIRE & SAFETY	JEFFERSON FIRE & SAFETY FIRE DE	197936	06/27/2013	118.80	07/13
	2590	REINEMANS, INC.	REINEMANS FIRE DEPT SUPPLIES	29890	06/28/2013	31.49	07/13
	4083	EAGLE ENGRAVING	EAGLE ENGRAVING FIRE DEPT SUPI	2013-1610	06/25/2013	30.45	07/13
						180.74	*
100-525220-248	FIRE - REPAIR MAINT BLDGS 2590	REINEMANS, INC.	REINEMANS FIRE DEPT SUPPLIES	29756	06/26/2013	22.43	07/13
	2590	REINEMANS, INC.	REINEMANS FIRE DEPT SUPPLIES	29939	06/28/2013	5.84	07/13
						28.27	*
100-525220-298	FIRE - CONTRACT SERVICES 1584	JAMES IMAGING SYSTEMS, INC.	Contract Rate 06/29/13 to 06/28/14 Fire	490787	06/30/2013	180.10	07/13
100-525220-310	FIRE - OFFICE SUPPLIES 5364	DIGICORP	Digicorp -HP Probook and labor	55614	06/30/2013	679.00	07/13
	5906	MINUTEMAN PRESS OF BURLINGTOI	Minuteman - Business Cards	17446	07/08/2013	115.00	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						794.00 *	
Total FIRE DEPT.						1,910.45	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO DPW - STREETS	IMIL696824	06/26/2013	80.00	07/13
	117	ALSCO	ALSCO DPW - STREETS	IMIL697171	06/26/2013	11.75	07/13
	117	ALSCO	ALSCO DPW - STREETS	IMIL699398	07/03/2013	85.48	07/13
						177.23 *	
100-535321-220	STREETS - UTILITIES						
	870	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT STREET	2NDQTR2013	07/09/2013	836.32	07/13
100-535321-240	STREETS - FUEL, OIL & LUBRI						
	1695	JERRY WILLKOMM INC.	Willkomm Inc - DPW JWO	197236	06/25/2013	606.22	07/13
100-535321-242	STREETS - REP MAINT VEHICLES						
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW CREDIT	1106359	06/24/2013	40.79	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW PARTS	1107370	07/02/2013	247.29	07/13
	1820	LOIS TIRE SHOP, INC.	tire repair 2005 Chevrolet 2500 TRK # 5	327693	06/24/2013	295.20	07/13
	1820	LOIS TIRE SHOP, INC.	LOIS TIRE DPW	327868	06/27/2013	67.89	07/13
	4434	FORCE AMERICA	FORCE AMERICAN SUPPLIES DPW	02119173	06/24/2013	82.80	07/13
	5043	IBD, LLC	IBD- Unit 507	110127224	06/25/2013	87.95	07/13
						740.34 *	
100-535321-244	STREETS - REP MAINT EQUIPMENT						
	2111	JX PETERBILT - MILWAUKEE	JX Peterbilt - Parts Unit 519	2-231770044	06/26/2013	257.34	07/13
	2111	JX PETERBILT - MILWAUKEE	JX Peterbilt - Parts Unit 518	2-231780022	06/27/2013	498.48	07/13
	2111	JX PETERBILT - MILWAUKEE	JX Peterbilt - Parts Unit 519	2-231780023	06/27/2013	39.75	07/13
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN DPW	227267	06/28/2013	25.60	07/13
						821.17 *	
100-535321-248	STREETS REP & MAINT BLDG						
	117	ALSCO	ALSCO DPW - STREETS	IMIL699399	07/03/2013	40.16	07/13
100-535321-298	STREETS - CONTRACT SERVICES						
	2590	REINEMANS, INC.	Reinemans - rental	31416	06/28/2013	105.60	07/13
	2608	R.K.W. REDI-MIX CONCRETE INC.	RKW DPW GREENCASTLE	46099	06/18/2013	288.00	07/13
	2608	R.K.W. REDI-MIX CONCRETE INC.	RKW DPW GREENCASTLE	46212	06/20/2013	196.00	07/13
	5164	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL JULY BILLING	2424	06/24/2013	360.00	07/13
	8722	CONSTRUCTION & INDUSTRIAL	C & I Safety: Hazard Communication	4718	06/29/2013	150.00	07/13
						1,099.60 *	
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	2470	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	3556875	06/20/2013	120.52	07/13
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM DPW SUPPLIES	535809-1	06/21/2013	75.00	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW STOCK	1105995	06/19/2013	8.10	07/13
	1951	MENARDS	MENARDS STREET DEPT	25351	06/27/2013	8.45	07/13
	2341	PAYNE & DOLAN, INC.	PAYNE & DOLAN N 50 SURFACE	1212540	06/20/2013	56.56	07/13
	2590	REINEMANS, INC.	REINEMANS DPW SUPPLIES	28166	06/07/2013	9.25	07/13
	2590	REINEMANS, INC.	REINEMANS DPW SUPPLIES	28200	06/07/2013	24.26	07/13
	2590	REINEMANS, INC.	REINEMANS DPW SUPPLIES	29913	06/28/2013	23.58	07/13
	2720	SHERWIN INDUSTRIES, INC.	SHERWIN INDUSTRIES DPW SUPPLI	SS051115	06/20/2013	437.86	07/13
	2720	SHERWIN INDUSTRIES, INC.	SHERWIN INDUSTRIES DPW SUPPLI	SS051175	06/25/2013	301.51	07/13
	2880	TAPCO	TAPCO DPW SIGNS	1425894	06/24/2013	70.67	07/13
	5605	CUMMINS NPOWER, LLC	CUMMINS ELEMENT, CV DPW	805-11939	06/24/2013	425.00	07/13
	7406	OTTO PAAP CO, INC	Otto Paap - Red Max Line	84922	06/24/2013	119.90	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						1,560.14	*
100-535321-351	STREETS - MAINT CURB,GUT,SWKS						
	858 COMPLETE TREE SERVICE, LLC		COMPLETE TREE SERVICE DPW	207745	06/20/2013	1,750.00	07/13
	2590 REINEMANS, INC.		Reinemans - road paint supplies	29597	06/25/2013	28.93	07/13
						1,778.93	*
100-535321-374	STREETS -EMERGENCY GOVT SAFETY						
	2080 MOTOR PARTS COMPANY, L.L.C.		MOTOR PARTS FUSE FOR SIRENS	227603	06/28/2013	1.59	07/13
	Total STREET ADMINISTRATION					7,782.22	
100-545411-291	HEALTH OFFICER-CONTRACT						
	4325 MEMORIAL HOSPITAL-WRCHD		MEMORIAL HOSPITAL WRCHD	062613	06/26/2013	5,280.15	07/13
	Total HEALTH OFFICER					5,280.15	
100-545430-298	ANIMAL SHELTER						
	709 WISCONSIN HUMANE SOCIETY		ANIMAL SHELTER CONTRACT	147	07/01/2013	519.58	07/13
	Total DOG POUND					519.58	
100-555514-399	SENIOR CITIZENS DONATION						
	670 BURLINGTON WATER DEPT.		BURLINGTON WATER DEPT SENIOR	2NDQTR2013	07/09/2013	114.55	07/13
	Total SENIOR CITIZENS DONATION					114.55	
100-555551-159	PARKS - CLOTHING						
	117 ALSCO		ALSCO DPW - PARKS	IMIL696824	06/26/2013	35.48	07/13
	117 ALSCO		ALSCO DPW - PARKS	IMIL697171	06/26/2013	11.75	07/13
	117 ALSCO		ALSCO DPW - PARKS	IMIL699398	07/03/2013	30.00	07/13
						77.23	*
100-555551-220	PARKS - UTILITIES						
	670 BURLINGTON WATER DEPT.		BURLINGTON WATER DEPT PARK DI	2NDQTR2013	07/09/2013	1,740.07	07/13
100-555551-240	PARKS - FUEL, OIL, LUBRICANTS						
	1595 JERRY WILLKOMM INC.		Willkomm Inc - DPW JWO	197236	06/25/2013	606.23	07/13
100-555551-242	PARKS - REPAIR MAINT VEHICLES						
	3014 VERMEER WISCONSIN, INC		VERMEER DPW PARTS FOR CHIPPE	20151354	06/24/2013	90.42	07/13
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117 ALSCO		ALSCO DPW - PARKS	IMIL699399	07/03/2013	20.07	07/13
	2590 REINEMANS, INC.		Reinemans - Echo Restroom	29314	06/21/2013	42.55	07/13
	2590 REINEMANS, INC.		Reinemans Rental Charge	29315	06/21/2013	99.00	07/13
	2590 REINEMANS, INC.		Reinemans - Credit	29358	06/21/2013	30.00	07/13
	2590 REINEMANS, INC.		Reinemans - Echo Restroom	29368	06/21/2013	198.97	07/13
	2590 REINEMANS, INC.		Reinemans - Paint Supplies for Echo Re	29496	06/24/2013	169.86	07/13
	2590 REINEMANS, INC.		Reinemans - Paint Supplies for Echo Re	29550	06/24/2013	22.46	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						522.91	*
100-555551-298		PARKS - OUTSIDE SERVICES					
	858	COMPLETE TREE SERVICE, LLC	DPW - stump grinding	207763	06/26/2013	2,555.00	07/13
	858	COMPLETE TREE SERVICE, LLC	COMPLETE TREE SERVICE DPW GR	207768	07/02/2013	532.50	07/13
	2330	PATS SERVICES, INC	CITY OF BURLINGTON ECHO PARK	A-88618	06/24/2013	90.00	07/13
	2330	PATS SERVICES, INC	CITY OF BURLINGTON BUSHNELL PA	A-88668	06/21/2013	80.00	07/13
	2330	PATS SERVICES, INC	CITY OF BURLINGTON RIVERSIDE PA	A-88692	06/21/2013	180.00	07/13
	2330	PATS SERVICES, INC	CITY OF BURLINGTON COMPOST SIT	A-88713	06/21/2013	80.00	07/13
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-89077	06/28/2013	80.00	07/13
	2570	REESMAN'S EXC. & GRADING, INC.	REESMANS EXCAVATING SHREDDEI	20130245	05/31/2013	448.00	07/13
	5164	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL JULY BILLING	2424	06/24/2013	180.00	07/13
	8553	J.W. ERICKSON CO	DPW- grind leaves and brush	2027	06/28/2013	8,500.00	07/13
	8722	CONSTRUCTION & INDUSTRIAL	C & I Safety: Hazard Communication	4718	06/29/2013	150.00	07/13
						12,855.50	*
100-555551-350		PARKS - REPAIR/MTCE SUPPLIES					
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM DPW SUPPLIES	535809-1	06/21/2013	75.00	07/13
	2587	REINDERS INC	REINDERS PARKS	1439720-00	06/21/2013	766.50	07/13
	2587	REINDERS INC	Reinders- White Striping Paint	1439720-01	06/20/2013	40.29	07/13
	2587	REINDERS INC	Reinders- White Striping Paint	2536050-00	06/20/2013	48.35	07/13
	2590	REINEMANS, INC.	Reinemans - Parks Supplies	27815	06/03/2013	25.19	07/13
	2590	REINEMANS, INC.	REINEMANS DPW PAINT	28602	06/12/2013	69.27	07/13
	2608	R.K.W. REDI-MIX CONCRETE INC.	RKW DPW GREENCASTLE	45699	06/07/2013	307.00	07/13
	3450	ZEP SALES & SERVICE	ZEP MANUFACTURING DPW	9000358797	06/20/2013	256.20	07/13
						1,587.80	*
	Total PARKS					17,480.16	
100-565639-399		ECONOMIC DEVELOPMENT					
	2495	RACINE CO ECONOMIC DEV. CORP.	RCEDC 3RD QUARTER CONTRACT	3RD QTR 13	06/25/2013	10,300.00	07/13
	Total ECONOMIC DEVELOPMENT					10,300.00	
100-565641-298		PLAN COMM - CONTRACT SVCS					
	1940	MEEHAN & COMPANY, INC.	MEEHAN & COMPANY JUNE BILLING	JUNE2013	06/30/2013	813.73	07/13
	Total PLANNING COMMISSION					813.73	
100-575710-299		GARBAGE- CNTRCT SVCS LANDFILL					
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0090.01 Burlington Landfill 20	80241	06/18/2013	4,628.57	07/13
	Total GARBAGE COLLECTION					4,628.57	
	Total GENERAL FUND					76,544.06	
251-555511-220		UTILITIES					
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT LIBRARY	2NDQTR2013	07/09/2013	192.24	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total FUND EXPENSES						192.24	
Total LIBRARY OPERATIONS FUND						192.24	
621-181000	CONSTRUCTION IN PROGRESS						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0077.01 Phase II - WWTF Upg	80247	06/19/2013	41,591.43	07/13
	8641	STAAB CONSTRUCTION CORP.	PHASE II-WWTF UPGRADES & IMPROV	051513 PMNT 10	07/03/2013	567,150.00	07/13
						608,741.43	*
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP	IMIL696826	06/26/2013	75.24	07/13
621-575740-221	WATER						
	670	BURLINGTON WATER DEPT.	BURLINGTON WATER DEPT WWTP	2NDQTR2013	07/09/2013	7,684.73	07/13
621-575740-244	REPAIRS,MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP	IMIL696826	06/26/2013	7.30	07/13
	117	ALSCO	ALSCO WWTP	IMIL696827	06/26/2013	92.41	07/13
	4003	WATERFORD OIL COMPANY, INC.	WATERFORD OIL WWTP	257171	06/26/2013	88.00	07/13
	5164	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL JUNE BILLING	2425	06/24/2013	960.00	07/13
						1,147.71	*
621-575740-248	PLANT OPERATION						
	8634	BLUETARP FINANCIAL	WWTP Supplies	28666951	06/28/2013	299.94	07/13
621-575740-249	LABORATORY						
	117	ALSCO	ALSCO WWTP	IMIL696826	06/26/2013	4.57	07/13
	117	ALSCO	ALSCO WWTP	IMIL696827	06/26/2013	53.89	07/13
						58.46	*
621-575740-298	CONTRACT SERVICE						
	2620	ROMENESKO, PATRICK S.C.	WWTP City Audit	17471	06/19/2013	6,300.00	07/13
	7123	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees	CVC10666	06/21/2013	1,386.25	07/13
						7,686.25	*
621-575740-359	SANITARY SEWER REPAIR,MAINT						
	3730	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	130 6 42701	06/30/2013	143.55	07/13
Total WASTEWATER FUND EXPENSES						17,095.88	
Total WASTEWATER OPERATIONS FUND						625,837.31	
622-506250-000	MAINTENANCE-SUPPLIES						
	2590	REINEMANS, INC.	REINEMANS WATER DEPT SUPPLIES	29495	06/24/2013	15.29	07/13
Total 622-506250						15.29	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES						
	3730	DIGGERS HOTLINE, INC	Diggers Hotline Water	130 6 42701	06/30/2013	143.55	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 622-506510						143.55	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO WATER DEPT	IMIL696825	06/26/2013	27.47	07/13
Total 622-509030						27.47	
622-509210-000	OFFICE SUPPLY						
	2470	QUILL CORPORATION	QUILL CORP WATER OFFICE SUPPLI	3367980	06/12/2013	12.79	07/13
Total 622-509210						12.79	
622-509230-000	OUTSIDE SERVICES						
	2620	ROMENESKO, PATRICK S.C.	Water City Audit	17471	06/19/2013	6,300.00	07/13
	4069	MUNICIPAL SERVICES, LLC	MUNICIPAL SERVICES- INSPECTION	201325	06/29/2013	513.00	07/13
	7123	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees	CVC10666	06/21/2013	1,386.25	07/13
						8,199.25	*
Total 622-509230						8,199.25	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW - Water	IMIL699399	07/03/2013	40.16	07/13
	5184	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL JULY BILLING	2424	06/24/2013	360.00	07/13
						400.16	*
Total 622-509350						400.16	
Total WATER UTILITY FUND						8,798.51	
623-575740-242	REPAIR, MAINTENANCE EQUIPMENT						
	2300	OTTER SALES & SERVICE, INC.	OTTER SALES AIRPORT Preventive M	17753	06/26/2013	842.18	07/13
	5117	HUGHES ELECTRIC, INC	HUGHES ELECTRIC REPAIRS AT AIR	11118	06/26/2013	1,475.00	07/13
						2,317.18	*
623-575740-245	REPAIR, MAINTENANCE GROUNDS						
	5880	F & W LANDSCAPE SPEC.	F & W LANDSCAPE AIRPORT CUTTIN	2722	07/01/2013	2,400.00	07/13
Total 623-575740						4,717.18	
Total AIRPORT FUND						4,717.18	
Grand Total:						716,089.30	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01	22-00	-00	23-01	23-02	23-03	Total Amounts
		MISC REIMB Emp Amt	MOVING EXP Emp Amt	Emp Amt	MILEAGE Emp Amt	MEALS Emp Amt	OTHER TRAV Emp Amt	
100061120	GERULAT, JUDITH A	.00	.00	.00	39.55	.00	.00	39.55
100081100	BERNDT, LINDA M.	16.70	.00	.00	.00	.00	.00	16.70
100081203	SCHNUPP, JOY H.	14.09	.00	.00	.00	.00	.00	14.09
Grand Totals:	3 Employees	30.79	.00	.00	39.55	.00	.00	70.34



City Clerk
 300 N. Pine Street, Burlington, WI, 53105
 (262) 342-1161 – (262) 763-3474 fax
 www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: July 16, 2013
Submitted By: Diahnn Halbach, City Clerk	Subject: Licenses

APPROVALS

OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL

Aguirre, Evan Miguel	Ebert, June Ann	Gardner, Kirsten Brynn	Hasting, Breanne Elizabeth
Hurst, Jesse Frank	Knaust, Mary Nell	Koke, Amanda Rose	Krueger, Geraldine Mae
Lopez, Orlando	Lust, Tammy Lee	Maccaux, Brenda Sue	Mobile, David
Ostrander, Nichole Marie	Rogan, Patrick James	Slade, Alan Mark	Taylor, Richard
Washington, Kodirico T.	Wiemer, Micahel Eugene	Wiess, Sarah Elizabeth	Wolf, Annessa S.
Hintz, Justin	Gustavson, Abby	Smoger, Brittney	Masiakowski, Penelope Jane
Lehman, Cheyenne	Baumgardner, Marcus	Stewart, Elizabeth	Meagher, Jennifer

SPECIAL EVENT/TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

Event: MARKSTOCK TLC FUNDRAISER
 Organization: Burlington Kiwanis
 Date: Friday, August 2, 2013 – Saturday, August 3, 2013
 Location: Chocolate Fest Grounds and Congress Street Baseball Diamond
 Applicant Name: Mike Anderson
 Agent: Samantha Hartlage, License #2013-932

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the July 16, 2013 Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12A	Date: July 16, 2013
Submitted By: Kevin Lahner, City Administrator	Subject: A Public Hearing to discuss a rezone request for property at 508 Sheldon Street.

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a rezone request for the City of Burlington for property at 508 Sheldon Street. The City is requesting to rezone the property from I-1, Institutional District to M-1, Light Manufacturing District to sell the property to Paratech for use with their ambulance business.

Options & Alternatives:

For public comment only.

Financial Remarks:

None.

Executive Action:

This item for a Public Hearing at the July 16, 2013 Common Council.

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE ZONING MAP**

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 315 of the Municipal Code, Zoning Map, as it pertains to:

Owner: City of Burlington
Applicant: City of Burlington
Applicant Address: 300 N. Pine Street
Location of Request: 508 Sheldon Street
Existing Zoning: I-1, Institutional District
Proposed Zoning: M-1, Light Manufacturing District
Proposed Use: Rescue response service
Tax I.D. Number: 206-02-19-05-061-090

Legal Description:

ALL OF LOTS 1, 2, 3, 6, 7, 10 AND 11 AND THE WEST 82 FEET OF LOTS 4, 5 AND 8, BLOCK 6 AND THE NORTH 1/2 OF VACATED RACINE STREET ABUTTING SAID LOT 3 AND THE WEST 1/2 OF VACATED NORTHRUP STREET ABUTTING SAID LOT 1, ALL IN SHELDON'S FIRST ADDITION TO BURLINGTON LOCATED IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWNSHIP 2 NORTH, RANGE 19 EAST, CITY OF BURLINGTON, RACINE COUNTY, STATE OF WISCONSIN.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the City Council Chambers, in the City of Burlington located at 224 E. Jefferson Street on:

**TUESDAY, JULY 16, 2013 DURING THE MEETING OF THE COMMON COUNCIL
SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

CITY OF BURLINGTON

Dated at Burlington, Wisconsin, this 18th day of June, 2013.

Diahnn Halbach, City Clerk

Published in the Burlington Standard Press
June 27 & July 4, 2013



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Committee of the Whole Number: 4	Date: July 16, 2013
Submitted By: Kevin Lahner, City Administrator	Subject: Resolution 4623(13) to approve a Certified Survey Map for 508 Sheldon Street.

Details:

This item is to consider recommending approval of a Certified Survey Map from the City of Burlington for property located at 508 Sheldon Street. This CSM dated June 21, 2013 seeks to divide the 83,192 square foot parcel into three lots. Paratech has expressed desire with the City to purchase Lot 2, which houses the current Water Department building, to use for their ambulance business.

The Plan Commission approved this rezone request at their July 9th meeting.

Options & Alternatives: The Council may choose to deny this CSM.

Financial Remarks: N/A

Executive Action:

This item is for discussion at the July 16, 2013 Committee of the Whole meeting and for consideration at the Common Council meeting the same night.

Resolution Number: 4623(13)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING A CERTIFIED SURVEY MAP IN THE CITY OF BURLINGTON
FOR PROPERTY LOCATED AT 508 SHELDON STREET**

WHEREAS, the Plan Commission of the City of Burlington has reviewed a Certified Survey Map (CSM) for property described as all of Lots 1, 2, 3, 6, 7, 10 and 11 and the West 82 feet of Lots 4, 5 and 8, Block 6 and the North 1/2 of vacated Racine Street abutting said Lot 3 and the West 1/2 of vacated Northrop Street abutting said Lot 1, all in Sheldon's First Addition to Burlington located in the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 2 North, Range 19 East, City of Burlington, Racine County, State of Wisconsin, and;

WHEREAS, at their July 9, 2013 meeting, the Plan Commission did recommend approval of the CSM.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the attached CSM prepared on June 21, 2013 by Gary R. Splinter, WLS, is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk record said CSM with the Racine County Register of Deeds and provide a copy of the recorded CSM to the Planning and Development Director, Julie Anderson, of Racine County Planning and Development, located at 14200 Washington Ave., Sturtevant, WI 53177.

Introduced: July 16, 2013
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

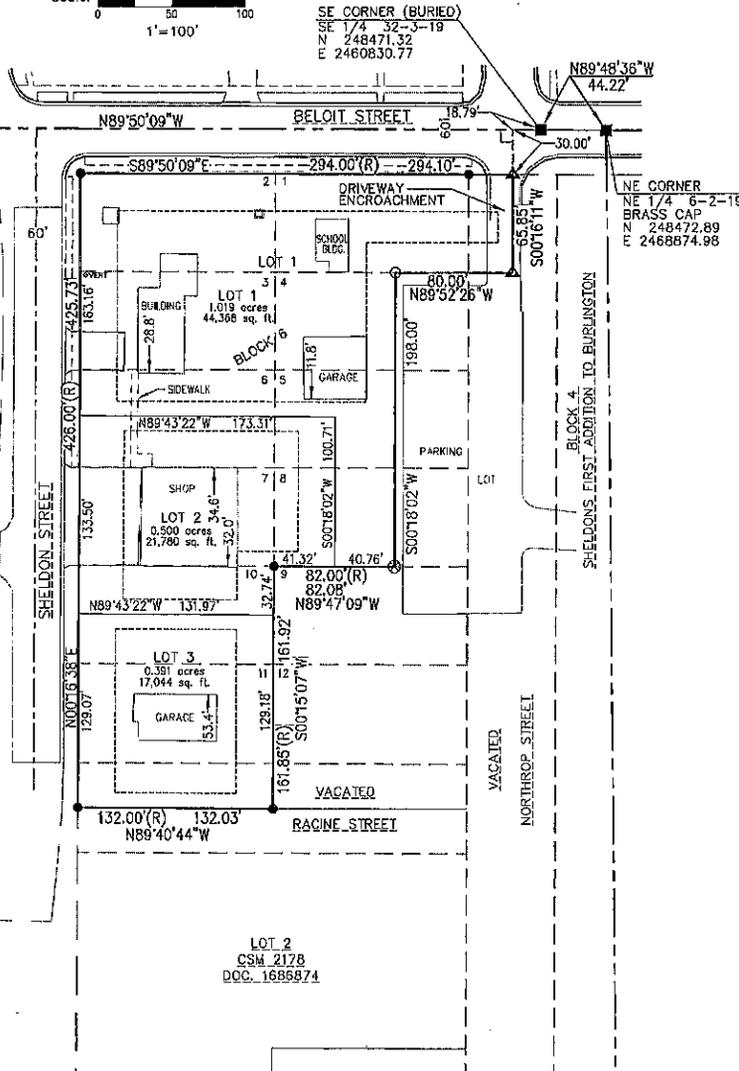
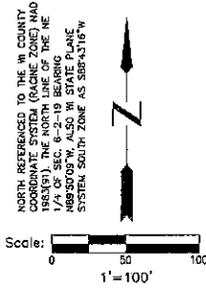
CERTIFIED SURVEY MAP NO. _____

All of Lots 1, 2, 3, 6, 7, 10 and 11 and the West 82 feet of Lots 4, 5 and 8, Block 6 and the North 1/2 of vacated Racine Street abutting said Lot 3 and the West 1/2 of vacated Northrop Street abutting said Lot 1, all in Sheldon's First Addition to Burlington located in the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 2 North, Range 19 East, City of Burlington, Racine County, State of Wisconsin



LOCATION SKETCH
NOT TO SCALE

NW CORNER
NE 1/4 6-2-19
N 248412.65
E 2458202.58



SE CORNER (BURIED)
NE 1/4 32-3-19
N 248471.32
E 2460830.77

NE CORNER
NE 1/4 6-2-19
BRASS CAP
N 248472.89
E 2468874.98

LEGEND

- ▲ MAG NAIL SET
- 1 5/16" O.D.x24" IRON PIPE SET WEIGHING 1.13 LBS/FT
- 1 5/16" O.D. IRON PIPE FOUND
- ⊗ 1" O.D. IRON PIPE FOUND
- CONCRETE MONUMENT EXISTING W/BRASS CAP
- (R) RECORD DISTANCE
- POB POINT OF BEGINNING

NOTES:
 1) BUILDING SETBACK LINE 1-1 ZONING DISTRICT SETBACKS:
 25' STREET
 25' REAR
 10' SIDE YARD
 2) THE PROPOSED ZONING FOR LOT 2 IS THE M-1 DISTRICT. LOTS 1 AND 3 TO REMAIN IN THE I-1 ZONING DISTRICT. REQUIRED SETBACKS IN THE M-1 DISTRICT ARE:
 30' STREET
 25' REAR
 10' SIDE YARD

Owner/Subdivider:
 Property Location
 508 Sheldon Street/
 City of Burlington
 300 N. Pine Street
 City of Burlington

Surveyor:
 Kapur & Associates, Inc. Revised: JUNE 21, 2013
 1224 South Pine Street Date: JUNE 14, 2013
 Burlington, WI, 53105
 (262)767-2747



D:\RACINE_C00\BURLINGTON_CITY\G00\130207_508_SHELDON_STREET\SURVEY\130207_CSM.DWG

CERTIFIED SURVEY MAP NO. _____

All of Lots 1, 2, 3, 6, 7, 10 and 11 and the West 82 feet of Lots 4, 5 and 8, Block 6 and the North 1/2 of vacated Racine Street abutting said Lot 3 and the West 1/2 of vacated Northrop Street abutting said Lot 1, all in Sheldon's First Addition to Burlington located in the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 2 North, Range 19 East, City of Burlington, Racine County, State of Wisconsin

SURVEYOR'S CERTIFICATE

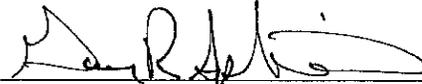
I, Gary R. Splinter, registered Wisconsin Land Surveyor, do hereby certify that at the direction of the City of Burlington. I have surveyed, divided and mapped the land described hereon and that the information shown hereon is a correct representation of all exterior boundaries of the land surveyed and the land divisions thereof made that I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and Chapter 278 "Subdivision of Land" Ordinance of the City of Burlington, said land being described as follows:

All of Lots 1, 2, 3, 6, 7, 10 and 11 and the West 82 feet of Lots 4, 5 and 8, Block 6 and the North 1/2 of vacated Racine Street abutting said Lot 3 and the West 1/2 of vacated Northrop Street abutting said Lot 1, all in Sheldon's First Addition to Burlington located in the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 2 North, Range 19 East, City of Burlington, Racine County, State of Wisconsin, more particularly described as follows;

Commencing at the northeast corner the Northeast 1/4 of said Section 6; thence North 89°48'36" West, along the north line of said Northeast 1/4, 44.22 feet; thence North 89° 50'09" West along said North line, 18.79 feet; thence South 00°09'51" West 30.00 feet to the south line of Beloit Street and the point of beginning; thence South 00°16'11" West 65.85 feet; thence South 89°52'26" West, along the south line of said Lot 1, 80.00 feet; thence South 00°18'02" West 198.00 feet to the south line of said Lot 8; thence North 89°47'09" West along said south line, 82.08 feet to the east line of said Lot 10; thence South 00°15'07" West along said east line, 161.92 feet to the centerline of vacated Racine Street and north line of Certified Survey Map 2178; thence North 89°40'44" West along said line, 132.03 feet to the east line of Sheldon Street; thence North 00°16'38" East along said line and the west line of said Block 6, 425.73 feet to the south line of Beloit Street and the north line of said Block 6; thence South 89°50'09" East along said line, 294.10 feet to the point of beginning.

Said parcel contains 83,192 square feet or 1.910 acres, more or less

Dated this 14th day of June, 2013.


GARY R. SPLINTER RLS, S-2239

Owner/Subdivider:
Property Location
508 Sheldon Street/
City of Burlington
300 N. Pine Street
City of Burlington

Surveyor:
Kapur & Associates, Inc.
1224 South Pine Street
Burlington, WI 53105
(262)767-2747



Revised: JUNE 21, 2013
Date: JUNE 14, 2013





CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Committee of the Whole Number: 5	Date: July 16, 2013
Submitted By: Kevin Lahner, City Administrator	Subject: Ordinance 1969(3) to approve a rezone request for 508 Sheldon Street.

Details:
This item is to consider recommending approval of a rezone request from the City of Burlington for Lot 2 of property at 508 Sheldon Street. The City is requesting to rezone the lot from I-1, Institutional District to M-1, Light Manufacturing District to sell the property to Paratech for use with their ambulance business.

The Plan Commission approved this rezone request at their July 9th meeting.

Options & Alternatives:
The Council may choose to deny this rezone request. The lot would remain zoned I-1, which would not reflect its proposed use and potentially nullify the proposed sale from Paratech.

Financial Remarks: N/A

Executive Action:
This item is for discussion at the July 16, 2013 Committee of the Whole meeting and for Public Hearing and consideration at the Common Council meeting the same night.

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP BY
REZONING LOT 2 OF 508 SHELDON STREET FROM I-1, INSTITUTIONAL
DISTRICT TO M-1, LIGHT MANUFACTURING DISTRICT**

WHEREAS, the City of Burlington, owner, requests property located as Lot 2 of 508 Sheldon Street, as described in Attachment "A" to be rezoned to M-1, Light Manufacturing District; and,

WHEREAS, this request was heard at, and recommended for approval by the Plan Commission at their July 9, 2013 meeting; and,

WHEREAS, a public hearing was held regarding this matter at the Common Council's July 16, 2013 meeting.

NOW THEREFORE BE IT ORDAINED, that the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin does as follows:

Section 1. The district map of the City of Burlington, as it is incorporated by reference and made part of the City Zoning Ordinance, is hereby amended and changed in relation to the zoning classification of land more particularly described as follows:

Owner:	City of Burlington
Applicant:	City of Burlington
Applicant Address:	300 N. Pine Street
Location of Request:	Lot 2 of 508 Sheldon Street
Existing Zoning:	I-1, Institutional District
Proposed Zoning:	M-1, Light Manufacturing District
Proposed Use:	Rescue response service

Section 2. The district map in all other respects shall remain the same.

Section 3. This ordinance shall take effect upon its passage and publication as provided by law.

NOW THEREFORE BE IT FURTHER ORDAINED that the City Clerk shall provide a copy of this ordinance to Planning and Development Director, Julie Anderson, of Racine County Planning and Development, located at 14200 Washington Ave., Sturtevant, WI 53177 and Walworth County Land Use & Resource, 100 W. Walworth Street, P.O. Box 1001, Elkhorn, WI, 53121.

Introduced: July 16, 2013
Adopted:

Robert Miller, Mayor

Attest:

Diahn Halbach, City Clerk

ATTACHMENT A

Legal Description

508 SHELDON STREET:

ALL OF LOTS 1, 2, 3, 6, 7, 10 AND 11 AND THE WEST 82 FEET OF LOTS 4, 5 AND 8, BLOCK 6 AND THE NORTH 1/2 OF VACATED RACINE STREET ABUTTING SAID LOT 3 AND THE WEST 1/2 OF VACATED NORTHROP STREET ABUTTING SAID LOT 1, ALL IN SHELDON'S FIRST ADDITION TO BURLINGTON LOCATED IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWNSHIP 2 NORTH, RANGE 19 EAST, CITY OF BURLINGTON, RACINE COUNTY, STATE OF WISCONSIN.

PELOIT STREET

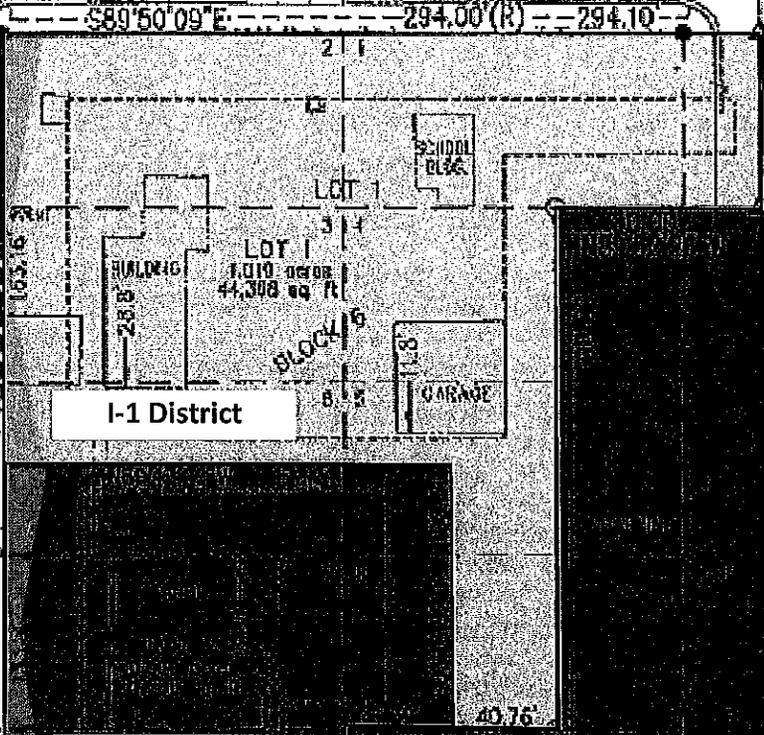
S89°50'09"E --- 294.00 (R) --- 294.10 ---

S42°5'73" --- 426.00 (R) ---

SHELDON STREET

N00°16'38"E --- 129.07 ---

129.16 ---



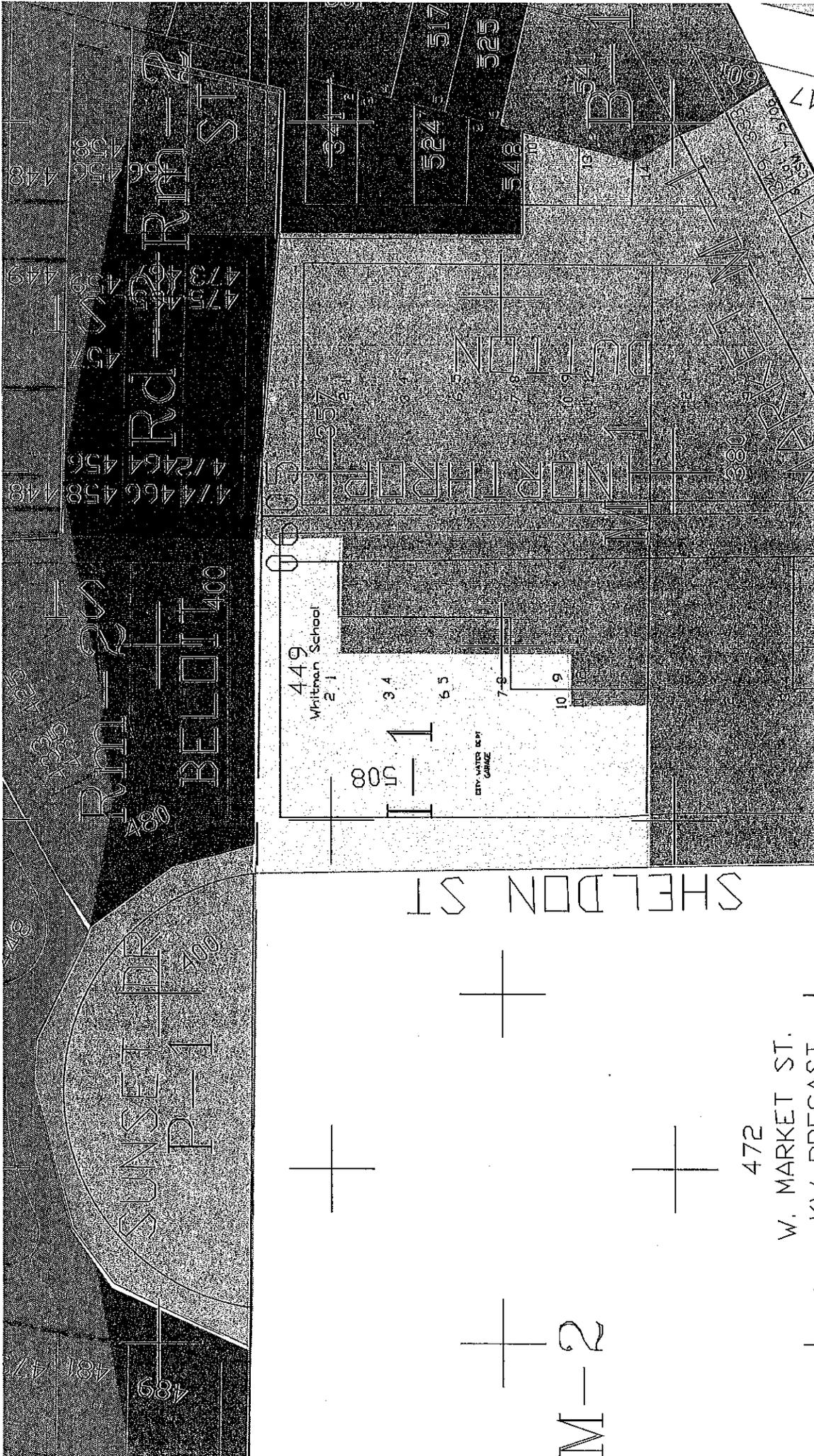
I-1 District

Subject Property

M-1 District

I-1 District

M-2 District



+

+

+

472
W. MARKET ST.
K.W. PRECAST

M-2

**CITY OF BURLINGTON****Finance Department**

300 N. Pine Street, Burlington, WI 53105

(262) 342-1170 – (262) 342-1178 fax

www.burlington-wi.gov

Common Council Item Number: 15A**Date:** July 16, 2013**Submitted By:** Kevin Lahner, City Administrator
Steve DeQuaker, City Treasurer**Subject:** Motion 13-761 to consider approving the
2012 Annual Audit**Details:**

The 2012 Annual Audit has been completed and is enclosed for your review. The City audit is a comprehensive view of the City's revenues and expenditures throughout all of 2012. The audit is compiled of all the basic financial statements: Statement of Net Assets, Statement of Activities, Balance Sheet, Statement of Cash Flows, Debt Repayment Schedules and Schedules of Revenues and Expenditures. The annual financial reports encompass the General Fund, Proprietary Funds, Special Revenue Funds, Internal Service Funds, Business Related Activities (Water Utility, Sewer Utility and Airport) and Burlington Housing Authority all which fall under the City's spectrum. The purpose of the City audit is to gain an understanding of the City's yearly finances, test the in-place internal controls and evaluate estimates and financial decisions made by management. The audit found the City of Burlington to be in conformity with Generally Accepted Accounting Principles (GAAP).

The City's Auditor, Patrick Romenesko will be making a short presentation where you can address him with questions.

Options & Alternatives:

The audit report is an annual report required by state statutes. The Common Council must accept the report in order to comply with state laws.

Financial Remarks:

The 2012 budget resulted in an overall decrease in the general fund reserves of \$265,963 from 2011 and \$304,590 compared to budget. Some of this decrease of the reserve was planned in the 2012 budget. The General Fund balance is \$1.7 million or 23.1% of 2012 expenditures. General practice is to maintain the general fund balance at 25% of expenditures. While this is not a requirement by statute, it is a generally accepted practice.

Revenues were down over all by in the general fund due to special assessments and property sales not coming in as planned. Sheldon Street and the old DPW property were budgeted at \$525,000 combined. DPW property sold in 2012 for \$339,000. Sheldon Street will sell in 2013. Assessments ended up as partial revenues on the tax roll, rather than full payments as budgeted. Additionally, some grant revenues for the Police Department overtime and other departments, in the past have been netted against the expenses for budgeting purposes. In 2012 and future, these revenues were not netted against expenses, thereby inflating the expenditures compared to budget. Future budgets will be adjusted accordingly. Connecting Streets Aid revenue was budgeted based on pre-bypass revenues.

Expenditures overall were up \$253,000 compared to budget. Prior years, budgeted items for street repair, sidewalks and some curb and gutter were being charged to Fund 470 – Capital Improvement Fund. These expenditures should be charged into General Fund line item budgets rather than a different fund. Additionally, Trash and Recycling budget has been much lower than actuals in the last few budget years. Staff is in the process of reviewing the Waste contract, but it apparently comes down to higher Trash and Recycling tonnage than budgeted.

Executive Action:

This item was discussed at the July 2, 2013 Committee of the Whole meeting, and is placed on the July 16, 2013 Common Council meeting for consideration.