



**AGENDA
COMMON COUNCIL**

Tuesday, July 2, 2013

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Peter Hintz, Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Tom Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the special and regular Common Council minutes for June 18, 2013. *(T. Bauman)*
6. Letters and Communications: *(R. Prailes)*
 - A. Correspondence from Alderman Vos regarding his absence from the July 2 meetings.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports 1-7: *(E. Johnson)*
9. Payment of Vouchers. *(P. Hintz)*
10. Licenses and Permits. *(R. Dawidziak)*
11. Appointments and Nominations: None

12. **PUBLIC HEARINGS**

- A. A Public Hearing to hear comments and concerns from the public regarding an amendment to Sections 274-11D(8), 274-11(16), 274-11.1(G) and 274-11.1(H)-(J) to change the sidewalk seating area closing time to 10 PM. (*J. Schultz*)

14. **RESOLUTIONS:**

- A. Resolution 4620(10) to consider approving the Suburban Mutual Assistance Response Teams Agreement. This item was discussed at the June 18, 2013 Committee of the Whole meeting. (*T. Preusker*)
- B. Resolution 4622(12) to consider the award of bid for the Washington Street Improvement Project to The Wanasek Corporation in the amount of \$204,229.55. This item was discussed at tonight's Committee of the Whole meeting. (*T. Bauman*)

15. **ORDINANCES:**

- A. Ordinance 1968(2) to consider amending Chapter 274-11(D) and Chapter 274-11.1 titled "Alcoholic Beverages in Outdoor Sidewalk Seating Areas" and "Use of Streets" to change the outdoor seating deadline time to 10 PM. (*R. Prailles*)

16. **MOTIONS:**

None

17. **ADJOURNMENT** (*E. Johnson*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: July 2, 2013
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the minutes from June 18, 2013 Common Council meeting. Staff recommends approval of these minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these minutes at the July 2, 2013 Common Council meeting.



CITY OF BURLINGTON
Official Minutes for the
Public Hearing of Steven D. Clark
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
June 18, 2013

1. Call To Order – Roll Call

Council President Tom Vos called the meeting to order at 6:33 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Vos, Tom Preusker, and Todd Bauman. Excused: Mayor Miller, Peter Hintz, and Jon Schultz

Staff present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, and Tom Foht of Kapur Engineering.

Also in attendance: Attorney Todd Terry as representative for City Administrator, Kevin Lahner and Chief of Police, Peter Nimmer.

2. Public Hearing

A Public Hearing to review the denial of an Operator's License for Steven D. Clark, Jr., such made by the Common Council on May 7, 2013.

The Public Hearing was opened at 6:05 p.m. by Council President, Tom Vos. Vos retained his right to vote and turned the meeting over to Attorney John Bjelajac.

Attorney Bjelajac explained to the Council the reason for the Hearing as was requested in writing by Steven D. Clark. Bjelajac pointed out that Mr. Clark was not in attendance; however the Hearing would still ensue as to remain in compliance with all due process procedures. Bjelajac further explained the process to Council and how the Hearing would proceed and then introduced Attorney Todd Terry as representative for City Administrator Kevin Lahner and Chief of Police Peter Nimmer, and to conduct the evidentiary portion of the Hearing.

Both Lahner and Nimmer gave testimony under oath regarding the findings and procedures of a habitual criminal record that led to the recommendation for denial of Mr. Clark's application for the Operator's License.

Attorney Terry then gave a summary of the evidentiary hearing. Attorney Bjelajac concluded the evidentiary hearing and then proceeded to hand out a document which was to be used by Council in order to determine whether or not there was enough evidence to uphold the decision to deny Mr. Clark the issuance of an Operator's License. After discussion among the Alderman, the following questions were asked and voted on based upon the testimony given:

Question 1: Has Steven D. Clark, Jr. "habitually been a law offender" within the meaning of Section 125.04(5)(b), Wis. Stats.?

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None.
Motion carried 6-0.

Question 2: Has Steven D. Clark, Jr. “been convicted of a felony...” within the meaning of Section 125.04(5)(b), Wis. Stats.?

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None.
Motion carried 6-0.

Before voting on the final question, Attorney Bjelajac announced that a “yes” vote would result in supporting the denial of the license.

Question 3: If the answer is “Yes” to above question 1 and/or 2, then answer the following question per Section 111.335 Wis. Stats.:

Has Steven D. Clark, Jr. “been convicted of any felony, misdemeanor or other offense the circumstances of which substantially relate to the circumstances of the particular job or licensed activity” for which he would use an operator’s license issued under Section 125.17, Wis. Stats.?

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None.
Motion carried 6-0.

Attorney Bjelajac concluded the Due Process Hearing and would give the results to Mr. Clark as promptly as possible.

3. Adjournment

A motion was made by Dawidziak with a second by Bauman to adjourn the meeting. With all in favor, the meeting adjourned at 7:03 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON
Official Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
June 18, 2013

1. Call To Order – Roll Call

Council President Tom Vos called the meeting to order at 7:03 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Vos, Tom Preusker, and Todd Bauman. Excused: Mayor Miller, Peter Hintz, and Jon Schultz

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, and Tom Foht of Kapur Engineering.

2. Citizen Comments

None

3. Chamber of Commerce

No reports

4. Approval of the City Council Minutes for June 4, 2013

A motion was made by Preusker with a second by Prailes to approve the council minutes from June 4, 2013. With all in favor, the motion carried.

5. Letters and Communications

A motion was made by Bauman with a second by Dawidziak to approve the Letters and Communications submitted for the June 18, 2013 Common Council meeting. With all in favor, the motion carried.

6. Election of Aldermanic Representative to City Plan Commission

A motion was made by Prailes with a second by Johnson to nominate Dawidziak to the City Plan Commission. A motion was made by Johnson to close the nominations. Being no other nominations, Dawidziak was elected to the City Plan Commission.

7. Reports by Aldermanic Representatives and Department Heads

Kevin Lahner reported that he would be out of town Monday, Wednesday, and Friday of the current week and then again the following week Wednesday through the following Monday and named Steve DeQuaker as acting City Administrator in his absence.

Lahner also announced that Fire Chief Perry Howard had his official swearing in that same evening and was currently attending his first Fire Department General Meeting. Lahner thanked everyone who was able to attend.

Johnson asked what the status was for O'Reilly's and the property where the towers were located. Lahner responded that the property where the towers were is scheduled to go to Plan Commission in August and was recently awarded a Site Assessment Grant from the DNR and everything is moving

along as planned. Lahner further responded that O'Reilly's is also progressing, but ran into some drainage issues but should be pulling a permit any day now and still intends to go forward this summer.

8. Reports 1-3

A motion to approve Reports 1-3 was made Prailes with a second by Bauman. With all in favor the motion carried.

9. Payment of Vouchers

A motion was made by Johnson with a second by Prailes to approve vouchers, pre-paids and reimbursements in the amount of \$241,468.66.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None. Motion carried 6-0.

10. Licenses and Permits

A motion was made by Johnson with a second by Preusker to approve the submitted requests for licenses and permits as presented. With all in favor, the motion carried.

11. Appointments and Nominations

None

12. Public Hearings

None

13. Resolutions

- Resolution 4615(5) to approve a three-year Master Agreement for Engineering Services with Kapur & Associates, Inc. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Prailes with a second by Dawidziak. There was no further discussion. With all in favor the motion carried.

- Resolution 4616(6) to approve Contract Change Order Number Two with Staab Construction, Inc. for the Phase II Wastewater Treatment Plant Improvement Project in the amount of \$0. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Dawidziak with a second by Prailes. There was no further discussion. With all in favor the motion carried.

- Resolution 4617(7) to accept a bid from Cummins NPower, LLC for a portable generator for Wastewater Utility at the cost of \$70,995. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Preusker with a second by Dawidziak. There was no further discussion. With all in favor the motion carried.

- Resolution 4618(8) to approve the 2012 Department of Natural Resources Compliance Maintenance Annual Report. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Bauman with a second by Preusker. There was no further discussion. With all in favor the motion carried.

- Resolution 4619(9) to authorize the issuance and establishing parameters for the sale of not to exceed \$6,305,000 General Obligation Refunding Bonds. This item was discussed at tonight's Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Prailes with a second by Johnson per the amended not to exceed amount of \$6,330,000 and per the amended authorization of signature from City Administrator to Treasurer.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None. Motion carried 6-0.

- Resolution 4620(10) to approve an Extraterritorial Certified Survey Map for property located W. State Street in the Town of Burlington. This item was discussed at tonight's Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Johnson with a second by Bauman. There was no further discussion. With all in favor the motion carried.

14. Ordinances

None

15. Motions

- Motion 13-760 to approve a loan to the Burlington Cemetery Association in the amount of \$15,000. This item was discussed at tonight's Committee of the Whole meeting.

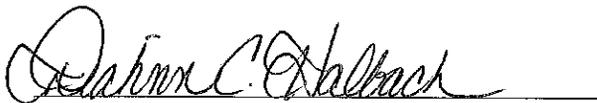
Prailes motioned to approve Motion 13-760 with a second by Johnson.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None. Motion carried 6-0.

16. Adjournment

A motion was made by Dawidziak with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 8:06 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 6A	Date: July 2, 2013
Submitted By: Alderman Tom Vos	Subject: Communications

Details:

Communication A – Alderman Tom Vos will be unable to attend the July 2, 2013 Committee of the Whole and Common Council meetings.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this communication at the July 2, 2013 Common Council meeting.

From: T Vos
Sent: Monday, June 24, 2013
To: Megan Watkins
Subject: Absence from July 2nd meetings

I will be unable to attend the July 2nd Committee of the Whole and Common Council meetings.

Tom Vos
3rd District Alderman
Council President



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 8	Date: July 2, 2013
Submitted By: City Staff	Subject: Reports 1-7

Details:

Attached please find the following reports:

- Report 1 – Park Board minutes, May 16, 2013
- Report 2 – Burlington Housing Authority minutes, May 16, 2013
- Report 3 – Library Board minutes, May 28, 2013
- Report 4 – Burlington Housing Authority minutes, May 28, 2013
- Report 5 – Burlington Housing Authority minutes, May 29, 2013
- Report 6 – Burlington Housing Authority minutes, June 11, 2013
- Report 7 – Committee of the Whole minutes, June 18, 2013

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept these reports at the July 2, 2013 Common Council meeting.



Department of Public Works
Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539-3770 (262) 539-3773
www.burlington-wi.gov

CITY OF BURLINGTON PARK BOARD MINUTES

THURSDAY, MAY 16, 2013

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Ruth DeLay, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, Student Haley Jurecki, Greg Miller, Kiya White.

Chairman Darrel Eisenhardt called the meeting to order at 6:33 PM.

Present: Commissioners Clay Brandt, Ruth DeLay, Peter Turke, DPW Supervisor Dan Jensen, Chairman Darrel Eisenhardt and student Haley Jurecki. Excused: Alderman Bob Prailes, students Greg Miller and Kiya White.

Approval of April 18, 2013 Minutes: Chairman Eisenhardt entertained a motion for approval of the April 18, 2013 Minutes. Motion to approve made by Peter Turke. Seconded by Clay Brandt. All voted aye, motion carried.

Citizen comments: None.

Aldermanic Report: None.

Park Fund Balance: City Treasurer Steve DeQuaker presented balances available in the City's Park Development Fund. Mr. DeQuaker reported the current fund equity balance is \$100,463.04, but there will be additional revenue to be received in the future from sources such as grant funds from the WI DNR.

DPW Supervisor Report: Dan Jensen reported the City would like to have Use Agreements in the future with soccer clubs as use of park fields increases. Echo Lake will be lowered 1 foot by order of the DNR while repairs are made to a sidewalk adjacent to the lake. The City plans to add a canoe take out and launch in Echo Park with DNR required signage. A tree planting ceremony for Arbor Day has been rescheduled to May 31, 2013 at 10 AM. Concrete work was performed to remove tripping hazards on the riverwalk near Charcoal Grill.

New Business:

Chairman Eisenhardt noted Blake Thiesen of Schreiber Anderson has completed and submitted 3 grants on behalf of the City, and Dan Jensen emphasized the point if any of the grants are awarded the City is not yet committed to perform any of the projects and the Park Board would still need to decide which projects to recommend to the Common Council to complete.

Chairman Eisenhardt raised the idea of creating an Adopt-a-Park program and noted Racine County has a similar program. The potential purposes of such a program was discussed, whether an organization would take responsibility for keeping a park clean or whether an organization would be recognized for make improvements to

a park. Chairman Eisenhardt suggested another way to improve the City's park system could be to create a system for citizens to easily donate money to the Park Development Fund.

Old Business: Dan Jensen reported he is waiting for M.T. Boyle to inform him of when 2 mini-libraries are completed. One mini-library will be constructed in Echo Park and the second in Devor Park.

Adjourn: There being no further items for discussion, Chairman Eisenhardt entertained a motion for adjournment. Motion to adjourn made by Ruth DeLay, seconded by Clay Brandt. Chairman Eisenhardt adjourned the meeting at 7:18 PM.

Minutes respectfully submitted by:

Peter Turke

**City of Burlington Housing Authority
Riverview Manor
May 16, 2013**

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, May 16th.. 2013, 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice Chairman Stublely, Secretary Heck, Commissioner Iselin, Commissioner Stoehr and Resident Manager, Dorothy Henning.

Minutes from the April 18th. 2013 regular monthly' meeting were reviewed and approved by a motion by Stublely, seconded by Stoehr, motion carried unanimously. Minutes from the May 1st. special meeting were approved by a motion by Stoehr, seconded by Stublely, motion carried unanimously..

FINANCIAL REPORT:

**Reserve Account balances as of April 30, 2013
(See statement balance sheet)**

OCCUPANCY REPORT:

Manager Henning reported 18 on the waiting list for 1 bedroom units and 4 for 2 bedroom units.

BUILDING AND MAINTENANCE:

Manager Henning showed board members samples of ultra-deck composite material from Menards for replacement of wood boards on the benches outdoors. Menards will forward a proposal to Manager Henning

Manager Henning is also getting price quotes on window blinds for the units at the Manor.

COMMUNICATION

Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

Brochures and information received from Gregory Benz of Gregory Benz Architecture Ltd. was given to board members regarding his involvement in working with the MPR program.

NEW BUSINESS

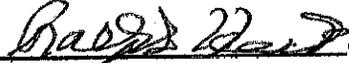
UNFINISHED BUSINESS

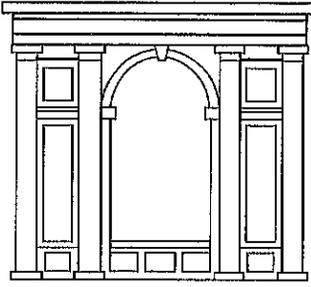
Board members will interview applicants on May 28th. who applied for the manager position at Riverview Manor due to Manager Henning's resignation effective May 31, 2013.

Wages and benefit costs are needed to complete the budget numbers for the 2013-2014 year.

ADJOURNMENT

There being no further business, motion to adjourn was made by Iselin, seconded by Stublely and carried unanimously. Meeting adjourned at 7:10 P.M. The next monthly meeting has been tentatively scheduled for June 20th, 2013

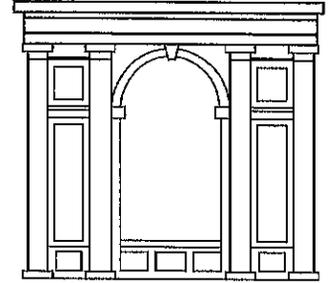

Ralph Heck, Secretary



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 342-1130 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, May 28, 2013 in the Burlington Public Meeting Room. Present were Penny Torhorst, M.T. Boyle, Pat Hoffman, Scott Johnson, Peter Hintz, Mike Kelly, and Peter Smet. Excused were Pat Hurley and Dianne Boyle. Also present were Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 4:00.

Welcome to our new appointment to the Board. Peter Hintz is the new Aldermanic Representative. He has been a City Council member for 15 years and he is a retired Sheriff, a part time bus driver and also works part time for Wanasek. He and his wife are library supporters and they believe in libraries.

Election of Officers and Committee Appointments: Hoffman moved and Johnson seconded the motion to accept the slate of officers as presented with Penny Torhorst as President, Scott Johnson as Vice President and Pat Hoffman as Secretary/Treasurer. Motion passed. Torhorst then made the following committee appointments:

Building & Grounds - Chair: Hurley, Johnson, Hintz, M.T. Boyle

Personnel - Chair: Hoffman, Torhorst, Smet

Finance - Chair: Kelly, D. Boyle, M.T. Boyle, Smet

Falk commented that the City is forming a Blue Ribbon Committee which would include Council members and Library Board members. They would look at our space needs now and what we will need in the future. The Committee will probably also explore the possibility of sharing a building with the County or City.

Minutes of the April 23rd meeting were approved. Smet moved approval, Hoffman seconded. Motion passed.

The May Prepays, Reimbursements, and April 2013 General Fund Deposits were discussed and approved. Kelly moved approval and Johnson seconded. Motion passed.

Kelly moved and Johnson seconded the motion to approve the May 2013 Trust Fund Bills and the April 2013 Trust Fund Deposits. Motion passed.

Committee Reports: We have our newly appointed committees and there are no reports at this time.

Federated Library Report: The current Lakeshores Director, Kristin Hewitt, has resigned. Her husband has been transferred to Florida and they are leaving in early June. Steve Ohs will be the interim Lakeshores Director. He has a record of working well with the libraries, and he also has catalog and technology knowledge.

The joint finance committee has asked the DOA to report on how library systems can be streamlined. That report is due in a year. SRLAAW, the DPI committee that includes system and resource libraries, has just completed a report on what systems do now and what best practices would be for the future.

Old Business:

Friends: The Friends are getting ready for their annual Booksale. The sale dates are July 25, 26, & 27. Johnson volunteered to help at the sale.

New Business:

NLW Survey Results: Falk has discussed changes for the survey next year, to make our questions clearer to patrons.

This summer's reading program theme is "Dig into Reading". The Children's area will have a cave and other underground illusions. The adult side will have programs from bucket lists to gardening programs.

Directors Report:

Falk discussed that the circulation numbers are down again. We do not get credit for any internet usage or any ebooks. Smet requested that we get the number of uses on the ebooks on our monthly reports so that when the time comes we have the statistics.

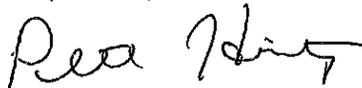
BPL in the news: There were just a few calendar events this past month.

Public Communication to the Board: There was a thank you from Vicki Biehn for letting her use our display case for their display on sexual assault awareness.

Meeting was adjourned at 4:50 p.m. Hoffman moved and Kelly seconded. Motion passed.

Our next meeting will be on Tuesday, June 25th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,



Peter Hintz
Aldermanic Representative

**City of Burlington Housing Authority
Riverview Manor**

May 28, 2013

A special meeting of the City of Burlington Housing Authority was held on Tuesday, May 28th, 2013, at 5:30 P.M. to interview applicants for the Resident Manager position at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice-Chairman Stublely, Secretary Heck, Commissioner Stoehr and Commissioner Iselin.

Following roll call, six (6) of the eight (8) applicants that applied for the Resident Manager position at Riverview Manor were interviewed for the first time by board members and one (1) for the second time. One applicant called to cancel because she was ill. All were given equal time to provide their qualifications, answer and ask questions and discuss the position in general with board members. After interviewing each one individually, they were informed a decision would be made and they would be notified shortly because time is of the essence due to Manager Henning's resignation that is effective as of May 31, 2013.

There being no other business, motion was made by Heck, seconded by Stublely to adjourn. Meeting adjourned at 9:15 P.M.


Ralph Heck, Secretary

**City of Burlington Housing Authority
Riverview Manor**

May 29, 2013

A special meeting of the City of Burlington Housing Authority was held on Wednesday, May 29th. 2013, at 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice-Chairman Stublely, Secretary Heck, Commissioner Stoehr and Commissioner Iselin.

Mrs. Eileen Olson was invited to attend the meeting for a second interview. The board members felt that after a second interview, reviewing her qualifications and further discussion with Mrs. Olson, they unanimously agreed that she was the best candidate to fill the position as resident manager.

The board proceeded to offer her the position that included wages, insurance and a benefit package which she accepted. Details regarding insurance will be finalized with city officials. She will officially begin her manager duties as of June 1, 2013

Motion was made by Stublely, seconded by Iselin to adjourn. Meeting adjourned at 7:20 P.M.



Ralph Heck, Secretary

**City of Burlington Housing Authority
Riverview Manor**

June 11, 2013

A special meeting of the City of Burlington Housing Authority was held on Tuesday, June 11th, 2013, at 1:40 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice-Chairman Stublely, Secretary Heck, Commissioner Stoehr. Commissioner Iselin was absent. Manager Olson was also present.

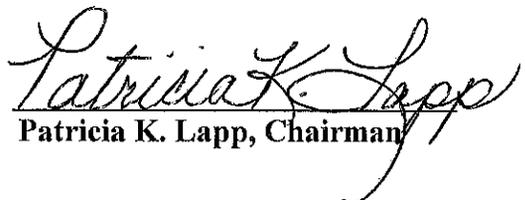
The purpose of this meeting was to authorize the change of signers on various accounts at Chase Bank and BMO Harris Bank. Chairman Lapp requested that previous Resident Manager, Dorothy Henning be removed as signer on the accounts and new Manager, Eileen R. Olson be added as signer to the accounts as listed below:

- Chase Bank --City of Burlington Housing Authority Riverview Manor
Residents Security Deposit Acct # ending with 5720
- Chase Bank – City of Burlington Housing Authority River Manor
Escrow Account Ins-R/E Taxes Acct# ending with 0901
- Chase Bank –City of Burlington Housing Authority Riverview Manor
Operation & Maintenance Acct# ending with 0898
- BMO Harris Bank --City of Burlington Housing Authority-Riverview
Manor Project/General Fund Acct # ending with 3416

Motion was made by Stublely, seconded by Stoehr to remove Dorothy Henning from accounts listed above effective July 1, 2013 and add Eileen R. Olson to the accounts listed effective immediately. Motion carried unanimously.

There being no other business, motion was made by Stoehr, seconded by Stublely to adjourn. Meeting adjourned at 1:55 P.M.


Ralph Heck, Secretary


Patricia K. Lapp, Chairman



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: July 2, 2013
Submitted By: Steve DeQuaker, Treasurer	Subject: Prepays and Vouchers

Details:

Attached please find the Prepays and Vouchers list for bills accrued through July 2, 2013:

Total Prepays:	\$110,197.14
Total Vouchers:	\$1,046,926.49
Reimbursements:	\$484.45
Grand Total:	<u><u>\$1,157,608.08</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers

1. Staab Construction Corp – WWTP Upgrades, Phase II \$567,254.00
2. Black Diamond Group, Inc – 2013 Burlington Street Project \$350,188.54
3. Sierra Petroleum Co Inc – AV Gas 100LL \$38,048.68
4. Advanced Disposal – Residential City Trash & Recycle \$44,575.23
5. Wanasek – Various Restorations \$17,727.16

Executive Action:

Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$1,157,068.08 at the July 2, 2013 Council meeting.

For Council Approval July 2, 2013

Prepays:	06/14/13	\$100,951.93
	06/17/13	\$248.00
	06/21/13	\$8,759.91
	06/24/13	\$237.30
Total Prepays		<u>\$110,197.14</u>

Vouchers: 07/02/13 \$1,046,926.49

Reimbursements: 06/14/13 \$484.45

GRAND TOTAL \$1,157,608.08

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-434323-000	ELECTRICAL PERMITS							
	821	T & D ELECTRIC	REFUND FOR PAYMENT	1.039724	05/20/2013	55.00	06/13	PD
	822	FRED KEVEK CONSTRUCTION	REFUND FOR PAYMENT	1.039562	05/10/2013	80.00	06/13	PD
						135.00	*	
100-515132-225	ADMIN - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-05/13	06/04/2013	105.10	06/13	PD
	7343	AT & T	AT & T 262 763-3474 163 6 ADMIN	26276334740613	06/04/2013	18.47	06/13	PD
	7692	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9705433468	05/23/2013	57.36	06/13	PD
						180.93	*	
	Total ADMINISTRATOR					180.93		
100-515141-225	FINANCE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-05/13	06/04/2013	94.76	06/13	PD
	7343	AT & T	AT & T 262 763-3474 163 6 Finance	26276334740613	06/04/2013	18.47	06/13	PD
	7692	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9705433468	05/23/2013	49.77	06/13	PD
						163.00	*	
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE							
	4412	J. J. KELLER & ASSOCIATES, INC	JJ KELLER FINANCE	900613763	06/06/2013	35.00	06/13	PD
	Total FINANCE					198.00		
100-525211-225	POLICE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-05/13	06/04/2013	220.76	06/13	PD
	7343	AT & T	AT & T 262 763-3474 163 6 POLICE	26276334740613	06/04/2013	92.34	06/13	PD
	7692	VERIZON WIRELESS	VERIZON POLICE DEPT	9705433468	05/23/2013	704.40	06/13	PD
						1,017.50	*	
100-525211-310	POLICE - OFF SUPP-POSTAGE							
	4412	J. J. KELLER & ASSOCIATES, INC	JJ KELLER POLICE	900613763	06/06/2013	35.00	06/13	PD
	Total POLICE DEPT.					1,052.50		
100-525220-225	FIRE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-05/13	06/04/2013	86.95	06/13	PD
	7343	AT & T	AT & T 262 763-3474 163 6 FIRE	26276334740613	06/04/2013	73.87	06/13	PD
	7692	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9705433468	05/23/2013	116.23	06/13	PD
						277.05	*	
100-525220-310	FIRE - OFFICE SUPPLIES							
	4412	J. J. KELLER & ASSOCIATES, INC	JJ KELLER FIRE DEPT SUPPLIES	900613763	06/06/2013	35.00	06/13	PD
	Total FIRE DEPT.					312.05		
100-535321-225	STREETS - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-05/13	06/04/2013	15.48	06/13	PD
	7343	AT & T	AT & T 262 763-3474 163 6 DPW	26276334740613	06/04/2013	36.92	06/13	PD
	7692	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9705433468	05/23/2013	133.84	06/13	PD
						186.24	*	
100-535321-261	STREETS - LIGHTING							
	3330	WE ENERGIES	4067-122-145 PARKING LOT	40671221450613	06/06/2013	23.27	06/13	PD
100-535321-310	STREETS - OFF SUPP/POSTAGE							

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4412	J. J. KELLER & ASSOCIATES, INC	JJ KELLER STREET	900613763	06/06/2013	35.00	06/13	PD
Total STREET ADMINISTRATION					244.51		
100-555551-220 PARKS - UTILITIES							
3330	WE ENERGIES	3406-030-405 732 Maryland Ave	34060304050613	08/06/2013	56.22	06/13	PD
3330	WE ENERGIES	3832-053-838 225 Robert St	38320538380613	08/03/2013	57.67	06/13	PD
3330	WE ENERGIES	4278-074-827 Baseball Scoreboard	42780746270613	06/06/2013	38.94	06/13	PD
3330	WE ENERGIES	4447-370-241 Pavillion	44473702410613	08/06/2013	38.52	06/13	PD
					191.35	*	
100-555551-225 PARKS - TELEPHONE							
7892	VERIZON WIRELESS	VERIZON PARK 288396851-00001	9705433468	05/23/2013	43.32	06/13	PD
Total PARKS					234.67		
100-575710-297 GARBAGE- CONTRACT SVCS-RECYC							
5917	Advanced Disposal - Muskego	Advanced Disposal Recycle	C80001089667	05/31/2013	12,497.08	06/13	PD
5917	Advanced Disposal - Muskego	RIVERVIEW MANOR RECYCLE	C80001089678	05/31/2013	76.85	06/13	PD
					12,573.93	*	
100-575710-298 GARBAGE - CONTRACT SVCS PICKUP							
5917	Advanced Disposal - Muskego	Advanced Disposal Trash	C80001089667	05/31/2013	32,078.15	06/13	PD
5917	Advanced Disposal - Muskego	RIVERVIEW MANOR TRASH	C80001089678	05/31/2013	210.53	06/13	PD
					32,288.68	*	
Total GARBAGE COLLECTION					44,862.61		
Total GENERAL FUND					47,220.27		
251-555511-310 OFFICE SUPPLIES, POSTAGE							
4412	J. J. KELLER & ASSOCIATES, INC	JJ KELLER LIBRARY	900613763	06/06/2013	35.00	06/13	PD
5630	AMAZON.COM/GE MONEY	AMACON.COM, LIBRARY	0613AMAZ2	06/14/2013	61.39	06/13	PR
5630	AMAZON.COM/GE MONEY	AMACON.COM, LIBRARY	0613AMAZ2*	06/14/2013	61.39	06/13	PD
					35.00	*	
251-555511-312 COMPUTER SUPPLIES							
5630	AMAZON.COM/GE MONEY	AMAZON LIBRARY JUVENILE MATER	0613AMAZ1*	06/14/2013	85.80	06/13	PD
251-555511-327 MATERIALS							
3007	USA TODAY	USA TODAY LIBRARY ACCT 4188826	0613USA	06/14/2013	195.00	06/13	PD
5630	AMAZON.COM/GE MONEY	AMAZON LIBRARY JUVENILE MATER	0613AMAZ1	06/14/2013	912.45	06/13	PR
5630	AMAZON.COM/GE MONEY	AMAZON LIBRARY JUVENILE MATER	0613AMAZ1*	06/14/2013	765.26	06/13	PD
					47.81	*	
251-555511-345 PROGRAMS							
8072	AMERICAN PROM	Library supplies - patterned flat papaer 4	W22714660002	08/06/2013	25.97	06/13	PD
Total FUND EXPENSES					194.58		
Total LIBRARY OPERATIONS FUND					194.58		

467-535320-500 CONSERVATION AND DEVELOPMENT

1283	RAW SALON	Facade Grant Reimbursement	06/10/13	06/10/2013	250.00	06/13	PD
Total ENGINEERING					250.00		
Total FACADE GRANTS FUND					250.00		
621-575740-220	WWTP-ELECTRIC						
3330	WE ENERGIES	8268-292-660 Shiloh Lift Station	62682926600513	05/29/2013	51.83	06/13	PD
3330	WE ENERGIES	8635-875-051 Kriit Av 800 Ft S Industria	86358750510613	06/03/2013	72.71	06/13	PD
					124.54	*	
621-575740-225	TELEPHONE						
7892	VERIZON WIRELESS	VERIZON WWTP 286396851-00001	9705433468	05/23/2013	76.29	06/13	PD
621-575740-244	REPAIRS,MAINT EQUIPMENT						
1088	RUNDLE-SPENCE	Rundle-Spence - WWTP Faucets	S2162131.001	06/10/2013	213.02	06/13	PD
621-575740-248	PLANT OPERATION						
5917	Advanced Disposal - Muskego	Advanced Disposal Wastewater	C60001089677	05/31/2013	63.54	06/13	PD
621-575740-310	OFFICE SUPPLIES, POSTAGE						
4211	FEDEX	FEDEX-WWTP	2-280-90149	05/22/2013	21.75	06/13	PD
4412	J. J. KELLER & ASSOCIATES, INC	JJ KELLER WWTP	900613763	06/06/2013	35.00	06/13	PD
					56.75	*	
Total WASTEWATER FUND EXPENSES					534.14		
Total WASTEWATER OPERATIONS FUND					534.14		
622-506220-000	POWER						
3330	WE ENERGIES	3457-108-505 Well #7	34571085050513	05/22/2013	2,268.50	06/13	PD
3330	WE ENERGIES	8682-353-384 WELL #10	86823533840513	05/22/2013	5,705.56	06/13	PD
					7,974.06	*	
Total 622-506220					7,974.06		
622-506230-000	SUPPLIES						
3330	WE ENERGIES	1473-005-365 508 Sheldon St	14730053650513	05/28/2013	11.78	06/13	PD
3330	WE ENERGIES	8682-353-384 WELL #10	86823533840513	05/22/2013	14.85	06/13	PD
8094	TERMINIX	Terminix Pest Control @1072 Liberty Dr	325132689	05/21/2013	81.00	06/13	PD
					107.43	*	
Total 622-506230					107.43		
622-509030-000	OFFICE SUPPLIES						
4412	J. J. KELLER & ASSOCIATES, INC	JJ KELLER WATER	900613763	06/06/2013	35.00	06/13	PD
Total 622-509030					35.00		
622-509210-000	OFFICE SUPPLY						

5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WATER	700401601 06/13	06/02/2013	63.96	06/13	PD
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-06/13	06/04/2013	13.54	06/13	PD
7343	AT & T	AT & T 262 763-3474 163 6 WATER	26276334740613	06/04/2013	36.93	06/13	PD
7692	VERIZON WIRELESS	VERIZON WATER DEPT	9705433468	05/23/2013	79.10	06/13	PD
					193.53	*	
Total 622-509210					193.53		
622-509350-000 GENERAL PLANT-SUPPLIES							
3330	WE ENERGIES	5654-338-918 508 Sheldon St	56543389180513	05/28/2013	9.30	06/13	PD
3330	WE ENERGIES	9263-626-892 508 Sheldon St Shop	92836268920513	05/28/2013	53.29	06/13	PD
					62.59	*	
Total 622-509350					62.59		
Total WATER UTILITY FUND					8,372.61		
623-575740-200 FUEL FOR RESALE							
6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO AV GAS 100LL	69775	06/07/2013	38,048.68	06/13	PD
623-575740-220 ELECTRIC							
3330	WE ENERGIES	2883-779-344 707 Airport Rd	28837793440613	06/06/2013	43.96	06/13	PD
3330	WE ENERGIES	3243-871-135 Bieneman Road	32438711350613	06/06/2013	10.25	06/13	PD
3330	WE ENERGIES	6069-094-440 Airport Runway Lights	60690944400613	06/06/2013	254.04	06/13	PD
3330	WE ENERGIES	6280-861-972 Runway 29 Lighting	62808619720613	06/06/2013	10.10	06/13	PD
3330	WE ENERGIES	6831-002-581 FUELING AREA	68310055810613	06/06/2013	57.27	06/13	PD
3330	WE ENERGIES	7460-854-921 707 Airport Rd	746006549210613	06/06/2013	49.68	06/13	PD
3330	WE ENERGIES	8044-510-981 HANGAR	80445109810613	06/06/2013	32.69	06/13	PD
3330	WE ENERGIES	8460-785-002 Bieneman Rd Beacon	84607850020613	06/06/2013	23.34	06/13	PD
3330	WE ENERGIES	8637-869-300 707 Airport Rd Office	86376693000613	06/06/2013	9.30	06/13	PD
					490.63	*	
623-575740-225 TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-06/13	06/04/2013	13.54	06/13	PD
7343	AT & T	AT & T 262 763-3474 163 6 Airport	26276334740613	06/04/2013	55.38	06/13	PD
					68.92	*	
Total 623-575740					38,608.23		
Total AIRPORT FUND					38,608.23		
875-232000 MUNICIPAL COURT DEP							
824	STRAKA, MICHAEL	overpayment on citation V972263-5	V972263	05/30/2013	4.00	06/13	PD
7140	ST OF WISC CONTROLLER'S OFFICE	ST OF WI CONTROLLER OFFICE MAY	MAY2013	06/04/2013	3,980.10	06/13	PD
7141	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES	MAY2013	06/04/2013	739.00	06/13	PD
7141	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES	MAY2013	06/04/2013	1,049.00	06/13	PD
					5,772.10	*	
Total MUNICIPAL COURT FUND					5,772.10		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Grand Total:						<u>100,951.93</u>	

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-515132-330	ADMIN - IN SVC TRAINING & TRAV							
	7730 LAHNER, KEVIN M		WCMA Conference Per Diem Cash Adv	061913	06/17/2013	70.00	06/13	PD
	8724 WATKINS, MEGAN		WCMA Conference Per Diem Cash Adv	061913	06/17/2013	70.00	06/13	PD
						140.00	*	
	Total ADMINISTRATOR					140.00		
100-515141-330	FINANCE - TRAVEL							
	8414 DeQuaker, Steve		Per Diem Cash Advance CTFO Institute	062513	06/17/2013	108.00	06/13	PD
	Total FINANCE					108.00		
	Total GENERAL FUND					248.00		
	Grand Total:					248.00		

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239006	LAW-VISION							
	4426	VISION INSURANCE PLAN OF AMER	Vision Ins - Premlum billing for July	130267	06/06/2013	754.20	06/13	PD
100-239007	LIFE INSURANCE							
	4062	MINNESOTA LIFE INSURANCE CO	MINNESOTA MUTUAL 2832L-G	JULY2013	06/20/2013	2,048.47	06/13	PD
100-454521-001	BOND FEES							
	8725	FOREST COUNTY CLERK OF COURT	Bond - Corkins, Chris for OCA #12CM22	CORKINS	06/14/2013	463.80	06/13	PD
Total 100-454521						463.80		
100-515132-153	ADMIN - EBC							
	5090	EMPLOYEE BENEFITS CORPORATIO	EBC ADMINISTRATION	1553513	06/18/2013	.45	06/13	PD
Total ADMINISTRATOR						.45		
100-515140-157	Inservice Training							
	3515	WMCA	WMCA New Clerks Class	082013	06/20/2013	65.00	06/13	PD
Total CITY CLERK						65.00		
100-515141-153	FINANCE - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EBC FINANCE	1553513	06/18/2013	.20	06/13	PD
Total FINANCE						.20		
100-525211-153	POLICE - EMP BENEFITS COOP							
	5090	EMPLOYEE BENEFITS CORPORATIO	EBC POLICE	1553513	06/18/2013	10.50	06/13	PD
Total POLICE DEPT.						10.50		
100-525220-153	FIRE - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EBC FIRE	1553513	06/18/2013	8.00	06/13	PD
Total FIRE DEPT.						8.00		
100-535321-153	STREETS - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EBC STREET	1553513	06/18/2013	6.00	06/13	PD
100-535321-220	STREETS - UTILITIES							
	3330	WE ENERGIES	0688-843-174 830 Milw Ave	06888431740613	06/09/2013	409.76	06/13	PD
100-535321-225	STREETS - TELEPHONE							
	4485	TDS TELECOM	TDS DPW 262-539-3770	262-539-3770	06/13 06/19/2013	74.31	06/13	PD
100-535321-261	STREETS - LIGHTING							

PD = Fully Paid Invoice PR = Partially Paid Invoice

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3330	WE ENERGIES	0088-492-988 Traffic Signal	00884929880613	06/06/2013	41.58	06/13	PD
3330	WE ENERGIES	0455-414-409 Traffic Lights	04554144090613	06/16/2013	240.87	06/13	PD
3330	WE ENERGIES	2019-198-266 TRAFFIC LIGHTS	20191982660613	06/09/2013	45.41	06/13	PD
3330	WE ENERGIES	3073-922-427 Milw Ave Echo Lk	30739224270613	06/06/2013	22.23	06/13	PD
3330	WE ENERGIES	3277-994-067 Traffic Signal Controller	32779940670613	06/06/2013	45.77	06/13	PD
3330	WE ENERGIES	4404-149-064 300 N Main Street	44041490640613	06/16/2013	37.55	06/13	PD
3330	WE ENERGIES	4440-397-780 Beaumont Field	44403977800613	06/06/2013	64.21	06/13	PD
3330	WE ENERGIES	5639-265-567 650 Milwaukee Ave	56392655670613	06/06/2013	323.10	06/13	PD
3330	WE ENERGIES	6438-309-692 Traffic Signal	64383096920613	06/10/2013	107.69	06/13	PD
3330	WE ENERGIES	6838-102-431 Traffic Signal	68381024310613	06/09/2013	323.33	06/13	PD
					1,251.74	*	
100-535321-298	STREETS - CONTRACT SERVICES						
	5917 Advanced Disposal - Muskego	Advanced Disposal DPW	C6734956	05/31/2013	852.46	06/13	PD
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1670 KIMBALL MIDWEST	KIMBALL MIDWEST DPW SUPPLIES	3015512	06/07/2013	444.41	06/13	PD
	Total STREET ADMINISTRATION				3,038.68		
100-555551-153	PARKS - EMPLOYEE BENEFITS						
	5090 EMPLOYEE BENEFITS CORPORATIO	EBC PARK	1553513	06/18/2013	2.00	06/13	PD
100-555551-220	PARKS - UTILITIES						
	3330 WE ENERGIES	0235-568-359 Concession Bldg	02355683590613	06/06/2013	1,027.05	06/13	PD
	3330 WE ENERGIES	0435-566-939 Washington & Main	04355669390613	06/16/2013	55.28	06/13	PD
	3330 WE ENERGIES	1486-453-053 Storage Garage	14864530530613	06/07/2013	18.32	06/13	PD
	3330 WE ENERGIES	2625-548-774 Restrooms at Ballpark	26255487740613	06/06/2013	86.87	06/13	PD
	3330 WE ENERGIES	2672-334-987 Cabinet Parking Lot	26723349870613	06/06/2013	94.25	06/13	PD
	3330 WE ENERGIES	4484-977-713 Riverside Park	44849777130613	06/06/2013	62.63	06/13	PD
	3330 WE ENERGIES	5276-292-324 Lighting for bike path	52762923240613	06/06/2013	22.92	06/13	PD
	3330 WE ENERGIES	5200-062-983 517 Congress St	52000629830613	06/06/2013	9.27	06/13	PD
	3330 WE ENERGIES	7060-825-262 712 Maryland Ave	70608252620613	06/06/2013	209.87	06/13	PD
					1,586.46	*	
100-555551-225	PARKS - TELEPHONE						
	4485 TDS TELECOM	TDS DPW 262-539-3770	362-539-3770	06/13 06/19/2013	37.15	06/13	PD
	Total PARKS				1,625.61		
	Total GENERAL FUND				8,014.91		
251-555511-153	EMPLOYEE BENEFITS						
	5090 EMPLOYEE BENEFITS CORPORATIO	EBC LIBRARY	1553513	06/18/2013	20.75	06/13	PD
	Total FUND EXPENSES				20.75		
	Total LIBRARY OPERATIONS FUND				20.75		
621-575740-153	EMPLOYEE BENEFITS						
	5090 EMPLOYEE BENEFITS CORPORATIO	EBC WWTP	1553513	06/18/2013	5.20	06/13	PD

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621-575740-220	WWTP-ELECTRIC								
	3330 WE ENERGIES		7672-906-685 Lift Station 2224 S Milw	76729086650613	06/09/2013	221.50	06/13	PD	
	3330 WE ENERGIES		8098-971-449 Sewer Lift - Fox River Lar	80989714490613	06/10/2013	34.54	06/13	PD	
						256.04	*		
621-575740-310	OFFICE SUPPLIES, POSTAGE								
	2360 PETTY CASH WWTP		PETTY CASH WWTP POST OFFICE	JUNE2013	06/19/2013	158.00	06/13	PD	
	Total WASTEWATER FUND EXPENSES						419.24		
	Total WASTEWATER OPERATIONS FUND						419.24		
622-509030-000	OFFICE SUPPLIES								
	5015 US POSTOFFICE		US POST OFFICE YEARLY FEE BOX I	477-2013	06/13/2013	130.00	06/13	PD	
	Total 622-509030						130.00		
622-509210-000	OFFICE SUPPLY								
	4485 TDS TELECOM		TDS DPW 262-539-3770	262-539-3770	06/13 06/19/2013	74.31	06/13	PD	
	Total 622-509210						74.31		
622-509260-153	EMPLOYEE BENEFITS								
	5090 EMPLOYEE BENEFITS CORPORATIO	EBC WATER		1553513	06/18/2013	6.90	06/13	PD	
	Total 622-509260						6.90		
	Total WATER UTILITY FUND						211.21		
875-232000	MUNICIPAL COURT DEP								
	522 BARTOSZAK, LYNN		refund of overpayment clt H897755-5	H897755-5	06/19/2013	93.80	06/13	PD	
	Total MUNICIPAL COURT FUND						93.80		
	Grand Total:						8,759.91		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515132-330	ADMIN - IN SVC TRAINING & TRAV 7730	LAHNER, KEVIN M	LAHNER, KEVIN MILEAGE REIMBURS	061913*	06/19/2013	237.30	06/13 PD
Total ADMINISTRATOR						237.30	
Total GENERAL FUND						237.30	
Grand Total:						237.30	

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515111-399	CITY COUNCIL - PUBLICATION						
2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Minutes		121207	06/13/2013	132.68	07/13
2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS ORD		121208	06/13/2013	31.91	07/13
2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Bids Burlington		121727	06/13/2013	201.42	07/13
						366.01	*
Total CITY COUNCIL						366.01	
100-515121-243	MUNI COURT - SERVICE CONTRACTS						
1584	JAMES IMAGING SYSTEMS, INC.	Muni Toshiba ES550		488590	06/18/2013	17.56	07/13
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
4338	PITNEY BOWES	PITNEY BOWES MUNI COURT		0753632-JN13	06/13/2013	37.65	07/13
5906	MINUTEMAN PRESS OF BURLINGTOI	Minuteman - Pre-Trial Slips		17206	06/11/2013	71.19	07/13
						108.84	*
Total MUNICIPAL COURT						126.40	
100-515132-246	ADMIN REPAIR,MAINT OFF.EQUIP						
5364	DIGICORP	DIGICORP, CITY HALL		55098	05/31/2013	668.00	07/13
100-515132-247	ADMIN - COMPUTER REPLACEMENT						
5364	DIGICORP	DIGICORP, CITY HALL		55098	05/31/2013	1,700.00	07/13
100-515132-248	REPAIRS & MAINT BUILDING						
1951	MENARDS	MENARDS ADMIN BLDG MAINT		24529	06/18/2013	77.30	07/13
1951	MENARDS	MENARDS ADMIN BLDG MAINT		24824	06/19/2013	44.17	07/13
1951	MENARDS	MENARDS ADMIN BLDG MAINT		24718	06/20/2013	21.65	07/13
2590	REINEMANS, INC.	REINEMANS ADMIN BUILD MAINT		26678	05/20/2013	19.99	07/13
2590	REINEMANS, INC.	REINEMANS ADMIN BUILD MAINT		27645*	05/31/2013	4.50	07/13
2590	REINEMANS, INC.	REINEMANS ADMIN BUILD MAINT		29092	06/18/2013	3.90	07/13
2590	REINEMANS, INC.	REINEMANS ADMIN BUILD MAINT		29411	06/22/2013	83.46	07/13
						254.97	*
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
3635	RICHTER'S SENTRY FOODS	RICHTER FOODS CITY HALL		062513CH	06/25/2013	2.93	07/13
4338	PITNEY BOWES	ADMIN SUPPLIES		0753632-JN13	06/13/2013	211.85	07/13
5906	MINUTEMAN PRESS OF BURLINGTOI	MINUTEMAN PRESS SUMMER NEWS		17243	06/14/2013	1,224.29	07/13
						1,439.07	*
Total ADMINISTRATOR						4,062.04	
100-515140-246	CLERK-REP & MAINT OFFICE EQUIP						
5364	DIGICORP	DIGICORP, CITY HALL		55098	05/31/2013	200.00	07/13
100-515140-310	CLERK - OFFICE SUPPLIES						
3635	RICHTER'S SENTRY FOODS	RICHTER FOODS CITY HALL		062513CH	06/25/2013	2.92	07/13
100-515140-399	GENERAL CODE & MISC PUB						
2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS LIQ LICENSE		121706	06/13/2013	21.61	07/13
Total CITY CLERK						224.53	
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						

	4338 PITNEY BOWES	FIN SUPPLIES	0753632-JN13	06/13/2013	211.85	07/13
100-515141-533	FINANCE - COPY MACHINE RENTAL					
	1584 JAMES IMAGING SYSTEMS, INC.	Fin Toshiba ES550	488590	06/18/2013	52.70	07/13
	Total FINANCE				264.55	
100-525211-244	POLICE - REPAIR & MAINTENANCE					
	5364 DIGICORP	DIGICORP POLICE LABOR COSTS	55066	05/31/2013	52.50	07/13
100-525211-299	POLICE - SUNDRY CONTRACT					
	3635 RICHTER'S SENTRY FOODS	RICHTER FOODS POLICE DEPT	061013PD	06/10/2013	5.85	07/13
	3635 RICHTER'S SENTRY FOODS	RICHTER'S PD WATER	0613PD	06/13/2013	5.85	07/13
					11.70	*
100-525211-310	POLICE - OFF SUPP-POSTAGE					
	4338 PITNEY BOWES	PITNEY BOWES POLICE	0753632-JN13	06/13/2013	211.85	07/13
	7577 WAREHOUSE DIRECT OFFICE PROD	WAREHOUSE DIRECT POLICE SUPPI	1974363-0	06/12/2013	73.50	07/13
					285.35	*
100-525211-344	POLICE - JANITOR SUPPLIES					
	1951 MENARDS	MENARDS POLICE ACCT 32120263	23715	06/10/2013	83.79	07/13
	2690 REINEMANS, INC.	REINEMANS POLICE HARDWARE	28417	06/10/2013	8.78	07/13
					90.57	*
100-525211-381	POLICE - INVESTIGATIONS					
	5907 ACL LABORATORIES	ACL LAB POLICE DEPT 30002225-X66	201305-0	06/01/2013	17.50	07/13
100-525211-384	POLICE - CRIME PREVENTION					
	8726 CREATIVE SERVICES OF	Junior Officer Badge Stickers	D13-08-8248	06/11/2013	153.95	07/13
	Total POLICE DEPT.				611.57	
100-525220-157	FIRE - INSERVICE TRAINING					
	4354 GATEWAY - KENOSHA CAMPUS	Fire Dept Course #503-422-3B11	17703	06/12/2013	1,209.00	07/13
	4354 GATEWAY - KENOSHA CAMPUS	GATEWAY FIREFIGHTER EXAM	17733	06/14/2013	240.00	07/13
					1,449.00	*
100-525220-159	FIRE - CLOTHING ALLOWANCE					
	2061 M.E. UNIFORMS, INC	FIRE DEPT - UNIFORMS	8904	06/07/2013	132.80	07/13
	3558 LARK UNIFORM OUTFITTERS	LARK UNIFORM FIRE DEPT.	141722	06/07/2013	69.90	07/13
					202.70	*
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS					
	2590 REINEMANS, INC.	REINEMANS FIRE DEPT	29279	06/20/2013	16.92	07/13
100-525220-242	FIRE - REPAIR & MAINT VEHICLES					
	390 BENDLIN FIRE EQUIP. CO., INC.	BENDLIN FIRE DEPT	80194	06/14/2013	27.88	07/13
	1234 MAYER REPAIR	service call Fire Department -parts, labo	2131M	06/07/2013	523.99	07/13
	1234 MAYER REPAIR	service call Fire Department -parts, labo	2185S	06/12/2013	1,181.96	07/13
	3662 RELIANT FIRE APPARATUS, INC.	RELIANT FIRE DEPT SUPPLIES	113-11218	06/14/2013	143.10	07/13
					1,876.93	*
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT					
	390 BENDLIN FIRE EQUIP. CO., INC.	BENDLIN FIRE DEPT	80080	06/06/2013	75.80	07/13
	390 BENDLIN FIRE EQUIP. CO., INC.	BENDLIN FIRE DEPT	80126	06/10/2013	265.75	07/13
					341.55	*
100-525220-246	FIRE - REPAIR MAINT OFFICE EQ					
	5364 DIGICORP	Digicorp - Fire Dept Parts	55097	05/31/2013	90.00	07/13
100-525220-248	FIRE - REPAIR MAINT BLDGS					
	117 ALSCO	ALSCO FIRE DEPT	IMIL691813	06/12/2013	41.40	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	1951	MENARDS	MENARDS FIRE	23919	06/12/2013	15.56	07/13
	2590	REINEMANS, INC.	Reinemans - Fire Dept	29044	06/18/2013	29.99	07/13
						86.95	*
100-525220-310	FIRE - OFFICE SUPPLIES						
	1951	MENARDS	MENARDS FIRE DEPT SUPPLIES	24801	06/21/2013	55.27	07/13
	4354	GATEWAY - KENOSHA CAMPUS	Fire Dept Books	17702	06/12/2013	111.00	07/13
	7577	WAREHOUSE DIRECT OFFICE PROD	WAREHOUSE DIRECT FIRE SUPPLIE	1978983-0	06/18/2013	180.00	07/13
						346.27	*
	Total FIRE DEPT.					4,410.32	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO DPW - PARKS	IMIL691825	06/12/2013	85.48	07/13
	117	ALSCO	ALSCO DPW - STREETS	IMIL694329	06/19/2013	106.17	07/13
						191.65	*
100-535321-234	STREETS - SALT AND SAND						
	2534	RACINE CO PUBLIC WORKS	RA CO PUBLIC WORKS ROAD MAINT	3723	06/10/2013	4.60	07/13
100-535321-242	STREETS - REP MAINT VEHICLES						
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW PARTS	1104744	06/11/2013	14.90	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1105340	06/14/2013	27.06	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW STOCK	1105651	06/18/2013	40.79	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1105686	06/18/2013	19.30	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1105916	06/19/2013	9.64	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW PARTS	1198235	04/15/2013	26.10	07/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW CREDIT	1198630	04/18/2013	26.10	07/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW	226731	06/04/2013	76.78	07/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 57	226746	06/05/2013	65.77	07/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS CREDIT STREET	226747	06/05/2013	76.78	07/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 57	226752	06/05/2013	12.52	07/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 57	226793	06/06/2013	4.99	07/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 510	227289	06/20/2013	7.49	07/13
	8400	American Hydraulics Inc.	DPW Unit 520 rebuilt cylinder	20780	06/07/2013	968.00	07/13
						1,170.46	*
100-535321-244	STREETS - REP MAINT EQUIPMENT						
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM STREETS	535501	06/07/2013	147.72	07/13
	1378	GRAY'S INC.	Gray's DPW curb bumper	30527	04/02/2013	560.00	07/13
						707.72	*
100-535321-248	STREETS REP & MAINT BLDG						
	117	ALSCO	ALSCO DPW - STREETS	IMIL694330	06/19/2013	40.16	07/13
100-535321-298	STREETS - CONTRACT SERVICES						
	2720	SHERWIN INDUSTRIES, INC.	SHERWIN INDUSTRIES RENTAL	SS050863	06/07/2013	337.00	07/13
	3070	WANASEK CORPORATION	WANASEK DPW STREET SWEEPER	2767	06/10/2013	1,968.50	07/13
	3508	CREATIVE WELDING & FABRICATION	DPW 1/4" stainless steel with bend	3079	06/07/2013	69.50	07/13
	8717	TRESTER HOIST & EQUIPMENT	ANNUAL HOIST REPAIRS	1091644	05/09/2013	492.50	07/13
						2,867.50	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	2470	QUILL CORPORATION	QUILL DPW SUPPLIES	3119276	06/04/2013	64.11	07/13
	2470	QUILL CORPORATION	QUILL CORP DPW OFFICE SUPPLIES	3122989	06/04/2013	21.05	07/13
	3635	RICHTER'S SENTRY FOODS	RICHTER FOODS DPW	061913DPW	06/19/2013	39.84	07/13
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4009769682	06/01/2013	15.60	07/13
						140.60	*
100-535321-324	STREETS - MEMBERSHIP DUES						
	3715	AMERICAN PUBLIC WORKS ASSOC.	APWA DPW MEMBERSHIP	122677	2013 06/11/2013	628.00	07/13
100-535321-330	STREETS - TRAVEL						

2632	City of Madison	Ethics & Professional Conduct Training	1014194	06/19/2013	50.00	07/13
100-535321-350 STREETS - REP MAINT SUPPLIES						
1306	MIDWEST AGGREGATES	COLD MIX	1208773	06/06/2013	834.30	07/13
1951	MENARDS	MENARDS DPW SUPPLIES	23136	06/04/2013	9.72	07/13
1951	MENARDS	MENARDS STREET DEPT	23897	06/12/2013	6.76	07/13
1951	MENARDS	MENARDS DPW	24525	06/18/2013	24.97	07/13
2590	REINEMANS, INC.	REINEMANS DPW	29041	06/18/2013	16.32	07/13
2720	SHERWIN INDUSTRIES, INC.	SHERWIN INDUSTRIES SUPPLIES DF	SS050908	06/11/2013	533.00	07/13
					1,425.07	*
100-535321-351 STREETS - MAINT CURB,GUT,SWKS						
507	CRC Concrete Raising Corp	Raise & Stabilize City Walks	2013-549	06/15/2013	1,201.20	07/13
1242	CONCRETE SPECIALTIES KENOSHA	Concrete supplies DPW	045032	06/18/2013	143.50	07/13
1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	30068	06/25/2013	12,846.39	07/13
					14,191.09	*
100-535321-374 STREETS -EMERGENCY GOVT SAFETY						
2590	REINEMANS, INC.	REINEMANS DPW SUPPLIES	29253	06/20/2013	37.34	07/13
5477	BUMPER TO BUMPER	BUMPER TO BUMPER DPW SIRENS	245827	06/19/2013	1,154.00	07/13
					1,191.34	*
Total STREET ADMINISTRATION					22,608.19	
100-555551-159 PARKS - CLOTHING						
117	ALSCO	ALSCO DPW - PARKS	IMIL694329	06/19/2013	66.24	07/13
100-555551-242 PARKS - REPAIR MAINT VEHICLES						
1820	LOIS TIRE SHOP,INC.	LOIS TIRE DPW	327126	06/19/2013	261.76	07/13
2587	REINDERS INC	Reinders- Park Dept	1437730-00	06/07/2013	447.42	07/13
2587	REINDERS INC	Reinders- Park Dept	1437730-01	06/10/2013	19.78	07/13
					728.96	*
100-555551-244 PARKS - REPAIR MAINT EQUIPMENT						
1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM PARKS	535501	06/07/2013	147.71	07/13
1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM PARKS	535809	06/14/2013	180.14	07/13
					327.85	*
100-555551-248 PARKS - REPAIR MAINT BLDGS						
117	ALSCO	ALSCO DPW - PARKS	IMIL691625	06/12/2013	30.00	07/13
117	ALSCO	ALSCO DPW - PARKS	IMIL694330	06/19/2013	20.07	07/13
2590	REINEMANS, INC.	Reinemans - Parks Supplies	29225	06/20/2013	173.98	07/13
					224.05	*
100-555551-298 PARKS - OUTSIDE SERVICES						
1316	FERGUSON WATERWORKS #1476	Paint River Walk Railing	0130359	05/31/2013	12,825.00	07/13
2330	PATS SERVICES, INC	PATS SANITARY Devor Park	A-88494	06/18/2013	70.00	07/13
8340	CRETEX MATERIALS INC	Cretex Materials: Cretex Screen	138536	06/18/2013	32.36	07/13
					12,927.36	*
100-555551-310 PARKS - OFFICE SUPP, POSTAGE						
2470	QUILL CORPORATION	QUILL DPW SUPPLIES	3119276	06/04/2013	64.11	07/13
8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4009769662	06/01/2013	7.80	07/13
					71.91	*
100-555551-350 PARKS - REPAIR/MTCE SUPPLIES						
1951	MENARDS	MENARDS PARK DEPT	24524	06/18/2013	18.96	07/13
2587	REINDERS INC	REINDERS BROS DPW LAWN SEED	962976-00	06/12/2013	292.20	07/13
7406	OTTO PAAP CO, INC	Otto Paap - trimmers	10219	06/07/2013	698.00	07/13
					1,009.16	*
Total PARKS					15,355.53	
100-565641-298 PLAN COMM - CONTRACT SVCS						
4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0166.01 O'Reilly Site Plan	80170	06/13/2013	1,626.50	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0056.01 Bear Riverwalk Plan f	80172	06/13/2013	51.50	07/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0010.01 Burlington General 2C	80250	06/19/2013	1,140.00	07/13
						2,818.00	*
Total PLANNING COMMISSION						2,818.00	
Total GENERAL FUND						50,847.14	
251-555511-225	TELEPHONE						
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE LIBRARY	0613TWC	06/26/2013	73.52	07/13
251-555511-247	REPAIR, MAINTENANCE BUILDING						
	1951	MENARDS	MENARDS LIBRARY SUPPLIES	22682LIB	06/26/2013	105.17	07/13
	2590	REINEMANS, INC.	Reinemans - Library	29273	06/26/2013	71.03	07/13
	7710	GIANT	REPAINT FLAG POLE	06134446	06/26/2013	576.00	07/13
						752.20	*
251-555511-310	OFFICE SUPPLIES, POSTAGE						
	520	BULLETIN PRINTING	BULLETIN LIBRARY SUPPLIES	868845	06/26/2013	23.28	07/13
	1010	DEMCO	DEMCO LIBRARY TECH SERVICE SU	4982818	06/26/2013	63.61	07/13
	2590	REINEMANS, INC.	Reinemans - Library	29245	06/26/2013	6.28	07/13
	3635	RICHTER'S SENTRY FOODS	RICHTER FOODS LIBRARY SUPPLIES	0613RS1	06/26/2013	37.73	07/13
	4338	PITNEY BOWES	PITNEY BOWES LIBRARY	0753632-JN13	06/13/2013	211.85	07/13
						342.75	*
251-555511-312	COMPUTER SUPPLIES						
	1718	LAKESHORE LIBRARY SYSTEM	LAKESHORE LIBRARY COMPUTER S	1402LLS	06/26/2013	548.25	07/13
251-555511-318	AUTOMATION						
	1718	LAKESHORE LIBRARY SYSTEM	Library - 6 Computers	1402LLS2	06/26/2013	3,017.64	07/13
251-555511-319	Consortium Costs						
	1718	LAKESHORE LIBRARY SYSTEM	Library Consortium Fees	1402LLS3	06/26/2013	259.49	07/13
251-555511-327	MATERIALS						
	300	BAKER & TAYLOR	BAKER & TAYLOR, LIBRARY MATERI	2028268544	06/26/2013	1,771.62	07/13
	301	BAKER & TAYLOR ENTERTAINMENT	BAKER & TAYLOR ENTERTAINMENT	M16290740	06/26/2013	17.99	07/13
	302	BAKER & TAYLOR CONT. SERVICE	BAKER & TAYLOR CONTINUATION LI	5012841853	06/26/2013	508.49	07/13
	3387	WI TAXPAYERS ALLIANCE	LIBRARY REFERENCE MATERIALS	0613WTA	06/26/2013	19.95	07/13
	3529	RECORDED BOOKS LLC	LIBRARY AUDIOBOOKS	74751637	06/26/2013	74.98	07/13
	4072	MICROMARKETING ASSOCIATES	MICROMARKETING LIBRARY MATERI	486253	06/26/2013	369.85	07/13
	5630	AMAZON.COM/GE MONEY	AMAZON LIBRARY JUVENILE MATER	0613AMAZ3	06/26/2013	40.36	07/13
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY	91066523	06/26/2013	1,347.36	07/13
	7754	CENGAGE LEARNING	CENGAGE LEARNING REF MATERIAL	99464836	06/26/2013	514.09	07/13
						4,664.69	*
251-555511-345	PROGRAMS						
	520	BULLETIN PRINTING	BULLETIN LIBRARY FLYERS	868182	06/26/2013	186.52	07/13
	2303	MPLC	MPLC License	0613MPL	06/26/2013	104.10	07/13
						290.62	*
Total FUND EXPENSES						9,949.16	
Total LIBRARY OPERATIONS FUND						9,949.16	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
463-535333-393	Railroad Crossings						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0144.01 Rail Road Quite Zone	80252	06/19/2013	382.50	07/13
Total REMOVAL OF SNOW						382.50	
463-565841-298	CONTRACT SERVICES						
	5683	ASSOCIATED TRUST COMPANY	CDA of the City of Burlington Bond	5047696	06/18/2013	513.00	07/13
Total PLANNING COMMISSION						513.00	
Total 1992 TIF #3 FUND						895.50	
465-525211-800	POLICE OUTLAY						
	5054	MARTIN PETERSEN COMPANY INC.	replace sump pumps at the Police Dept.	PW13026	05/31/2013	7,781.52	07/13
465-525211-805	POLICE CAPITAL OUTLAY VEHICLES						
	5585	GENERAL COMMUNICATIONS, INC	GENERAL COMMUNICATIONS POLIC	193112	05/24/2013	3,566.00	07/13
Total POLICE DEPT.						11,347.52	
Total CAPITAL REPLACEMENT FUND						11,347.52	
470-515100-801	2012 3.19M 2 Yr Street Project						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	30068	06/25/2013	230,975.13	07/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0129.01 2013 Burl Private Utili	80236	06/18/2013	546.00	07/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	80249	06/19/2013	13,894.74	07/13
						245,415.87	*
Total 470-515100						245,415.87	
470-525220-800	FD Parking Lot/Washngton St						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	80249	06/19/2013	5,918.13	07/13
Total 470-525220						5,918.13	
Total CAPITAL PROJ - INFRASTRUCTURE						251,334.00	
501-514900-000	ADMINISTRATIVE EXPENSES						
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	18083	06/20/2013	161.20	07/13
Total ADMINISTRATIVE						161.20	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total SELF INSURANCE FUND						161.20	
621-181000	CONSTRUCTION IN PROGRESS						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	30068	06/25/2013	1,140.00	07/13
	8641	STAAB CONSTRUCTION CORP.	PHASE II-WWTF UPGRADES & IMPROV	051513 PMNT 9	06/20/2013	567,254.00	07/13
						566,394.00	*
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP	IMIL691827	06/12/2013	75.24	07/13
	117	ALSCO	ALSCO WWTP	IMIL694332	06/19/2013	73.49	07/13
						148.73	*
621-575740-244	REPAIRS,MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP	IMIL691827	06/12/2013	7.30	07/13
	117	ALSCO	ALSCO WWTP	IMIL691828	06/12/2013	92.41	07/13
	117	ALSCO	ALSCO WWTP	IMIL694332	06/19/2013	7.30	07/13
	1961	MENARDS	MENARDS WWTP	23398	06/07/2013	38.03	07/13
	2590	REINEMANS, INC.	REINEMANS WWTP SUPPLIES	28582	06/12/2013	34.14	07/13
	2590	REINEMANS, INC.	REINEMANS WWTP SUPPLES	28979	06/17/2013	25.80	07/13
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER WWTP	245858	06/20/2013	4.77	07/13
	8506	GMS	GMS - labor 1st stage air handler	2291	05/28/2013	630.00	07/13
	8506	GMS	GMS - labor A/C reconnect	2292	05/28/2013	235.00	07/13
	8506	GMS	GMS - labor dehumidifier repair	2293	05/28/2013	225.00	07/13
						1,299.75	*
621-575740-245	GROUND IMPROVEMENTS						
	7396	AMERICAN POWER EQUIPMENT INC.	AMER POWER, WWTP SUPPLIES	453626	06/25/2013	32.98	07/13
621-575740-246	REPAIRS,MAINT OFF EQUIPMENT						
	1412	HACH COMPANY	Hach Support & Maint WWTP	8323483	06/01/2013	1,512.00	07/13
621-575740-248	PLANT OPERATION						
	2000	MIKE'S REPAIR SERVICE	MIKES REPAIR DPW	42585	06/05/2013	62.50	07/13
621-575740-249	LABORATORY						
	117	ALSCO	ALSCO WWTP	IMIL691827	06/12/2013	4.57	07/13
	117	ALSCO	ALSCO WWTP	IMIL691828	06/12/2013	53.89	07/13
	117	ALSCO	ALSCO WWTP	IMIL694332	06/19/2013	4.57	07/13
	936	CULLIGAN OF BURLINGTON	CULLIGAN M9 MIXED BED 9" SERVICE	500X01197207	05/31/2013	180.00	07/13
	1477	IDEXX LABORATORIES	IDEXX WWTP SUPPLIES	268994652	06/03/2013	1,983.59	07/13
	1477	IDEXX LABORATORIES	IDEXX WWTP SUPPLIES	268994653	06/03/2013	178.63	07/13
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	323053	06/19/2013	790.66	07/13
						3,195.91	*
621-575740-310	OFFICE SUPPLIES, POSTAGE						
	2470	QUILL CORPORATION	QUILL CORP WWTP SUPPLIES	3457966	06/18/2013	48.25	07/13
	8696	CANON SOLUTIONS AMERICA, INC	Copier - WWTP Serial FRU35325	4009795123	06/01/2013	39.00	07/13
						87.25	*
621-575740-353	REPAIR & MAINT LIFT STATIONS						
	2330	PATS SERVICES, INC	PATS Lift Station @ McCanna & E Stat	633890	06/13/2013	500.00	07/13
	7546	SIEMENS INDUSTRY, INC	SIEMENS WWTP BIOXIDE	901256921	05/31/2013	981.00	07/13
	7546	SIEMENS INDUSTRY, INC	SIEMENS WWTP	901266905	06/04/2013	155.20	07/13
						1,636.20	*
621-575740-359	SANITARY SEWER REPAIR,MAINT						
	670	BURLINGTON WATER DEPT.	repair clamp	061303	06/17/2013	172.95	07/13
Total WASTEWATER FUND EXPENSES						8,138.27	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total WASTEWATER OPERATIONS FUND						<u>576,532.27</u>	
622-501070-000	WORK IN PROGRESS						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	30068	06/25/2013	105,227.02	07/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0129.01 2013 Burl Private Utili	80238	06/18/2013	546.00	07/13
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	80249	06/19/2013	5,918.13	07/13
						<u>111,691.15</u>	*
Total 622-501070						<u>111,691.15</u>	
622-506230-000	SUPPLIES						
	2973	USABlueBook	USA BLUEBOOK WATER SUPPLIES	977922	06/05/2013	238.10	07/13
	3208	WILLIAM/REID, LTD	WILLIAM/REID - BALL SEAT DISCS	50860	06/06/2013	30.75	07/13
						<u>268.85</u>	*
Total 622-506230						<u>268.85</u>	
622-506250-000	MAINTENANCE-SUPPLIES						
	2590	REINEMANS, INC.	REINEMANS WATER DEPT SUPPLIES	28596	06/12/2013	21.09	07/13
	2590	REINEMANS, INC.	REINEMANS WATER LAWN MAINT	29016	06/17/2013	325.00	07/13
	5626	STRAUBES SMALL ENGINE REPAIR	LAWN TRIMMER REPAIR	4197	06/07/2013	87.01	07/13
						<u>433.10</u>	*
Total 622-506250						<u>433.10</u>	
622-506310-000	CHEMICALS						
	2224	HAWKINS, INC	Water Dept Supplies	3475188	06/15/2013	4,680.60	07/13
Total 622-506310						<u>4,680.60</u>	
622-506410-000	SUPPLIES						
	1951	MENARDS	MENARDS WATER DEPT	23438	06/07/2013	9.27	07/13
	1951	MENARDS	MENARDS WWTP	23998	06/13/2013	29.57	07/13
						<u>38.84</u>	*
Total 622-506410						<u>38.84</u>	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES						
	3070	WANASEK CORPORATION	Wanasek - various restorations	2721	06/10/2013	17,727.16	07/13
	3070	WANASEK CORPORATION	Water main repair - Echo Park	2725	06/10/2013	6,361.36	07/13
						<u>24,078.52</u>	*
Total 622-506510						<u>24,078.52</u>	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO WATER DEPT	IMIL691826	06/12/2013	27.47	07/13
	117	ALSCO	ALSCO WATER DEPT	IMIL694331	06/19/2013	27.47	07/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						54.94	*
Total 622-509030						54.94	
622-509210-000	OFFICE SUPPLY						
	2470	QUILL CORPORATION	QUILL CORP WATER OFFICE SUPPLI	3322850	06/12/2013	50.47	07/13
	4338	PITNEY BOWES	PITNEY BOWES WATER	0753632-JN13	06/13/2013	56.50	07/13
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4009769662	06/01/2013	15.60	07/13
						122.57	*
Total 622-509210						122.57	
622-509230-000	OUTSIDE SERVICES						
	4069	MUNICIPAL SERVICES, LLC	Cross Connection Inspection - Nestles	201322	06/02/2013	185.25	07/13
Total 622-509230						185.25	
622-509250-000	EDUCATION-SUPPLIES						
	3593	WI RURAL WATER ASSOCIATION	Consolidated Safety Annual Refresher T	2124	06/06/2013	161.44	07/13
Total 622-509250						161.44	
622-509260-000	EMPLOYEE REIMBURSEMENT						
	2832	City of Madison	Ethics & Professional Conduct Training	1014194	06/19/2013	50.00	07/13
Total 622-509260						50.00	
622-509300-000	MISCELLANEOUS-SUPPLIES						
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS HYDRANT FLUSH-	115244	05/23/2013	94.80	07/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	HI-Hydrant Flushing ad	115245	05/15/2013	108.00	07/13
						202.80	*
Total 622-509300						202.80	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW - Water	IMIL694330	06/19/2013	40.18	07/13
Total 622-509350						40.18	
Total WATER UTILITY FUND						142,008.22	
623-575740-242	REPAIR, MAINTENANCE EQUIPMENT						
	2300	OTTER SALES & SERVICE, INC.	OTTER SALES AIRPORT Preventive M	17753-1	05/31/2013	842.18	07/13
623-575740-245	REPAIR, MAINTENANCE GROUNDS						

5117	HUGHES ELECTRIC, INC	Airport grass cutting	11117	06/12/2013	680.00	07/13
623-575740-247	REPAIR, MAINTENANCE BUILDINGS					
6280	BURLINGTON DEVELOPMENT GROU	replaced coded lock on terminal door	030747	06/15/2013	740.00	07/13
623-575740-298	CONTRACT SERVICES					
5538	MEISNER, GARY	GARY MEISNER AIRPORT CONTRAC	JULY 2013	07/02/2013	319.30	07/13
6280	BURLINGTON DEVELOPMENT GROU	TIME WARNER	JULY2013	06/15/2013	55.00	07/13
6280	BURLINGTON DEVELOPMENT GROU	Reimbursable Outside Service - Cleanin	JULY2013	06/15/2013	350.00	07/13
					724.30	*
623-575740-450	RENT					
6280	BURLINGTON DEVELOPMENT GROU	BURLINGTON DEVELOPMENT GROU	JULY2013	06/15/2013	865.00	07/13
Total 623-575740					<u>3,851.48</u>	
Total AIRPORT FUND					<u>3,851.48</u>	
Grand Total:					<u><u>1,046,926.49</u></u>	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100011287	DEQUAKER, STEVEN J.	.00	.00	.00	20.34	.00	.00	20.34
100051134	LODLE, RICHARD A.	287.02	.00	.00	.00	.00	.00	287.02
100081100	BERNDT, LINDA M.	39.05	.00	.00	.00	.00	.00	39.05
100081122	FALK, GAYLE A	.00	.00	.00	47.46	10.00	.00	57.46
100081162	MCCARTHY, TAMARA A.	.00	.00	.00	50.29	.00	.00	50.29
100111111	BALZRINA, SHIRLEY J.	.00	.00	.00	19.78	.00	.00	19.78
100111120	SOLOFRA, PATRICIA S.	.00	.00	.00	10.51	.00	.00	10.51
Grand Totals:	7 Employees	326.07	.00	.00	148.38	10.00	.00	484.45



City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: July 2, 2013
Submitted By: Diahnn Halbach, City Clerk	Subject: Licenses

APPROVALS

OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL

Appel, Stephanie Lauren
Blawat, Chelsey Marie
Daniels, Kenneth J.
Frederick, Marie F.
Kucera, Annamarie
McRae, Pamela Rae
Sterba, Deborah J
Bedford, Breeanna Elizabeth
Mitton, Randy David

Aswege, Brandon Wayne
Carlisle, Laura G.
Fell, Deborah M.
Ketterhagen, Tyler Lewis
Martin, Jason Lee
Nelson, Charis M.
Thomas, Heather Lee
VanWormer, Jennifer L.
Miller, Jennifer Marie

Bauman, Annette Darlene
Collova, Rachael Lynn
Finucane, Brian Michael
Klug, Leslie Anne
McKusker, Krystal Ann
Perez, Debra Lynn
Bellante, Frank Joseph
Schlesner, Scott A.

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the July 2, 2013 Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12A	Date: July 2, 2013
Submitted By: Kevin Lahner, City Administrator	Subject: A Public Hearing to discuss a text amendment to Section 274.

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a text amendment to amend the regular sidewalk outdoor seating area Ordinance to provide for usage from 6:00 a.m. to 10:00 p.m. and the removal of furniture items from the sidewalk by 11:00 p.m., all in keeping with the same time restrictions that we placed in the alcohol sale portion of the similar Ordinance.

Options & Alternatives:

For public comment only.

Financial Remarks:

None.

Executive Action:

This item for a Public Hearing at the July 2, 2013 Common Council.

STATE OF WISCONSIN
COUNTY OF RACINE
The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE CODE OF THE CITY OF BURLINGTON**

To Whom It May Concern:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 274 of the Municipal Code of the City of Burlington, Racine County, Wisconsin, as follows:

- Amend Section 274-11(D)(8) as follows: All tables, chairs or other furniture or trash receptacles must be brought in at the end of each business day or no later than 11:00 p.m., whichever is sooner, or the same is subject to removal by the City.
- Adopt 274-11(D)(16) as follows: This use is only permitted between the hours of 6:00 a.m. and 10:00 p.m.
- Delete Section 274-11.1(G) in its entirety.
- Re-letter Sections 274-11.1(H)-(J) to be Sections 274-11.1(G)-(I) respectively.

Such amendment is needed in order to address the City of Burlington's need to provide expanded commercial opportunities in the City.

THIS ORDINANCE MAY HAVE THE EFFECT OF CHANGING THE ALLOWABLE USE OF THE PROPERTIES IN ALL ZONING DISTRICTS. A MAP OF THE ZONING DISTRICTS IS ON FILE AND AVAILABLE FOR VIEWING CITY HALL.

Chapter 274 of the Municipal Code of the City of Burlington shall be amended as necessary to reflect these changes, with the remainder of Chapter 274 remaining without change and in full force and effect. A copy of this ordinance is on file and available for viewing at City Hall.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson Street, City of Burlington on:

TUESDAY, JULY 2, 2013 DURING THE MEETING OF THE COMMON COUNCIL SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

Dated at Burlington, Wisconsin, this 11th day of June, 2013

Diahm Halbach, City Clerk

*Published in the Burlington Standard Press
June 20 & 27, 2013*



Police Department

224 E. Jefferson Street, Burlington, WI, 53105
(262) 342-1100 – (262) 763-5158 fax
www.burlington-wi.gov

Common Council Item Number: 13A	Date: July 2, 2013
Submitted By: Peter A. Nimmer, Chief of Police	Subject: Resolution 4620(20) to consider approving a Suburban Mutual Assistance Response Team Agreement.

Details:

The City of Burlington Police Department recognizes the importance of having the ability to call upon numerous resources in the event of a large scale emergency such as the fire department did during the recent Echo Lake Produce fire. At this time we have limited resources and do not have a current system in place to immediately call upon numerous resources if needed. Recognizing this deficiency the City of Burlington Police Department along with other Racine County law enforcement agencies contacted an established and a proven organization, the Suburban Mutual Assistance Response Teams (SMART) to request to be a member of their organization. They have agreed to allow us to join their organization.

SMART is an organization consisting of 38 law enforcement agencies in Southeastern Wisconsin that can be immediately called upon in an emergency situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of the local agency. The system works much like the MABAS system in the fire service. In the event of a large scale emergency we would contact SMART and immediately we would have predetermined and needed resources responding to our city based upon the prearranged written agreement and plan. The reverse is true as well. At times we may be requested to provide resources to an agency dealing with a major incident. It should be noted that at no time would we deplete the required resources in the city in response to a SMART callout. We would only send our resources when staffing levels allowed.

In 2012 SMART was utilized 8 times to include the Sikh Temple shooting in Oak Creek and the Spa shooting in Brookfield. It has been utilized once in 2013. If the City of Burlington had been a member of this organization we most likely would have utilized a SMART response for the initial response to the Echo Lake fire.

Options & Alternatives:

The common council could choose not to authorize this agreement.

Financial Remarks:

There is a one time membership fee of \$100.00. Normally there is not an annual fee. If the cash reserves get low, they may ask for a minimal contribution from all members, but that is rare. The only other costs would be our fuel costs to respond to another jurisdiction.

Executive Action:

This item was discussed at the June 18, 2013 Committee of the Whole meeting and scheduled for the July 2, 2013 Common Council meeting for consideration.

**A RESOLUTION AUTHORIZING A MUTUAL AID AGREEMENT PARTICIPATION IN
SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS**

WHEREAS, the City of Burlington and other participating agencies in this agreement are so located that it is to the advantage of each to extend aid to the other with respect to the delivery of law enforcement services; and

WHEREAS, it is recognized that the use of the police officers to perform duties outside the territorial limits of the municipality by whom they are employed may be desirable and may be required under certain circumstances to protect and preserve the common health, safety, and welfare; and

WHEREAS, the City of Burlington and other participating agencies deem mutual aid law enforcement services to be in the best interest of their respective communities; and

WHEREAS, authority is granted to enter into the mutual aid agreement pursuant to the law of the State of Wisconsin in Section 66.30;

NOW THEREFORE, BE IT RESOLVED the City of Burlington authorizes the City Administrator and the Police Chief to execute the agreement, a copy of which is attached to this resolution.

BE IT FURTHER RESOLVED that all City of Burlington officials and employees are hereby authorized and directed to do and perform all that is necessary to successfully carry out the terms of this resolution.

BE IT FURTHER RESOLVED that this resolution shall take effect and be in force from and after its passage.

Introduced: June 18, 2013
Adopted:

Bob Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

CITY OF BURLINGTON POLICE DEPARTMENT
SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS

The undersigned agencies agree pursuant to Wisconsin Statutes as follows:

Section 1. **PURPOSE OF AGREEMENT**

This agreement is made in recognition of the fact that situations may occur which are beyond the ability of the individual law enforcement agency to deal with effectively in terms of personnel, equipment and available resources. Each agency identified on Appendix 1 expresses its intent to assist the other agencies identified on Appendix 1 by assigning some of its personnel, equipment and available resources to permit the law enforcement agency of each municipality to more fully safeguard the lives, persons and property of all citizens.

Section 2. **DEFINITIONS**

For the purpose of this agreement, the following terms are defined as follows:

- A. **SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS**

An organization of Southern Wisconsin law enforcement agencies participating in this mutual aid agreement.

- B. **INCIDENT**

An emergency situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a unit of the local government.

- C. **AGENCY**

A law enforcement organization recognized by its city, village, or county.

- D. **MUTUAL AID**

A definite and prearranged written agreement and plan whereby regular response and assistance is provided in the event of incidents by requesting agencies by the aiding agency in accordance with the police incident assignments as developed by the Police Chiefs/Sheriffs of the participating agencies.

- E. **PARTICIPATING AGENCY**

An agency that commits itself to this mutual agreement by adopting an ordinance or resolution authorizing participation in the program with other agencies for rendering and receiving mutual aid in the event of an incident in accordance with the police incident assignments.

- D. It is expected that requests for mutual aid under this agreement will be initiated only when the needs exceed the resources of the requesting agency. Aiding agencies will be released and returning to duty in their own community as soon as the situation is restored to the point which permits the requesting agency to adequately handle it with its own resources or is no longer able to provide assistance per paragraph (3)(b) herein.
- E. All service performed under this agreement shall be rendered without reimbursement of any party from the other(s). Requests for indemnification for unusual or extraordinary and unanticipated costs incurred in the performance of mutual aid may be submitted by the aiding agency to the requesting agency for consideration of its Board or Council which may authorize payment in the exercise of discretion.
- F. Pursuant to S66.305 Wis.Stats., law enforcement personnel who provide mutual aid assistance shall be deemed an employment of the requesting agency for the purpose of S895.35 and S895.36 Wis. Stats.
- G. The Police Chiefs/Sheriffs of the participating agencies shall maintain a governing board and establish an operation plan for giving and receiving aid under this agreement. Said plan shall be reviewed, updated, and tested at regular intervals.

Section 4. **TERMINATION**

Any agency may withdraw from the Suburban Mutual Assistance Response Teams agreement by notifying the Police Chiefs/Sheriffs of the other participating agencies in writing, whereupon the withdrawing agency will terminate participation ninety (90) days from the date of written notice.

Section 5. **ADOPTION**

This mutual aid agreement shall be in full force and effect with the passage of approval of a companion ordinance or resolution by all participating municipalities, in manner provided by law, and in the signing of this agreement by the [municipal official] or other governing body of the municipality.

Appendix 1

AGENCY

BAYSIDE	WATERFORD TOWN
BROOKFIELD CITY	WAUKESHA CITY
BROOKFIELD TOWN	WAUKESHA COUNTY
BROWN DEER	WAUWATOSA
BURLINGTON	WEST ALLIS
BUTLER	WEST MILWAUKEE
CALEDONIA	WHITEFISH BAY
CHENEQUA	
CUDAHY	
DELAFIELD	
FOX POINT	
FRANKLIN	
GLENDALE	
GREENDALE	
GREENFIELD	
HALES CORNERS	
HARTLAND	
MENO FALLS	
MILW CO SO	
MOUNT PLEASANT	
MUKWONAGO	
MUSKEGO	
NEW BERLIN	
OAK CREEK	
OCONOMOWOC CITY	
OCONOMOWOC TOWN	
PEWAUKEE VILLAGE	
RACINE CITY	
RACINE COUNTY	
RIVER HILLS	
SAINT FRANCIS	
SHOREWOOD	
SOUTH MILWAUKEE	
STATE FAIR	
STATE PATROL	
STURTEVANT	
SUMMIT	
UW MILWAUKEE	



CITY OF BURLINGTON

Department of Public Works

Streets, Parks, Water, and Waste Water Divisions

2200 S. Pine St., Burlington, WI, 53105

(262) 539-3770 – (262) 539-3773 fax

www.burlington-wi.gov

Committee of the Whole Item Number: 5	Date: July 2, 2013
Submitted By: Craig Workman, Director of Public Works	Subject: Resolution 4622(12) approving the award of the Washington Street Improvements Project to The Wanasek Corp. for a total of \$204,229.55.

Details:

The Board of Public Works opened one bid for the Washington Street Improvements Project on Thursday, June 27, 2013. This project includes improvements to the intersection of Washington Street and Milwaukee Avenue, the construction of a parking lot on the west side of the Fire Station, and several repairs to the Fire Station property. The project was discussed at length by the Plan Commission and the final site plan was approved at their May 21, 2013 meeting.

Based upon the recommendation by the City Engineer, staff recommends that the bid be awarded to the lowest, most responsive bidder, The Wanasek Corporation, for the not-to-exceed total bid amount of \$204,229.55. Staff also recommends approval of this resolution.

Options & Alternatives:

The Council could reject the bid and seek new bid proposals, or choose not to complete the project. Although only one bid was received for the project, the unit costs are in line with current industry standards and fall within 2% of the engineer's estimate.

Financial Remarks:

This project is included in the City's 2013 budget and will be financed through the General Fund.

Executive Action:

In order to begin construction as soon as possible, this item has been placed on the July 2, 2013 Committee of the Whole meeting for discussion as well as the July 2, 2013 Common Council meeting for consideration.

**A RESOLUTION APPROVING THE AWARD OF THE WASHINGTON STREET IMPROVEMENTS
PROJECT TO THE WANASEK CORPORATION FOR THE TOTAL BASE BID OF \$204,229.55**

WHEREAS, the City of Burlington did post a Class 2 Notice to Bidders for the Washington Street Improvements Project on June 13, 2013 and June 20, 2013; and,

WHEREAS, bids received by the City were opened and reviewed at the Board of Public Works bid opening on June 27, 2013 and forwarded to the City Engineer for final review; and,

WHEREAS, the City Engineer and the Director of Public Works have reviewed the bids and based on the Engineer's recommendation, we recommend acceptance of the lowest, most responsive bid from The Wanasek Corporation, a copy of which is attached hereto, and made a part thereof; and,

WHEREAS, the City Engineer, and the Director of Public Works have recommended approval of the Total Base Bid of: \$204,229.55.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the Washington Street Improvements Project be awarded to The Wanasek Corporation for the amount of \$204,229.55 for the Total Base Bid.

Introduced: July 2, 2013
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

MEMORANDUM TO THE CITY OF BURLINGTON

To: Craig Workman
From: Brad Jors
CC: Dan Jensen, Judy Gerulat, Kevin Lahner
Date: June 27, 2013
Re: Bid Approval and Recommendation for Washington Street Improvements Project

One bid was received on Thursday, June 27, 2013 for the *Washington Street Improvements Project*. The bid was reviewed and the final bid tab results are as follows:

Item	Engineer's Estimate	<u>Bidder No. 1</u> Wanasek Corp. (Burlington, WI)
Total Base Bid:	\$200,601.00	\$204,229.55

Based on the review of the bids, the review of the bidder's qualification statement, and discussion with Craig Workman and the DPW staff, it is my recommendation to award the *Washington Street Improvements* base bid contract to the **Wanasek Corporation** for the total cost of \$204,229.55. A bid bond of 5% of the contract price, and qualification statement were submitted and complete. The project General Bid Tab is attached for your review.



Kapur & Associates, Inc.

Washington Street Improvements
 City of Burlington, Racine County, Wisconsin
 Bid Opening: July 27 2013, 9:00am

General Bid Tab

BASE BID:

WASHINGTON STREET IMPROVEMENTS				Engineer's Estimate		Wanasek Corp.	
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
201.0120	Clearing	ID	30	\$ 25.00	\$ 750.00	\$ 27.00	\$ 810.00
201.0220	Grubbing	ID	30	\$ 25.00	\$ 750.00	\$ 27.00	\$ 810.00
204.0100	Removing Pavement	SY	150	\$ 4.00	\$ 600.00	\$ 3.20	\$ 480.00
204.0110	Removing Asphaltic Surface	SY	1400	\$ 4.00	\$ 5,600.00	\$ 2.50	\$ 3,500.00
204.0150	Removing Curb and Gutter	LF	425	\$ 8.00	\$ 3,400.00	\$ 4.20	\$ 1,785.00
204.0155	Removing Concrete Sidewalk	SY	280	\$ 10.00	\$ 2,800.00	\$ 3.00	\$ 840.00
204.0170	Removing Fence	LF	85	\$ 5.00	\$ 425.00	\$ 13.00	\$ 1,105.00
204.0220	Removing Inlets	EACH	1	\$ 2,000.00	\$ 2,000.00	\$ 270.00	\$ 270.00
205.0100	Excavation Common	CY	1250	\$ 15.00	\$ 18,750.00	\$ 14.60	\$ 18,250.00
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	875	\$ 12.00	\$ 10,500.00	\$ 12.40	\$ 10,850.00
312.0110	Select Crushed Material (undistributed)	TON	250	\$ 15.00	\$ 3,750.00	\$ 16.40	\$ 4,100.00
416.0160	Concrete Driveway 6-Inch	SY	45	\$ 40.00	\$ 1,800.00	\$ 38.10	\$ 1,714.50
416.0620	Drilled Dowel Bars	EACH	68	\$ 12.00	\$ 816.00	\$ 16.00	\$ 1,088.00
460.1101	HMA Pavement Type E-I, Item also includes asphaltic material PG 64-22 (455.0220) and asphaltic material for tack coat (455.0605).	TON	400	\$ 70.00	\$ 28,000.00	\$ 94.50	\$ 37,800.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	625	\$ 15.00	\$ 9,375.00	\$ 22.25	\$ 13,906.25
601.0600	Concrete Curb Pedestrian	LF	15	\$ 25.00	\$ 375.00	\$ 28.00	\$ 420.00
602.0405	Concrete Sidewalk 4-Inch	SF	2500	\$ 4.00	\$ 10,000.00	\$ 4.50	\$ 11,250.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	24	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00
607.0310	Inch	LF	35	\$ 40.00	\$ 1,400.00	\$ 46.00	\$ 1,610.00
611.0639	Inlet Covers Type H-S	EACH	1	\$ 650.00	\$ 650.00	\$ 405.00	\$ 405.00
611.3230	Inlets 2x3-FT	EACH	1	\$ 1,000.00	\$ 1,000.00	\$ 900.00	\$ 900.00
611.8110	Adjusting Manhole Covers	EACH	1	\$ 500.00	\$ 500.00	\$ 565.00	\$ 565.00
628.7010	Inlet Protection Type B	EACH	2	\$ 60.00	\$ 120.00	\$ 63.00	\$ 126.00
628.7015	Inlet Protection Type C	EACH	2	\$ 65.00	\$ 130.00	\$ 65.00	\$ 130.00
637.0202	Signs Reflective Type II	SF	10	\$ 30.00	\$ 300.00	\$ 27.00	\$ 270.00
638.2102	Moving Signs Type II	EACH	1	\$ 250.00	\$ 250.00	\$ 96.00	\$ 96.00
638.2602	Removing Signs Type II	EACH	2	\$ 50.00	\$ 100.00	\$ 21.20	\$ 42.40
638.3000	Removing Small Sign Supports	EACH	2	\$ 50.00	\$ 100.00	\$ 21.20	\$ 42.40
645.0135	Geotextile Fabric Type SR (undistributed)	SY	200	\$ 2.25	\$ 450.00	\$ 3.70	\$ 740.00
646.0106	Pavement Marking Epoxy 4-Inch (White)	LF	900	\$ 1.50	\$ 1,350.00	\$ 0.90	\$ 810.00
646.0106	Pavement Marking Epoxy 4-Inch (Yellow)	LF	375	\$ 1.50	\$ 562.50	\$ 0.90	\$ 337.50
646.0116	Pavement Marking Epoxy 6-Inch (White)	LF	115	\$ 8.00	\$ 920.00	\$ 1.00	\$ 115.00
646.0136	Pavement Marking Epoxy 12-Inch (White)	LF	150	\$ 8.00	\$ 1,200.00	\$ 14.30	\$ 2,145.00
647.0256	Pavement Marking Symbols Epoxy (International Accessibility Symbol)	EACH	2	\$ 200.00	\$ 400.00	\$ 345.00	\$ 690.00
647.0766	Pavement Marking Crosswalk Epoxy 6-Inch (White)	LF	85	\$ 8.00	\$ 680.00	\$ 10.00	\$ 850.00
690.0150	Sawing Asphalt	LF	350	\$ 1.50	\$ 525.00	\$ 1.50	\$ 525.00
690.0250	Sawing Concrete	LF	275	\$ 2.50	\$ 687.50	\$ 2.30	\$ 632.50
SPV.0060.01	Hydrant Assembly	EACH	1	\$ 4,000.00	\$ 4,000.00	\$ 3,650.00	\$ 3,650.00
SPV.0060.02	Water Valve and Valve Box 6-Inch (Hydrant)	EACH	1	\$ 1,250.00	\$ 1,250.00	\$ 1,200.00	\$ 1,200.00
SPV.0060.03	Tracer Wire Access Box	EACH	1	\$ 125.00	\$ 125.00	\$ 155.00	\$ 155.00
SPV.0060.04	Sign Post V-LOC Sign Support & Square Post	EACH	3	\$ 200.00	\$ 600.00	\$ 275.00	\$ 825.00
SPV.0060.05	Concrete Bollard	EACH	5	\$ 650.00	\$ 3,250.00	\$ 600.00	\$ 3,000.00
SPV.0060.06	Flag Pole with Base Light (Includes flag pole removal and salvage, flag pole installation, and associated lighting installation)	EACH	1	\$ 4,000.00	\$ 4,000.00	\$ 3,200.00	\$ 3,200.00
SPV.0060.07	Cast-In-Place Trench Drain	EACH	2	\$ 6,000.00	\$ 12,000.00	\$ 5,340.00	\$ 10,680.00
SPV.0060.08	Cast-In-Place Trench Drain with 4-Inch PVC Lateral	EACH	1	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	\$ 6,000.00
SPV.0090.01	Hydrant Lead 6-Inch (Granular Backfill)	LF	61	\$ 70.00	\$ 4,270.00	\$ 114.00	\$ 6,954.00
SPV.0090.02	Composite Fencing	LF	270	\$ 75.00	\$ 20,250.00	\$ 67.00	\$ 18,090.00
SPV.0105.01	Remove and Salvage Retaining Wall Block	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
SPV.0105.02	Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00
SPV.0180.01	Concrete Pavement Special High Early Strength 8-Inch	SY	375	\$ 60.00	\$ 22,500.00	\$ 67.00	\$ 25,125.00
SPV.0180.02	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	500	\$ 8.00	\$ 4,000.00	\$ 6.00	\$ 3,000.00
SUBTOTAL					\$ 200,601.00		\$ 204,229.55

ARTICLE 9 – BID SUBMITTAL

9.01 This Bid is submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____

By: _____
(Signature of general partner -- attach evidence of authority to sign)

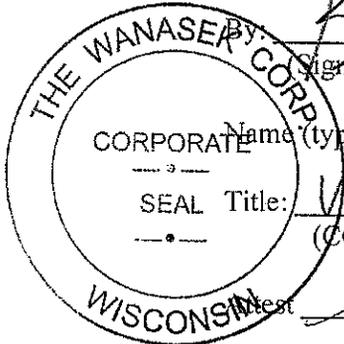
Name (typed or printed): _____

A Corporation

Corporation Name: THE WANASEK CORP (SEAL)

State of Incorporation: WISCONSIN

Type (General Business, Professional, Service, Limited Liability): GENERAL BUSINESS



By: *[Handwritten Signature]*
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Kevin Bird

Title: Vice President
(CORPORATE SEAL)

Witness: Shelly Schlitz - witness

Date of Qualification to do business in WISCONSIN [State where Project is located] is 12 / 01 / 1972.

A Joint Venture

Name of Joint Venture: _____

First Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Second Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of second joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address 29606 DURAND AVE., BURLINGTON, WI 53105

Phone No. 262-763-3561 Fax No. 262-767-9917

E-mail ESTIMATING@WANASEK.COM

SUBMITTED on June 27, 2013.

State Contractor License No. _____ [If applicable]

BASE BID:

Washington Street Improvements				Bid Opening: June 27, 2013, 9:00 AM	
				Addendum(s) _____	
				Bid Bond _____	
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
201.0120	Clearing	ID	30	27 ⁻	\$ 810 ⁻
201.0220	Grubbing	ID	30	27 ⁻	\$ 810 ⁻
204.0100	Removing Pavement	SY	150	320	\$ 480 ⁻
204.0110	Removing Asphaltic Surface	SY	1400	250	\$ 3,500 ⁻
204.0150	Removing Curb and Gutter	LF	425	420	\$ 1,785 ⁻
204.0155	Removing Concrete Sidewalk	SY	280	3 ⁻	\$ 840 ⁻
204.0170	Removing Fence	LF	85	13 ⁻	\$ 1,105 ⁻
204.0220	Removing Inlets	EA	1	270 ⁻	\$ 270 ⁻
205.0100	Excavation Common	CY	1250	1460	\$ 18,250 ⁻
305.0120	Base Aggregate Dense 1 1/4-INCH	TON	875	1240	\$ 10,850 ⁻
312.0110	Select Crushed Material (undistributed)	TON	250	1640	\$ 4,100 ⁻
416.0160	Concrete Driveway 6-Inch	SY	45	3810	\$ 1,71450
416.0620	Drilled Dowel Bars	EA	68	16 ⁻	\$ 1,088 ⁻
460.1101	HMA Pavement Type E-1, Item also includes asphaltic material PG 64-22 (455.0220) and asphaltic material for tack coat (455.0605).	TON	400	9450	\$ 37,800 ⁻
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	625	2225	\$ 13,90625
601.0600	Concrete Curb Pedestrian	LF	15	28 ⁻	\$ 420 ⁻
602.0405	Concrete Sidewalk 4-Inch	SF	2500	450	\$ 11,250 ⁻
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	24	35 ⁻	\$ 840 ⁻

607.0310	Storm Sewer Pipe Nonreinforced Concrete Class 3 10-Inch	LF	35	46 ⁻	\$ 1,610 ⁻
611.0639	Inlet Covers Type H-S	EA	1	405 ⁻	\$ 405 ⁻
611.3230	Inlets 2x3-FT	EA	1	900 ⁻	\$ 900 ⁻
611.8110	Adjusting Manhole Covers	EA	1	565 ⁻	\$ 565 ⁻
628.7010	Inlet Protection Type B	EA	2	63 ⁻	\$ 126 ⁻
628.7015	Inlet Protection Type C	EA	2	65 ⁻	\$ 130 ⁻
637.0202	Signs Reflective Type II	SF	10	27 ⁻	\$ 270 ⁻
638.2102	Moving Signs Type II	EA	1	96	\$ 96
638.2602	Removing Signs Type II	EA	2	212 ⁰⁰	\$ 424 ⁰⁰
638.3000	Removing Small Sign Supports	EA	2	212 ⁰⁰	\$ 424 ⁰⁰
645.0135	Geotextile Fabric Type SR (undistributed)	SY	200	37 ⁰⁰	\$ 740 ⁻
646.0106	Pavement Marking Epoxy 4-Inch (White)	LF	900	09 ⁰⁰	\$ 810 ⁻
646.0106	Pavement Marking Epoxy 4-Inch (Yellow)	LF	375	09 ⁰⁰	\$ 3375 ⁰⁰
646.0116	Pavement Marking Epoxy 6-Inch (White)	LF	115	1 ⁻	\$ 115 ⁻
646.0136	Pavement Marking Epoxy 12-Inch (White)	LF	150	143 ⁰⁰	\$ 2145 ⁻
647.0256	Pavement Marking Symbols Epoxy (International Accessibility Symbol)	EA	2	345	\$ 690 ⁻
647.0766	Pavement Marking Crosswalk Epoxy 6-Inch (White)	LF	85	10	\$ 850 ⁻
690.0150	Sawing Asphalt	LF	350	15 ⁰⁰	\$ 525 ⁻
690.0250	Sawing Concrete	LF	275	23 ⁰⁰	\$ 6325 ⁰⁰
SPV.0060.01	Hydrant Assembly	EA	1	3650	\$ 3650 ⁻
SPV.0060.02	Water Valve and Valve Box 6-Inch (Hydrant)	EA	1	1,200 ⁻	\$ 1,200 ⁻
SPV.0060.03	Tracer Wire Access Box	EA	1	155	\$ 155 ⁻
SPV.0060.04	Sign Post V-LOC Sign Support & Square Post	EA	3	275 ⁻	\$ 825 ⁻
SPV.0060.05	Concrete Bollard	EA	5	600 ⁻	\$ 3,000 ⁻
SPV.0060.06	Flag Pole with Base Light	EA	1	3,200 ⁻	\$ 3,200 ⁻

SPV.0060.07	Cast-In-Place Trench Drain	EA	2	5340	\$ 10,680
SPV.0060.08	Cast-In-Place Trench Drain with 4-Inch PVC Lateral	EA	1	6,000	\$ 6,000
SPV.0090.01	Hydrant Lead 6-Inch (Granular Backfill)	LF	61	114	\$ 6954
SPV.0090.02	Composite Fencing	LF	270	67	\$ 18,090
SPV.0105.01	Remove and Salvage Retaining Wall Block	LS	1	1000	\$ 1000
SPV.0105.02	Traffic Control	LS	1	500	\$ 500
SPV.0180.01	Concrete Pavement Special High Early Strength 8-Inch	SY	375	67	\$ 25,125
SPV.0180.02	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	500	6	\$ 3,000
SUBTOTAL - Washington Street Improvements					\$ 204,229 ⁵⁵
TOTAL BASE BID					\$ 204,229 ⁵⁵

Total Base Bid Price for the Base Bid Project:

Two Hundred Four Thousand Two Hundred Twenty-nine
(Words)

and fifty-five cents
(Words)

(\$ 204,229⁵⁵)
(Figures)

THE WANASEK CORP
INFORMAL ACTION OF BOARD OF DIRECTORS BY UNANIMOUS WRITTEN
CONSENT

We, the undersigned, being all of the directors of The Wanasek Corp., a Wisconsin corporation with principal offices at Burlington, Wisconsin, do hereby consent to and adopt the following as the official actions of the Board of Directors of the said corporation in lieu of annual meeting by unanimous written consent.

RESOLVED: That the officers of this corporation from and after this date and until their successors are duly elected and qualified shall be as follows:

Pamela A Wanasek	Chairman
John W. Wanasek	President-Treasurer
Kevin S. Bird	Vice President, Secretary

RESOLVED: That the by-laws of this corporation are amended to provide that the directors of the corporation shall be four (3) in number, and that the corporation shall have five offices. A Chariman, A President, A Vice Presidents, , a Secretary, and a Treasurer.

RESOLVED: That the Corporate officers are authorized to act as agents on behalf of the corporation to sign and execute contract.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on February 26, 2012



Pamela A. Wanasek
Pamela A. Wanasek
John W. Wanasek
John W. Wanasek
Kevin S. Bird
Kevin S. Bird

BIDDER'S QUALIFICATION STATEMENT

Previously Submitted
to City of Burlington

Submitted to

The City of Burlington

A Bidders Qualification Statement form **must be completed and submitted** in a sealed envelope at the time of Bid submittal. Bidders who have submitted prequalification statements to the City of Burlington **shall state this on their Bidders Qualification Statement form** and these prequalification forms will be reviewed; however, updated proof of qualification may be requested by the Owner prior to acceptance of any bid. The undersigned certifies, under oath, the truth and correctness of all statements and of all answers to questions made hereinafter.

NAME OF PERSON SUBMITTING STATEMENT: Kevin Bird

NAME OF FIRM: The Wanasek Corp

ADDRESS: 29606 Durand Ave., Burlington, WI 53105

TELEPHONE NUMBER: 262-763-3561

LOCATION OR PRINCIPAL OFFICE: 29606 Durand Ave, Burlington, WI 53105

CHECK ONE:

Corporation Partnership Individual Jt Venture Other

Signature

Contractor's License No: _____ or Evidence of Bidder's ability to obtain a State Contractor's License and a covenant by Bidder to obtain said license within the time for acceptance of Bids.

TYPE OF WORK SPECIALIZATION:

GRADING, ASPHALT PAVING, CONCRETE PAVEMENT, CONCRETE SIDEWALK AND CURB & GUTTER, STORM SEWER INSTALLATION, WATER MAIN INSTALLATION, AND SITE RESTORATION.

1. How many years, for the type of work specialization stated above, has your organization been in business as a Contractor?

2. How many years has your organization been in business under its present business name?



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 14A	Date: July 2, 2013
Submitted By: Kevin Lahner, City Administrator	Subject: Ordinance 1968(2) to consider amending Chapter 274 to allowing downtown sidewalk seating from 6 a.m. to 10 p.m..

Details:

At the June 4, 2013 Common Council meeting the Common Council indicated that they would like to amend the regular sidewalk outdoor seating area Ordinance to provide for usage from 6:00 a.m. to 10:00 p.m. and the removal of furniture items from the sidewalk by 11:00 p.m., all in keeping with the same time restrictions that we placed in the alcohol sale portion of the similar Ordinance. For the sake of consistency, the attached Ordinance makes the above changes to the regular Ordinance. This draft also deletes the existing subsection (G) of the new Ordinance (referring to removal of the furniture by 11:00 p.m.) since the regular Ordinance now takes care of that requirement. No other changes to Chapter 274 were made.

Options & Alternatives: The Council could choose to deny this amendment and require businesses with sidewalk seating permits and not serving alcohol to remove the furniture from the sidewalk by 9:00 p.m. as is currently done.

Financial Remarks: N/A

Executive Action:

This item was discussed at the June 18, 2013 Committee of the Whole meeting and for Public Hearing and consideration at the Common Council meeting on July 2, 2013.

**AN ORDINANCE AMENDING CHAPTER 274-11.1 AND
SECTION 274.11(D) OF THE MUNICIPAL CODE, TITLED
"ALCOHOLIC BEVERAGES IN OUTDOOR SIDEWALK SEATING AREAS"
AND "USE OF STREETS", RESPECTIVELY**

The City Common Council of the City of Burlington, Wisconsin, do ordain as follows:

Section 1. Section 274-11(D)(8) is deleted, and in its place the following new Section 274-11(D)(8) is adopted:

- (8) All tables, chairs or other furniture or trash receptacles must be brought in at the end of each business day or no later than 11:00 p.m., whichever is sooner, or the same is subject to removal by the City.

Section 2. Section 274-11(D)(16) is deleted, and in its place the following new Section 274-11(D)(16) is adopted:

- (16) This use is only permitted between the hours of 6:00 a.m. and 10:00 p.m.

Section 3. Section 274-11.1(G) is deleted, and Sections 274-11.1(H)-(J) are re-lettered to be Sections 274-11.1(G)-(I) respectively.

Section 4. This ordinance shall take effect and be in full force after its passage and publication as required by law.

Introduced: June 18, 2013
Adopted:

Robert Miller, Mayor

Attest:

Diahn Halbach, City Clerk