



CITY OF BURLINGTON
Official Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
June 18, 2013

1. Call To Order – Roll Call

Council President Tom Vos called the meeting to order at 7:03 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Vos, Tom Preusker, and Todd Bauman. Excused: Mayor Miller, Peter Hintz, and Jon Schultz

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, and Tom Foht of Kapur Engineering.

2. Citizen Comments

None

3. Chamber of Commerce

No reports

4. Approval of the City Council Minutes for June 4, 2013

A motion was made by Preusker with a second by Prailes to approve the council minutes from June 4, 2013. With all in favor, the motion carried.

5. Letters and Communications

A motion was made by Bauman with a second by Dawidziak to approve the Letters and Communications submitted for the June 18, 2013 Common Council meeting. With all in favor, the motion carried.

6. Election of Aldermanic Representative to City Plan Commission

A motion was made by Prailes with a second by Johnson to nominate Dawidziak to the City Plan Commission. A motion was made by Johnson to close the nominations. Being no other nominations, Dawidziak was elected to the City Plan Commission.

7. Reports by Aldermanic Representatives and Department Heads

Kevin Lahner reported that he would be out of town Monday, Wednesday, and Friday of the current week and then again the following week Wednesday through the following Monday and named Steve DeQuaker as acting City Administrator in his absence.

Lahner also announced that Fire Chief Perry Howard had his official swearing in that same evening and was currently attending his first Fire Department General Meeting. Lahner thanked everyone who was able to attend.

Johnson asked what the status was for O'Reilly's and the property where the towers were located. Lahner responded that the property where the towers were is scheduled to go to Plan Commission in August and was recently awarded a Site Assessment Grant from the DNR and everything is moving

along as planned. Lahner further responded that O'Reilly's is also progressing, but ran into some drainage issues but should be pulling a permit any day now and still intends to go forward this summer.

8. Reports 1-3

A motion to approve Reports 1-3 was made Prailes with a second by Bauman. With all in favor the motion carried.

9. Payment of Vouchers

A motion was made by Johnson with a second by Prailes to approve vouchers, pre-paids and reimbursements in the amount of \$241,468.66.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None. Motion carried 6-0.

10. Licenses and Permits

A motion was made by Johnson with a second by Preusker to approve the submitted requests for licenses and permits as presented. With all in favor, the motion carried.

11. Appointments and Nominations

None

12. Public Hearings

None

13. Resolutions

- Resolution 4615(5) to approve a three-year Master Agreement for Engineering Services with Kapur & Associates, Inc. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Prailes with a second by Dawidziak. There was no further discussion. With all in favor the motion carried.

- Resolution 4616(6) to approve Contract Change Order Number Two with Staab Construction, Inc. for the Phase II Wastewater Treatment Plant Improvement Project in the amount of \$0. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Dawidziak with a second by Prailes. There was no further discussion. With all in favor the motion carried.

- Resolution 4617(7) to accept a bid from Cummins NPower, LLC for a portable generator for Wastewater Utility at the cost of \$70,995. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Preusker with a second by Dawidziak. There was no further discussion. With all in favor the motion carried.

- Resolution 4618(8) to approve the 2012 Department of Natural Resources Compliance Maintenance Annual Report. This item was discussed at the June 4, 2013 Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Bauman with a second by Preusker. There was no further discussion. With all in favor the motion carried.

- Resolution 4619(9) to authorize the issuance and establishing parameters for the sale of not to exceed \$6,305,000 General Obligation Refunding Bonds. This item was discussed at tonight's Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Prailes with a second by Johnson per the amended not to exceed amount of \$6,330,000 and per the amended authorization of signature from City Administrator to Treasurer.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None. Motion carried 6-0.

- Resolution 4620(10) to approve an Extraterritorial Certified Survey Map for property located W. State Street in the Town of Burlington. This item was discussed at tonight's Committee of the Whole meeting.

A request for a second reading and a motion to approve was made by Johnson with a second by Bauman. There was no further discussion. With all in favor the motion carried.

14. Ordinances

None

15. Motions

- Motion 13-760 to approve a loan to the Burlington Cemetery Association in the amount of \$15,000. This item was discussed at tonight's Committee of the Whole meeting.

Prailes motioned to approve Motion 13-760 with a second by Johnson.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Preusker, and Bauman. Nay: None. Motion carried 6-0.

16. Adjournment

A motion was made by Dawidziak with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 8:06 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties