



**Department of Public Works**

Street & Park and Water Departments  
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**CITY OF BURLINGTON PARK BOARD MINUTES**

**THURSDAY, MAY 16, 2013**

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Ruth DeLay, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, Student Haley Jurecki, Greg Miller, Kiya White.

Chairman Darrel Eisenhardt called the meeting to order at 6:33 PM.

Present: Commissioners Clay Brandt, Ruth DeLay, Peter Turke, DPW Supervisor Dan Jensen, Chairman Darrel Eisenhardt and student Haley Jurecki. Excused: Alderman Bob Prailes, students Greg Miller and Kiya White.

Approval of April 18, 2013 Minutes: Chairman Eisenhardt entertained a motion for approval of the April 18, 2013 Minutes. Motion to approve made by Peter Turke. Seconded by Clay Brandt. All voted aye, motion carried.

Citizen comments: None.

Aldermanic Report: None.

Park Fund Balance: City Treasurer Steve DeQuaker presented balances available in the City's Park Development Fund. Mr. DeQuaker reported the current fund equity balance is \$100,463.04, but there will be additional revenue to be received in the future from sources such as grant funds from the WI DNR.

DPW Supervisor Report: Dan Jensen reported the City would like to have Use Agreements in the future with soccer clubs as use of park fields increases. Echo Lake will be lowered 1 foot by order of the DNR while repairs are made to a sidewalk adjacent to the lake. The City plans to add a canoe take out and launch in Echo Park with DNR required signage. A tree planting ceremony for Arbor Day has been rescheduled to May 31, 2013 at 10 AM. Concrete work was performed to remove tripping hazards on the riverwalk near Charcoal Grill.

New Business:

Chairman Eisenhardt noted Blake Thiesen of Schreiber Anderson has completed and submitted 3 grants on behalf of the City, and Dan Jensen emphasized the point if any of the grants are awarded the City is not yet committed to perform any of the projects and the Park Board would still need to decide which projects to recommend to the Common Council to complete.

Chairman Eisenhardt raised the idea of creating an Adopt-a-Park program and noted Racine County has a similar program. The potential purposes of such a program was discussed, whether an organization would take responsibility for keeping a park clean or whether an organization would be recognized for make improvements to

a park. Chairman Eisenhardt suggested another way to improve the City's park system could be to create a system for citizens to easily donate money to the Park Development Fund.

Old Business: Dan Jensen reported he is waiting for M.T. Boyle to inform him of when 2 mini-libraries are completed. One mini-library will be constructed in Echo Park and the second in Devor Park.

Adjourn: There being no further items for discussion, Chairman Eisenhardt entertained a motion for adjournment. Motion to adjourn made by Ruth DeLay, seconded by Clay Brandt. Chairman Eisenhardt adjourned the meeting at 7:18 PM.

Minutes respectfully submitted by:

Peter Turke