



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, April 25, 2013**

The meeting was called to order by Chairman Stelling at 6:30 p.m. Chairman Tom Stelling; Alderman Tom Preusker; Commissioners Judy Stone, and Jeff Erickson were present. Commissioner Maria Veronico and Commissioner Joel Weis were absent. Commissioner John Lynch and Building Inspector/Zoning Administrator Patrick Scherrer were excused. Stephanie Schulte of Racine County Economic Development Corporation was present.

Student Representative Hannah Wills arrived at 6:35 p.m.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF MINUTES

Alderman Erickson moved and Commissioner Stone seconded to approve the minutes of November 29, 2012. All were in favor and the motion carried.

NEW BUSINESS

A. Consideration of a Certificate of Appropriateness and Sign Permit application for property located at 149 E. Chestnut Street to install a door and window sign.

- Chairman Stelling stated that this discussion was withdrawn by the owner upon request.
- There were no further comments.

B. Consideration of a Certificate of Appropriateness and Sign Permit application and a Façade Grant application in the amount \$250 from Dennis Spankowski on behalf of Raw Salon for the property located at 336 N. Pine Street to install a hanging sign and awning.

- Stelling introduced and opened this item for discussion.
- Stelling stated that the sign and awning color will be black, white, and silver. Alderman Preusker questioned if the sign will be made from wood or PBC. Spankowski stated the sign will be from PBC. Alderman Preusker questioned if the sign will be above or below the awning. Stelling stated the sign will be above the awning. Erickson stated with the

sign being above the awning it is easier for drivers going past on N. Pine St. to see it at the other angle.

- There were no further comments.
- Commissioner Erickson moved and Commissioner Stone seconded to approve the Certificate of Appropriateness. All were in favor and the motion carried.
- Commissioner Erickson moved and Commissioner Stone seconded to approve the Sign Permit. All were in favor and the motion carried.
- Stelling made a motion for the request of a Façade Grant Funding for the sign. Commissioner Erickson motioned to pay \$250 for the sign installation and Commissioner Stone seconded the motion. All were in favor and the motion carried.

Roll call was taken: Stelling: Aye, Erickson: Aye, Stone: Aye, Preusker: Aye

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status

- Stelling introduced and opened this item for discussion.
- Stelling stated that the Fund Grant #4 was set up at \$30,000.00 and part of the money has been dispersed, part of it designated, and part of it still unobligated.
- Ms. Schulte of RCEDC stated there is a balance of \$17,509.62 funds remaining in Round #4. Schulte stated, she believes per City ordinance a project is required to be completed within six months to receive the grant funds and that the commission has the right to rescind the grant. Commissioner Erickson agreed and stated the commission has rescinded other grants in the past. Chairman Stelling stated he believes it is a twelve month period but will look into the ordinance to verify.
- Ms. Schulte stated that Round #3 had been paid out in the amount of \$75 to the Racine County Opportunity Center located at 132 W. Chestnut Street.
- Commissioner Erickson stated that Round #1 and Round #2 had been paid out and that there is one outstanding fund in Round #3 of \$250 for 152 E. Chestnut Street.
- There were no further comments.

B. Discussion regarding rescinding previously awarded Façade Grants.

- Chairman Stelling introduced and opened this item for discussion.
- Alderman Preusker stated his concern for the lack of funding with future applicants if the outstanding projects are not rescinded. Commissioner Erickson questioned if courtesy letters should be sent to the owners of the two outstanding projects. Chairman Stelling stated Ms. Schulte could put together a letter once the sunset period is determined.
- Stelling reminded the commission that the property owner needs to put in a request and show receipts after a project is completed to receive the grant funding in full.
- Stelling requested Ms. Schulte to send a letter to Trend Setters to find out what is happening with the Grant they applied for.
- Commissioner Stone stated the awning was completed for the property located at 492 N. Pine Street and the Grant for \$250 was approved for N. Pine Street side but not for Chestnut Street side.
- Stelling stated he would like to rescind the outstanding funds for 256 E. Chestnut Street and 152 E. Chestnut Street. It has been since August of 2011 and nothing has been done. They are allowed to reapply.
- There were no further comments.
- Commissioner Erickson motioned to rescind the Grant funding of \$5000.00 for 256 E. Chestnut Street and \$250 for 152 E. Chestnut Street and seconded by Alderman Preusker. All were in favor and the motion carried.

Roll call was taken: Preusker: Aye, Stone: Aye, Erickson: Aye, Stelling: Aye

C. Update regarding a Historic Preservation Fund Subgrant Application for the Kane Street Historic District designation project.

- Chairman Stelling introduced and opened this item for discussion and turned it over to Ms. Schulte.
- Ms. Schulte stated that the City applied for a survey in 2011 to be been done and with the finding, a district was nominated. The first one on the list is Kane Street, a Subgrant had been applied for and approved to be on the historic register and was nominated to receive a grant. The City submitted the RFP'S and heard back from one candidate.

- Stelling stated the city was designated a Certified Local Government in 2008 and it is the job of the HPC to identify additional areas within the city to receive the historical designation. He further explained that when the original survey had been done, it had identified an area on Kane Street with a significant number of single-family homes that could be nominated to become listed on the National Register of Historic Places. This grant money would allow LJM Architects who had done the original survey to be able to submit the paperwork to the federal government to begin the process to designate the area as the Kane Street Historic District.
- Alderman Preusker questioned if home owners having the options to make changes.
- Stelling stated as long as home owners follow the codes they will have options.
- There were no further comments.

D. Discussion regarding potential future projects and Notices of Violations in the Historic Preservation Overlay District.

- Stelling opened this item for discussion.
- Stelling stated there is nothing to report at this time.
- There were no further comments.

Prior to adjournment Stelling asked for an introduction from the student representative. Hannah Wills stated she heard about the meeting through student government and thought it would be interesting.

ADJOURNMENT

Commissioner Erickson moved and Commissioner Stone seconded to adjourn the meeting at 7:07 p.m. *All were in favor and the motion carried.*

Recording Secretary
Kristine Anderson
Administrative Assistant