



CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, FEBRUARY 21, 2013, 6:30 P.M.
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Ruth DeLay, Tom Follis, Peter Turke, Jon Schultz, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E. Student Reps: Haley Jurecki, Greg Miller, Kiya White

Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Tom Follis, Peter Turke, Jon Schultz, Dan Jensen, DPW Supervisor and Chairman Darrel Eisenhardt. Also present: Student Rep. Haley Jurecki. Excused: Commissioners Clay Brandt, Ruth DeLay, Alderman Bob Prailes, and Student Rep. Greg Miller. Absent: Student Rep. Kiya White.

Approval January 24, 2013 Minutes: Chairman Eisenhardt entertained a motion for approval of the January 24, 2013 Minutes. Motion to approve made by Commissioner Turke. Seconded by Commissioner Follis. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: None

DPW Supervisor Report, Dan Jensen: Mr. Jensen reported he was working with a contractor of WE Energies for the removal of 13 trees in the City of Burlington right-of-way at various addresses. WE Energies will be doing a primary unit rebuild, making it necessary for removal of the trees. Mr. Jensen wanted to inform the Park Board as he felt some residents may be upset. He will work with the residents to replace trees in areas where it is feasible to do so.

New Business:

B Town Sounds Representative – Jennifer Miller, Riverview Studio & Get Artzy:

Jennifer Miller and Jim Jante were present before the Park Board to discuss B-Town Sounds Summer Concerts at Echo Park for 2013. They have taken over for Todd Green, who ran the program in 2012. Ms. Miller stated they have applied for 501C status.

Ms. Miller and Mr. Jante reported that five of the seven bands are confirmed. Ms. Miller also stated they have several sponsors, but are always looking for additional sponsors if anyone would be interested. Deb Rintamaki asked the Park Board what if any fees should be charged. In 2012 B-Town Sounds were charged \$35.00, per time, although fees had risen to \$50.00 for reservation fees. The Park Board thanked Ms. Miller and Mr. Jante for attending. Chairman Eisenhardt stated the Park Board would discuss the fees further, and get back to them. Ms. Miller and Mr. Jante left and thanked the Park Board for their continued support.

The Park Board members discussed later in the evening the fee schedule for B-Town Sounds. After much discussion, it was determined Mr. Jensen, DPW Supervisor would contact Ms. Miller and ask to see their financial statement. If a financial statement were to be provided, the Park Board would charge B-Town Sounds \$35.00 for each reservation. If they did not provide a financial statement the fees would then increase to the current rate of \$50.00, per time, for a total of \$350.00, for the seven reservations.

Installation of Mini Library at two Parks – M.T. Boyle, Burlington-Back 40 4H Club

Ms. Boyle was present along with several Burlington-Back 40, 4-H Club members. They presented their project and asked the Park Board permission to build two (2) “Little Free Libraries” and have them installed by DPW crews in two of the City of Burlington Parks. The two parks that Ms. Boyle thought would be easy access for use were Echo and Riverside Parks.

The little free libraries were first co-founded by Rick Brooks of Madison, where the first ones were built. They are now becoming popular all over the United States. The little libraries are made of wood, and will be built and constructed by the 4H Club members. The doors would be made out of Plexiglas. The idea behind the little libraries is it allows people to take books to read, but also to leave books that they themselves are no longer using. It promotes literacy and the love of reading through free book exchanges.

Ms. Boyle stated she talked to Gail Falk, Library Director and Ms. Falk thought it was a good idea. Ms. Falk was even willing to help supply books if needed. Ms. Boyle stated she would need the DPW to install the libraries once completed, and also to provide mulch around the bottom post area. Mr. Jensen said it would not be a problem, and the Park Board members all thought it was a great idea. Chairman Eisenhardt entertained a motion to allow the Burlington Back 40 4H Club to build two “Little Free Libraries” as presented, to be installed by the DPW crews. Motion to approve made by Commissioner Schultz. Seconded by Commissioner Follis. All voted aye, motion carried. Ms. Boyle was instructed to contact Dan Jensen, DPW Supervisor when the libraries are at or near completion.

Dog Park Committee Representative – Carolyn Robbins

Ms. Robbins introduced herself as the new Dog Park Committee President. She asked who she should contact at the City if additional tables were needed, or if she had other items of concern. Chairman Eisenhardt stated she should contact Dan Jensen, DPW Supervisor. The Park Board thanked Ms. Robbins for coming, and she then left the meeting.

The Park Board discussed the Memorandum of Understanding between the Dog Park Committee and the City of Burlington, which states the Dog Park Committee shall provide financial statements to the Park Board. Dan Jensen, DPW Supervisor will contact Ms. Robbins with this information and provide a copy of the letter to her.

Kids Soccer Camp – Tony Guinn

Mr. Guinn was present requesting the Park Boards permission to use Bushnell Park to conduct a Soccer Camp from July 15th through July 18th. It would be open to boys and girls ages 7 through 14, at a cost of \$120.00, per person. Mr. Molitor, BHS Coach was present to offer his support of Mr. Guinn’s previous Soccer Camps.

Mr. Molitor stated Mr. Guinn was an outstanding soccer coach, and he would personally be at the camp, not as a participant, but just to watch Mr. Guinn and learn from his ideas.

After some discussion, Chairman Eisenhardt entertained a motion for approval. Motion to approve the use of Bushnell Park to Mr. Guinn for a Soccer Camp as presented and on the dates stated made by Commissioner Turke. Seconded by Commissioner Follis. All voted aye, motion carried.

T-Ball – Sunset Park Discussion

Brad Otter, David Gill and Tom Keppen were in attendance to present their idea for a T-Ball field at Sunset Park, in the area where the tennis courts had previously been.

Their proposal would meet all the safety requirements and lighting would not be required as games would be played prior to dark. There would be no cost to the City, as they would fund the cost, which they proposed to be \$20,000 to \$25,000. They would need to excavate approximate 6 to 8 inches of the topsoil to level off the field. A fence would also be installed, but would be scaled down from Little League requirements, as T-Ball uses a much softer ball, and the players do not hit as often or as far as regular Little Leaguers.

After some discussion, it was agreed that Mr. Otter, Mr. Bill and Mr. Karpus should go before the Common Council with their plan showing details, costs and time lines. Chairman Eisenhardt entertained a motion to approve installing a T-Ball field at Sunset Park, where the tennis courts were, as presented. Motion to approve made by Commissioner Turke. Seconded by Commissioner Schultz. All voted aye, motion carried.

Steve DeQuaker, Treasurer

Mr. DeQuaker, Treasurer presented the Park Board fund balances. He stated there were still some additional grant monies due, but the total fund amount is \$177,995.90. The Park Board discussed payments that needed to still come out of that amount. It was determined that \$4800.00 to Schreiber and Anderson for grant fund applications and up to \$50,000 for Soccer Fields at Bushnell. The Park Board thanked Mr. DeQuaker for his report and for attending.

Old Business:

Park Board Policy Book: Chairman Eisenhardt stated the new design created by Deb Rintamaki was a big improvement over the old format. Chairman Eisenhardt had made some changes and Deb Rintamaki will do the revisions. Ms. Rintamaki stated she would like to put it on the City's web site when completed, which should be within a few months. Chairman Eisenhardt asked the Park Board Members to continue to review for any revisions they feel should be made.

Other Items:

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner Turke. Seconded by Commissioner Follis. All voted aye and Chairman Eisenhardt adjourned the meeting at 8:04 P.M.

Minutes Respectfully submitted by:

Deb Rintamaki
Department of Public Works