



CITY OF BURLINGTON

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CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Diahnn Halbach, City Clerk
Tuesday, May 7, 2013

1. Call to Order/Roll Call

Mayor Bob Miller called the meeting to order at 6:33 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker, and Todd Bauman. Students present: Cullen Vos and Alexa Aguirre. Alderman excused: Bob Prailes

Also present: City Attorney John Bjelajac, Fire Chief Richard Lodle, Police Chief Peter Nimmer, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, and Tom Foht of Kapur Engineering.

2. Citizens Comments and Questions

None

3. Chamber of Commerce

No reports

4. Approval of Minutes from April 16, 2013

A motion was made by Vos with a second by Hintz to approve the minutes from April 16, 2013. With all in favor, the motion carried to approve the minutes.

5. Topic: Presentation by the Western Racine County Health Department regarding the 2012 Annual Report

Ms. Cheryl Mazmanian, City of Burlington's Health Officer and Ms. Lindsay Anderson RN presented the 2012 Western Racine County Health Department's Annual Report.

Alderman Schultz asked why there was a need for a free clinic because it was his understanding that anybody under the poverty line qualifies for BadgerCare. Mazmanian responded that BadgerCare has thousands of people on the waiting list and will take years for someone to get on BadgerCare. She further stated that there was a need for the clinic due to the varying levels of poverty and not everybody qualifies for BadgerCare. The clinic gives people without insurance another option for needed healthcare.

There were no further comments.

6. Topic: Discussion regarding installing "Tee" turnarounds on Hidden Creek Lane and Spring Brook Drive

Kevin Lahner began the discussion of the option of installing tee turnarounds in the Springbrook Subdivision. Lahner said that initial plans were to build a through street to Yahnke Road but the next phase of the project did not get built. Lahner said there was to have been an extension of the current Springbrook Development, but the developers were not able to continue with the project. He further explained that it is a narrow street that just stops abruptly which means any large trucks that inadvertently use the street cannot turn around but must back down the street. Several alternatives were discussed with the DOT and options included both the turnarounds and road connections at the ends of Hidden Creek Lane and Springbrook Drive. Based on feedback from the neighborhood, City staff is proposed to install the Tee Turnarounds at these two locations. Preusker asked if the cost of other options were considered and if this is what the residents prefer. Preusker also asked if putting in roads that go through would be more convenient than having to maneuver around a tee to get back out. Vos asked how this affects the Planning Unit Development (PUD). Lahner replied that this would not affect the PUD because this is located within the right of way under control of the city; therefore the city is obligated to put the roads in if necessary. Schultz asked what trucks are entering that area. Dawidziak responded there are several types of delivery/service trucks that enter and exit throughout the week. Preusker added that because this road used to connect to Yahnke Road at one time, most GPS systems haven't been updated. Delivery trucks map their routes thinking the road goes through and typically don't realize they can't go through until they are already in the subdivision. Dawidziak added that there are kids in this subdivision, which makes it an even more dangerous situation. Bauman asked if the tee turnaround option was a better or more affordable option than putting in a cul de sac. Mayor Miller responded that there is no room for a cul de sac.

7. **Resolution 4611(1) to consider approving the award of the City of Burlington Tree Inventory and Database Development, Urban Forestry Management Plan, Emerald Ash Borer (EAB) Plan, and Employee Training Project to Wachtel Tree Science & Service, Inc. in the amount of \$35,475.**

Mayor Miller introduced Resolution 4611(1) to the Council for discussion.

Schultz stated that the 2003 Access database program will be out of date by the time this project would be implemented and inquired whether or not the city should consider a more updated program. Dan Jensen stated that the 2014 Access database program will be compatible and will convert the information without any problems. Johnson inquired about which trees were being added to the database. Mayor Miller responded that it would just be city owned trees such as park trees and trees on city owned property.

There was no further discussion. Due to the timeliness of this item, it is scheduled for the same night Common Council meeting for consideration.

8. **Resolution 4612(2) to consider approving Change Order Number One with Stark Asphalt, Inc. for the 2012 Burlington Streets Project in the amount of \$116,073.**

Mayor Miller introduced Resolution 4612(2) to the Council for discussion.

Mayor Miller discussed the bad soil that was found while working 2012 Milwaukee Avenue road project, which resulted in needing to do a rebuild of the road. During the rebuild, it was determined to put in new water lines to all the properties located on this project as well as replacing all the bad soil. This is the final payment figure so that the city can bring this project to a close. Johnson stated that this was a big change order and inquired how this would affect the budget. Lahner replied that we are still under the original budget amount. He further stated that the primary driver in this change order is the amount of bad soil that needed to be removed and replace. Schultz inquired as to why this is being

considered now if the work has already been done. Lahner responded that this change order was delayed due to the contractor submitting final numbers to the city. He further stated that many times the work needs to be done on the spot and it's not uncommon to have a change order approved after the fact. Lahner recommended approving this final change order would close out the 2012 street projects

There was no more discussion. This item is scheduled for the May 21, 2013 Common Council meeting for consideration.

9. Resolution 4613(3) to consider authorizing SSA Design Group, Inc. to submit an application for a Wisconsin Department of Natural Resources Grant for improvements to Wehmhoff Jucker Park.

Mayor Miller introduced Resolution 4613(3) to the Council for discussion.

Mayor Miller stated that this is a recommendation from city staff and the parks board and directed council to view the photograph included in their packets to give them an idea of what the layout would be and what purpose the grants would serve. Preusker asked for someone to explain this further due to the fact that this area was just recently under water due to flooding in our area. Preusker further voiced concern regarding spending money on improvements in this area. Lahner responded that there are two areas in which grants are being considered. The Wehmhoff grant is for the purpose of shoreline stabilization and improvements to the bike trails. Lahner continued to say that this project is part of the City's Park and Open Space Master Plan, which is a five year plan that was updated in 2010. Lahner further explained that having this plan is not only a good planning tool for the city but necessary in order to qualify for grants from the state. Lahner said that after meeting with the Parks Board and asking their recommendations for projects, it was determined that the Wehmhoff Jucker Park (and Sunset Park) should be considered for the grant. Lahner also said that the city has worked with Blake Thiesen from SSA Design Group in the past and will continue working with him on future projects.

Lahner further discussed the Sunset Park Trail plan and stated the purpose for this project was to establish a connection that would allow users of the trail safer access to the City of Burlington and access to our trail system which eventually connects to the Racine County trail. Lahner continued to explain that improving safety would encourage additional visitors which currently utilizes the White River Trail, but due to where the trailhead stops, makes for unsafe road connections into the City limits via State Highway 36 and Spring Prairie Road. Lahner went on to say that according to our consultant, Blake Thiesen, that it's highly unlikely we will get both grants, but we're trying to put our best foot forward and work with the DNR as best we can. Vos asked if the fees for the grant application are rolled into the estimated cost of the projects. Lahner responded that the Park Board authorized up to \$5000 to prepare the grant application. Vos stated that if the total estimated cost of both projects equals approximately \$500,000 and the Park Board is agreeing to do a 50/50 split between the grant and park funds, where is the Park Board coming up with that amount of funds. Lahner replied that there is currently approximately \$180,000 in the Parks Development Fund and the Park Board is willing to commit this money to these projects. Lahner further stated that essentially the city might have to scale back on these projects but the city is asking the DNR for as much as we can for the grants and see what we are able to get. Vos asked if spending every last dollar was prudent spending of the Park Board. Vos further stated that the Park Development Fund is money that comes in from various sources such as gifts and grants, and in these economic times, the likelihood of replenishing this fund doesn't seem probable. Lahner responded that these funds are for development and should be used for that purpose and that the city does collect park development fees when things are being developed. These two items were determined to be high priority projects and looks to

improve our parks system. Johnson asked if the Wehmhoff project does anything to alleviate the flooding. Lahner responded that it does not, but that it will help to keep the banks in place and prevent further erosion. Johnson asked if the flooding issue was something that should be addressed. Lahner responded that there are things we can do to prevent the flooding situation but that is not part of the current discussion.

There was no further discussion. Due to the timing of this item, it is scheduled for the same night Common Council meeting for consideration.

10. Resolution 4614(4) to consider authorizing SSA Design Group, Inc. to submit an application for a Wisconsin Department of Natural Resources Grant for improvements to Sunset Park Trail.

Mayor Miller introduced Resolution 4614(4) to the Council for discussion.

Mayor Miller stated that much of this was discussed in the previous topic and asked if there were any other questions pertaining to this topic.

There was no further discussion. Due to the timing of this item, it is scheduled for the same night Common Council meeting for consideration.

11. Motion 13-756 to consider approving a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 336 N. Pine Street.

Mayor Miller introduced Motion 13-756 to the Council for discussion.

There was no discussion. Due to the timing of this item, it is scheduled for the same night Common Council meeting for consideration.

12. Motion 13-757 to consider authorizing the July 4, 2013 fireworks display Bartolotta Fireworks Company, Inc., in the amount of \$10,000.

Mayor Miller introduced Motion 13-757 to the Council for discussion.

There was no discussion. This item is scheduled for the May 21, 2013 Common Council meeting for consideration.

13. Adjournment

A motion was made by Preusker with a second by Johnson to adjourn the meeting. With all in favor, the meeting adjourned at 7:04 p.m.

Diahnn Halbach
Burlington City Clerk
Racine & Walworth Counties