



**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, JANUARY 24, 2013, 6:30 P.M.
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Ruth DeLay, Tom Follis, Peter Turke, Jon Schultz, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E. Student Reps: Haley Jurecki, Greg Miller, Kiya White

Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Clay Brandt, Ruth DeLay, Tom Follis Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. Also Present: Student Rep. Kiya White. Absent: Student Rep. Haley Jurecki. Excused: Student Rep. Greg Miller. Commissioner Jon Schultz arrived at 6:33 P.M.

Approval November 15, 2012 Minutes: Chairman Eisenhardt entertained a motion for approval of the November 15, 2012 Minutes. Motion to approve made by Commissioner Turke. Seconded by Commissioner Schultz. All voted aye. Motion carried.

Citizens Comments: None

Aldermanic Report: Alderman Bob Prailes had nothing to report, but stated Steve DeQuaker, Treasurer would attend the February Park Board meeting to provide fund balances.

DPW Supervisor Report: Dan Jensen, DPW Supervisor reported B-Town Sounds would like to reserve Echo Park again for their concerts in 2013. Mr. Jensen will ask Jennifer Miller, from the B-Town Sounds Committee to attend the February Park Board meeting. Their request is to have the fees reduced for usage of Echo Park, which will be twice a week on the 2nd and 4th Thursdays of June through September 2013. They would like to set up at noon for sound and lights and have the bands start between 5:30-6:00 p.m. and go to 9:00 p.m. The Park Commissioners requested Mr. Jensen to ask B-Town Sounds reps to provide their financial statements from last year and any new business plan they may have.

Mr. Jensen reported DPW crews will be tree trimming throughout various blocks beginning in February. Door hangars will be placed to let residents know. He also reported the City received an Urban Forestry Grant for \$23,617 that will be used to offset the cost of conducting a tree inventory and setting up a GIS database.

Jeff Erickson, representing the Kiwanis called Mr. Jensen and asked permission to place their car on the ice at Echo Lake, for their annual fund raiser. The Board members were all in agreement it was fine to do so.

Mr. Jensen also reported a new contact person for the Dog Park. Her name is Carolyn Robbins. Mr. Jensen will ask her to attend the next Park Board meeting and to supply their balance sheet as required by the Memorandum of Understanding between the City of Burlington and the Dog Park Committee.

New Business:

Blake Thiesen/Schreiber and Anderson - Grant Applications

Chairman Eisenhardt called Blake Thiesen of Schreiber Anderson for a phone conference with the Park Board member. The purpose of the call was to discuss various projects and what grant money may be available.

Mr. Thiesen stated that once the Park Board identified what projects they wanted to do, he would find the sources to fit the projects. Mr. Thiesen stated that from the prioritized listing previously done by the Park Board he felt Wehmhoff-Jucker (\$100,000.00) and Wehmhoff-Benson (\$10,000) Shore Line Stabilization would be a good project to apply for grant funds, as would the Sunset Trail Connection. He would apply for the Wehmhoff-Jucker and Wehmhoff-Benson as one application and the Sunset Trail Connection as another.

Mr. Thiesen stated both grants would consist of a 50/50 match, and the Park Board could accept or reject either of them once approved. The deadline for the NPR grant application is April 15, 2013, and May 1, 2013 for the Stewardess Grant application. They would know in July or August if the City is approved or not. There is a two year time line to complete the work, starting with design to completed status.

The Commissioners asked about Soccer grants. Mr. Thiesen stated that Soccer grants are among the hardest to obtain. The demographics of the City of Burlington do not make it a candidate for these types of grants.

Chairman Eisenhardt thanked Mr. Thiesen for his help, and stated someone would be contacting him once they have made their decision.

Commissioner Ruth Delay left at 6:50 P.M.

After some discussion regarding all projects listed, Chairman Eisenhardt entertained a motion to approve spending up to \$4800.00, with Schreiber Anderson to apply for two grant applications. Motion to approve made by Commissioner Brandt. Seconded by Commissioner Turke. All voted aye, motion carried.

Chocolate Fest Committee Representative – Bil Scherrer

Bil Scherrer, Chocolate Fest Representative was present at this evenings meeting and distributed Chocolate Fest's 27th Year packet. The theme for 2013 will be Peace, Love and Chocolate.

One of the changes taking place will be Nestle will not be doing a chocolate creation this year. Mr. Scherrer stated they are looking into other possibilities for replacement.

Another new thing they will be trying is wrist bands for patrons who will be allowed to walk around the festival with beer, and not have to stay inside the fenced area. They will be serving bottle beer and not tap. Mr. Scherrer thanked the Park Board for their continued support of Chocolate Fest, and thanked Dan

Jensen, DPW Supervisor for attending the Chocolate Fest meetings and for his crew helping with anything that needed to be done.

Old Business:

Park Board Policy Book: The Park Board Commissioners discussed changes in the Park Board Policy Book that needed to be made. The majority of the wording was already updated, however, the category pertaining to softball needed verification on costs. Deb Rintamaki will make necessary changes for the February Park Board meeting review.

Bike Racks – Dan Jensen: DPW Supervisor Dan Jensen stated that Aaron DeGrave, Park Foreman would like to place one of five bicycle racks at the following Parks. One racks each at Steinhoff, Devor and McCanna 2, and two (2) racks at Echo Park. All Commissioners were in favor of the locations chosen by Aaron DeGrave and instructed Mr. Jensen to proceed in having them installed

Other Items

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Brandt. Seconded by Commissioner Turke. All voted aye and Chairman Eisenhardt adjourned the meeting at 8:10 P.M.

Minutes respectfully submitted by:

**Deb Rintamaki
Department of Public Works**