

## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, March 23, 2010 in the Burlington Public Library storytime room. Present were Penny Torhorst, Dianne Boyle, Yvonne Braunschweig, Kay Pockat, Steve Rauch, and Scott Johnson. Excused were Pat Hurley, Pat Hoffman, Mike Kelly. Also present was high school representative Jahnna Newholm, Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 4:05.

Minutes of the February 23, 2010 meeting were approved. Braunschweig moved, and Johnson seconded. Motion passed.

The March 2010 General Fund Bills, Prepaids, Reimbursements and February 2010 General Fund deposits were discussed and approved. Braunschweig moved approval and Johnson seconded. Motion passed. The March 2010 Trust Fund Bills, and February 2010 Trust Fund Deposits were approved. Braunschweig moved and Johnson seconded. Motion passed.

Committee Reports: There were no reports at this time.

Federated Library Report: There was no report at this time.

Old Business:

Friends Update: The Painters are in the process of painting. They have already done the YA section, Joy's office, Pine Street entrance area, storytime room and part of the Children's fiction area. They will be working on the Children's nonfiction area soon.

New Business:

Library Bylaws: If the census should find our population is over 10,000, state statute will raise the number of members on our Board from 9 to 11. This may make it difficult to find enough people to serve on the Board. Falk recommended that the Board remove bylaw limits on terms, bringing the Board in line with other city boards. Johnson moved to drop term limits from the Bylaws, Rauch seconded the motion. Motion passed.

CD Renewal: We have reinvested \$20,000.00 at 1.7% for 15 months and also \$10,000.00 at 1.65% for 15 months.

### Upcoming Events:

Upcoming events include two poetry programs, the city's Citizens Academy, storytimes, Wii gaming and a butterfly gardening program.

Falk commented that DVD Circulation has reached 46,000, which is almost 25% of our total circulation.

Annual Report: Falk had to redo some numbers which were erroneously given by the City accountants. An updated Annual Report needs to be filed. She needs new signatures on these copies to be filed.

We have ordered new bookmarks and keychains to be handed out during National Library Week. Falk handed them around for anyone to take some.

### Directors Report:

Monthly Report: The circulation numbers are down slightly this month while the Internet numbers are up.

### In the News:

There are many listings in the calendar of events.

Falk had a thank you letter from a person who had received help from reference staff with genealogy research.

Johnson requested that we include discussions at future meetings of the shape of libraries in the future. He asked if there were any articles on new libraries with information that would help us prepare for a new library in the future. Falk said that she could send out articles in each monthly packet.

Torhorst said she would like to add the subject of Sunday hours to future agendas. We will discuss this again at the April Board Meeting after the National Library Week survey has been reviewed.

Pockat reported that as she walked in to our library today she was glad that we have a well kept building, even though it is quite old. She commented on the friendly staff and said that she is very proud of our library.

Meeting was adjourned at 4:55 PM. Braunschweig moved to adjourn and Pockat seconded the motion. Motion passed.

Our next meeting will be on Tuesday, April 27<sup>th</sup> at 4:00 PM in the Burlington Public Library Storytime Room.

Respectfully submitted,

Steve Rauch  
Aldermanic Representative