



**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, NOVEMBER 15, 2012
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Ruth DeLay, Tom Follis, Peter Turke, Jon Schultz, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.

Roll Call:

Present: Commissioners Clay Brandt, Ruth DeLay, Peter Turke, Jon Schultz, Alderman Bob Prailes, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. Commissioner Tom Follis arrived at 6:35 P.M.

Approval October 18, 2012 Minutes:

Chairman Eisenhardt entertained a motion to approve the October 18, 2012 Minutes. Motion to approve made by Alderman Prailes. Seconded by Commissioner Turke. All voted aye. Motion carried.

Citizens Comments:

None

Aldermanic Report:

Alderman Prailes had nothing to report, but would be speaking regarding Bushnell Soccer fields under Projects for 2013.

DPW Supervisor Report:

DPW Supervisor presented the Park Development Fund Balances. Revenues and Expenses were discussed from the sheet provided by Steve DeQuaker, Treasurer. After all grant monies are received and the \$25,000 City budgeted amount is deposited after the first of the year, the fund balance will be approximately \$139,000.

New Business:

Fencing Reimbursement -Burlington Historical Society at Wehmhoff- Jucker Square (By Log Cabin): Mr. Dennis Tully, Mr. Roger Bieneman and Mr. Donald VandeSande were present to ask the Park Board to reimburse the Historical Society for \$2730.00, paid to Kresken Fence for installing a new split rail fence around the Log Cabin at Wehmhoff Square. The fence was in disrepair and sections had fallen apart. The Historical Society sought bids to have it replaced, with Kresken being the lowest bidder. They thought it best to have the new fence completed prior to cold weather.

Mr. Tully stated the only money the Historical Society receives is through donations, and there was no operating budget. After some discussion, the Park Board was all in agreement that the fence added to the beauty of the park which is located on City Park land.

Chairman Eisenhardt entertained a motion to help out the Historical Society since the fence was on park property and it benefited the City by replacing the fence. Commissioner Schultz motioned to approve payment in the amount of \$2730.00 to the Historical Society as presented. Seconded by Commissioner DeLay. All voted aye, motion carried. The check should be sent to John Smith at Talmer Bank made out to the Burlington Historical Society in the amount of \$2730.00. Deb Rintamaki will check with Steve DeQuaker, Treasurer to determine if the funds can be paid from the Wehmhoff Funds or if they have to come out the Park Board Funds.

Old Business:

Review and Update Park Board Policy Book: This item will be placed on the January 17, 2013 Agenda for discussion.

Discuss Projects for 2013: The Park Board reviewed the Projects from the Comprehensive Outdoor Recreation Plan 2010 and reprioritized projects according to importance to the Park Board members. Also added as a priority one (1) was Bushnell Park Soccer fields and parking.

The Commissioners thought perhaps some of the more expensive projects could be covered through grants. Alderman Prailes will contact Blake Thiesen of Schreiber and Anderson to invite him to the January 17, 2013 Park Board Meeting to discuss grant applications in further detail. All items were prioritized, and the updated listing is attached to the Park Board Minutes, and will be included with January Park Board Agenda items.

Alderman Prailes, Chairman Eisenhardt and Mr. Sandy Cowen presented a master plan for Bushnell Park to increase parking and add soccer fields at Bushnell Park. Also included in the plan (although still needing Racine County approval) was converting the hardball diamond to a soccer area. The number of teams has more than doubled in a few years, and there is a need in the community to provide additional space not only for games, but practice as well.

The Master Plan consisting of several Phases, planned out over approximately five to six years was presented by Sandy Cowan. A preliminary drawing of Phase I was presented, at a total cost of approximately (one hundred ten thousand) \$110, 00.00.

Various groups involved in soccer, including Kiwanis, Burlington High School and the Youth Soccer Club would be donating \$25,000 towards Phase I. The gentlemen were hoping the Park Board would donate \$50,000.00 towards Phase I of the project.

Various Soccer groups have been in meetings with Racine County, including the City of Burlington, and the preliminaries have been discussed. Estimates from Reesman's Excavating and Wanasek Corporation have been received, and both groups have indicated they would donate the equipment usage, and only charge for the labor. The total scope of the project estimated to be almost one million dollars.

Parking would increase from 134 to 398, although parking is not included in Phase 1. After lengthy discussion, the Park Board was in agreement that the concept was a good idea, but thought perhaps

Racine County would be willing to donate money, eliminating the need for \$50,000.00 from the Park Board.

Discussions regarding water and drainage issues were a concern, due to lack of cost analysis for these items, in addition to future funding sources. Although preliminary costs were calculated, the Park Board felt they would like to see definite approval from the County and approved commitment for funding for Phase 1.

Commissioner Follis motioned to support Phase I of the Bushnell Soccer Field and to support the Phase I project financially with the amount to be determined at the January 2013 Park Board meeting, with an amount not to exceed \$50,000.00. Seconded by Commissioner Turke. All voted aye, motion carried. Chairman Eisenhardt and Alderman Prailes abstained from voting.

Discuss Baseball fees for 2013:

The Commissioners discussed increasing the current baseball fee of \$25.00, which had not increased in over 15 years. After some discussion, it was determined to increase the fees to \$35.00 for 2013. It was also decided to discuss baseball and other fees in detail in 2013 for the 2014 season.

Dan Jensen presented the City's costs of maintaining the baseball and soccer fields throughout the year. This report included mowing, utilities, water, making up the fields, garbage collection and cleaning supplies. Total cost of \$60,237.05, with average of \$430.27, per time, per field of City costs.

Chairman Eisenhardt entertained a motion to approve increasing the baseball fees from \$25.00, per game, to \$35.00, per game. Motion to approve made by Chairman Eisenhardt. Seconded by Commissioner Follis. All voted aye, motion carried.

Other Items:

The High School representatives for the Park Board have been chosen by Bob Miller, Mayor. They will be attending after the first of the year. They are Kiya White, Greg Miller and Haley Jurecki.

There will be no December meeting, unless it is necessary to hold a special meeting due time restraints for the Bushnell Park Soccer Project. Next regular meeting will be January 17, 2013.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Schultz. Seconded by Commissioner Follis. All voted aye and Chairman Eisenhardt adjourned the meeting at 9:15 P.M.

Minutes Respectfully Submitted By:

Deb Rintamaki
Department of Public Works