



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
December 18, 2012

1. Call to Order/Roll Call

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch and Tom Preusker were present. Alderman Katie Simenson was excused. Students present: Cullen Vos and Alexa Aguirre.

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Fire Chief Richard Lodle, Police Chief Peter Nimmer, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Library Director Gayle Falk and Tom Foht of Kapur Engineering.

2. Citizens Comments and Questions

None

3. Approval of Minutes from December 4, 2012

A motion was made by Preusker with a second by Vos to approve the minutes from December 4, 2012. With all in favor, the motion carried.

4. Resolution 4585(36) “A Resolution to consider approving a two-year agreement with the Wisconsin Humane Society for animal control services for 2013-2015”

The mayor introduced Resolution 4585(36) to the Council for discussion.

Prailes questioned if the cost for this service had been in previous budgets. Administrator Lahner confirmed it has and is similar to the last several years.

Vos questioned where the city’s dog kennel on Maryland Avenue would go since the Public Works building has relocated. Lahner stated staff is working to set up a couple of kennels at the former wastewater site. He further stated WHS will be picking up the dogs quicker than the previous company so the hold time will be shorter.

Vos questioned where WHS is located. Rauch stated it is the old Countryside Humane Society location on Chicory Road in Racine.

There were no further comments. This resolution is scheduled for the January 2, 2013 Common Council meeting.

5. **Resolution 4586(37) “A Resolution to consider amending the Fee Schedule for the City of Burlington”**

Mayor Miller introduced Resolution 4586(37) to the Council for discussion.

Prailles questioned if costs associated with a site plan review by the City Planner had been charged in the past. Lahner stated there are currently no charges for a site plan review. This resolution would require a \$500 deposit plus any additional costs associated with a review to recoup some of the city’s cost for the service.

There was no further discussion. This resolution is scheduled for this evening’s common council meeting.

6. **Resolution 4587(38) “A Resolution to consider approving Addendum A to the Engagement Letter with Patrick Romenesko for the 2012 Audit regarding a Single Audit”**

Mayor Miller introduced Resolution 4587(38) to the Council for discussion.

Vos questioned if this addendum will be a yearly requirement. Lahner stated that the single audit was prompted due to a payout of over \$500,000 with the Clean Water Fund and the Safe Drinking Water loans that were paid out in 2012. These loans funded the radium removal systems and the wastewater treatment plant upgrades.

There was no further discussion. This item is scheduled for the January 2, 2013 Common Council meeting for consideration.

7. **Ordinance 1959(13) “An Ordinance to consider approving an amendment to the Official Zoning Map by rezoning 200 Bridge Street from B-1, Neighborhood Business District with a FW Floodway District, FFO and SWO Overlay to Rm-4, Multi-Family Residential District with a FW Floodway District, FFO and SWO Overlay”.**

Mayor Miller introduced Ordinance 1959(13) to the Council for discussion.

Johnson questioned if there would be any issues with building on this site due to the floodplain overlays. Lahner stated the site where the building would be placed was raised above the floodplain with about five to six feet of fill a few years back.

Vos questioned if the city will have any out-of-pocket costs for infrastructure or other obligations with this project. Lahner stated there are no financial obligations for the city. He further stated that WE Energies would be responsible for any remediation if needed, that there is currently a DNR closure letter for the parcel and that the letter will need to be updated to reflect the proposed development. He went on to say the developer may seek financial assistance with the city for environment work as this parcel is in TIF District Number 3. Vos questioned if there are TIF funds available. Lahner confirmed there are funds available and any disbursement would require CDA approval.

There was no further discussion. This item is scheduled for the January 2, 2013 Common Council meeting for consideration.

8. **Motion 12-752** “A Motion to consider amending the Official Snowmobile Trail Map in the City of Burlington”

Mayor Miller introduced Motion 12-752 to the Council for discussion.

Preusker questioned if discussions occurred with the Sno-Snoopers Snowmobile Club as they use the trails extensively. Mayor Miller and Chief Nimmer confirmed the map was created in collaboration with the club’s board members.

There was no further discussion. This item is scheduled for the January 2, 2013 Common Council meeting for consideration.

8. **Motion 12-753** “A Motion to consider the date of the first January 2013 Committee of the Whole and Common Council meetings”

Mayor Miller recommended the meeting be held on Wednesday, January 2, 2013. The aldermen were in agreement. There was no further discussion. The item it is placed on tonight’s Common Council meeting for consideration.

9. **ADJOURNMENT**

A motion was made by Rauch with a second by Johnson to adjourn the meeting. With all in favor, the meeting adjourned at 6:51 p.m.

Recording Secretary
Megan E. Watkins
Assistant to the Administrator