

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, August 28, 2012 in the Burlington Public Meeting Room. Present were Penny Torhorst, Dianne Boyle, M.T. Boyle, Scott Johnson, Pat Hurley, Pat Hoffman, Steve Rauch, and Peter Smet. Excused was Mike Kelly. Also present were Library Director Gayle Falk, Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 4:20.

Minutes of the July 17, 2012 meeting were approved. Hoffman moved, and Johnson seconded. Motion passed.

The August General Fund Bills, Prepaids, Reimbursements, July 2012 General Fund Deposits were discussed and approved. Hurley moved approval and Johnson seconded. Motion passed.

Smet moved and Hoffman seconded the motion to approve the August 2012 Trust Fund Bills and the July 2012 Trust Fund Deposits. Motion passed.

Committee Reports:

Personnel Committee: Hoffman presented the Personnel Committee's comments on the 2013 budget. She discussed changes in positions after the retirement of our reference librarian. Falk talked about the fact that the City has proposed a 2% pay increase. Hoffman recommended acceptance of the Library personnel budget as presented. Johnson seconded and the Motion passed.

Finance Committee: The Finance Committee met before the Board meeting today. Dianne Boyle recommended acceptance of the Library Budget as presented. Johnson seconded and the Motion passed.

Federated Library Report: Falk reminded the Board that MidWisconsin Library Systems may be looking to join another system. Kristin Hewitt, administrator from Lakeshores, was attending a meeting tonight where she would express the interest to merge our two systems.

Old Business:

Friends: The Friends have completed the computer project. The Friends will be meeting on Thursday of this week to discuss the next project. The booksale made roughly \$4200.00 of which half goes to the Library Board and half goes to the Friends.

We have also received the check from the memorial money and we now need ideas as to what to do with it. It was suggested that we purchase a new and better looking bike rack. It was also suggested that we try to find

a new and better way to display the DVDs that would be easier for the patron to browse the collection. Falk will see what she can come up with in the limited space that we have. Falk was also hoping we could use some money on materials for the collection.

New Business:

Budget: Hurley moved to accept the proposed Budget as presented by Falk and the Finance Committee. Johnson seconded, and motion passed.

Google Maps: Through Google Maps public places can submit their floor plans and Google Maps can make a sort of virtual tour of the facility. Falk asked for approval to look into it, depending on approval by the City and the Police Dept. The Board agreed.

Directors Report:

Monthly Report: The circulation numbers are down from this time last year, although the circ numbers for the year are up.

Falk reported that we have several programs coming up in the future. One program is the Celtic Origins of Halloween. We will be having a Civil War Program describing the life of a soldier, and they would like to bring in a museum piece gun for the program. The Board felt this was appropriate.

Falk talked about the new book from the State Historic Society on Historic Pubs. B.J. Wentkers is on the cover and we have been offered a pre-release showing of the program on October 6th. We will be having an heirloom garden program on September 29th with a speaker from Old World Wisconsin.

Falk told the Board that we had a farewell party for one of our therapy dogs that is moving to Tennessee. Buster will be missed.

BPL in the news: There were many items in the weekly newspaper calendars and articles on our upcoming programs.

Public Communication to the Board: There was nothing at this time.

Meeting was adjourned at 4:55 p.m. Dianne Boyle moved and Rauch seconded. Motion passed.

Our next meeting will be on Tuesday, September 25th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Steve Rauch
Aldermanic Representative