



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
October 2, 2012

1. CALL TO ORDER/ROLL CALL

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Robert Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch, Tom Preusker, and Katie Simenson.

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Fire Chief Richard Lodle, Police Lieutenant Mark Anderson, Treasurer Steve DeQuaker, Public Works Supervisor Dan Jensen, Library Director Gayle Falk and Tom Foht of Kapur Engineering.

2. CITIZENS COMMENTS AND QUESTIONS

None

3. APPROVAL OF MINUTES FOR SEPTEMBER 18, 2012

A motion was made by Prailes with a second by Vos to approve the minutes from September 18, 2012. With all in favor, the motion carried.

4. PRESENTATION OF THE 2012 STRATEGIC PLANNING SESSION RESULTS.

- Mayor Miller introduced this item to the council for discussion.
- City Administrator Lahner gave an overview of the report from the July 28, 2012 Strategic Planning session, highlighting items the Council and staff felt are priority for the next one to five years. Lahner further stated policy discussions will be brought before the Council in the future to incorporate the top rated items.
- There were no further comments.

5. RESOLUTION 4576(27) "TO CONSIDER APPROVING AN ENGAGEMENT LETTER WITH PATRICK ROMENESKO FOR THE 2012 AUDIT FOR THE NOT-TO-EXCEED AMOUNT OF \$31,200".

- Mayor Miller introduced Resolution 4576(27) to the council for discussion.
- Simenson questioned when the audit is typically done. Lahner stated it is after the fiscal year which closes in March.
- Simenson stated she would like to see the City get bids from other companies in the future to judge the cost of the audit.
- There were no further comments. This resolution is scheduled for the October 16, 2012 Common Council meeting.

6. **RESOLUTION 4577(28)** "TO CONSIDER APPOINTING AN AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR THE SAFE DRINKING WATER LOAN".

- Mayor Miller introduced Resolution 4577(28) to the council for discussion.
- There were no comments. This resolution is scheduled for the October 2, 2012 Common Council meeting.

7. **RESOLUTION 4578(29)** "TO CONSIDER APPROVING THE SUBMITTAL OF AN APPLICATION FOR AN URBAN FORESTRY PROJECT GRANT WITH THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES".

- Mayor Miller introduced Resolution 4578(28) to the council for discussion and stated this is for a 50% refund grant for use on a project to handle trees affected by Emerald Ash Borer.
- Johnson stated he feels this is a good project and has seen the devastating effects on a town that suffered with Dutch Elm Disease.
- Rauch questioned if there will be a Request For Proposal (RFP) for the project. Lahner stated the City has received a bid already but can request more.
- There were no further comments. This resolution is scheduled for the October 16, 2012 Common Council meeting.

8. **ADJOURNMENT**

A motion to adjourn was made by Johnson with a second by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 6:40 p.m.

Recording Secretary,

Megan E. Watkins
Assistant to the City Administrator