

CITY OF BURLINGTON HOUSING AUTHORITY
RIVERVIEW MANOR
August 16, 2012

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, August 16, 2012 at Riverview Manor. The meeting was called to order by Vice-Chairman Stublely at 6:30 p.m.

COMMISSIONERS PRESENT: Vice-Chairman Stublely, Commissioner Iselin, Commissioner Stoehr and Resident Manager Dorothy Henning. Chairman Lapp and Secretary Heck were excused.

Minutes from the July 19, 2012 meeting were reviewed by the board members and a motion was made by Iselin, seconded by Stoehr to approve. Motion carried unanimously.

FINANCIAL REPORT:

Reserve Account Balances as of July 31, 2012 (See Attached Statement Balance Sheet)

OCCUPANCY REPORT:

Manager Henning reported 14 on the 1 bedroom waiting list and 1 on the 2 bedroom waiting list.

BUILDING AND MAINTENANCE:

We received confirmation that we own the land bordering Madison Street and are responsible for the clean-up. Koch Kuts will move forward with trimming the pines, removing debris and unwanted weeds on the end lot as previously approved.

An informational meeting will be set up with the Mayor and City Administrator in August or September.

COMMUNICATIONS:

The burning ban has been lifted by the City, therefore permission has been granted to continue grilling by resident as previously allowed.

Copies of monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

NEW BUSINESS:

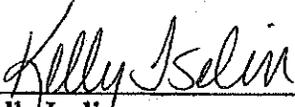
Manager Henning is in need of a new computer and will look at prices. This discussion will be tabled until the next meeting.

OTHER BUSINESS:

No other business.

ADJOURNMENT:

There being no further business, motion to adjourn was made by Stoehr, seconded by Iselin and carried unanimously. Meeting adjourned at 6:45 p.m. The next monthly meeting has been tentatively scheduled for September 20, 2012 at 6:30 p.m.



Kelly Iselin