

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, July 17, 2012 in the Burlington Public Meeting Room. Present were Penny Torhorst, Dianne Boyle, M.T. Boyle, Scott Johnson, Pat Hurley, Mike Kelly, and Peter Smet. Excused were Pat Hoffman and Steve Rauch. Also present were Library Director Gayle Falk, Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 3:59.

Minutes of the June 26, 2012 meeting were approved. Hurley moved, and Kelly seconded. Motion passed.

The July General Fund Bills, Prepaids, Reimbursements, June 2012 General Fund Deposits were discussed and approved. Kelly moved approval and Johnson seconded. Motion passed.

Kelly moved and Hurley seconded the motion to approve the July 2012 Trust Fund Bills and the June 2012 Trust Fund Deposits. Motion passed.

Committee Reports: There are no reports at this time. Falk asked the Board if the Personnel committee could meet at 3:30 before the August 28th Board meeting and the Finance committee could meet at 3:45 on the same day. Falk will send out a budget proposal before the next meeting.

Federated Library Report: Falk reported that there is nothing new but that Arrowhead and MidWisconsin Library Systems may be looking to join another system. There will be more information to report at a later time.

Old Business:

Friends: The Friends are about at the end of the contributions for the computer project. We now have a total of 12 Internet computers, added bandwidth, and new software for people to log themselves on to the internet. It was a \$14,500.00 project. The Friends have a fundraiser to eat at Wendy's on Wednesday, August 1st. We provide a voucher and Wendy's will give a percentage of the cost of the food purchased to the Library.

Booksale Plans: The booksale starts next week and Julie Caufield is in the process of making up the work schedule. Some of you may have already received a call. They are getting a tent for the park, we will be using the storytime room for children's books and also the full basement meeting room. Thursday from 12:00-2:00 there is a \$5.00 individual or a \$15.00 family membership fee, 2:00 - 7:00 is free admission. Friday is free admission from 9:00 - 5:00, Saturday is free admission from 9:00 - 12:00 with a \$3.00 bag sale price.

Summer Reading Program: We had a bat program recently that had over 180 people attending. Falk handed out bookmarks from the adult reading program. We will be having a coupon clipping program.

New Business:

Budget: Falk will have more information at the next meeting. We will have the committee meetings before the next meeting. There will be another Citizens Partners Budget meeting.

Directors Report:

Monthly Report: The circulation numbers are down from this time last year, although the circ numbers for the total year are up. The reference transactions are also down a bit. All of the other numbers are up. Falk said that DVD checkout is $\frac{1}{4}$ of our circulation numbers. Falk will see what the most popular age of people checking out the DVDs.

There will be a pajama storytime next Tuesday night. There will be many city officials and celebrities reading, including Tim Boyle, Chief Nimmer, Kevin Lahner, and Ed Nadolski. We hope for a good turnout for that. The grand prize for the children's summer program is a choice of Haylofter tickets or a telescope, both prizes were donated.

BPL in the news: There were many items in the weekly newspaper calendars and articles on our upcoming programs.

Public Communication to the Board: There is a thank you from Kay Pockat.

Meeting was adjourned at 4:27 p.m. Kelly moved and Johnson seconded. Motion passed.

Our next meeting will be on Tuesday, August 28th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Steve Rauch,
Aldermanic Representative