

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, May 22, 2012 in the Burlington Public Meeting Room. Present were Penny Torhorst, Pat Hoffman, Scott Johnson, Pat Hurley, and M.T. Boyle. Excused were Mike Kelly, Dianne Boyle, Steve Rauch and Dr. David Moyer. Also present were Library Director Gayle Falk, Administrative Assistant Linda Berndt, and high school representative Miranda Meyers.

Torhorst called the meeting to order at 4:00.

Torhorst introduced our new board member, M.T. Boyle. She gave a brief background and was happy to be chosen to be on the Library Board. She takes Kay Pockat's place on the Board.

We also said good bye to our high school representative, Miranda Meyers. She has been a great addition to our Board. She is going to be a sophomore and she would like to be on our Board again next year.

Election of Officers and Committee Appointments: Hurley moved and Johnson seconded the motion to accept the slate of officers as presented with Penny Torhorst as President, Scott Johnson as Vice President and Pat Hoffman as Secretary/Treasurer. Motion passed. Torhorst then made the following committee appointments:

Building & Grounds - Chair: Hurley, Rauch, Johnson

Personnel - Chair: Torhorst, Hoffman

Finance - Chair: Kelly, D. Boyle, M.T. Boyle

Minutes of the April 24, 2012 meeting were approved. Hoffman moved, and Johnson seconded. Motion passed.

The May General Fund Bills, Prepaids, Reimbursements, April 2012 General Fund Deposits were discussed and approved. Hoffman moved approval and Hurley seconded. Motion passed.

Hoffman moved and Johnson seconded the motion to approve the May 2012 Trust Fund Bills and the April 2012 Trust Fund Deposits. Motion passed.

Committee Reports: There are no reports at this time.

Federated Library Report: Falk reported that Arrowhead Library System may be looking to join our system. There will be more information to report at a later time.

Old Business:

Friends: The Friends have just sent out 700 letters to local businesses that have not been contacted in the past fundraisers.

New Business:

National Library Week Survey Results: Falk had a handout with all the comments from the surveys.

Summer Library Program: Joy has many flyers describing all her summer programs that will be happening at the library. She will be having an Incredible Bats Program. They are Egyptian Fruit Bats.

Summer Reading Club, which is June 18th with the theme "Dream Big - Read"

Wednesdays from 12:00 - 1:00 in the park next door she has a program. In past years she has had dancing, singing, juggling, and more.

Mondays she will be showing a movie.

The Story Wagons will be Fridays from 10:00 - 11:00.

She will be having summer story times.

Saturday, June 16th we will be having a Dog Club come and give cart rides.

Joy is also looking for many volunteers to help with all the summer activities.

Falk stated that the Racine County Association may be giving incentives of a telescope to each library for a grand prize.

Recognition of Student Member: Miranda hopes to be able to sit on our board again next year. She has enjoyed being here and has learned a lot.

Update of Collection Development Policy: This policy describes the criteria on what materials we can buy with the money we have. The policy helps us decide how much money we can comfortably spend on the various types of materials. We also have to weed our collection and replace some items with updated materials. We accept donations and gifts and also have to decide if they fit into the scope of what we would normally add to our

collection. If we don't use them in our collection we then add them to our books for the book sale. We currently purchase 8 copies of our book club books and they are among the most checked out books in the library. We share the books with other library and community book clubs.

It was felt by the Board members that the Policy was general and specific enough for our needs at the present time. Hoffman moved and Hurley seconded the motion to mark the Policy as being reviewed on May 22, 2012 with no changes at this time. Motion passed.

Update on libraries in Fort Atkinson, Hartford and Mukwonago: Falk had a book of pictures taken from each of the three libraries. She explained many of the features of the libraries. The Board felt we needed to start a list of both good and bad things before we start planning our library.

Directors Report:

Monthly Report: The Board likes being able to keep track of the internet usage numbers month by month. Falk brought a handout which compared April 2011 to April 2012 with the statistics of all of the Circs. Falk will try to bring a handout for the next couple months to see the progress.

BPL in the news: There were many items in the weekly newspaper calendars.

Public Communication to the Board: Vicki Biehn sent us a Thank You for letting her organization use the display case during Sexual Abuse month.

Meeting was adjourned at 5:10 p.m. Hurley moved and Hoffman seconded. Motion passed.

Our next meeting will be on Tuesday, June 26th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Steve Rauch
Aldermanic Representative