



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, OCTOBER 22, 2009

Chairman Tom Stelling called the meeting to order at 6:30 P. M.

Roll call: Present: Commissioners Bob Henney, Peter Hintz, Pat Brzezinski, Joel Weis, Judy Stone, Maria Veronico-Ventura, and Tina Chitwood of RCEDC, Building Inspector Patrick Scherrer, and Chairman Tom Stelling.

Citizen Comments: There were no citizen comments.

Approval of August 27, 2009 Meeting Minutes: Chairman Stelling stated that he would entertain a motion for approval of the August 27, 2009 minutes but that he had a few minor modifications. He inquired if any one had any. Commissioner Henney stated that on the last page “B & B” Cards should read “B & D”. Marie Veronico stated that 336 N. Pine was incorrectly included in Certificate of Appropriateness motion for “scraping the loose paint on windows, reglazing them and repainting them the same color”. Chairman Stelling stated that the motion for the Certificate of Appropriateness for Welders Supply should state that the siding was approved as such with a four inch “exposure”. He also stated that his entertainment of a motion to approve the façade grant application for Welders Supply should read “Chairman Stelling entertained a motion to approve the façade grant application up to 50 percent of the total costs ‘up to \$5,000.’” He further stated that the “State of Wisconsin Trust” needs to read State of Wisconsin “Historical Registration Trust” in the statement “Chairman Stelling informed the commission that the State of Wisconsin Trust states that there is a ‘period of significance’ for each building.” He also stated that in the statement “Federal grants will be available as a CLG.” that this should read “may be available”. Chairman Stelling entertained a motion to approve the minutes as corrected along with clarification of outstanding item #6 for the Certificate of Appropriateness regarding the Kass Management project. Commissioner Veronico so moved and Commissioner Henney seconded. All aye. Motion carried.

**516 & 518 Mill Street – Martin Construction- contractor (John Moe, Welders Supply Co.-owner)
- Certificate of Appropriateness Application**

- Façade Improvement Grant Application

Tina stated that this Certificate of Appropriateness is for a new door and recommends approval. They want additional funds of \$720.57 and this will max out their \$5,000 allotment. Chairman Stelling entertained a motion to approve the Certificate of Appropriateness for a door replacement for 516 Mill St. Commissioner Weis motioned to approve the replacement of the door with a Simpson #7044 and Commissioned Hintz seconded. All aye. Motion carried.

Chairman Stelling entertained a motion to approve the Façade Grant for this project. Commissioner Veronico moved per staff recommendations and contingencies to approve the façade grant for 516-18 Mill St. Commissioner Henney seconded. All aye. Roll call vote. Brzezinski: Aye, Henney: Aye, Hintz: Aye, Stone: Aye, Veronico: Aye, Weis: Aye, Stelling: Aye. Motion carries.

520 Milwaukee Avenue – Bill Casey – B & D Cards (Jim Oldenburg- building owner)

- Sign Permit Application

Chairman Stelling state that logos can be any size. Chairman Stelling entertained a motion to approve the sign. Commissioner Veronico motioned to approve the B & D Cards window sign, redesign of the lettering and reinstallation of the NASCAR and other words sign using a Serif font, and removal of the car number/car drivers' name and number stickers on the window of the front door. Commissioner Hintz seconded. Commissioner Henney asked about whether it specifies the lettering for B & D and Chairman Stelling stated that it is a logo. All aye. Motion carried.

152 E. Chestnut St. - Mark Melby - Wisconsin Craftsmen

- Certificate of Appropriateness Application

- Façade Improvement Grant Application

- Sign Permit Application

Tina stated that the applicant has been before the Commission before and that we asked him to come back with more clarification. Mr. Melby has painted the building with historically correct colors (Main color-Classical White (SW2829) and Trim color-Roycroft Copper Red (SW2839). The side doors were also replaced with solid wood maple doors manufactured by Western. She stated that Mr. Melby will be bringing the front door forward three feet. Chairman Stelling advised Mr. Melby to build a bulkhead underneath the window. Commissioner Veronico moved to approve the painting that has been done of the building and the painting of the doors yet to be done and the painting of the moldings above the second story windows and the moldings along the roof line (Classical White, SW2829 to match the existing color of the moldings.) Commissioner Brzezinski seconded. All aye. Motion carried. Chairman Stelling advised Mr. Melby that there are investment credit monies available through the federal and state governments. He thought the rates were twenty percent from the federal government and

five percent from the state and that they had to be applied for before the work starts. Chairman Stelling directed Mr. Melby to come back to the commission with more information on the second floor windows. Chairman Stelling indicated that a response team visit could be made to view potential brick styles to be used. Chairman Stelling then entertained a motion to accept Option 2B to replace window above the side door with a window to match the existing window. Commissioner Veronico moved to approve the replacement of the window above the side door with one that does “not” match existing window. Commissioner Stone seconded. All aye. Motion carried. Chairman Stelling stated that more research needs to be presented to the Commission by Mr. Melby on window glazing systems. Commissioner Henney motioned to table items 2C (the replacement of second story windows) 3 (the replacement of brickwork) and 4 (the installation of a rectangle box trim in the sign band). Commissioner Stone seconded. All aye. Motion carried. Chairman Stelling stated this action precludes any brick work being done this winter. Mr. Melby is to research glazing systems for the windows.

256 E. Chestnut St. – Certificate of Appropriateness – Judie Lemieux

Chairman Stelling entertained a motion. Commissioner Veronico motions to approve painting on the front of the building, trim installation as presented, and some goose neck lighting. Commissioner Hintz seconded. Contingent on paperwork being filed. All aye. Motion carried.

Discussion of Current Projects and Response Team Visits:

Welders Supply, 516-18 Mill St. – They have started removing T-1 batting.
Kass Management, 326-44 N. Pine St., – One door is in upstairs.
Healing Oasis, 100 W. Chestnut St., – New awning installed. Complete.
Scrub Shop, 456 Milwaukee Ave. – New sign installed. Complete.
Oriental Healing, 140 W. Chestnut St. – New sign installed. Complete.
Sullivan, 256 E. Chestnut St. – Window and panel removal - on hold.
Gabriel, 133-49 E. Chestnut St. – The building will be painted in a month.
Shy Violet, 129 E. Chestnut St. – Exterior painted, windows replaced, and roofing done. Complete.
Hansen Oil, 148 W. Chestnut St., – Roof railing and fence installation pending.

Review of Grant Funding Status

Tina stated that there has been \$40,307. approved for projects with \$9,600 left. \$30,500 of approved funding has been disbursed for completed projects with 19,000 left.

Tina addressed getting funds for sides and backs of building and will put this as an item on a future agenda.

Questions and Comments Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

Review information from Heritage Research, Ltd. Regarding WI DOT improvements in the Downtown Redevelopment Area.

Tina stated that there will be parking on both sides of Dodge St. Chairman Stelling asked that a pdf be sent regarding the illumination (lighting) chart because the drawing was poor. Chairman Stelling stated that the overall plan is good.

Discussion of policies, procedures, and the vision for the future of the Historic Preservation Commission (Strategy Session)

Chairman Stelling stated that the next strategy session will be postponed until after the 1st of year.

Adjournment

Chairman Stelling entertained a motion to adjourn. Commissioner Stone moved to adjourn and Commissioner Henney seconded. The meeting adjourned at 8:03 p.m.

Respectfully submitted,

June E. Bobier
Recording Secretary